

The Mission of LARL is to link people and communities to resources and experiences for learning and enrichment.

**LARL BOARD OF TRUSTEES
FULL BOARD MEETING**

Date: **Thursday, May 16, 2013**

Time: **5:30 p.m.**

Location: **Moorhead Public Library, lower level**

NOTE: If you're unable to attend this meeting, please phone the toll-free number of LARL's Regional Office at 1-800-247-0449 ext 120, or locally at (218) 233-3757 ext 120.

AGENDA

5:30 **1. CALL TO ORDER** – President Perry
PUBLIC INPUT
APPROVAL OF AGENDA

5:35 **2. MINUTES OF THE MARCH 21, 2013 FULL BOARD MEETING.**
Enclosed (White)

Recommended Motion: Move to approve the March 21, 2013 Full Board Meeting Minutes as presented.

5:40 **3. WELCOME TO NEW BOARD MEMBER:**

Marlys Douglas – City of Detroit Lakes

a. Administer Oath of Office – Perry

5:50 **4. 2012 AUDIT REPORT** – Derek Flanagan, CPA, Eide Bailly, LLP

6:20 **5. FINANCIAL REPORT** - Sprynczynatyk
Enclosed (Green)

a. 2014 Preliminary Budget Review – Draft #2
Enclosed (White with yellow)

6:30 **6. DIRECTOR'S REPORT** - Lynch
Enclosed (Peach)

6:40 **7. BOARD MEMBER REPORTS:**

Becker County – Paul Bursik, Terry Kalil, Barry Nelson, Shelly Stowman

Breckenridge – Evie Fox

Clay County/Barnesville/Hawley – Howard Hansen, Wayne Ingersoll,
Wendy Ward

Clearwater County/Bagley – John Chevalier

Crookston – Dana Johnson

Detroit Lakes – Marlys Douglas

Mahnomen – Sue Schoenborn

Mahnomen County – David Geray

Moorhead – Heidi Durand, Jo Knutson, Mary Jo Schmid, Betsy Vinz, Lauri Winterfeldt
Norman County/Ada – Lee Ann Hall
Polk County/Climax/Fertile/Fosston/McIntosh – Craig Bunes,
 Terri Eidenschink, Ilane Rue
Wilkin County – Bob Perry
MN Library Association/Library Trustees & Advocates Section – Paul Bursik
Northern Lights Library Network – Wayne Ingersoll/Betsy Vinz

7:10 **8. PRESIDENT'S REPORT** – Perry

7:20 **9. OTHER**

7:30 **10. ADJOURNMENT**

MISC. ITEMS ENCLOSED:

- a. List of Bills – April 2013 (Lavender)
- b. Patron "Thank you" letter (Pink)
- c. April 2013 – Statistics (Blue)

UPCOMING MEETINGS/EVENTS

Last Sunday Crookston and Moorhead branches open until after Labor Day
 Sunday, May 26, 2013

Memorial Day

Monday, May 27, 2013

All LARL Branches, LINK Sites, and the Regional Office Closed

2013 Summer Reading Program

June/July/August

Dig into Reading! (Youth)

Beneath the Surface (Teens)

Finance Committee Meeting 4:30 p.m.

Full Board Meeting 5:30 p.m.

Thursday, June 20, 2013 @ the Detroit Lakes Public Library

Adopt 2014 Preliminary Budget

Independence Day

Thursday, July 4, 2013

All LARL Branches, LINK Sites and the Regional Office Closed

Executive Committee Meeting 5:30 p.m.

Thursday, August 15, 2013 @ the Moorhead Public Library

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*The Mission of LARL is to link people and communities
to resources and experiences for learning and enrichment.*

**LARL BOARD OF TRUSTEES
FULL BOARD MEETING
MINUTES**

A meeting of the Lake Agassiz Regional Library Full Board was held on Thursday, March 21, 2013 at the Moorhead Public Library. President Perry called the meeting to order at 5:30 pm.

