

*The Mission of LARL is to link people and communities
to resources and experiences
for learning and enrichment.*

**LARL BOARD OF TRUSTEES
FULL BOARD MEETING**

Date: **Thursday, March 21, 2013**

Time: **5:30 p.m.**

Location: **Moorhead Branch**

NOTE: If you're unable to attend this meeting, please phone the toll-free number of LARL's Regional Office at 1-800-247-0449, ext 120, or locally at (218) 233-3757, ext 120.

AGENDA

- 5:30 **1. CALL TO ORDER** – President Perry
PUBLIC INPUT
APPROVAL OF AGENDA
- 5:35 **2. MINUTES OF THE January 17, 2013 FULL BOARD MEETING**
Enclosed (White)
Recommended Motion: Move to approve the January 17, 2013 Full Board Meeting Minutes as presented.
- 5:45 **3. Daniel Stenseng - Clearwater County/Gonvick LINK Site Update**
- 6:05 **4. WELCOME TO NEW BOARD MEMBER:**

Dana Johnson, City of Crookston

Shelly Stowman, Becker County

a. Administer Oath of Office – Perry
- 6:15 **5. Megan Krueger, Moorhead Hub Supervisor - Zinio**
- 6:35 **6. FINANCIAL REPORT** - Sprynczynatyk
Enclosed (Green)
- 6:45 **7. DIRECTOR'S REPORT** - Lynch
Enclosed (Peach)

a. Authorization to submit 2012 Annual Report
Recommended Motion: Move to authorize the Director to submit the 2012 Annual Report to State Library Services.

(over)

Agenda for the March 21, 2013 Full Board Meeting – Page 2

7:00 **8. BOARD MEMBER REPORTS:**

Becker County – Paul Bursik, Terry Kalil, Barry Nelson, Shelly Stowman

Breckenridge – Evie Fox

Clay County/Barnesville/Hawley – Howard Hansen, Wayne Ingersoll,
Wendy Ward

Clearwater County/Bagley – John Chevalier

Crookston – Dana Johnson

Detroit Lakes – Marlys Douglas

Mahnomen – Sue Schoenborn

Mahnomen County – David Geray

Moorhead – Heidi Durand, Jo Knutson, Mary Jo Schmid, Betsy Vinz, Lauri Winterfeldt

Norman County/Ada – Lee Ann Hall

Polk County/Climax/Fertile/Fosston/McIntosh – Craig Bunes,
Terri Eidenschink, Ilane Rue

Wilkin County – Bob Perry

MN Library Association/Library Trustees and Advocates Section – Paul Bursik

Northern Lights Library Network – Wayne Ingersoll/Betsy Vinz

7:30 **9. PRESIDENT'S REPORT** – Perry

7:40 **10. OTHER**

7:50 **11. ADJOURNMENT**

MISC ITEMS ENCLOSED:

a. List of Bills – February 2013 (Lavender)

b. 2012 Top Circulating Titles for LARL Materials (Pink)

UPCOMING MEETINGS/EVENTS

Easter Sunday, March 31, 2013

Crookston and Moorhead Branches CLOSED

Food for Fines, April 2013

National Library Week, April 14-20, 2013

Theme: *Communities matter @ your Library*

Executive/Finance Committee Meeting

2014 Preliminary Budget (Draft 1)

Moorhead Branch, April 18, 2013 - 5:30 p.m

Full Board Meeting (Audit Report), May 16, 2013 - 5:30 p.m.

Moorhead Branch

* * *

The Mission of LARL is to link people and communities to resources and experiences for learning and enrichment.

**LARL BOARD OF TRUSTEES
FULL BOARD MEETING
MINUTES**

A meeting of the Lake Agassiz Regional Library Full Board was held on Thursday, January 17, 2013 at the Moorhead Library. President Perry called the meeting to order at 5:30 pm.

Board Members Present: Bunness, Bursik, Durand, Eidenschink, Fox, Geray, Hall, Hansen, Ingersoll, Kalil, Perry (President), Rue, Schoenborn, Vinz, Ward, Winterfeldt.

Board Members Absent: Chevalier, Johnson, Knutson, Nelson, Schmid, 2 open positions

Others Present: Fredette, Lynch, Sprynczynatyk.

PUBLIC INPUT

None

APPROVAL OF AGENDA

(Bursik/Hansen) Move to approve the Agenda of the January 17, 2013 Full Board Meeting as presented. MCU.

STATUS OF BOARD APPOINTMENTS/REAPPOINTMENTS

Perry welcomed Terry Kalil, Becker County representative, to the LARL Board.

Fredette stated that Shelly Stolman from Becker County and Dana Johnson from the City of Crookston couldn't be at the meeting but should be at the Full Board meeting in March. Marlys Douglas from the City of Detroit Lakes has been appointed but probably won't be able to attend a meeting until May.

WELCOME TO LIZ LYNCH, NEW LARL DIRECTOR

Perry welcomed the incoming LARL Director, Liz Lynch.

MINUTES OF THE NOVEMBER 15, 2012 FULL BOARD MEETING.

(Ward/Vinz) Move to approve the Minutes of the November 15, 2012 Full Board Meeting as presented. MCU.

(over)

Minutes of the January 17, 2013 Full Board Meeting – Page 2.

FINANCIAL REPORT

With 100% of 2012 complete, LARL spent 94.03% of budgeted expenses. The financial report is "unadjusted" and will change as the audit is completed. Although some line items ended over budget, the majority of budget categories came in at or below budget.

BRANCH OVERVIEW

Fredette introduced Tammy Thomasson-Ehrhart, Library Associate I/Branch Librarian at the Fertile Library. Thomasson-Ehrhart discussed the Fertile community and showed slides of the remodel that was recently completed at the Fertile Library.

FINANCE COMMITTEE REPORT

(Vinz/Eidenschink) Move to approve the list of authorized institutions for 2013 as reviewed and recommended by the Finance Committee: Bremer, Morgan Stanley, and Bell State Bank. MCU.

Sprynczynatyk discussed the Signatory responses to 2013 budget requests. All Signatories except for Clearwater and Norman Counties will meet LARL's 2013 budget request. The City of Moorhead will exceed LARL's budget request by \$13,529. Clearwater County's 2013 budget request was \$84,664 but they budgeted \$78,941 (\$5,723 less than requested). Norman County's 2013 budget request was \$87,597 but they budgeted \$81,900 (\$5,694 less than requested).

