

***The Mission of LARL is to link people and communities  
to resources and experiences  
for learning and enrichment.***

**LARL BOARD OF TRUSTEES  
FULL BOARD MEETING**

Date: **Thursday, November 15, 2012**

Time: **5:30 p.m.**

Location: **Moorhead Branch**

**NOTE:** If you're unable to attend this meeting, please phone the toll-free number of LARL's Regional Office at 1-800-247-0449, ext. 120, or locally at (218) 233-3757, ext. 120.

**AGENDA**

5:30 **1. CALL TO ORDER** – Vice-President Bursik  
**PUBLIC INPUT**  
**APPROVAL OF AGENDA**

5:35 **2. MINUTES OF THE SEPTEMBER 20, 2012 FULL BOARD MEETING**  
Enclosed (White)

***Recommended Motion: Move to approve the September 20, 2012 Full Board Meeting Minutes as presented.***

5:40 **3. FINANCIAL REPORT** - Sprynczynatyk  
Enclosed (Green)

5:50 **4. DIRECTOR'S REPORT** - Fredette

a. 2013 Holidays & Closings  
Enclosed (Yellow)

***Recommended Motion: Move to approve the 2013 Holidays & Closings schedule as presented.***

6:00 **5. REPORT OF THE NOMINATIONS COMMITTEE** – Knutson

a. Election of the Executive Board for 2013: President, Vice-President, Treasurer, and four Members-at-Large.

6:15 **6. BOARD MEMBER REPORTS:**

**Becker County** – Paul Bursik, Susan Hovdenes, Barry Nelson, Donna Sauvageau  
**Breckenridge** – Evie Fox

(over)

**Agenda for the November 15, 2012 Full Board Meeting – Page 2**

**Clay County/Barnesville/Hawley** – Howard Hansen, Wayne Ingersoll,  
Wendy Ward

**Clearwater County/Bagley** – John Chevalier

**Crookston** – Frank Lindgren

**Detroit Lakes** – Rhoda Hooper

**Mahnomen** – Sue Schoenborn

**Mahnomen County** – David Geray

**Moorhead** – Heidi Durand, Jo Knutson, Mary Jo Schmid, Betsy Vinz,  
Lauri Winterfeldt

**Norman County/Ada** – Lee Ann Hall

**Polk County/Climax/Fertile/Fosston/McIntosh** – Craig Bunes,  
Terri Eidenschink, Ilane Rue

**Wilkin County** – Bob Perry

**Northern Lights Library Network** – Wayne Ingersoll/Betsy Vinz

6:30 **7. REPORT FROM THE DIRECTOR SEARCH COMMITTEE** - Bursik

6:50 **8. OTHER**

7:00 **9. ADJOURNMENT**

**MISC. ITEMS ENCLOSED:**

- a. List of Bills – October 2012 (Lavender)

**UPCOMING MEETINGS/EVENTS**

November 22, 2012

**Thanksgiving Day**

All Branches, LINK Sites and the Regional Office Closed

November 30–December 2, 2012

(Friday & Saturday 10am-4pm, Sunday 1-4pm)

**LARL Used Book – Bag Sale**

Moorhead Branch

December 20, 2012

**5:30 p.m. - Executive Board Meeting**

Moorhead Branch

(continued on next page)

**Agenda for the November 15, 2012 Full Board Meeting – Page 3**

Sunday, Dec. 23-Tuesday, Dec. 25, 2012

**Christmas Eve/Christmas Day**

All Branches, LINK Sites, and the Regional Office Closed

Monday, Dec. 31, 2012 (All sites close by 5pm)

Tuesday, Jan. 1, 2013 (All sites closed all day)

**New Year's Eve/New Year's Day**

Jan. 2–Feb. 28, 2013

**"Hot Reads for Cold Nights" (Adult) Winter Reading Program**

Monday, Jan. 21, 2013

**Martin Luther King, Jr. Day (observed)**

All Branches, LINK Sites, and the Regional Office Closed

Thursday, January 17, 2013

**4:30 p.m. – Finance Committee Meeting**

**5:30 p.m. - Full Board Meeting (adopt 2013 Budget)**

Moorhead Branch

\* \* \*

*The Mission of LARL is to link people and communities  
to resources and experiences for learning and enrichment.*

**LARL BOARD OF TRUSTEES  
FULL BOARD MEETING  
MINUTES**

**A meeting of the Lake Agassiz Regional Library Full Board was held on Thursday, September 20<sup>th</sup>, 2012 at the Moorhead Library. President Perry called the meeting to order at 5:30 pm.**

**Board Members Present:** Bunes, Chevalier, Durand, Eidenschink, Hall, Hansen, Hovdenes, Fox, Ingersoll, Knutson, Lindgren, Perry (*President*), Rue, Schoenborn, Vinz, Ward.

**Board Members Absent:** Bursik, Geray, Hooper, Nelson, Savageau, Schmid, Winterfeldt.

**Others Present:** Sprynczynatyk.

**PUBLIC INPUT**

None

**APPROVAL OF AGENDA**

***(Ingersoll/Schoenborn) Move to approve the Agenda of the September 20<sup>th</sup>, 2012 Full Board Meeting as presented. MCU.***

**MINUTES OF THE JUNE 21<sup>st</sup>, 2012 FULL BOARD MEETING.**

***(Eidenschink/Chevalier) Move to approve the Minutes of the June 21<sup>st</sup>, 2012 Full Board Meeting as presented. MCU.***

**FINANCIAL REPORT**

With 66.67% of 2012 complete LARL has spent 63.33% of budgeted expenses. A large payment for RLBSS was received in August. The Summer Reading Program is at 96.81% of budget due to the program wrapping up. Staff Training and Development is at 90.31% of budget due to a few training sessions in Moorhead for staff region-wide. This also resulted in Mileage—Staff being high. Regional Board Meetings—Mileage is at 77.97% of budget due to union negotiation meetings and recent Director Search Committee meetings. The Attorney line is at 114.17% of budget due to union negotiations and a grievance that almost went to arbitration. The Recruitment line is at 98.87% of budget due to openings in Barnesville, Crookston, and multiple positions in Moorhead. Van expenses are at 90.15% of budget due to several repairs being made on both vans.