Board Members Present: Bunes, Bursik, Chevalier, Eidenschink, Fox, Ingersoll, Johnson, Kalil, Knutson, Nelson, Perry (*President*), Rue, Schmid, Schoenborn (via video chat), Stowman, Ward, Winterfeldt

Board Members Absent: Hall, Hansen, Douglas, Durand, Geray, Vinz

Others Present: Lynch, Sprynczynatyk, Daniel Stenseng – Clearwater County Commissioner, 4 citizens from Gonvick

PUBLIC INPUT

None

APPROVAL OF AGENDA

(Bursik/Chevalier) Move to approve the Agenda of the March 21, 2013 Full Board Meeting as presented. MCU.

MINUTES OF THE JANUARY 17, 2013 FULL BOARD MEETING

(Winterfeldt/Eidenschink) Move to approve the January 17, 2013 Full Board Meeting Minutes as presented. MCU.

DANIEL STENSENG – CLEARWATER COUNTY/GONVICK LINK SITE UPDATE

Stenseng, a Clearwater County Commissioner, discussed the financial history of Clearwater County. He explained that the citizens of Gonvick have raised the funds to cover Clearwater County's shortfall from the LARL budget request for 2013. The County is not willing to accept the funds from the citizens of Gonvick to cover the shortfall. However, they have approved the citizen's donation to be given directly to LARL.

(over)

Minutes of the March 21st, 2013 Full Board Meeting – Page 2.

DANIEL STENSENG – CLEARWATER COUNTY/GONVICK LINK SITE UPDATE - continued

Stenseng passed a sheet of paper with the following recommended motion: "Motion by _____ Seconded by _____ and carried, the Lake Agassiz Regional Library Board hereby accepts monetary gifts for the years 2013 and 2014 from the City of Govnick – representing contributions from Govnick LINK Site users and friends – in support of financial needs of this LINK Site within the library system."

The LARL Board discussed the issue, raising concerns about accepting funds for operations from a non-signatory, relying on donations which aren't guaranteed for operations, and allowing one signatory to do something like this which opens the door for other counties to do something similar.

(Johnson and Stowman did not vote on the following motions as they had not taken the LARL Oath of Office yet).

(Winterfeldt/Nelson) Move to approve the acceptance of the gift from Govnick, pending legal opinion, to secure the LINK Site until January 1, 2015 at which time the Clearwater country will meet its maintenance of effort or the site will be terminated immediately. Additionally the site will be terminated immediately if the funds are not made available. Motion failed by a count of 7 yes (Rue, Chevalier, Winterfeldt, Kalil, Ward, Eidenschink, Schoenborn) and 8 no (Bursik, Ingersoll, Nelson, Schmid, Fox, Bunes, Knutson, Perry) votes.

(Ingersoll/Bursik) Move that if Clearwater County accepts the donation of funds from Govnick and the County pays the money to LARL, LARL will accept the funds and the Govnick LINK Site will remain open. Motion carried by a vote of 12 yes, 1 no (Chevalier), and 1 abstain (Kalil).

WELCOME TO NEW BOARD MEMBERS

Perry welcomed Dana Johnson, City of Crookston and Shelly Stowman, Becker County to the LARL Board. Johnson and Stowman recited the Oath of Office.

MEGAN KRUEGER, MOORHEAD HUB SUPERVISOR – ZINIO

Krueger gave a demonstration of Zinio, a new digital magazine product offered by LARL.

Nelson and Fox left the meeting at 6:40.

(continued on next page)

Minutes of the March 21, 2013 Full Board Meeting – Page 3

FINANCIAL REPORT

Sprynczynatyk reported that with 16.67% of 2013 complete, LARL has spent 15.87% of budgeted expenses. The Programming – Summer Reading line is at 59.12% of budget due to planning meetings and supplies being purchased for the upcoming Summer Reading Program. Accounting/Bank fees are at 55.83% of budget due to the majority of the 2012 audit being paid for. PIO: Printing/Advertising is at 25.23% of budget due to a large order of LARL pens. Recruitment is at 57.88% of budget due to several open positions in January and February and the fact that LARL filled positions internally which meant advertising for a position and then advertising for the newly open position vacated by an internal hire.