(Buness/Ingersoll) Move, as recommended by the Finance Committee, that the LARL Director write a letter to Clearwater County informing them they have until February 15 to commit to covering the shortfall or the Gonvick LINK Site will be closed March 1. The Director will also write a letter to Norman County informing them they have until February 15 to commit to covering the shortfall or choose which LINK Site in their County to close. If the County doesn't meet the Budget request and doesn't move on choosing a LINK Site to close, the LARL Board will choose the LINK Site that will close on March 1. MCU.

Sprynczynatyk discussed the 2013 Budget. The revenue budget from Signatories increased by \$2,112, the net effect of Moorhead giving additional funds while Norman and Clearwater Counties gave less than budgeted. In the Grants section of the revenue, the State Basic Support was originally budgeted at a \$20,000 decrease but is actually going to be a \$46,730 decrease. Regional Library Telecom Aid (RLTA) decreased by \$23,747, but there is a corresponding decrease in expenses, so the change nets out to a \$0 change in the budget. Miscellaneous Revenue also decreased by \$11,000 due to low interest rates and the fact that LARL's savings have been decreasing the past few years. The decreases in revenue from the preliminary budget resulted in increasing the Fund Balance/Shortfall by \$36,387. The Personnel expense budget increased by \$2,713 due to health insurance originally being budgeted at a 10% increase but the actual increase was 14.3%. Other Operating Expenses decreased by \$2,650 due to a lower than expected premium on property/liability insurance.

(continued on next page)

Minutes of the January 19, 2012 Full Board Meeting – Page 3.

FINANCE COMMITTEE REPORT - continued

(Fox/Vinz) Move to approve the 2013 Budget as reviewed and recommended by the Finance Committee. MCU.

Fredette briefly discussed the Designated Funds.

(Vinz/Winterfeldt) Move to approve the 2013 Designated Funds as reviewed and recommended by the Director and the Finance Committee. MCU

DIRECTOR'S REPORT

Fredette thanked Durand for working with the City of Moorhead to get \$13,529 more for LARL than was requested in the Preliminary 2013 Budget.

There will be an open house for Sr. Eileen Beutel, retiring Crookston Hub Supervisor, on February 8th at the Crookston Library.

Lynch and Sprynczynatyk have done interviews for a new Crookston Hub Supervisor and will soon be doing interviews for the Moorhead Hub Supervisor and Assistant Regional Library Director positions.

The Legacy booklet for the winter/spring 2013 series is completed and a copy was given to each Board member. Additional copies are available if Board members would like to distribute in their communities.

BOARD MEMBER REPORTS:

Becker County (Bursik, Kalil, Nelson-absent, 1 open position).

No report.

Breckenridge (Fox).

The final Breckenridge Library centennial celebration was an open house held in November with a high school singing group.

Clay County (Hansen, Ingersoll, Ward).

No report.

Clearwater County (Chevalier-absent).

No report.

Crookston (Johnson-absent).

No report.

(over)

Minutes of the January 17, 2013 Full Board Meeting – Page 4.

Detroit Lakes (1 open position).
No report.

City of Mahanomen (Schoenborn).
Over 50 people have signed up for Hot Reads. A person came in to job shadow Lois (Branch Librarian) last week. The person who job shadowed was a person she did storytime for in the past.

Mahanomen County (Geray).
No report.

Moorhead (Durand, Knutson-absent, Schmid-absent, Vinz, Winterfeldt).
Winterfeldt thanked Durand for her efforts in working with the City of Moorhead to increase funding to LARL.

Norman County/Ada (Hall).
There is an opening in Ada for the Library Associate I/Branch Librarian.

Polk County (Buness, Eidenschink, Rue).
The Climax Library had an increase in circulation in 2012. A few community members have commented to Eidenschink that they wish there were more books in the Climax Library. The Theater part of the Fosston Community Arts Center, where the library is located, underwent a renovation last fall and looks beautiful.

Wilkin County (Perry).
No report.

MN Library Association/Library Trustee and Advocates Section (Bursik)
Library Legislative Day is March 6th in St Paul and all Board members are encouraged to attend.

Northern Lights Library Network (Ingersoll/Vinz).
No report.

Oath of Office
Kalil recited the Oath of Office.

PRESIDENT'S REPORT

Perry discussed the 2013 Committee assignments. If anyone has any concerns with the assignments, please contact Perry or the Director.

(continued on next page)

Minutes of the January 17, 2013 Full Board Meeting – Page 5.

(Schoenborn/Geray) Move to approve the 2013 Board Meeting Schedule as presented. MCU.

Perry thanked Fredette for her years of service to LARL.

The meeting adjourned at 6:40 p.m.



Monthly Report to the Board

8

Date: March 13th, 2013

From: Liz Lynch, Regional Library Director

Meetings/events attended by the Director

Conducted two interviews for Ada Associate with Megan Krueger in Ada, Feb. 25; interviewed Moorhead Public Services Supervisor candidate in Moorhead with Megan Krueger, Feb. 25; attended LARL Board Orientation with Dana Johnson, Terry Kalil, and Shelly Stowman, Feb. 25; met with Kathy and Charlene Hudgins regarding Legacy planning, Feb. 26; met with George Davis regarding a Rotary Presentation, Feb 27; interviewed candidate for Ada Associate position and candidate for Moorhead Public Services Supervisor, Feb 28; met with Janelle and Annette regarding more affordable name tags and business card, Mar 8.

Board

Our sympathy goes out to the family of Merlin Melby. Merlin served on the LARL Board from 1999-2007, representing Clay County. Memorial services will be 4:00 PM, Sunday, March 17, 2013 at Dobmeier Funeral Home in Barnesville, MN. Visitation will be two hours prior to the memorial on Sunday.

Staff

Welcome to the following new LARL staff members:

Heidi Whiting has been hired as the Crookston Associate I (Youth Librarian) and began working for LARL on March 11th. Heidi has a Bachelor of Arts Degree in Pastoral Ministry from the College of St. Benedict in St. Joseph, MN and formerly served as the National Sales Director for Willow House, formerly Southern Living at Home.

Amy Nelson has been hired as the Ulen LINK Site Coordinator and began on March 11th. Amy has an Associates of Science degree in Nursing from MSCTC – Detroit Lakes and formerly worked for the Viking Manor Nursing Home in Ulen.

Candace Osborn has been hired as the Ada Branch Librarian and started working for LARL on March 12th. Candace has a Bachelor of Science from Winona State in Life Science and an Art Endorsement from Southwest State University in Marshall, MN. Candace formerly worked for the Ada-Borup Public School.

Solveig Lund has been hired as the Moorhead Public Services Supervisor and will begin working for LARL in June. Solveig has a Masters of Science in Information Studies from the University of Texas at Austin. Solveig formerly worked for the Fargo Public Library and the MSUM Library.