(over)

**Minutes of the September 20, 2012 Full Board Meeting – Page 2.**

**FINANCIAL REPORT - continued**

***(Ward/Rue) Move to approve the Final Report for the State Regional Public Library System Arts and Cultural Heritage (Legacy) Program for FY2012. MCU.***

***(Schoenborn/Vinz) Move to authorize the Regional Library Director and Business Office to submit the Report of Results Accomplished for the FY2012 Regional Library Basic System Support (RLBSS) Grant. MCU.***

***(Vinz/Hovdenes) Move to authorize the Regional Library Director and Finance/HR Director to submit the Final Report for FY2012 Regional Library Telecommunications Aid (RLTA) to fund access line maintenance and leases required to maintain connectivity for existing library sites. MCU.***

***(Lindgren/Fox) – Move to approve the application for State FY2013 Regional Library Telecommunications Aid (RLTA) as reviewed and recommended by the Director, Network Administrator, and Finance/HR Director. MCU***

**DIRECTOR'S REPORT**

Fredette was unable to attend the meeting therefore there wasn't a Director's report although a written report was included in Board packets.

**BOARD MEMBER REPORTS:**

**Becker County** (Bursik-absent, Hovdenes, Nelson-absent, Sauvageau-absent).  
No Report.

**Breckenridge** (Fox).

Attendance at the 2 fall legacy events so far was poor. Two people attended one of the programs and three attended the other.

**Clay County** (Hansen, Ingersoll, Ward).

Hanson reported the Eagle Scout project at the Hawley Library turned out very nice.

**Clearwater County** (Chevalier).

The new library building in Bagley is moving forward, it's not final but the project is moving in the right direction.

**Crookston** (Lindgren).

The Gerald Anderson program only had two people in attendance.

(continued on next page)

**Minutes of the September 20, 2012 Full Board Meeting – Page 3.**

**Detroit Lakes** (Hooper-absent).

No report.

**City of Mahanomen** (Schoenborn).

Fall Legacy programs have been well attended. First grade visits have been set up.

**Mahanomen County** (Geray-absent).

No report.

**Moorhead** (Durand-absent, Knutson, Schmid-absent, Vinz, Winterfeldt-absent).

The computer lab in Moorhead has been renamed in honor of Anne Fredine. The board has been brainstorming to see if they can find someone to take care of the north side of the library where there are issues with plants not growing. The Summer Reading Program went really well.

**Norman County/Ada** (Hall).

The new librarian in Ada is doing a very good job.

**Polk County** (Buness, Eidenschink, Rue).

Buness is going to co-host a roundtable discussion at the AMC (Association of Minnesota Counties) Conference about how libraries are affected by County decisions. Eidenschink reported the Summer Reading Program went well in Climax. Rue reported that both the Gerald Anderson and Barbara Sommer Legacy programs in Fosston, both were at 10:30 in the morning and only four people attended each.

**Wilkin County** (Perry).

No report.

**Northern Lights Library Network** (Ingersoll/Vinz).

Ingersoll and Vinz attended their first Northern Light Library Network meeting. The network covers 23 counties. The NLLN office will be moving from Detroit Lakes to Moorhead on October 24<sup>th</sup>. The LARL board will be invited for an open house. NLLN is starting a strategic planning process.

**PRESIDENT'S REPORT**

The process has started for looking for a new LARL Director. Applications will be accepted through September 30<sup>th</sup>.

**OTHER**

The meeting adjourned at 6:06 p.m.

\* \* \*

Lake Agassiz Regional Library  
Statement of Revenues & Expenditures  
Actual and Budget  
For the Ten Months Ending October 31, 2012

	October Actual	YTD Actual	Annual Budget Amount	YTD Actual to Annual Bud \$ Var.	YTD Actual to Annual Budget %
<b>General Fund Revenues</b>					
<i>Property Taxes</i>					
Property Taxes - Becker County	75,583.75	302,335.00	302,335.00	0.00	100.00%
Property Taxes - Detroit Lakes	0.00	142,101.75	189,469.00	47,367.25	75.00%
Property Taxes - Clay County	56,162.00	224,648.00	224,648.00	0.00	100.00%
Property Taxes - Moorhead	0.00	469,297.50	625,730.00	156,432.50	75.00%
Property Taxes - Clearwater County	0.00	59,205.75	78,941.00	19,735.25	75.00%
Property Taxes - Mahnommen County	0.00	24,656.25	32,875.00	8,218.75	75.00%
Property Taxes - Mahnommen	0.00	11,898.00	15,864.00	3,966.00	75.00%
Property Taxes - Norman County	19,988.75	79,955.00	79,955.00	0.00	100.00%
Property Taxes - Polk County	50,546.50	202,186.00	202,186.00	0.00	100.00%
Property Taxes - Crookston	0.00	144,123.75	192,165.00	48,041.25	75.00%
Property Taxes - Wilkin County	0.00	32,868.75	43,825.00	10,956.25	75.00%
Property Taxes - Breckenridge	0.00	57,983.25	77,311.00	19,327.75	75.00%
<b>Total Property Taxes</b>	<b>202,281.00</b>	<b>1,751,259.00</b>	<b>2,065,304.00</b>	<b>314,045.00</b>	<b>84.79%</b>
<i>Grants</i>					
Basic Support Grant - MN (RLBSS)	0.00	460,242.78	590,101.00	129,858.22	77.99%
Regional Library Telecom Aid (RLTA)	0.00	72,761.75	102,500.00	29,738.25	70.99%
<b>Total Grants</b>	<b>0.00</b>	<b>533,004.53</b>	<b>692,601.00</b>	<b>159,596.47</b>	<b>76.96%</b>
<i>Miscellaneous Revenue</i>					
Book/Furniture Sale Revenue	93.56	2,544.48	0.00	(2,544.48)	0.00%
Change in Priced Securities	(147.33)	44,237.81	0.00	(44,237.81)	0.00%
Interest Income	318.87	17,089.11	44,650.00	27,560.89	38.27%
Lost/Damaged Property	342.50	6,188.92	6,500.00	311.08	95.21%
Microfilm R/P Revenue	4.40	115.13	200.00	84.87	57.57%
Other Income	417.20	4,183.20	5,000.00	816.80	83.66%
Photocopy Revenue	549.24	6,569.59	7,000.00	430.41	93.85%
Printing Charges	1,045.29	12,280.51	13,500.00	1,219.49	90.97%
Service Charges	1,647.10	18,037.92	23,000.00	4,962.08	78.43%
<b>Total Miscellaneous Revenue</b>	<b>4,270.83</b>	<b>111,246.67</b>	<b>99,850.00</b>	<b>(11,396.67)</b>	<b>111.41%</b>
<i>Joint Automation Revenue</i>					
Reimbursement From NWRL	13,490.75	53,963.00	53,963.00	0.00	100.00%
MNLink Server Site Payments	287.50	2,875.00	0.00	(2,875.00)	0.00%
<b>Total Joint Automation Revenue</b>	<b>13,778.25</b>	<b>56,838.00</b>	<b>53,963.00</b>	<b>(2,875.00)</b>	<b>105.33%</b>
<b>Fund Balance/Shortfall</b>	<b>0.00</b>	<b>0.00</b>	<b>313,054.00</b>	<b>313,054.00</b>	<b>0.00%</b>
<b>Total General Fund Revenue</b>	<b>220,330.08</b>	<b>2,452,348.20</b>	<b>3,224,772.00</b>	<b>772,423.80</b>	<b>76.05%</b>
<b>General Fund Expenditures</b>					
<i>Personnel Expenses</i>					
Salaries - Ongoing	126,604.69	1,332,288.87	1,681,356.00	349,067.13	79.24%
Salaries - Substitute	2,941.50	28,481.42	29,600.00	1,118.58	96.22%
Salaries - Temporary/Contract	120.00	1,566.86	0.00	(1,566.86)	0.00%
Payroll Taxes	9,781.97	103,022.89	130,888.00	27,865.11	78.71%
Public Employees Retirement (PERA)	9,005.54	91,058.63	121,337.00	30,278.37	75.05%
Health Insurance	14,029.72	141,971.02	209,100.00	67,128.98	67.90%
Life Insurance	329.84	1,701.28	2,132.00	430.72	79.80%
Other Employee Benefits	130.00	1,348.04	1,700.00	351.96	79.30%
Unemployment Taxes	0.00	18.96	0.00	(18.96)	0.00%
Workers Compensation Insurance	481.75	4,817.50	6,844.00	2,026.50	70.39%
<b>Total Personnel</b>	<b>163,425.01</b>	<b>1,706,275.47</b>	<b>2,182,957.00</b>	<b>476,681.53</b>	<b>78.16%</b>
<i>Automation/Cataloging</i>					
Automation System	13,092.80	127,062.78	165,169.00	38,106.22	76.93%
OCLC/Minitex Contract	0.00	0.00	8,000.00	8,000.00	0.00%
Public Service Supplies	120.84	4,251.78	7,000.00	2,748.22	60.74%
Tech Services Supplies	532.87	4,144.66	10,000.00	5,855.34	41.45%
<b>Total Automation/Cataloging</b>	<b>13,746.51</b>	<b>135,459.22</b>	<b>190,169.00</b>	<b>54,709.78</b>	<b>71.23%</b>
<i>Library Programming</i>					
Adult Programming	69.15	1,470.58	3,000.00	1,529.42	49.02%
Summer Reading Program	0.00	7,744.60	8,000.00	255.40	96.81%
Youth Programming	282.78	2,488.08	3,400.00	911.92	73.18%
<b>Total Programming</b>	<b>351.93</b>	<b>11,703.26</b>	<b>14,400.00</b>	<b>2,696.74</b>	<b>81.27%</b>