DIRECTOR'S REPORT

(Winterfeldt/Nelson) Move to authorize the Director to submit the 2012 Annual Report to State Library Services. MCU.

Lynch attended a town hall meeting at Moorhead City Hall with Senator Eken and Representatives Marquart and Lien.

Lynch has been speaking with a consultant about developing a new LARL Strategic Plan.

Plates are being placed in several new books in memory of Merlyn Melby, a past LARL Board Member who recently passed away.

BOARD MEMBER REPORTS:

Becker County (Bursik, Kalil, Nelson – left meeting at 6:40, Stowman)

The original Detroit Lakes Library building turns 100 this year. Kalil is chair of the Centennial Committee and is planning several events. Motion operated faucets and new sinks have been installed in the library.

Breckenridge (Fox – left meeting at 6:40)

No report

Clay County (Hansen-absent, Ingersoll, Ward)

No report

Clearwater County (Chevalier)

No report

Crookston (Johnson)

The library is getting a new boiler as soon as the weather warms up. Chris Boike is the new Crookston Hub Supervisor.

(over)

Minutes of the March 21st, 2013 Full Board Meeting – Page 4

Detroit Lakes (Douglas - absent)

No report

City of Mahanomen (Schoenborn)

Legacy Programs have had great attendance.

Mahanomen County (Geray- absent)

No report

Moorhead (Durand-absent, Knutson, Schmid, Vinz-absent, Winterfeldt)

No report

Norman County/Ada (Hall-absent)

No report

Polk County (Buness, Eidenschink, Rue)

Fertile had 37 Hot Reads participants and 304 books read. The library is reaching out to the Amish community.

Rue requested the circulation stats be included in the board packets.

Wilkin County (Perry)

No report

MN Library Association/Library Trustee and Advocates Section (Bursik)

Bursik encouraged board members to contact Legislators and let them know how you feel about various bills they are supporting/voting on.

Northern Lights Library Network (Ingersoll/Vinz)

The annual meeting will be next month in Mahanomen. Kathy Enger has been doing a very good job as director.

PRESIDENT'S REPORT:

No report

The meeting adjourned at 7:00 p.m.

Lake Agassiz Regional Library
 Statement of Revenues & Expenditures
 Actual and Budget
 For the Four Months Ending April 30, 2013