Corinne Edgerton has been hired as a Moorhead Library Associate and will begin on April 1st. Corinne has a Bachelor of Arts in History from MSUM and has worked as a Student Archive Assistant at St. Kates in St. Paul and as a Library Assistant/Archivist at MSUM.

Kathy Fredette, Regional Library Director of 15 years officially retired on March 8th, 2013. Feel free to contact me if you have any questions or concerns. I can be reached by e-mail at lynchl@larl.org or by phone at 218-233-3757 ext 127.

Library Legislative Day

Due to poor weather conditions, LARL staff and board members did not make the trip to St. Paul for Library Legislative Day. However, e-mails were sent to the ten Senators and Representatives representing the districts within LARL. E-mail replies from Rep. Green (District 2B, Fosston), Rep. Marquart (District 4B, Dilworth) and Rep. Lien (District 4A, Moorhead) were received. Rep. Lien and I will be meeting in Moorhead on March 28th. I would like to thank Paul Bursik for sending e-mails of support to Senator Stumpf, Senator Eken, and Representative Marquart regarding library platform issues.

Gonvick/Clearwater County Update

At the January LARL Board Meeting, the Board decided to send a letter to Clearwater County stating that Clearwater County had until February 15th to pay the shortfall, preventing the closure of the Gonvick LINK Site. If the County chose not to pay the full request, the Gonvick LINK Site would be closed on February 28th. Clearwater County chose not to pay the full request, and the LINK has been closed since the 28th.

Residents of Gonvick met with the Clearwater County Commissioners on March 8th to discuss the situation. The proposal of the Gonvick residents was denied. Residents of Gonvick and County Commissioners have asked to attend the March 21st Full Board Meeting.

Bagley Library/Clearwater Library Foundation

The Clearwater Library Foundation will be applying for a grant from the MN Department of Education/State Library Services. As the Project Director for the grant, I was required to write a letter of support for the building program (see attached document). This grant application is for libraries seeking less than \$200,000 in grant support for building accessibility issues.

Gifts, Grants, & Donations

The Detroit Lakes Library received a \$50.00 donation in memory of Theresa Haney. The donation will be used to purchase materials.



March 12, 2013

State Library Services
Minnesota Department of Education
1500 Highway 36 W
Roseville, MN 55113

Dear Mr. Pomerantz,

I am pleased to support the Clearwater Library Foundation's building program, resulting in a renovated library facility for the residents of Bagley, MN and the surrounding area. This project will allow library users to experience enhanced library services, in addition to better accessibility.

As the Director the Lake Agassiz Regional Library (LARL), I am confident that this building program will be a huge success. The Clearwater Library Foundation has dedicated 15 years to this project and is determined to see the current Bagley Library moved into a renovated facility that promises a greater experience for all library customers. The Clearwater Library Foundation's dedication and perseverance, in cooperation with LARL will result in a stronger library and a stronger community.

If you need any additional information regarding my experiences with the Clearwater Library Foundation, LARL, or this project, please do not hesitate to contact me.

Sincerely,

Liz Lynch
Regional Library Director
Lake Agassiz Regional Library
218-233-3757 ext. 127
lynchl@larl.org

Lake Agassiz Regional Library
118 S. 5th St., PO Box 900
Moorhead, MN 56561-0900
Phone 218.233.3757
Toll-free within the LARL Region
800.247.0449
Fax 218.233.7556
www.larl.org

Ada Library 218.784.4480
Bagley Library 218.694.6201
Barnesville Library 218.354.2301
Breckenridge Library 218.643.2113
Climax Library 218.857.2455
Crookston Library 218.281.4522
Detroit Lakes Library 218.847.2168
Fertile Library 218.945.6137
Fosston Library 218.435.1320
Hawley Library 218.483.4549
Mahnomon Library 218.935.2843
McIntosh Library 218.563.4555
Moorhead Library 218.233.7594
Cormorant LINK Site 218.439.3072
Frazee LINK Site 218.334.2143
Gonvick LINK Site 218.487.6220
Halstad LINK Site 218.456.2162
Hendrum LINK Site 218.861.6028
Lake Park LINK Site 218.238.5119
Rothsay LINK Site 218.867.2637
Shelly LINK Site 218.886.7056
Twin Valley LINK Site 218.584.8355
Ulen LINK Site 218.596.8800

Lake Agassiz Regional Library
 Statement of Revenues & Expenditures
 Actual and Budget
 For the Two Months Ending February 28, 2013