Lake Agassiz Regional Library  
Statement of Revenues & Expenditures  
Actual and Budget  
For the Ten Months Ending October 31, 2012

	October Actual	YTD Actual	Annual Budget Amount	YTD Actual to Annual Bud \$ Var.	YTD Actual to Annual Budget %
<b>Staff Development</b>					
Staff Training and Development	(1,287.40)	19,000.00	19,000.00	0.00	100.00%
<b>Total Staff Development</b>	<b>(1,287.40)</b>	<b>19,000.00</b>	<b>19,000.00</b>	<b>0.00</b>	<b>100.00%</b>
<b>Mileage/Board Mtg Expense</b>					
Mileage - Staff	1,368.41	20,848.53	20,750.00	(98.53)	100.47%
Regional Board Meetings/Mileage	433.87	7,803.74	8,300.00	496.26	94.02%
<b>Total Mileage/Board Mtg Expense</b>	<b>1,802.28</b>	<b>28,652.27</b>	<b>29,050.00</b>	<b>397.73</b>	<b>98.63%</b>
<b>Other Operating Expenses</b>					
Accounting/Bank Fees	311.74	10,044.49	11,400.00	1,355.51	88.11%
Attorney	0.00	8,707.50	7,627.00	(1,080.50)	114.17%
Business Office Software/Expenses	0.00	1,298.40	2,000.00	701.60	64.92%
Computer Supplies	1,555.37	3,410.16	4,500.00	1,089.84	75.78%
CRPLSA	2,118.00	2,118.00	3,000.00	882.00	70.60%
Delivery: Courier	7,379.49	64,032.26	79,350.00	15,317.74	80.70%
Director's Discretionary	0.00	217.37	2,500.00	2,282.63	8.69%
Fax/Copier/LCD/Microfilm Supplies	216.00	216.00	2,500.00	2,284.00	8.64%
Insurance - General	1,061.67	10,772.54	14,000.00	3,227.46	76.95%
Lease: City of Moorhead	1,617.17	16,171.67	19,406.00	3,234.33	83.33%
Leases: Equipment	692.37	6,923.70	8,700.00	1,776.30	79.58%
Maintenance Contracts	202.83	5,899.28	8,000.00	2,100.72	73.74%
Mailing: Click2Mail Fees	500.30	3,859.07	7,000.00	3,140.93	55.13%
Memberships	25.00	1,040.00	1,200.00	160.00	86.67%
Miscellaneous Expenses	8.50	381.51	3,000.00	2,618.49	12.72%
Office Supplies	63.18	12,058.29	12,500.00	441.71	96.47%
PIO: Printing/Advertising/Misc	295.80	16,036.33	16,400.00	363.67	97.78%
Postage	18.80	1,044.97	7,000.00	5,955.03	14.93%
Recruitment	1,222.24	10,990.18	9,000.00	(1,990.18)	122.11%
Repairs: Equipment	0.00	1,521.00	2,500.00	979.00	60.84%
Telephone/Telecom	2,275.97	16,952.19	19,000.00	2,047.81	89.22%
<b>Total Other Operating Expenses</b>	<b>19,564.43</b>	<b>193,694.91</b>	<b>240,583.00</b>	<b>46,888.09</b>	<b>80.51%</b>
<b>Regional Library Telecom Aid (RLTA)</b>	<b>25,697.43</b>	<b>69,518.16</b>	<b>102,500.00</b>	<b>32,981.84</b>	<b>67.82%</b>
<b>Transportation</b>					
Van	900.63	10,049.07	9,300.00	(749.07)	108.05%
<b>Total Transportation</b>	<b>900.63</b>	<b>10,049.07</b>	<b>9,300.00</b>	<b>(749.07)</b>	<b>108.05%</b>
<b>Materials</b>					
Adult	14,540.29	169,841.26	173,000.00	3,158.74	98.17%
Express Collection	861.49	8,732.27	10,000.00	1,267.73	87.32%
Juvenile	5,154.59	79,196.33	84,500.00	5,303.67	93.72%
LINK Site Materials	1,351.29	15,484.64	14,000.00	(1,484.64)	110.60%
Music	213.82	2,108.89	2,500.00	391.11	84.36%
Digital Collection - e-Books	1,720.52	21,302.22	27,463.60	6,161.38	77.57%
Digital Collection - e-Audio	240.95	6,601.35	6,866.00	264.65	96.15%
Periodicals	805.24	23,327.49	20,000.00	(3,327.49)	116.64%
Reference: Print	122.12	2,521.31	2,000.00	(521.31)	126.07%
Reference: On-line	1,982.02	20,574.42	26,733.40	6,158.98	76.96%
<b>Total Materials</b>	<b>26,992.33</b>	<b>349,690.18</b>	<b>367,063.00</b>	<b>17,372.82</b>	<b>95.27%</b>
<b>Capital Expenditures</b>					
Furniture & Equipment	372.00	1,642.36	10,500.00	8,857.64	15.64%
Software/Hardware Upgrades	0.00	1,056.40	40,000.00	38,943.60	2.64%
<b>Total Capital Expenditures</b>	<b>372.00</b>	<b>2,698.76</b>	<b>50,500.00</b>	<b>47,801.24</b>	<b>5.34%</b>
<b>Capital Fund Accounts</b>					
III Software Upgrades-Shared w/NWRL	552.08	5,520.80	6,625.00	1,104.20	83.33%
III System Replacement-Shared w/NWRL	552.08	5,520.80	6,625.00	1,104.20	83.33%
Van Replacement	500.00	5,000.00	6,000.00	1,000.00	83.33%
<b>Total Capital Fund Accounts</b>	<b>1,604.16</b>	<b>16,041.60</b>	<b>19,250.00</b>	<b>3,208.40</b>	<b>83.33%</b>
<b>Total General Fund Expenditures</b>	<b>253,169.31</b>	<b>2,542,782.90</b>	<b>3,224,772.00</b>	<b>681,989.10</b>	<b>78.85%</b>
General Fund					
Revenues Over (Under) Expenditures	(32,839.23)	(90,434.70)	0.00	90,434.70	0.00%



