

*The Mission of LARL is to link people and communities
to resources and experiences for learning and enrichment.*

**LARL BOARD OF TRUSTEES
FULL BOARD MEETING
MINUTES**

A meeting of the Lake Agassiz Regional Library Full Board was held on Thursday, November 15th, 2012 at the Moorhead Library. Vice-President Bursik called the meeting to order at 5:30 pm.

Board Members Present: Buness, Bursik, Chevalier, Eidenschink, Fox, Geray, Hall, Hansen, Hooper, Ingersoll, Knutson, Lindgren, Nelson, Schmid, Schoenborn, Vinz, Ward.

Board Members Absent: Durand, Hovdenes, Perry (*President*), Rue, Savageau, Winterfeldt.

Others Present: Fredette.

PUBLIC INPUT

None

MINUTES OF THE SEPTEMBER 20th, 2012 FULL BOARD MEETING.

(Eidenschink/Chevalier) Move to approve the Minutes of the September 20th, 2012 Full Board Meeting as presented. MCU.

FINANCIAL REPORT

Sprynczynatyk was unable to attend the meeting, so Fredette read a written report he prepared. At the end of October we were 83.33% of the way through the year and 78.85% of the budget has been spent. Expense line items that appear high are: Salaries – Substitutes at 96.22% of budget, although this line is high total Personnel expenses are at 78.16% of budget. Staff Training & Development is at 100% of budget, although the line is at 100% of budget, additional funds were designated for staff training and some of those funds have also been spent. Mileage Staff is at 100.47% of budget due to the additional staff training that has taken place in 2012. Attorney fees are at 114.17% of budget due to union negotiations and a grievance that almost went to arbitration. Recruitment is at 122% of budget, costs are higher due to openings in Moorhead being filled internally. Ads in the Fargo Forum are more costly than other papers in the region and we have had positions in Moorhead open, which we advertise for and then have filled internally so we have had to then advertise for the newly open position of the person who moved into a new position. Van is at 108.05% of budget, several routine maintenance items have needed to take place in 2012. A few of the line items in Materials are well over budget but in total Materials are at 95% of budget and purchasing has slowed significantly. It is not anticipated Materials in total will go over budget.

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DIRECTOR'S REPORT

Fredette routed an article about the property to which the Bagley Library will be relocated.

Internet upgrades are happening in all LARL sites. As part of the contract renewal with 702 Communications it was agreed that there would be significant bandwidth upgrades in all locations.

(Vinz/Geray) – Move to approve the 2013 Holidays & Closing schedule as presented. MCU.

REPORT OF THE NOMINATIONS COMMITTEE

Knutson reported that the Nominations Committee discussed with the current Executive Committee and the following are willing to serve another year: Perry as President, Bursik as Vice President, and Vinz as Treasurer. There are 4 At-Large positions. Bunes and Ingersoll who currently hold positions are willing to serve in those positions again. Two of the current At-Large position are held by board members whose terms on the LARL Board will be over in 2012, Hooper and Lindgren. Chevalier and Fox volunteered to fill the 2 open At-Large positions. The Nominations Committee recommends these 7 board members as the Executive Committee.

No additional nominations were made.

(Lindgren/Hooper) Move to approve the report of the Nominations Committee and elect the Executive Board as recommended. MCU.

BOARD MEMBER REPORTS:

Becker County (Bursik, Hovdenes-absent, Nelson, Sauvageau-absent).
No Report.

Breckenridge (Fox).
The final event of the 100th Anniversary of the library will take place on Monday, November 19th. A time capsule will be dedicated to be opened in 50 years.

Clay County (Hansen, Ingersoll, Ward).
The Barnesville the Friends of the Barnesville Library are holding a holiday open house on December 1st.

Clearwater County (Chevalier).
No report.

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Crookston (Lindgren).

No report.

Detroit Lakes (Hooper).

The retrofitting of the Library is complete (the air conditioning, heating, and insulation). It's estimated the City will earn back what they spent on the project in savings over the next 3 to 4 years. The old part of the library turned 99 years old yesterday, November 14th.

Becker County Friends of the Library sponsored a program called The Sisterhood of War, about nurses in the Vietnam War, 65 people attended.

City of Mahanomen (Schoenborn).

No report.

Mahanomen County (Geray).

No report.

Moorhead (Durand-absent, Knutson, Schmid-absent, Vinz, Winterfeldt-absent).

No report.

Norman County/Ada (Hall).

A used book sale is going on, with books donated from the community.

Polk County (Buness, Eidenschink, Rue-absent).

The Fertile remodel looks very nice.

Wilkin County (Perry-absent).

No report.

Northern Lights Library Network (Ingersoll/Vinz).

There was an open house in Moorhead at the new location, the new facility is very nice.

REPORT OF THE DIRECTOR SEARCH COMMITTEE

Bursik discussed that the decision came down to two people who were very well qualified. The Committee recommends Liz Lynch, be offered the position of Lake Agassiz Regional Library Director.

Mary Jo Schmid stated she would not vote on a motion, as Liz Lynch is a relative of hers.

(Lindgren/Vinz) Move to offer Liz Lynch the position of Lake Agassiz Regional Library Director, effective January 1, 2013 at the starting salary of \$85,000. (Nelson/Geray) Move to amend the motion to add that if salary negotiation is needed the Executive Committee can negotiate on the LARL Board's behalf, within the posted salary range. MCU. The amended motion passed with Schmid abstaining.

(over)

OTHER

Bursik discussed that there is going to be a National Web Seminar on Monday November 26th talking about the results of the recent election and what it means to libraries. Elaine Keefe, the lobbyist for Minnesota Library Association sent an email recently saying that the following committees are chaired by people who are favorable to libraries: The Senate Finance Committee, The Senate Education Committee, The Senate Higher Education and Workforce Development Committee, The Senate Tax Reform Committee, and the Senate Capital Investment Committee.

Bursik recognized LARL Board members who are leaving the board at the end of the year: Donna Savageau, Susan Hovdenes, Frank Lindgren, and Rhoda Hooper. Hooper and Lindgren who were present at the meeting were presented with clocks with plaques in recognition and appreciation of their years of service. The clocks will be delivered to Savageau and Hovdenes.

The meeting adjourned at 6:21 p.m.

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