16.67%

	Current Month Actual	Year To Date Actual	Annual Budget	YTD Actual To Annual \$ Variance	YTD Actual To Annual Budget %
General Fund Revenues					
<i>Property Taxes</i>					
Becker County	\$ 0.00	\$ 80,503.75	\$ 322,015.00	241,511.25	25.00
Detroit Lakes	0.00	49,879.25	199,517.00	149,637.75	25.00
Clay County	0.00	60,569.75	242,279.00	181,709.25	25.00
Moorhead	0.00	168,932.50	675,730.00	506,797.50	25.00
Clearwater County	0.00	19,735.25	78,941.00	59,205.75	25.00
Mahnomen County	0.00	8,895.25	35,581.00	26,685.75	25.00
Mahnomen	0.00	4,232.75	16,931.00	12,698.25	25.00
Norman County	0.00	21,898.50	87,594.00	65,695.50	25.00
Polk County	0.00	54,999.75	219,999.00	164,999.25	25.00
Crookston	0.00	50,149.75	200,599.00	150,449.25	25.00
Wilkin County	0.00	11,645.00	46,580.00	34,935.00	25.00
Breckenridge	0.00	20,110.25	80,441.00	60,330.75	25.00
Total Property Taxes	0.00	551,551.75	2,206,207.00	1,654,655.25	25.00
<i>Grants</i>					
Basic Support - MN (RLBSS)	0.00	176,595.48	543,371.00	366,775.52	32.50
Reg. Library Telecom Aid (RLTA)	0.00	63,702.95	95,253.00	31,550.05	66.88
Total Grants	0.00	240,298.43	638,624.00	398,325.57	37.63
<i>Miscellaneous Revenue</i>					
Service Charge Revenue	1,667.25	3,218.65	22,000.00	18,781.35	14.63
Printing Revenue	1,209.06	2,324.10	15,000.00	12,675.90	15.49
Fax Revenue	507.00	832.00	5,000.00	4,168.00	16.64
Microfilm Revenue	4.30	4.39	200.00	195.61	2.20
Photocopy Revenue	561.69	1,106.58	8,000.00	6,893.42	13.83
Interest Income	1,498.81	1,757.49	22,000.00	20,242.51	7.99
Invest Earn - Change in Value	6,591.22	(1,695.79)	0.00	1,695.79	0.00
Lost/Damaged Property	455.51	778.52	7,000.00	6,221.48	11.12
Other Income	225.00	225.00	0.00	(225.00)	0.00
Total Miscellaneous Revenue	12,719.84	8,550.94	79,200.00	70,649.06	10.80
<i>Joint Automation Revenue</i>					
Northwest Reg. Lib. Contrib.	0.00	14,418.00	57,672.00	43,254.00	25.00
MNLInk Server Site Payments	304.00	608.00	0.00	(608.00)	0.00
Total Joint Automation Revenue	304.00	15,026.00	57,672.00	42,646.00	26.05
Fund Balance/Shortfall	0.00	0.00	345,553.00	345,553.00	0.00
Total General Fund Revenue	13,023.84	815,427.12	3,327,256.00	2,511,828.88	24.51
General Fund Expenditures					
<i>Personnel Expenses</i>					
Salaries - Employees FT/PT	148,080.68	279,805.78	1,738,404.00	1,458,598.22	16.10
Salaries - Substitutes	4,201.16	5,833.30	31,500.00	25,666.70	18.52
Payroll Taxes - Employer	11,476.17	21,501.04	135,398.00	113,896.96	15.88
Retirement - PERA - Employer	9,556.89	18,862.04	125,524.00	106,661.96	15.03
Health Insurance	15,435.92	30,849.42	242,600.00	211,750.58	12.72
Life Insurance - Employer Paid	151.90	308.14	2,200.00	1,891.86	14.01
Workers Compensation Insurance	348.40	665.80	4,424.00	3,758.20	15.05
Other Employee Benefits	130.00	260.00	1,700.00	1,440.00	15.29
Total Personnel	189,381.12	358,085.52	2,281,750.00	1,923,664.48	15.69
<i>Automation/Cataloging</i>					
Automation	13,047.18	25,584.96	174,765.00	149,180.04	14.64
OCLC/Minitex	0.00	0.00	8,000.00	8,000.00	0.00
Supplies - Technical Services	0.00	140.40	10,000.00	9,859.60	1.40
Supplies - Public Services	54.00	84.13	7,000.00	6,915.87	1.20
Total Automation/Cataloging	13,101.18	25,809.49	199,765.00	173,955.51	12.92
<i>Library Programming</i>					
Programming - Youth	122.08	255.11	3,400.00	3,144.89	7.50
Programming - Summer Reading	4,729.21	4,729.21	8,000.00	3,270.79	59.12
Programming - Adult	19.27	453.71	3,000.00	2,546.29	15.12
Total Library Programming	4,870.56	5,438.03	14,400.00	8,961.97	37.76

Lake Agassiz Regional Library
Statement of Revenues & Expenditures
Actual and Budget
For the Two Months Ending February 28, 2013

	Current Month Actual	Year To Date Actual	Annual Budget	YTD Actual To Annual \$ Variance	YTD Actual To Annual Budget %
Staff Development					
Staff Training & Development	119.84	231.00	19,000.00	18,769.00	1.22
Total Staff Development	119.84	231.00	19,000.00	18,769.00	1.22
Mileage/Board Meeting Expense					
Mileage - Staff	1,322.85	2,346.69	21,125.00	18,778.31	11.11
Regional Board Meetings	442.83	1,325.31	8,450.00	7,124.69	15.68
Total Mileage/Board Meeting Expenses	1,765.68	3,672.00	29,575.00	25,903.00	12.42
Other Expenses					
Accounting/Bank Fees	6,160.41	6,476.39	11,600.00	5,123.61	55.83
Attorney Fees	0.00	0.00	7,500.00	7,500.00	0.00
Business Office Software	0.00	0.00	2,000.00	2,000.00	0.00
Delivery Services	6,518.10	12,113.45	79,350.00	67,236.55	15.27
Director's Discretionary	0.00	0.00	2,500.00	2,500.00	0.00
Insurance - General/Property	1,166.67	2,322.49	12,000.00	9,677.51	19.35
Lease - Regional Office Rent	1,633.33	3,266.66	19,600.00	16,333.34	16.67
Leases - Equipment	578.26	1,156.52	8,950.00	7,793.48	12.92
Maintenance Contracts	604.33	1,208.66	7,600.00	6,391.34	15.90
Mailing - Click2Mail	424.52	801.48	7,000.00	6,198.52	11.45
Materials Recovery/Collections	340.10	340.10	3,200.00	2,859.90	10.63
Memberships	0.00	0.00	1,200.00	1,200.00	0.00
Minnesota Director's Fund	0.00	0.00	3,000.00	3,000.00	0.00
Miscellaneous Expense	0.00	142.49	3,000.00	2,857.51	4.75
PIO: Printing/Advertising	1,331.50	4,137.77	16,400.00	12,262.23	25.23
Postage	91.63	279.62	6,500.00	6,220.38	4.30
Recruitment	2,804.00	5,209.24	9,000.00	3,790.76	57.88
Repairs - Equipment	0.00	355.00	2,500.00	2,145.00	14.20
Supplies - Computer	86.29	172.58	4,500.00	4,327.42	3.84
Supplies - Copier/Fax/Microfilm	0.00	0.00	2,500.00	2,500.00	0.00
Supplies - Office	364.46	398.78	12,500.00	12,101.22	3.19
Telephone/Telecom	1,758.56	2,827.40	19,000.00	16,172.60	14.88
Total Other Operating Expenses	23,862.16	41,208.63	241,400.00	200,191.37	17.07
Regional Library Telecom Aid (RLTA)	0.00	0.00	95,253.00	95,253.00	0.00
Transportation					
Van Expenses	600.69	1,157.90	9,300.00	8,142.10	12.45
Total Transportation	600.69	1,157.90	9,300.00	8,142.10	12.45
Materials					
Adult	12,623.26	55,889.52	170,500.00	114,610.48	32.78
Digital Collection - e-Books	2,814.85	5,402.30	35,763.00	30,360.70	15.11
Digital Collection - e-Audio	3,371.28	5,143.66	9,000.00	3,856.34	57.15
Express Collection	549.80	549.80	0.00	(549.80)	0.00
Juvenile	6,235.63	14,085.54	78,500.00	64,414.46	17.94
LINK Site Materials	516.36	579.36	13,000.00	12,420.64	4.46
Music	313.55	313.55	2,300.00	1,986.45	13.63
Online Databases	2,538.60	6,059.70	35,000.00	28,940.30	17.31
Periodicals	755.66	892.66	20,000.00	19,107.34	4.46
Reference	135.81	271.70	3,000.00	2,728.30	9.06
Total Materials	29,854.80	89,187.79	367,063.00	277,875.21	24.30
Capital Expenditures					
Furniture & Equipment	0.00	89.10	10,500.00	10,410.90	0.85
Software & Hardware Upgrades	0.00	0.00	40,000.00	40,000.00	0.00
Total Capital Expenditures	0.00	89.10	50,500.00	50,410.90	0.18
Capital Fund Accounts					
III System - Shared with NWRL	1,104.16	2,208.32	13,250.00	11,041.68	16.67
Van Replacement	500.00	1,000.00	6,000.00	5,000.00	16.67
Total Capital Fund Accounts	1,604.16	3,208.32	19,250.00	16,041.68	16.67
Total General Fund Expenditures	265,160.19	528,087.78	3,327,256.00	2,799,168.22	15.87
General Fund Revenue Over Expenditures	\$ (252,136.35)	\$ 287,339.34	\$ 0.00	(287,339.34)	0.00