Lake Agassiz Regional Library  
Statement of Revenues & Expenditures  
Actual and Budget  
For the Ten Months Ending October 31, 2012

	October Actual	YTD Actual	Annual Budget Amount	YTD Actual to Annual Bud \$ Var.	YTD Actual to Annual Budget %
<b>SPECIAL PROJECTS</b>					
<b>Special Projects Revenue</b>					
Donations	3,058.85	26,921.19	0.00	(26,921.19)	0.00%
Endowment Fund Donations	0.00	4,500.00	0.00	(4,500.00)	0.00%
Gates Hardware Grant	0.00	500.00	0.00	(500.00)	0.00%
Legacy Grant	18,083.78	153,260.34	0.00	(153,260.34)	0.00%
<b>Total Special Projects Revenue</b>	<b>21,142.63</b>	<b>185,181.53</b>	<b>0.00</b>	<b>(185,181.53)</b>	<b>0.00%</b>
<b>Special Projects Expenditures</b>					
<i>Special Projects Miscellaneous</i>					
Donations-Materials	2,855.20	11,691.17	0.00	(11,691.17)	0.00%
Donations-Miscellaneous	499.90	6,009.68	0.00	(6,009.68)	0.00%
Legacy Grant Expense	18,083.78	153,260.34	0.00	(153,260.34)	0.00%
Projects from Designated Funds:					
Collection Agency/Bills Startup	295.35	2,897.12	0.00	(2,897.12)	0.00%
Expanding Self-Service Success	3,670.02	3,670.02	0.00	(3,670.02)	0.00%
Staff Development	4,455.02	4,455.02	0.00	(4,455.02)	0.00%
<i>Total Special Projects Miscellaneous</i>	<i>29,859.27</i>	<i>181,983.35</i>	<i>0.00</i>	<i>(181,983.35)</i>	<i>0.00%</i>
<i>Special Projects Capital</i>					
Donations-Furniture & Equipment	0.00	11,280.98	0.00	(11,280.98)	0.00%
Projects from Designated Funds:					
<i>Total Special Projects Capital</i>	<i>0.00</i>	<i>11,280.98</i>	<i>0.00</i>	<i>(11,280.98)</i>	<i>0.00%</i>
<b>Total Special Projects Expenditures</b>	<b>29,859.27</b>	<b>193,264.33</b>	<b>0.00</b>	<b>(193,264.33)</b>	<b>0.00%</b>
Special Projects Revenue Over (Under) Expenditures	(8,716.64)	(8,082.80)	0.00	8,082.80	0.00%
GRAND TOTAL REVENUE	241,472.71	2,637,529.73	3,224,772.00	587,242.27	81.79%
GRAND TOTAL EXPENDITURES	283,028.58	2,736,047.23	3,224,772.00	488,724.77	84.84%
CHANGE IN FUND BALANCE	(41,555.87)	(98,517.50)	0.00	98,517.50	0.00%



Imagine all possibilities. Explore the world. Awaken your mind.

## Monthly Report to the Board

Date: November 8, 2012

From: Kathy Fredette, Regional Library Director

---

### Meetings/events attended by the Director:

Met with (retiring) NWRL Director Barb Jauquet-Kalinoski, Crookston, Oct. 11<sup>th</sup>; Barb and I met with Pennington County Commissioner Darryl Tveitbakk and LARL Board Member/Polk County Commissioner Craig Bunes about their AMC Conference program on libraries, Crookston, Oct. 11<sup>th</sup>; met with Jeanne, Jenna, and Liz regarding Regional Youth Services, Oct. 12<sup>th</sup>; Coordinating Team Meeting, Oct. 17<sup>th</sup>; met with Hub Supervisors, Oct. 17<sup>th</sup>; Hawley Branch visit with architect David Crutchfield, Oct. 24<sup>th</sup>; meeting with Clearwater Library Foundation & Bagley Mayor Mark Edevold [plus Karen Edevold, Mary Haney, and David Crutchfield], Bagley, Oct. 24<sup>th</sup>.

### Staff

**Susan Wermager** has been hired as a Moorhead Library Associate-Youth Services. Susan has both a BA in Elementary Education and a BS in Human Growth & Development from MSUM. She is a licensed teacher (grades 1-6) with over nine years of diverse experiences in three different states.

Congratulations to Computer Support Technician **Phil Balatocan** and his wife (Kristin) on the birth of a baby girl, Layla Marie, born Oct. 27<sup>th</sup> and weighing 6 lbs., 15 oz. Layla joins mom, dad, and big sister Malina who will soon be 3-years old.

I'm very happy to announce the birth of my first grandchild, Thomas Stephen Kutz, born on November 1<sup>st</sup> in Overland Park, KS to Tom and Jenny (Fredette) Kutz. Tommy weighed 7 lbs., 13 oz. and is 20" long. All are doing well - feeling very thankful and blessed.