33.33%

	Current Month Actual	Year To Date Actual	Annual Budget	YTD Actual To Annual \$ Variance	YTD Actual To Annual Budget %
General Fund Revenues					
<i>Property Taxes</i>					
Becker County	\$ 80,503.75	\$ 161,007.50	\$ 322,015.00	161,007.50	50.00
Detroit Lakes	49,879.25	99,758.50	199,517.00	99,758.50	50.00
Clay County	60,569.75	121,139.50	242,279.00	121,139.50	50.00
Moorhead	168,932.50	337,865.00	675,730.00	337,865.00	50.00
Clearwater County	22,596.75	42,332.00	78,941.00	36,609.00	53.62
Mahnomen County	8,895.25	17,790.50	35,581.00	17,790.50	50.00
Mahnomen	4,232.75	8,465.50	16,931.00	8,465.50	50.00
Norman County	21,898.50	43,797.00	87,594.00	43,797.00	50.00
Polk County	54,999.75	109,999.50	219,999.00	109,999.50	50.00
Crookston	50,149.75	100,299.50	200,599.00	100,299.50	50.00
Wilkin County	11,645.00	23,290.00	46,580.00	23,290.00	50.00
Breckenridge	20,110.25	40,220.50	80,441.00	40,220.50	50.00
Total Property Taxes	554,413.25	1,105,965.00	2,206,207.00	1,100,242.00	50.13
<i>Grants</i>					
Basic Support - MN (RLBSS)	21,191.45	197,786.93	543,371.00	345,584.07	36.40
Reg Library Telecom Aid (RLTA)	0.00	15,917.43	95,253.00	79,335.57	16.71
Total Grants	21,191.45	213,704.36	638,624.00	424,919.64	33.46
<i>Miscellaneous Revenue</i>					
Service Charge Revenue	1,509.75	6,689.40	22,000.00	15,310.60	30.41
Printing Revenue	1,360.28	5,059.72	15,000.00	9,940.28	33.73
Fax Revenue	601.00	1,913.00	5,000.00	3,087.00	38.26
Microfilm Revenue	4.43	10.55	200.00	189.45	5.28
Photocopy Revenue	722.43	2,422.93	8,000.00	5,577.07	30.29
Interest Income	777.94	2,881.09	22,000.00	19,118.91	13.10
Dividends/Capital Credit Inc.	31.50	31.50	0.00	(31.50)	0.00
Invest Earn - Change in Value	18,996.08	26,238.38	0.00	(26,238.38)	0.00
Lost/Damaged Property	300.99	1,738.52	7,000.00	5,261.48	24.84
Other Income	0.00	225.00	0.00	(225.00)	0.00
Total Miscellaneous Revenue	24,304.40	47,210.09	79,200.00	31,989.91	59.61
<i>Joint Automation Revenue</i>					
Northwest Reg. Lib. Contrib.	14,418.00	28,836.00	57,672.00	28,836.00	50.00
MNLink Server Site Payments	304.00	1,216.00	0.00	(1,216.00)	0.00
Total Joint Automation Revenue	14,722.00	30,052.00	57,672.00	27,620.00	52.11
Fund Balance/Shortfall	0.00	0.00	345,553.00	345,553.00	0.00
Total General Fund Revenue	614,631.10	1,396,931.45	3,327,256.00	1,930,324.55	41.98
General Fund Expenditures					
<i>Personnel Expenses</i>					
Salaries - Employees FT/PT	123,938.44	558,202.45	1,738,404.00	1,180,201.55	32.11
Salaries - Substitutes	3,067.03	11,130.00	31,500.00	20,370.00	35.33
Salaries - Temporary/Contract	0.00	192.70	0.00	(192.70)	0.00
Payroll Taxes - Employer	9,544.83	42,909.75	135,398.00	92,488.25	31.69
Retirement - PERA - Employer	8,775.90	36,493.28	125,524.00	89,030.72	29.07
Health Insurance	19,483.98	64,297.44	242,600.00	178,302.56	26.50
Life Insurance - Employer Paid	169.26	637.98	2,200.00	1,562.02	29.00
Workers Compensation Insurance	317.40	1,300.60	4,424.00	3,123.40	29.40
Other Employee Benefits	(330.00)	60.00	1,700.00	1,640.00	3.53
Total Personnel	164,966.84	715,224.20	2,281,750.00	1,566,525.80	31.35
<i>Automation/Cataloging</i>					
Automation	12,732.97	50,806.09	174,765.00	123,958.91	29.07
OCLC/Minitex	0.00	0.00	8,000.00	8,000.00	0.00
Supplies - Technical Services	0.00	666.71	10,000.00	9,333.29	6.67
Supplies - Public Services	473.42	878.85	7,000.00	6,121.15	12.56
Total Automation/Cataloging	13,206.39	52,351.65	199,765.00	147,413.35	26.21
<i>Library Programming</i>					
Programming - Youth	122.08	535.23	3,400.00	2,864.77	15.74
Programming - Summer Reading	1,458.70	6,170.31	8,000.00	1,829.69	77.13
Programming - Adult	474.29	1,215.04	3,000.00	1,784.96	40.50
Total Library Programming	2,055.07	7,920.58	14,400.00	6,479.42	55.00

Lake Agassiz Regional Library
Statement of Revenues & Expenditures
Actual and Budget
For the Four Months Ending April 30, 2013