Lake Agassiz Regional Library
Statement of Revenues & Expenditures
Actual and Budget
For the Two Months Ending February 28, 2013

	Current Month Actual	Year To Date Actual	Annual Budget	YTD Actual To Annual \$ Variance	YTD Actual To Annual Budget %
SPECIAL PROJECTS					
Special Projects Revenue					
Donations	\$ 1,425.24	\$ 2,954.46	\$ 0.00	(2,954.46)	0.00
Telecom/E-rate Funds	565.83	565.83	0.00	(565.83)	0.00
Legacy Grant Revenue	14,201.75	26,010.25	0.00	(26,010.25)	0.00
Total Special Projects Revenue	16,192.82	29,530.54	0.00	(29,530.54)	0.00
Special Projects Expenditures					
Special Projects Miscellaneous					
Donations - Materials	266.61	2,179.85	0.00	(2,179.85)	0.00
Donations - Miscellaneous	0.00	775.00	0.00	(775.00)	0.00
Legacy Grant Expense	14,201.75	26,010.25	0.00	(26,010.25)	0.00
Telecom/E-rate Expenses	565.83	565.83	0.00	(565.83)	0.00
Projects from Designated Funds:					
Desig Funds - Library Material	0.00	1,100.70	0.00	(1,100.70)	0.00
Total Special Projects Miscellaneous	15,034.19	30,631.63	0.00	(30,631.63)	0.00
Special Projects Capital					
Donations - Furniture & Equipm	0.00	0.00	0.00	0.00	0.00
Projects from Designated Funds:					
Desig Funds - Furn & Equipment	750.00	750.00	0.00	(750.00)	0.00
Desig Funds - Joint Automation	0.00	34,997.50	0.00	(34,997.50)	0.00
Total Special Projects Capital	750.00	35,747.50	0.00	(35,747.50)	0.00
Total Special Projects Expenditures	15,784.19	66,379.13	0.00	(66,379.13)	0.00
Special Proj Rev Over (Under) Expend	\$ 408.63	\$ (36,848.59)	\$ 0.00	36,848.59	0.00
GRANT TOTAL REVENUE	29,216.66	844,957.66	3,327,256.00	2,482,298.34	25.40
GRAND TOTAL EXPENDITURES	280,944.38	594,466.91	3,327,256.00	2,732,789.09	17.87
CHANGE IN FUND BALANCE	\$ (251,727.72)	\$ 250,490.75	\$ 0.00	(250,490.75)	0.00

2012 Top Circulating Titles of LARL Materials

14

(The number before the title equals total circ for that title.)
(Categories in order of highest circulated title)

DVD (movie and documentary) (all entertainment levels)

- 352 - The Help
- 303 - Hugo
- 291 - Grown Ups
- 277 - Crazy, Stupid, Love
- 265 - Life As We Know It
- 265 - Mr. Popper's Penguins
- 265 - How Do You Know?
- 260 - Something Borrowed
- 259 - Water for Elephants
- 257 - Sarah's Key

Adult Fiction

- 280 - Private: #1 Suspect by James Patterson and Maxine Paetro
- 259 - The Litigators by John Grisham
- 253 - Explosive Eighteen by Janet Evanovich
- 235 - Private Games by James Patterson and Mark Sullivan
- 220 - Love in a Nutshell by Janet Evanovich & Dorien Kelly
- 219 - The Innocent by David Baldacci
- 208 - Calico Joe by John Grisham
- 218 - Guilty Wives by James Patterson and David Ellis
- 217 - V is for Vengeance by Sue Grafton
- 208 - The Best of Me by Nicholas Sparks

Express! Fiction

- 124 - The Lost Years by Mary Higgins Clark
- 115 - I, Michael Bennett by James Patterson and Michael Ledwidge
- 111 - Come Home by Lisa Scottoline
- 93 - Trickster's Point by William Kent Krueger
- 86 - The Witness by Nora Roberts
- 78 - Stolen Prey by John Sandford
- 76 - Guilty Wives by James Patterson and David Ellis
- 76 - Private Games by James Patterson and Mark Sullivan
- 75 - Lone Wolf by Jodi Picoult
- 64 - The Casual Vacancy by J.K. Rowling

Adult Non Fiction

- 141 - Heaven is for Real: A Little Boy's Astounding Story of His Trip to Heaven and Back by Todd Burpo with Lynn Vincent
- 134 - A Stolen Life: A Memoir by Jaycee Lee Dugard
- 127 - Unbroken: A World War II Story of Survival, Resilience, and Redemption by Laura Hillenbrand.
- 115 - Killing Lincoln: The Shocking Assassination That Changed America Forever by Bill O'Reilly and Martin Dugard
- 96 - Bossypants by Tina Fey
- 59 - Seriously, I'm kidding by Ellen DeGeneres
- 56 - The Sow: The True Events that Inspired the Movie by Kim & Krickitt Carpenter, with Dana Wilkerson
- 53 - Below Stairs: Classic Kitchen Maid's Memoir, Inspired Upstairs, Downstairs and Downton Abbey by Margaret Powell
- 49 - Steve Jobs by Walter Isaacson
- 48 - The Immortal Life of Henrietta Lacks by Rebecca Skloot

eBook (fiction and non-fiction) (all reading levels)

- 121 - Explosive Eighteen by Janet Evanovich
- 99 - The Help by Kathryn Stockett
- 90 - The Litigators by John Grisham
- 63 - The Door to December by Dean Koontz