-over-

## Staff Training and Development

Chris Boike (Crookston Library Associate II/Supervisor), Jenna Kahly (Regional Youth Services Coordinator), and Megan Krueger (Moorhead Public Services Supervisor) attended a workshop on Management Skills for Supervisors which was held in Fargo on Oct. 23<sup>rd</sup>.

Business Office Associate Linnea Lehrer attended the Affordable Care Act Seminar (Federal Health Care Reform) which was held in Fergus Falls on Oct. 29<sup>th</sup>.

Jeanne Anderson (Moorhead Library Associate II/Supervisor) and Jenna Kahly (Regional Youth Services Coordinator) attended the Minnesota (statewide) Summer Reading Program & Youth Services Committee Meeting held in St. Cloud on October 26<sup>th</sup>.

## Around the region...

### Health Insurance Premium and Deductible for 2013\*\*

Our health insurance premiums for 2013 will increase 14.3% for 2012. There will be no increase in the deductible and out-of-pocket maximum for 2013. The premiums are:

Single: \$425.50  
Family: \$1,180.50

The deductible for a single policy in 2013 will remain at \$1,850 and a family policy will be \$3,700.00. The maximum out-of-pocket for single coverage will be \$3,500.00 and \$6,500.00 for family coverage. The deductible and out-of-pocket maximum is the same as we've had for 2006 through 2012.

\*\* For employees who work 32 hours or more per week, LARL pays the premium for a single policy. If an employee wishes to have family coverage, LARL will apply the cost of the single policy towards the family policy and the employee will be responsible for the remainder of the premium. The portion of the family premium to be paid by the employee is \$755.00 per month (1/2 deducted from each paycheck, \$377.50).

### Fertile Library Remodel

The project went well thanks to Fertile Library Associate/Branch Librarian Tammy Thomasson-Erhart and Assistant Fertile City Administrator Lisa Liden who did the painting (paid for by the City of Fertile) and carried out the bulk of the remodel project. Some volunteers didn't show up to help, as promised, but there were several others who came quickly when called. There are a few minor projects to finish and then an Open House will be held to celebrate. Tammy reports customers LOVE the new self-checkout unit.

### Detroit Lakes Library - New Fixtures in Restrooms

The Detroit Lakes Library Fund will pay for replacing sinks, faucets, and toilets in the public restrooms. The faucets will have motion sensors.

### Crookston Friends - After Hours Event

The Crookston Friends of the Library held their 5<sup>th</sup> Annual After Hours Event on October 25<sup>th</sup> to recognize donors.

(continued on next page)

**Hot Reads for Cold Nights 2013**

Items are on order for the 2013 Hot Reads for Cold Nights (adult) Winter Reading Program. Dates for the annual event are January 2<sup>nd</sup>-February 28<sup>th</sup>. Customers who read or listen to four books, audiobooks, or digital books can enter their names for a chance to win a Hot Reads mug, calendar, book light, or sling bag.

**Bookmark Contest**

Results are in for the Teen Bookmark Contest which had a total of 25 entries. The winners are:

1st Place: Austin S. from Gary

2nd Place: Katriana M. from Detroit Lakes

Honorable Mentions: Stefen H. from Perley and Emma C. from Detroit Lakes

In addition to being on the LARL website, the results have been posted to Facebook with a link to the Flickr page to see all of the entries. First and second place winners will have their bookmarks printed for distribution across the region.

**Youth Services Reports**

New Kids and Teen Pages are up on the website ([www.larl.org](http://www.larl.org)). This newer format will allow staff to change the content on the page much more quickly and easily. Check the pages out and explore the tabs on each when you get a chance!

**And Beyond...****Interim Director Named**

Bob Boese, retired Director of East Central Regional Library, has been appointed the Northwest Regional Library (NWRL) Interim Director.

**GIFTS, GRANTS AND DONATIONS**

We received a \$1,500 donation from the Friends of the Crookston Library. The funds have been designated as \$1,000 for J&Y level ebooks and \$500 for adult ebooks.

The remaining Barnesville Library of the Library Future Fund, through West Central Initiative, has given \$2,672.83 to purchase a slatwall display unit, outdoor and indoor signage, literature racks, and an oak shelf for the Barnesville Library.

The Detroit Lakes Public Library Fund will pay \$12,942 for new lounge furniture for the Detroit Lakes Library - a sofa, 9 club chairs, and fabric to recover 9 study chairs.

\* \* \*

## DRAFT 2013 HOLIDAYS AND CLOSINGS

**Lake Agassiz Regional Library**  
**Regional Office, branches, and LINK Sites are closed on these dates.**

Tuesday, January 1, 2013	New Year's Day
Monday, January 21	Martin Luther King, Jr. Day
Monday, February 18	Presidents' Day
Sunday, March 31	Easter Sunday
Monday, May 27	Memorial Day
Thursday, July 4	Independence Day
Monday, September 2	Labor Day
Monday, October 14	All Staff Day (Staff report to work; Branches, LINK Sites, & the RO closed all day)
Monday, November 11	Veterans Day
Thursday, November 28	Thanksgiving Day
Tuesday, December 24	Christmas Eve (All LARL branches and LINK Sites close at 12noon)
Wednesday, December 25	Christmas Day
Tuesday, December 31	New Year's Eve (All LARL branches and LINK Sites close by 5:00pm)
Wednesday, January 1, 2014	New Year's Day

---

### ADDITIONAL SCHEDULE INFORMATION:

Sunday, May 26	Crookston & Moorhead branches closed Sundays during the summer.
Sunday, September 8	Crookston & Moorhead branches resume Sunday hours during the school year.

Adopted, Lake Agassiz Regional Library Board of Trustees: September \*\*\*\*, 2012.