	Current Month Actual	Year To Date Actual	Annual Budget	YTD Actual To Annual \$ Variance	YTD Actual To Annual Budget %
Staff Development					
Staff Training & Development	1,093.85	1,738.45	19,000.00	17,261.55	9.15
Total Staff Development	1,093.85	1,738.45	19,000.00	17,261.55	9.15
Mileage/Board Meeting Expense					
Mileage - Staff	1,704.15	6,082.89	21,125.00	15,042.11	28.79
Regional Board Meetings	554.66	2,709.92	8,450.00	5,740.08	32.07
Total Mileage/Board Meeting Expenses	2,258.81	8,792.81	29,575.00	20,782.19	29.73
Other Expenses					
Accounting/Bank Fees	1,713.40	8,494.19	11,600.00	3,105.81	73.23
Attorney Fees	0.00	0.00	7,500.00	7,500.00	0.00
Business Office Software	0.00	0.00	2,000.00	2,000.00	0.00
Delivery Services	7,863.02	25,815.12	79,350.00	53,534.88	32.53
Director's Discretionary	0.00	129.00	2,500.00	2,371.00	5.16
Insurance - General/Property	1,166.67	4,655.83	12,000.00	7,344.17	38.80
Lease - Regional Office Rent	1,633.34	6,533.34	19,600.00	13,066.66	33.33
Leases - Equipment	1,398.94	3,133.72	8,950.00	5,816.28	35.01
Maintenance Contracts	604.30	2,417.29	7,600.00	5,182.71	31.81
Mailing - Click2Mail	337.00	1,478.44	7,000.00	5,521.56	21.12
Materials Recovery/Collections	304.30	939.75	3,200.00	2,260.25	29.37
Memberships	370.00	370.00	1,200.00	830.00	30.83
Minnesota Director's Fund	0.00	0.00	3,000.00	3,000.00	0.00
Miscellaneous Expense	0.00	614.56	3,000.00	2,385.44	20.49
PIO: Printing/Advertising	267.50	6,338.44	16,400.00	10,061.56	38.65
Postage	(0.21)	315.61	6,500.00	6,184.39	4.86
Recruitment	1,834.69	9,000.00	9,000.00	0.00	100.00
Repairs - Equipment	60.73	415.73	2,500.00	2,084.27	16.63
Supplies - Computer	1,540.99	1,799.86	4,500.00	2,700.14	40.00
Supplies - Copier/Fax/Microfilm	0.00	0.00	2,500.00	2,500.00	0.00
Supplies - Office	402.25	4,428.59	12,500.00	8,071.41	35.43
Telephone/Telecom	353.89	2,893.26	19,000.00	16,106.74	15.23
Total Other Operating Expenses	19,850.81	79,772.73	241,400.00	161,627.27	33.05
Regional Library Telecom Aid (RLTA)	0.00	15,917.43	95,253.00	79,335.57	16.71
Transportation					
Van Expenses	689.46	2,439.06	9,300.00	6,860.94	26.23
Total Transportation	689.46	2,439.06	9,300.00	6,860.94	26.23
Materials					
Adult	17,167.80	83,416.97	170,500.00	87,083.03	48.92
Digital Collection - e-Books	2,764.83	10,848.47	35,763.00	24,914.53	30.33
Digital Collection - e-Audio	208.35	6,689.04	9,000.00	2,310.96	74.32
Express Collection	0.00	0.00	0.00	0.00	0.00
Juvenile	4,435.90	33,441.25	78,500.00	45,058.75	42.60
LINK Site Materials	312.50	1,209.57	13,000.00	11,790.43	9.30
Music	94.72	408.27	2,300.00	1,891.73	17.75
Online Databases	2,560.69	11,166.90	35,000.00	23,833.10	31.91
Periodicals	1,816.05	18,385.05	20,000.00	1,614.95	91.93
Reference	379.61	787.14	3,000.00	2,212.86	26.24
Total Materials	29,740.45	166,352.66	367,063.00	200,710.34	45.32
Capital Expenditures					
Furniture & Equipment	0.00	89.10	10,500.00	10,410.90	0.85
Software & Hardware Upgrades	447.99	2,303.30	40,000.00	37,696.70	5.76
Total Capital Expenditures	447.99	2,392.40	50,500.00	48,107.60	4.74
Capital Fund Accounts					
III System - Shared with NWRL	1,104.16	4,416.64	13,250.00	8,833.36	33.33
Van Replacement	500.00	2,000.00	6,000.00	4,000.00	33.33
Total Capital Fund Accounts	1,604.16	6,416.64	19,250.00	12,833.36	33.33
Total General Fund Expenditures	235,913.83	1,059,318.61	3,327,256.00	2,267,937.39	31.84
General Fund Revenue Over Expenditures	\$ 378,717.27	\$ 337,612.84	\$ 0.00	(337,612.84)	0.00

