

*The Mission of LARL  
is to link people and communities  
to resources and experiences  
for learning and enrichment.*

**LARL BOARD OF TRUSTEES  
EXECUTIVE COMMITTEE MEETING  
MINUTES**

**A meeting of the Lake Agassiz Regional Library Executive Committee was held on Thursday, February 16, 2012 at the Moorhead Branch. President Perry called the meeting to order at 5:30 p.m.**

**Executive Committee Members Present:** Bursik, Hooper, Ingersoll, Lindgren, Perry (Chair), Vinz.

**Executive Committee Members Absent:** Bunes

**Others Present:** Fredette, Sprynczynatyk

**PUBLIC INPUT.**

None

**APPROVAL OF AGENDA**

*(Bursik/Vinz) Move to approve the agenda of the February 16, 2012 Executive Committee Meeting. MCU.*

**MINUTES OF THE DECEMBER 15, 2011 EXECUTIVE COMMITTEE MEETING.**

*(Ingersoll/Hooper) Move to approve the December 15, 2011 Executive Committee Meeting Minutes as presented. MCU.*

**FINANCIAL REPORT**

Sprynczynatyk discussed that through January we are 8.33% of the way through the year and have spent 8.92% of the budget. Line items that appear high as this time are Accounting/Bank Fees at 14.58% of budget, due to the first payment for the 2011 audit being made. LARL Memberships are at 17.92% of budget due to a few annual memberships being paid. The Regional Library Telecom Aid line is at 17.44% of budget as North West Links bills LARL quarterly for internet services. The total materials budget is the correct amount for 2012, but the line items budget hasn't been finalized yet, so in the coming month or so the budget amounts in that category may shift.

(over)

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### **FINANCIAL REPORT - continued**

Sprynczynatyk also discuss that in mid January he needed to cash in \$150,000 of investments from Morgan Stanley. Due to LARL's deficit spending the past few years and the slowdown in payments from the state, LARL didn't have enough cash on hand to cover the January 31<sup>st</sup> payroll without getting some money from the investment account.

### **DIRECTOR'S REPORT**

There have been 3 union negotiating meetings. At the last meeting the union was presented with the pay proposal that the Finance Committee approved. The next meeting is scheduled for March 7<sup>th</sup> at LARL's Attorney's office.

The final report for the LARL/Northwest Regional Library LSTA study is still being finalized.

Library Legislative Day is coming at the end of February, Board members are encouraged to attend.

The Minnesota Public Libraries' Return on Investment study has been complete and there will be a presentation on it in St. Cloud on February 23. Fredette and Sprynczynatyk will be attending and Board members are welcome to attend.

Legacy programs are continuing.

Fargo Public Library has asked LARL to participate in a One Book One Community read. The book is The Giver by Lois Lowry.

Sprynczynatyk is in his busy season. The audit has just been finish and it will be presented to the board in March. He is currently working on the Annual Report to the state, it will go to the Board in April. Also he has been working on LARL's E-Rate filings.

The Branch Librarian in Barnesville has resigned and will be returning to Fargo Public Library, where she worked before coming to LARL.

A supervisor in Crookston retired at the end of January and today we were informed that a Library Assistant in Detroit Lakes will be retiring in May.

### **PRESIDENT'S REPORT**

Perry discussed on overview of the negotiations meetings. The pay proposal for 2012 is a 2% onetime pay adjustment (paid 1/2 at contract signing and 1/2 August 1<sup>st</sup>). And in 2013 a 3% increase for all employees and a 3% increase to the union pay grid.

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### **PRESIDENT'S REPORT - continued**

Bursik questioned what is planned for the 2012 Library Legislative Day. Fredette explained that there hasn't been time to prepare materials for the day yet, but LARL will prepare some materials for the day. LARL has paid mileage, meals and hotel for Board members in the past.

Lindgren mentioned that 2 local Crookston Library Board members are possibly interest in attending.

Ingersoll suggested that Fredette consider if LARL would cover any expenses for non LARL Board members expenses.

The meeting adjourned at 6:10 p.m.