FROM: 10/1/2012 TO: 10/31/2012

Account Number	Description	Vendor Name	Debit	Credit
000-6013-000	Salaries - Temporary/Con	FLAIG, BRUCE D.	\$120.00	\$0.00
		Account Total:	\$120.00	\$0.00
000-6110-000	FICA - Employer Contribu	WELLS FARGO - FEDERAL INCOME T	\$5,002.82	\$0.00
		WELLS FARGO - FEDERAL INCOME T	\$5,184.91	\$0.00
		Account Total:	\$10,187.73	\$0.00
000-6120-000	PERA - Employer Contribu	PERA	\$4,618.73	\$0.00
		PERA	\$4,771.35	\$0.00
		Account Total:	\$9,390.08	\$0.00
000-6210-000	Health Insurance	LAKES COUNTRY SERVICE COOPERAT	\$13,783.00	\$0.00
		SELECTACCOUNT	\$62.22	\$0.00
		VEBA	\$1,650.00	\$0.00
		Account Total:	\$15,495.22	\$0.00
000-6220-000	Life Insurance	HARTFORD, THE	\$164.92	\$0.00
		HARTFORD, THE	\$164.92	\$0.00
		Account Total:	\$329.84	\$0.00
000-7000-000	Office Supplies	OFFICEMAX INCORPORATED	\$0.00	\$1.21
		OFFICEMAX INCORPORATED	\$1.21	\$0.00
		OFFICEMAX INCORPORATED	\$0.00	\$1.21
		OFFICE DEPOT, INC	\$2.97	\$0.00
		OFFICE DEPOT, INC	\$61.42	\$0.00
		Account Total:	\$65.60	\$2.42
000-7010-000	Technical Service Suppli	DEMCO INC	\$229.33	\$0.00
		DEMCO INC	\$163.12	\$0.00
		Account Total:	\$392.45	\$0.00
000-7020-000	Public Service Supplies	OFFICEMAX INCORPORATED	\$120.84	\$0.00
		Account Total:	\$120.84	\$0.00
000-7040-000	Computer Supplies	PC MALL	\$777.93	\$0.00
		PC MALL	\$190.82	\$0.00
		OFFICE DEPOT, INC	\$138.98	\$0.00
		PC MALL	\$295.41	\$0.00
		AMAZON.COM	\$65.94	\$0.00

Account Number	Description	Type	Posting Date	Account Number	Voucher Number	Invoice Number	Debit	Credit
						Account Total:	\$1,469.08	\$0.00
000-7070-000	Fax/Copier/A-V/Microfilm					DEATONS MAILING SYSTEMS INC	\$216.00	\$0.00
						Account Total:	\$216.00	\$0.00
000-7095-000	Legacy Grant - Expenses					ENGER, LIN J.	\$3,097.79	\$0.00
						CURTIS & LORETTA	\$4,827.92	\$0.00
						WOODSTROM, ANNELEE	\$2,752.98	\$0.00
						HANSEN, JAMES	\$298.59	\$0.00
						LANDVIK, LORNA	\$2,554.41	\$0.00
						CITY OF ROTHSAY	\$25.00	\$0.00
						LUND NELSON, DOROTHY A	\$1,886.13	\$0.00
						Account Total:	\$15,442.82	\$0.00
000-7096-000	Legacy Grant - Collectio					AMAZON.COM	\$672.67	\$0.00
						BAKER & TAYLOR, INC.	\$717.43	\$0.00
						Account Total:	\$1,390.10	\$0.00
000-7097-000	Legacy Grant - Collectio					AMAZON.COM	\$763.43	\$0.00
						Account Total:	\$763.43	\$0.00
000-7098-000	Legacy Grant - Collectio					OVERDRIVE	\$107.38	\$0.00
						Account Total:	\$107.38	\$0.00
000-7165-000	Miscellaneous Expenses					FREDETTE, KATHY	\$8.50	\$0.00
						Account Total:	\$8.50	\$0.00
000-7185-000	Payroll Processing					PAYROLL PROFESSIONALS INC.	\$113.10	\$0.00
						PAYROLL PROFESSIONALS INC.	\$113.10	\$0.00
						Account Total:	\$226.20	\$0.00
000-7191-000	Regional Library Telecom					NW-LINKS	\$25,697.43	\$0.00
						Account Total:	\$25,697.43	\$0.00
000-7215-000	Delivery Service					NORTHERN NETWORK EXPRESS	\$1,459.76	\$0.00
						NORTHERN NETWORK EXPRESS	\$1,446.24	\$0.00
						NORTHERN NETWORK EXPRESS	\$1,446.24	\$0.00
						NORTHERN NETWORK EXPRESS	\$1,419.21	\$0.00
						NORTHERN NETWORK EXPRESS	\$1,419.21	\$0.00
						Account Total:	\$7,190.66	\$0.00
000-7235-000	Lease Photocopy - RO					WELLS FARGO FINANCIAL LEASING	\$578.26	\$0.00

Account Number	Description	Type	Posting Date	Account Number	Voucher Number	Invoice Number	Debit	Credit
						Account Total:	\$578.26	\$0.00
000-7240-000	Lease - Mailing Machine					ASCOM HASLER LEASING	\$114.11	\$0.00
						Account Total:	\$114.11	\$0.00
000-7400-000	Recruitment - Local					JOBSHQ	\$1,222.24	\$0.00
						Account Total:	\$1,222.24	\$0.00
000-7430-000	Telephone					HALSTAD TELEPHONE CO.	\$23.44	\$0.00
						HALSTAD TELEPHONE CO.	\$63.79	\$0.00
						HALSTAD TELEPHONE CO.	\$73.96	\$0.00
						LORETEL SYSTEMS, INC.	\$82.41	\$0.00
						LORETEL SYSTEMS, INC.	\$92.78	\$0.00
						LORETEL SYSTEMS, INC.	\$36.53	\$0.00
						LORETEL SYSTEMS, INC.	\$79.22	\$0.00
						LORETEL SYSTEMS, INC.	\$90.53	\$0.00
						ROTHSAY TELEPHONE CO.	\$72.54	\$0.00
						ARVIG	\$213.67	\$0.00
						CENTURYLINK	\$48.00	\$0.00
						DEX MEDIA EAST, INC	\$69.40	\$0.00
						GARDEN VALLEY TELEPHONE	\$10.09	\$0.00
						GARDEN VALLEY TELEPHONE	\$10.32	\$0.00
						GARDEN VALLEY TELEPHONE	\$11.54	\$0.00
						GARDEN VALLEY TELEPHONE	\$77.34	\$0.00
						DEX MEDIA EAST, INC	\$16.50	\$0.00
						DEX MEDIA EAST, INC	\$23.75	\$0.00
						CENTURYLINK	\$43.01	\$0.00
						GARDEN VALLEY TELEPHONE	\$6.37	\$0.00
						INTEGRA TELECOM	\$775.72	\$0.00
						ROCHESTER TELECOM SYSTEMS, INC	\$304.22	\$0.00
						Account Total:	\$2,225.13	\$0.00
000-7431-000	Cell Phone Expense					AT&T	\$50.84	\$0.00
						Account Total:	\$50.84	\$0.00
000-7500-000	PIO: Marketing/Printing/					FARMERS PUBLISHING COMPANY	\$75.00	\$0.00
						FARMERS PUBLISHING COMPANY	\$0.00	\$75.00
						COLE PAPERS INC	\$44.30	\$0.00
						DETROIT LAKES NEWSPAPERS	\$84.00	\$0.00
						Account Total:	\$203.30	\$75.00
000-7552-000	Mailing: Click2Mail Cha					CLICK2MAIL	\$500.30	\$0.00
						Account Total:	\$500.30	\$0.00
000-7560-000	Mileage - Trustee					BURSIK, PAUL M	\$54.72	\$0.00
						HOOPER, RHODA	\$61.05	\$0.00
						PERRY, ROBERT L	\$52.17	\$0.00
						PERRY, ROBERT L	\$52.17	\$0.00
						LINDGREN, FRANK	\$77.70	\$0.00