(over)

- 59 - The Girl with the Dragon Tattoo by Stieg Larsson
- 59 - Water for Elephants by Sara Gruen
- 50 - Hotel Vendome by Danielle Steel
- 47 - 2nd Chance by James Patterson
- 47 - 1022 Evergreen Place by Debbie Macomber
- 46 – Smokin’ Seventeen by Janet Evanovich

Young Adult Fiction

- 279 - The Hunger Games by Suzanne Collins
- 277 - Mockingjay by Suzanne Collins
- 245 - Catching Fire by Suzanne Collins
- 69 - Inheritance by Christopher Paolini
- 62 - Insurgent by Veronica Roth
- 55 - Shelter by Harlan Coben
- 53 - New Moon by Stephenie Meyer
- 52 - Divergent by Veronica Roth
- 52 - Miss Peregrine's Home for Peculiar Children by Ransom Riggs
- 45 -The Gift by James Patterson & Ned Rust

Juvenile Fiction

- 170 - Diary of a Wimpy Kid: Cabin Fever by Jeff Kinney
- 142 - The Ugly Truth by Jeff Kinney
- 116 - Diary of a Wimpy Kid: Dog Days by Jeff Kinney
- 107 - The Son of Neptune by Rick Riordan
- 97 - Diary of a Wimpy Kid: The Last Straw by Jeff Kinney
- 84 - The invention of Hugo Cabret by Brian Selznick
- 84 - Diary of a Wimpy Kid: Rodrick Rules by Jeff Kinney
- 76 - Moonlight on the Magic Flute by Mary Pope Osborne
- 75 - Diary of a Wimpy Kid: Greg HOFFLEY’s Journal by Jeff Kinney
- 74 - Belle the Birthday Fairy by Daisy Meadows

Juvenile Non Fiction

- 99 - Dinosaurs of the World
- 65 - Standing Small: A Celebration of 30 Years of the Lego Minifigure by Nevin Martell
- 36 - The LEGO Book by Daniel Lipkowitz
- 30 - Star Wars, Attack of the Clones: Incredible Cross-Sections by Curtis Saxton
- 30 - Justin Bieber: First Step 2 Forever, My Story by Justin Bieber
- 29 - What's Cooking: A Cookbook for Kids
- 28 - Revenge of the Sith: The Visual Dictionary by James Luceno
- 26 - The World of the Hunger Games by Kate Egan
- 26 - Everything On It: Poems and Drawings by Shel Silverstein
- 26 - Easy Cut-Up Cakes for Kids by Melissa Barlows

eAudiobook (fiction and non-fiction) (all reading levels)

- 83 - The Hunger Games by Suzanne Collins
- 47 – Catching Fire by Suzanne Collins
- 33 – Amethyst Dreams by Phyllis A. Whitney
- 33 – Exploive Eighteen by Janet Evanovich
- 30 – Heaven is for Real: A Little Boy’s Astounding Story of His Trip to Heaven and Back by Todd Burpo with Lynn Vincent
- 29 – Halfway to the Grave by Jeaniene Frost
- 29 – Heat Wave by Richard Castle
- 28 – One Foot in the Grave by Jeaniene Frost
- 28 – Holy Ghost Girl: A Memoir / Donna M. Johnson

(continued on next page)

Talking Book on CD (fiction and non-fiction) (all reading levels)

- 47 - The Help by Kathryn Stockett
- 46 - The Girl with the Dragon Tattoo by Stieg Larsson
- 46 - Run for Your Life by James Patterson & Michael Ledwidge
- 45 - The Litigators by John Grisham
- 42 - The Lost Symbol by Dan Brown
- 42 - Swimsuit by James Patterson & Maxine Paetro
- 41 - The Appeal by John Grisham
- 41 - Explosive Eighteen by Janet Evanovich
- 40 - Smokin' Seventeen by Janet Evanovich
- 39 - The Front by Patricia Cornwell

Music on CD

- 116 - Now That's What I Call Music/#38
- 96 - Now That's What I Call Country/ #4
- 74 - Own the Night by Lady Antebellum
- 69 - 19 by Adele
- 67 - Mary Poppins, music and lyrics by Richard M. and Robert B. Sherman
- 65 - Now That's What I Call Music /#39
- 65 - Now That's What I Call Music /#34
- 63 - Now That's What I Call Music /#41
- 59 - Iron Man 2, soundtrack by AC/DC
- 59 - Now That's What I Call Music / #37 /

* * *

Lake Agassiz Regional Library
Monthly List of Bills
For the Period From Feb 1, 2013 to Feb 28, 2013

17

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
5120-000	Health Insurance	2/1/13	Lakes Country Service Cooperat	15,749.50	
5120-000	Health Insurance	2/12/13	SelectAccount	129.93	
5120-000	Health Insurance	2/15/13	MII Life - VEBA	1,650.00	
5120-000	Health Insurance			17,529.43	
5150-000	Workers Compenation Insuran	2/5/13	Wells Fargo Ins Services USA,	31.00	
5150-000	Workers Compenation Insuran			31.00	
6000-000	Supplies - Office	2/4/13	Lakes Country Service Cooperat	54.00	
6000-000	Supplies - Office	2/18/13	Total Imaging	169.00	
6000-000	Supplies - Office	2/28/13	Office Max	18.04	
		2/28/13		63.50	
		2/28/13		59.92	
6000-000	Supplies - Office			364.46	
6020-000	Supplies - Public Services	2/21/13	Global Med Industries, LLC.	54.00	
6020-000	Supplies - Public Services			54.00	
6240-000	Maint Contr - Copiers	2/1/13	Liberty Business Systems	399.00	
6240-000	Maint Contr - Copiers			399.00	
6300-000	Payroll Processing	2/8/13	Payroll Professionals, Inc.	114.40	
		2/22/13		107.90	
6300-000	Payroll Processing			222.30	
6310-000	Audit	2/8/13	EideBailly LLP	5,850.00	
6310-000	Audit			5,850.00	
6350-000	Delivery Service - Courier	2/4/13	Northern Network Express	1,378.66	
		2/11/13		1,405.70	
		2/18/13		1,405.70	
		2/25/13		1,419.21	
6350-000	Delivery Service - Courier			5,609.27	
6355-000	Deliv Serv - TriCollege/Minitx	2/14/13	Minitex	720.00	
6355-000	Deliv Serv - TriCollege/Minitx			720.00	
6362-000	Lease - Copiers	2/6/13	Wells Fargo Equipment Finance	578.26	
6362-000	Lease - Copiers			578.26	
6380-000	Recruitment - Local	2/3/13	Crookston Daily Times	603.28	
6380-000	Recruitment - Local	2/27/13	Norman County Index	152.56	
6380-000	Recruitment - Local	2/28/13	Mahnomen Pioneer	40.52	
6380-000	Recruitment - Local	2/28/13	JobsHQ	1,950.64	
6380-000	Recruitment - Local	2/28/13	Daily News / News Monitor	57.00	

