

*The Mission of LARL is to link people and communities
to resources and experiences for learning and enrichment.*

**LARL BOARD OF TRUSTEES
FULL BOARD MEETING
MINUTES**

A meeting of the Lake Agassiz Regional Library Full Board was held on Thursday, May 17th, 2012 at the Moorhead Library. President Perry called the meeting to order at 5:30 pm.

Board Members Present: Bunes, Bursik, Chevalier, Duran, Eidenschink, Hall, Hovdenes, Fox, Geray, Hooper, Ingersoll, Knutson, Lindgren, Nelson, Perry (*President*), Rue, Schoenborn, Vinz, Ward.

Board Members Absent: Savageau, Schmid, Winterfeldt.

Others Present: Fredette, Sprynczynatyk, Sharon Douglas – LARL Automation Coordinator

PUBLIC INPUT

None

APPROVAL OF AGENDA

(Geray/Lindgren) Move to approve the Agenda of the May 17th, 2012 Full Board Meeting as presented. MCU.

MINUTES OF THE March 15th, 2012 FULL BOARD MEETING.

Schoenborn noted that she was listed as being present and absent at the meeting. She was in fact at the meeting.

(Schoenborn/Bursik) Move to approve the Minutes of the January 19th, 2012 Full Board Meeting with the change of removing Schoenborn's name from the list of members absent. MCU.

WELCOME TO NEW BOARD MEMBER

Perry welcomed Wendy Ward, Clay County, to the LARL Board. Ward recited the Oath of Office.

(over)

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FINANCIAL REPORT

With 33.33% of 2012 complete LARL has spent 32.8% of budgeted expenses. Expense items that appear high at this time are: Summer Reading Program at 99.63% of budget due to the preparations being made for the 2012 Program which will be starting soon. Staff Training and Development at 64.09% of budget due to a few trainings session in Moorhead for staff region wide, this also resulted in Mileage – Staff to be high. Accounting/Bank Fees are at 71.03% of budget due to the 2011 audit being paid for. Attorney is at 43.66% of budget due mainly to union negotiations. LARL Memberships are at 70.42% of budget because items charged to this line are annual dues. PR: Printing/Misc is at 49.48% of budget due mainly to Summer Reading Program advertising. The Recruitment line is at 74.22% of budget due to openings in Barnesville, Crookston, and Moorhead.

Sprynczynatyk discussed the 2013 Preliminary Budget – Draft #2. There was only 1 change from draft #1 to draft #2, the Regional Library Telecom Aid (RLTA) amount was adjusted in both the revenue and expense lines which increased by \$16,500, so there was no net effect to the budget.

QUARTERLY STATISTICS

Fredette introduced LARL's Automation Coordinator, Sharon Douglas. Douglas discussed the LARL Quarterly Overview Report that was included in the board packets.

DIRECTOR'S REPORT

Fredette thanked Ingersoll, Bursik, Perry and Sprynczynatyk for being part of the Union Negotiating team along with herself and the LARL attorney. Negotiations are almost complete and at this time we are waiting for the contract to be signed. The main changes agreed to are a 2% increase to the pay grid and a 2% increase to all employees for 2012, and a 1% increase to the pay grid and 1% increase to all employees for 2013. A small increase was agreed to for longevity for union employees, an increase of \$.03 per hour. There were some changes to the grievance procedures. There was also a change to the vacation schedule. The new contract will be a 2 year agreement.

Fredette discussed the Summer Program advertising booklet. The booklet promotes many summer events from the Summer Reading Program, online databases, and Legacy programs. The book has been a cost effective way to get the marketing for programs out.

The Bagley new library building that was being discussed has stopped, but now a different building is going to be looked where this is currently a childcare facility.

The city of Fertile is getting quotes on re-carpeting the library.

All Staff Day was very successful. Staff reviews were very positive.

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DIRECTOR'S REPORT - continued

Fredette discussed attending Library Legislative Day in Washington. They weren't able to speak with any of the MN representatives but did get to speak with their education aides.

(Vinz/Eidenschink) Move to approve a 5-year contract with Minitex for LARL to continue as a MnLINK sever site from July 1, 2012 to June 30, 2017. MCU.

BOARD MEMBER REPORTS:

Becker County (Bursik, Hovdenes, Nelson, Sauvageau-absent).

Bursik received very positive feedback about the employees at the Detroit Lakes Library. Nelson reported that the Cormorant Lions had their annual fishing opener breakfast and Donna from the Cormorant LINK Site was there promoting the LINK.

Breckenridge (Fox).

The 100 year anniversary of the library is continuing, next Tuesday there will be a pie social. Nanci Tobias is back from medical leave.

Clay County (Hansen - absent, Ingersoll, Ward).

Ingersoll welcomed Wendy Ward to the Board. Ward reported that Stephanie Langer is settling in as the new librarian in Barnesville.

Clearwater County (Chevalier).

No report.

Crookston (Lindgren).

No report.

Detroit Lakes (Hooper).

No report.

City of Mahnomen (Schoenborn).

No report.

Mahnomen County (Geray).

No report.

Moorhead (Durand, Knutson, Schmid, Vinz, Winterfeldt-absent).

No report.

Norman County/Ada (Hall).

No report.

(over)

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BOARD MEMBER REPORTS - continued:

Polk County (Buness, Eidenschink, Rue).

Buness visited the Detroit Lakes library and was very impressed. He also visited Red Lake Falls in Northwest Regional Library. Buness met with the director of NWRL and spoke with her about the fund raising efforts in NWRL. Eidenschink reported that Climax is going to have Teddy Bear sleepovers at the library where children can drop of teddy bears to spend the night, teen readers will then write about what the teddy bears did while at the library. Eidenschink suggested that anyone interested in learning a new language check out the Mango databases.

Wilkin County (Perry).

No report.

Northern Lights Library Network (Bursik/Iverson).

Bursik passed out a brochure about the NLLN and spoke about what the NLLN does. Through mid May 2013 NLLN has paid out about 14,500 of scholarships to librarians in the North Lights region. Bursik mentioned that Bursik and Stan Iverson the LARL representatives on the NLLN board will both be completing their terms on the NLLN board.

PRESIDENT'S REPORT

Perry discussed that LARL needs one board member to volunteer to represent LARL on the Minnesota Library Trustees and Advocates Section of the Minnesota Library Association. LARLs last representative was Mary Mehsikhomer. There is one meeting per year and otherwise just communication over email. In June Perry will ask for a volunteer.

Perry discussed that LARL needs two volunteers to replace Paul Bursik and Stan Iverson on the Northern Lights Library Network Board. There are 4 full board meetings each year and 2 executive board meetings per year. The meetings are typically on Saturday mornings. Betsy Vinz and Wayne Ingersoll expressed interested in being on the NLLN Board.

(Bursik/Buness) Move to appoint Betsy Vinz and Wayne Ingersoll to the Northern Lights Library Network Board. MCU.

The meeting adjourned at 6:30 p.m.

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