Account Number	Description	Type	Posting Date	Account Number	Voucher Number	Invoice Number	Debit	Credit
					BURSIK, PAUL M		\$54.61	\$0.00
					Account Total:		\$352.42	\$0.00
000-7561-000	Mileage - Staff				LANGER, STEPHANIE		\$32.19	\$0.00
					BECKER, JOY		\$61.05	\$0.00
					HASPEL, DANELL		\$38.30	\$0.00
					THISTLEWOOD, NICOLE		\$4.94	\$0.00
					MALMANGER, JULIE		\$40.52	\$0.00
					MOLDEN, LINDA E.		\$5.88	\$0.00
					VIGNESS, JANE		\$18.87	\$0.00
					CAPISTRAN, SHEILA		\$46.62	\$0.00
					BAKER, LEAH		\$28.86	\$0.00
					THOMASSON-EHRHART, TAMERA		\$26.09	\$0.00
					GERLA, JANET		\$38.85	\$0.00
					FREDETTE, KATHY		\$76.59	\$0.00
					GERLA, JANET		\$38.85	\$0.00
					BATES, KIRSTEN		\$23.87	\$0.00
					PETRIK, SHELLY		\$51.06	\$0.00
					PETRIK, SHELLY		\$83.25	\$0.00
					LYNCH, ELIZABETH		\$49.40	\$0.00
					VARHOLDT, JEAN		\$28.86	\$0.00
					VARHOLDT, JEAN		\$21.09	\$0.00
					BOIKE, JOYCE CHRISTINE		\$26.09	\$0.00
					BOIKE, JOYCE CHRISTINE		\$94.35	\$0.00
					HASPEL, DANELL		\$14.99	\$0.00
					MITAL-HEROLD, CONSTANCE		\$23.87	\$0.00
					HASPEL, DANELL		\$101.57	\$0.00
					LYNCH, ELIZABETH		\$44.40	\$0.00
					EDEVOLD, KAREN		\$88.25	\$0.00
					WANNEBO, MARIANNE		\$21.09	\$0.00
					KAHLY, JENNA		\$96.57	\$0.00
					THOMASSON-EHRHART, TAMERA		\$26.09	\$0.00
					EPEMA, TONI		\$27.75	\$0.00
					MALMANGER, JULIE		\$40.52	\$0.00
					BATES, KIRSTEN		\$28.86	\$0.00
					VIGNESS, JANE		\$18.87	\$0.00
					Account Total:		\$1,368.41	\$0.00
000-7590-000	MN Director's Fund				SOUTHEASTER LIBRARIES COOPERAT		\$2,118.00	\$0.00
					Account Total:		\$2,118.00	\$0.00
000-7591-000	Memberships - LARL Direc				MN ASSOCIATION OF LIBRARY FRIE		\$25.00	\$0.00
					Account Total:		\$25.00	\$0.00
000-7600-000	Board Expenses				PAPA JOHN'S		\$46.88	\$0.00
					HORNBACHER'S		\$34.57	\$0.00
					Account Total:		\$81.45	\$0.00
000-7615-000	Staff Training				STATE BANK & TRUST CREDIT CARD		\$836.00	\$0.00
					Account Total:		\$836.00	\$0.00
000-7620-000	Conference/Meetings - ML							

Account Number		Description				
Type	Posting Date	Account Number	Voucher Number	Invoice Number	Debit	Credit
				BURSIK, PAUL M	\$671.16	\$0.00
				THOMASSON-EHRHART, TAMERA	\$77.15	\$0.00
				STATE BANK & TRUST CREDIT CARD	\$1,513.93	\$0.00
				FREDETTE, KATHY	\$13.44	\$0.00
				Account Total:	\$2,275.68	\$0.00
000-7635-000		Conferences/Meetings - M				
				STATE BANK & TRUST CREDIT CARD	\$24.76	\$0.00
				HORNBACHER'S	\$31.18	\$0.00
				Account Total:	\$55.94	\$0.00
000-7650-000		Programming - Children				
				UPSTART	\$126.38	\$0.00
				Account Total:	\$126.38	\$0.00
000-8000-000		Van - Gasoline				
				CENEX FLEETCARD	\$695.93	\$0.00
				Account Total:	\$695.93	\$0.00
000-8001-000		Van - Maintenance & Repa				
				CORWIN CHRYSLER DODGE	\$23.70	\$0.00
				Account Total:	\$23.70	\$0.00
000-8323-000		Designated Funds - Colle				
				UNIQUE MANAGEMENT SERVICES, IN	\$295.35	\$0.00
				Account Total:	\$295.35	\$0.00
000-8353-000		Designated Funds - Expan				
				CHRISTIANSON'S BUSINESS FURNIT	\$3,586.14	\$0.00
				STATE BANK & TRUST CREDIT CARD	\$83.88	\$0.00
				Account Total:	\$3,670.02	\$0.00
000-8501-000		Juvenile Fiction				
				AMAZON.COM	\$307.24	\$0.00
				SCHOLASTIC LIBRARY PUBLISHING	\$187.56	\$0.00
				BAKER & TAYLOR, INC.	\$2,716.62	\$0.00
				Account Total:	\$3,211.42	\$0.00
000-8502-000		Juvenile Non-Fiction				
				BAKER & TAYLOR, INC.	\$233.16	\$0.00
				Account Total:	\$233.16	\$0.00
000-8503-000		Juvenile DVD				
				BAKER & TAYLOR, INC.	\$1,208.01	\$0.00
				Account Total:	\$1,208.01	\$0.00
000-8504-000		Juvenile Talking Book				
				RECORDED BOOKS, LLC.	\$129.88	\$0.00
				RANDOM HOUSE, INC.	\$85.50	\$0.00
				RANDOM HOUSE, INC.	\$70.50	\$0.00
				Account Total:	\$285.88	\$0.00