Lake Agassiz Regional Library
Monthly List of Bills
For the Period From Feb 1, 2013 to Feb 28, 2013

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6380-000	Recruitment - Local			2,804.00	
6400-000	Telephone	2/1/13	Halstad Telephone Company	73.99	
		2/1/13		63.70	
		2/1/13		25.35	
6400-000	Telephone	2/1/13	Rothsay Telephone Co	72.64	
6400-000	Telephone	2/1/13	Loretel Systems, Inc.	91.52	
		2/1/13		78.65	
		2/1/13		36.40	
		2/1/13		89.32	
		2/1/13		81.23	
6400-000	Telephone	2/1/13	Arvig	209.69	
6400-000	Telephone	2/1/13	Dex Media East, Inc.	69.40	
6400-000	Telephone	2/1/13	CenturyLink	48.00	
6400-000	Telephone	2/3/13	Dex Media East, Inc.	16.50	
		2/8/13		18.75	
6400-000	Telephone	2/10/13	Garden Valley Telephone Comp	10.05	
		2/10/13		10.28	
		2/10/13		77.25	
		2/10/13		11.50	
6400-000	Telephone	2/13/13	CenturyLink	42.90	
6400-000	Telephone	2/23/13	Integra Telecom	286.81	
6400-000	Telephone	2/25/13	Garden Valley Telephone Comp	6.35	
6400-000	Telephone	2/26/13	Rochester Telecom Systems Inc.	307.27	
6400-000	Telephone			1,727.55	
6405-000	Cell Phone	2/15/13	AT&T Mobility	31.01	
6405-000	Cell Phone			31.01	
6410-000	PIO - Marketing/Printing/Etc	2/11/13	Cardmember Service	714.00	
6410-000	PIO - Marketing/Printing/Etc	2/14/13	Absolute Marketing Group	300.00	
6410-000	PIO - Marketing/Printing/Etc	2/28/13	The Hawley Herald, Inc.	150.00	
6410-000	PIO - Marketing/Printing/Etc			1,164.00	
6440-000	Mailing - Click2Mail	2/14/13	Click2Mail	424.52	
6440-000	Mailing - Click2Mail			424.52	
6445-000	Materials Recovery/Collection	2/1/13	Unique Management Services, I	340.10	
6445-000	Materials Recovery/Collection			340.10	
6450-000	Mileage - Trustee	2/21/13	Robert Perry	53.11	
6450-000	Mileage - Trustee	2/21/13	Craig Bunes	79.10	
6450-000	Mileage - Trustee	2/21/13	Evelyn Fox	50.29	
6450-000	Mileage - Trustee	2/22/13	Paul M. Bursik	55.60	

Lake Agassiz Regional Library
Monthly List of Bills
For the Period From Feb 1, 2013 to Feb 28, 2013

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6450-000	Mileage - Trustee	2/25/13	Terry Kalil	79.10	
6450-000	Mileage - Trustee			317.20	
6455-000	Mileage - Staff	2/1/13	Lonnie Quigley-Chapman	77.97	
6455-000	Mileage - Staff	2/4/13	Nanci Tobias	73.45	
6455-000	Mileage - Staff	2/4/13	Joy Becker	26.56	
6455-000	Mileage - Staff	2/4/13	Stephanie Langer	41.25	
6455-000	Mileage - Staff	2/4/13	Tammi Jalowiec	73.45	
6455-000	Mileage - Staff	2/4/13	Karen Edevold	89.84	
6455-000	Mileage - Staff	2/4/13	Julie Malmanger	74.02	
6455-000	Mileage - Staff	2/4/13	Jane Vigness	98.31	
6455-000	Mileage - Staff	2/5/13	Kirsten Bates	32.21	
6455-000	Mileage - Staff	2/6/13	Marianne Wannebo	38.42	
6455-000	Mileage - Staff	2/7/13	Danell Haspel	41.25	
6455-000	Mileage - Staff	2/8/13	Kathy Fredette	77.97	
6455-000	Mileage - Staff	2/9/13	Kirsten Bates	32.21	
6455-000	Mileage - Staff	2/9/13	Marianne Wannebo	38.42	
6455-000	Mileage - Staff	2/12/13	Joyce White	21.58	
6455-000	Mileage - Staff	2/12/13	Kirsten Bates	29.38	
6455-000	Mileage - Staff	2/13/13 2/14/13	Marianne Wannebo	38.42 38.42	
6455-000	Mileage - Staff	2/14/13	Danell Haspel	15.26	
6455-000	Mileage - Staff	2/16/13	Nicole Thistlewood	29.38	
6455-000	Mileage - Staff	2/20/13	Janet Gerla	22.60	
6455-000	Mileage - Staff	2/21/13	Amy Nelson	38.99	
6455-000	Mileage - Staff	2/21/13	Danell Haspel	15.26	
6455-000	Mileage - Staff	2/25/13	Amy Nelson	38.99	
6455-000	Mileage - Staff	2/26/13	Julie Malmanger	41.25	
6455-000	Mileage - Staff	2/26/13	Amy Nelson	38.99	
6455-000	Mileage - Staff	2/26/13	Tamera Thomasson-Ehrhart	26.56	
6455-000	Mileage - Staff	2/27/13	Amy Nelson	38.99	
6455-000	Mileage - Staff	2/28/13	Tammi Jalowiec	73.45	
6455-000	Mileage - Staff			1,322.85	
6470-000	Board Expenses	2/25/13	Subway	29.39	

Lake Agassiz Regional Library
Monthly List of Bills
For the Period From Feb 1, 2013 to Feb 28, 2013