Lake Agassiz Regional Library
Statement of Revenues & Expenditures
Actual and Budget
For the Four Months Ending April 30, 2013

	Current Month Actual	Year To Date Actual	Annual Budget	YTD Actual To Annual \$ Variance	YTD Actual To Annual Budget %
SPECIAL PROJECTS					
Special Projects Revenue					
Donations	\$ 2,738.52	\$ 6,915.27	\$ 0.00	(6,915.27)	0.00
Telecom/E-rate Funds	523.24	3,143.30	0.00	(3,143.30)	0.00
Legacy Grant Revenue	19,080.10	56,200.14	0.00	(56,200.14)	0.00
Total Special Projects Revenue	22,341.86	66,258.71	0.00	(66,258.71)	0.00
Special Projects Expenditures					
Special Projects Miscellaneous					
Donations - Materials	509.56	3,786.02	0.00	(3,786.02)	0.00
Donations - Miscellaneous	1,407.46	2,312.46	0.00	(2,312.46)	0.00
Legacy Grant Expense	19,080.10	56,200.14	0.00	(56,200.14)	0.00
Telecom/E-rate Expenses	523.24	3,143.30	0.00	(3,143.30)	0.00
Projects from Designated Funds:					
Desig Funds - Prof Recruitment	1,149.97	1,149.97	0.00	(1,149.97)	0.00
Desig Funds - Library Material	948.44	2,863.23	0.00	(2,863.23)	0.00
Total Special Projects Miscellaneous	23,618.77	69,455.12	0.00	(69,455.12)	0.00
Special Projects Capital					
Donations - Furniture & Equipm	0.00	0.00	0.00	0.00	0.00
Projects from Designated Funds:					
Desig Funds - Furn & Equipment	0.00	750.00	0.00	(750.00)	0.00
Desig Funds - Joint Automation	0.00	34,997.50	0.00	(34,997.50)	0.00
Total Special Projects Capital	0.00	35,747.50	0.00	(35,747.50)	0.00
Total Special Projects Expenditures	23,618.77	105,202.62	0.00	(105,202.62)	0.00
Special Proj Rev Over (Under) Expend	\$ (1,276.91)	\$ (38,943.91)	\$ 0.00	38,943.91	0.00
GRANT TOTAL REVENUE	636,972.96	1,463,190.16	3,327,256.00	1,864,065.84	43.98
GRAND TOTAL EXPENDITURES	259,532.60	1,164,521.23	3,327,256.00	2,162,734.77	35.00
CHANGE IN FUND BALANCE	\$ 377,440.36	\$ 298,668.93	\$ 0.00	(298,668.93)	0.00

LAKE AGASSIZ REGIONAL LIBRARY

2014 PRELIMINARY BUDGET

with 2013/2014 BUDGET COMPARISON

DRAFT #2

CATEGORY	2012 BUDGET	2013 BUDGET	2014 BUDGET	\$\$ VARIANCE	% VARIANCE
Personnel	2,182,957	2,281,750	2,314,144	32,394	1.42%
Library Materials	367,063	367,063	367,063	0	0.00%
Automation/Cataloging	190,169	199,765	202,165	2,400	1.20%
Library Programming/Staff Dev.	33,400	33,400	33,400	0	0.00%
Mileage/Board Mtg Expense	29,050	29,575	29,575	0	0.00%
Regional Library Telecom Aid	102,500	95,253	95,000	(253)	-0.27%
Other Operating Expenses	240,583	241,400	238,251	(3,149)	-1.30%
Vehicle Expenses	9,300	9,300	9,300	0	0.00%
Capital Expenses	69,750	69,750	69,750	0	0.00%
Total Budget	3,224,772	3,327,256	3,358,648	31,392	0.94%

This budget does the following:

- a. Anticipates a health insurance increase of 10%.