LAKE AGASSIZ REGIONAL LIBRARY  
 LIST OF BILLS  
 Betsy Vinz, Treasurer

Page: 6  
 User ID: spryj

19

User Date: 11/6/2012

Account Number	Description	Type	Posting Date	Account Number	Voucher Number	Invoice Number	Debit	Credit
000-8505-000	Adult Fiction							
						AMAZON.COM	\$55.46	\$0.00
						BAKER & TAYLOR, INC.	\$5,236.29	\$0.00
						Account Total:	\$5,291.75	\$0.00
000-8510-000	Adult Non-Fiction							
						FERTILE 125TH COMMITTEE	\$100.00	\$0.00
						BAKER & TAYLOR, INC.	\$4,610.59	\$0.00
						Account Total:	\$4,710.59	\$0.00
000-8512-000	Adult Large Print							
						BAKER & TAYLOR, INC.	\$20.28	\$0.00
						Account Total:	\$20.28	\$0.00
000-8513-000	Adult DVD							
						AMAZON.COM	\$280.96	\$0.00
						BAKER & TAYLOR, INC.	\$2,051.33	\$0.00
						Account Total:	\$2,332.29	\$0.00
000-8514-000	Adult Talking Book							
						RECORDED BOOKS, LLC.	\$1,309.80	\$0.00
						RECORDED BOOKS, LLC.	\$0.00	\$1,309.80
						RECORDED BOOKS, LLC.	\$72.21	\$0.00
						RECORDED BOOKS, LLC.	\$0.00	\$72.21
						RANDOM HOUSE, INC.	\$52.50	\$0.00
						RANDOM HOUSE, INC.	\$60.00	\$0.00
						RECORDED BOOKS, LLC.	\$15.90	\$0.00
						RECORDED BOOKS, LLC.	\$262.75	\$0.00
						RANDOM HOUSE, INC.	\$90.00	\$0.00
						RANDOM HOUSE, INC.	\$59.92	\$0.00
						RECORDED BOOKS, LLC.	\$154.40	\$0.00
						RANDOM HOUSE, INC.	\$67.50	\$0.00
						RECORDED BOOKS, LLC.	\$62.15	\$0.00
						RECORDED BOOKS, LLC.	\$149.98	\$0.00
						RECORDED BOOKS, LLC.	\$72.15	\$0.00
						RANDOM HOUSE, INC.	\$67.50	\$0.00
						RECORDED BOOKS, LLC.	\$1,028.40	\$0.00
						RECORDED BOOKS, LLC.	\$42.23	\$0.00
						Account Total:	\$3,567.39	\$1,382.01
000-8530-000	LINK Site Materials							
						HAWLEY HERALD	\$34.00	\$0.00
						RECORDED BOOKS, LLC.	\$46.58	\$0.00
						RANDOM HOUSE, INC.	\$33.75	\$0.00
						AMAZON.COM	\$8.81	\$0.00
						FRAZEE FORUM, INC.	\$25.00	\$0.00
						RECORDED BOOKS, LLC.	\$459.20	\$0.00
						BAKER & TAYLOR, INC.	\$743.95	\$0.00
						Account Total:	\$1,351.29	\$0.00
000-8535-000	Express Collection							
						BAKER & TAYLOR, INC.	\$861.49	\$0.00
						Account Total:	\$861.49	\$0.00
000-8600-000	Music							
						AMAZON.COM	\$213.82	\$0.00

LAKE AGASSIZ REGIONAL LIBRARY  
LIST OF BILLS  
Betsy Vinz, Treasurer

Page: 7  
User ID: spryj

20

User Date: 11/6/2012

Account Number	Description	Debit	Credit			
Type	Posting Date	Account Number	Voucher Number	Invoice Number	Debit	Credit
				Account Total:	\$213.82	\$0.00
000-8662-000			Digital Collection - e-B			
			OVERDRIVE		\$0.48	\$0.00
			OVERDRIVE		\$4.46	\$0.00
			OVERDRIVE		\$6.08	\$0.00
			OVERDRIVE		\$161.80	\$0.00
			OVERDRIVE		\$529.01	\$0.00
			OVERDRIVE		\$393.69	\$0.00
				Account Total:	\$1,095.52	\$0.00
000-8663-000			Digital Collection - e-A			
			OVERDRIVE		\$32.61	\$0.00
				Account Total:	\$32.61	\$0.00
000-8700-000			Periodicals			
			STAR TRIBUNE		\$317.20	\$0.00
			EBSCO		\$44.04	\$0.00
			13 TOWNS, THE		\$29.00	\$0.00
			THE MCINTOSH TIMES		\$25.00	\$0.00
			STAR TRIBUNE		\$390.00	\$0.00
				Account Total:	\$805.24	\$0.00
000-9100-000			Furniture & Equipment -			
			C&H DISTRIBUTORS, LLC		\$372.00	\$0.00
				Account Total:	\$372.00	\$0.00
002-8990-000			Donations - Materials -			
			OVERDRIVE		\$451.76	\$0.00
			BAKER & TAYLOR, INC.		\$20.00	\$0.00
				Account Total:	\$471.76	\$0.00
011-7175-000			Donations - Misc Expense			
			SIMAR, CANDACE		\$300.00	\$0.00
				Account Total:	\$300.00	\$0.00
011-8990-000			Donations - Materials -			
			OVERDRIVE		\$100.00	\$0.00
			BAKER & TAYLOR, INC.		\$131.07	\$0.00
				Account Total:	\$231.07	\$0.00
012-7175-000			Donations - Misc Expense			
			GAYLORD BROS., INC.		\$199.90	\$0.00
				Account Total:	\$199.90	\$0.00
013-8990-000			Donations - Materials -			
			BAKER & TAYLOR, INC.		\$15.00	\$0.00
				Account Total:	\$15.00	\$0.00
031-8990-000			Donations - Materials -			
			AMAZON.COM		\$323.60	\$0.00
			BAKER & TAYLOR, INC.		\$298.08	\$0.00

LAKE AGASSIZ REGIONAL LIBRARY  
LIST OF BILLS  
Betsy Vinz, Treasurer

User Date: 11/6/2012

Account Number		Description				
Type	Posting Date	Account Number	Voucher Number	Invoice Number	Debit	Credit
				Account Total:	\$621.68	\$0.00
051-8990-000		Donations - Materials -				
			OVERDRIVE		\$500.00	\$0.00
			OVERDRIVE		\$340.87	\$0.00
			OVERDRIVE		\$659.13	\$0.00
			BAKER & TAYLOR, INC.		\$15.69	\$0.00
				Account Total:	\$1,515.69	\$0.00
200-9914-000		Cell Phone - Joint Autom				
			AT&T		\$85.91	\$0.00
				Account Total:	\$85.91	\$0.00
200-9924-000		Training - Joint Automat				
			STATE BANK & TRUST CREDIT CARD		\$60.00	\$0.00
			DOUGLAS, SHARON		\$7.75	\$0.00
				Account Total:	\$67.75	\$0.00
				Report Totals:	\$134,533.32	\$1,459.43