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6470-000	Board Expenses	2/26/13	Purchase Advantage Card	98.24	
6470-000	Board Expenses			127.63	
6480-000	Staff Training	2/26/13	Purchase Advantage Card	119.84	
6480-000	Staff Training			119.84	
6492-000	Programming - Summer Readi	2/4/13	Jenna Kahly	53.03	
6492-000	Programming - Summer Readi	2/4/13	Subway	69.73	
6492-000	Programming - Summer Readi	2/6/13	4imprint, Inc.	1,272.27	
6492-000	Programming - Summer Readi	2/23/13	Scholastic Inc.	3,287.74	
6492-000	Programming - Summer Readi	2/26/13	Purchase Advantage Card	46.44	
6492-000	Programming - Summer Readi			4,729.21	
6500-000	Van - Gasoline	2/6/13	Cenex Fleetcard	416.32	
6500-000	Van - Gasoline			416.32	
6505-000	Van - Repairs & Maintenance	2/8/13	Corwin	23.70	
6505-000	Van - Repairs & Maintenance			23.70	
6602-000	Materials - Juvenile Fiction	2/28/13	Baker & Taylor	4,640.57	
6602-000	Materials - Juvenile Fiction			4,640.57	
6604-000	Materials - Juvenile Non-Fict	2/28/13	Baker & Taylor	792.27	
6604-000	Materials - Juvenile Non-Fict			792.27	
6605-000	Materials - Juvenile DVD	2/25/13	GE Money Bank/Amazon		5.00
6605-000	Materials - Juvenile DVD	2/28/13	Baker & Taylor	675.83	
6605-000	Materials - Juvenile DVD			675.83	5.00
6606-000	Materials - Juvenile Talk Book	2/21/13	Recorded Books, LLC.	131.96	
6606-000	Materials - Juvenile Talk Book			131.96	
6610-000	Materials - Adult Fiction	2/28/13	Baker & Taylor	4,834.50	
6610-000	Materials - Adult Fiction			4,834.50	
6612-000	Materials - Adult Non-Fiction	2/22/13	Shelton A. Gunaratne	60.00	
6612-000	Materials - Adult Non-Fiction	2/28/13	Baker & Taylor	4,019.96	
6612-000	Materials - Adult Non-Fiction			4,079.96	
6616-000	Materials - Adult DVD	2/25/13	GE Money Bank/Amazon	409.58	
6616-000	Materials - Adult DVD	2/28/13	Baker & Taylor	1,548.18	
6616-000	Materials - Adult DVD			1,957.76	
6618-000	Materials - Adult Talking Book	2/1/13 2/4/13	Random House, Inc.	60.00 172.50	

Lake Agassiz Regional Library
Monthly List of Bills
For the Period From Feb 1, 2013 to Feb 28, 2013

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
		2/6/13		60.00	
		2/8/13		127.50	
		2/13/13		60.00	
6618-000	Materials - Adult Talking Book	2/21/13	Recorded Books, LLC.	162.06	
6618-000	Materials - Adult Talking Book	2/22/13	Random House, Inc.	52.50	
6618-000	Materials - Adult Talking Book	2/25/13	Recorded Books, LLC.	60.48	
		2/27/13		996.00	
6618-000	Materials - Adult Talking Book			1,751.04	
6620-000	Materials - LINK Sites	2/1/13	Detroit Lakes Newspapers	59.00	
6620-000	Materials - LINK Sites	2/27/13	Norman County Index	66.00	
6620-000	Materials - LINK Sites	2/27/13	Recorded Books, LLC.	198.00	
6620-000	Materials - LINK Sites	2/28/13	Baker & Taylor	193.36	
6620-000	Materials - LINK Sites			516.36	
6630-000	Materials - Express Collection	2/28/13	Baker & Taylor	549.80	
6630-000	Materials - Express Collection			549.80	
6640-000	Materials - Music	2/25/13	GE Money Bank/Amazon	313.55	
6640-000	Materials - Music			313.55	
6670-000	Materials - Digital - e-Books	2/7/13	Overdrive, Inc.	821.90	
		2/21/13		486.01	
6670-000	Materials - Digital - e-Books			1,307.91	
6675-000	Materials - Digital - e-Audio	2/6/13	Overdrive, Inc.	3,162.93	
6675-000	Materials - Digital - e-Audio			3,162.93	
6690-000	Materials - Periodicals	2/7/13	Mahnomen Pioneer	28.00	
6690-000	Materials - Periodicals	2/12/13	Grand Forks Herald	157.00	
6690-000	Materials - Periodicals	2/14/13	FM News	570.66	
6690-000	Materials - Periodicals			755.66	
7120-000	Telecom/E-rate Expenses	2/11/13	Cardmember Service	565.83	
7120-000	Telecom/E-rate Expenses			565.83	
7200-000	Legacy - Expense (1099)	2/7/13	David Lawrence Malmberg	4,950.00	
7200-000	Legacy - Expense (1099)	2/13/13	Philip E Heywood	2,600.00	
7200-000	Legacy - Expense (1099)	2/14/13	Mary Casanova Books, Inc.	4,000.00	
7200-000	Legacy - Expense (1099)			11,550.00	
7205-000	Legacy - Exp Reimbursement	2/7/13	David Lawrence Malmberg	253.80	
7205-000	Legacy - Exp Reimbursement	2/13/13	Philip E Heywood	713.02	
7205-000	Legacy - Exp Reimbursement			966.82	

Lake Agassiz Regional Library
Monthly List of Bills
 For the Period From Feb 1, 2013 to Feb 28, 2013

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
7210-000	Legacy - Materials - Print	2/25/13	GE Money Bank/Amazon	292.92	
7210-000	Legacy - Materials - Print	2/28/13	Baker & Taylor	429.29	
7210-000	Legacy - Materials - Print			722.21	
7220-000	Legacy - Materials - A/V	2/25/13	GE Money Bank/Amazon	511.06	
7220-000	Legacy - Materials - A/V			511.06	
7230-000	Legacy - Materials - Other	2/13/13 2/25/13	Overdrive, Inc.	418.66 33.00	
7230-000	Legacy - Materials - Other			451.66	
8100-000	Donation - Materials - RO	2/6/13	Overdrive, Inc.	23.26	
8100-000	Donation - Materials - RO			23.26	
8100-011	Donation - Materials - LM	2/28/13	Baker & Taylor	67.80	
8100-011	Donation - Materials - LM			67.80	
8100-013	Donation - Materials - LH	2/28/13	Baker & Taylor	144.47	
8100-013	Donation - Materials - LH			144.47	
8100-031	Donation - Materials - LN	2/28/13	Baker & Taylor	31.08	
8100-031	Donation - Materials - LN			31.08	
9030-000	Desig Funds - Furn & Equipm	2/18/13	Red River Chem-Dry	750.00	
9030-000	Desig Funds - Furn & Equipm			750.00	
9630-200	Cell Phone - Joint Automation	2/11/13	Cardmember Service	540.37	
9630-200	Cell Phone - Joint Automation	2/15/13	AT&T Mobility	54.74	
9630-200	Cell Phone - Joint Automation			595.11	