This budget does not do the following:

- a. Provide the funding for replacing computers every 3 years as recommended by the Bill and Melinda Gates Foundation. LARL is currently on a schedule of replacing computers every 5 years.
- b. Raise the materials (print, non-print, and electronic) budget to the statewide average of \$4.59 per capita or \$656,237 (2011 data). In 2012 LARL spent \$2.79 per capita (operating budget, designated funds, grants and donations). This budget will bring LARL to \$2.57 per capita.

(OVER)

LAKE AGASSIZ REGIONAL LIBRARY

2014 PRELIMINARY BUDGET

DRAFT #2

	2012	2013	\$\$	2014
REVENUE	Budget	Budget	Increase	Request
Becker County	302,335	322,015	22,270	344,285
Detroit Lakes	189,469	199,517	11,398	210,915
Clay County	224,648	242,279	20,331	262,610
Moorhead	625,730	675,730	40,805	716,535
Clearwater County	78,941	84,664	6,581	91,245
Mahnomen County	32,875	35,581	2,954	38,535
Mahnomen	15,864	16,931	1,304	18,235
Norman County	79,955	87,594	8,456	96,050
Polk County	202,186	219,999	19,816	239,815
Crookston	192,165	200,599	9,306	209,905
Wilkin County	43,825	46,580	3,215	49,795
Breckenridge	77,311	80,441	3,564	84,005
SUB-TOTAL	2,065,304	2,211,930	150,000	2,361,930
GRANTS				
State Basic Support	590,101	543,371	-23,371	520,000
Regional Library Telecom Aid	102,500	95,253	-253	95,000
TOTAL GRANTS	692,601	638,624	-23,624	615,000
OTHER REVENUE				
Miscellaneous	99,850	79,200	-2,000	77,200
Reimbursement from NWRL	53,963	57,672	792	58,464
Fund Balance/Shortfall	313,054	339,830	-93,776	246,054
TOTAL REVENUE	3,224,772	3,327,256	31,393	3,358,648
EXPENDITURES				
Operating	3,155,022	3,257,506	31,392	3,288,898
Capital	69,750	69,750	0	69,750
TOTAL EXPENDITURES	3,224,772	3,327,256	31,392	3,358,648
				0



Monthly Report to the Board

12

Date: May 16, 2013

From: Liz Lynch, Regional Library Director

Meetings/events attended by the Director

Met with LARL Union Officers, Apr. 15; met with Deb Wahl and Danell Haspel of Detroit Lakes Public Library regarding MN Certification, Apr. 15; Coordinating Team Meeting, Apr. 17; Executive/Finance Committee Meeting, Apr. 18; meeting with RO staff regarding Gonvick, Apr. 19; RO Staff Meeting, Apr. 22; Ada Friends Luncheon with Megan Krueger, Apr. 24; Board Orientation with Marlys Douglas, Apr. 29; interview for Public Services Supervisor, Apr. 29; LARL.org meeting with Megan and Janelle, May 1; MN Legislative Committee Meeting, May 1; NLLN Annual Meeting, May 3; meeting with Sherry Rousseau, May 6; meeting with RO Staff, May 6; & meeting with Chris Boike, May 8.

LARL Board

Our sympathy goes out to the family of Ron Olson, LARL Board Member (Clay County) from 2001-2004. LARL will place book plates in several circulating materials memorializing Ron.

Staff Training and Development

- Dotz Johnson, Detroit Lakes Youth Librarian, attended Spotlight on Books conference on April 11-13.
- Tammy Thomasson-Ehrhart, Fertile Branch Librarian, also attended the Spotlight on Books conference.
- Deb Kvittum, Moorhead Library Associate, attended a Digital Presence Class on April 27.
- Lois Schaedler, Mahnommen Branch Librarian, attended the NLLN Annual Meeting on May 3.

Staff/Staffing

Welcome to the following staff:

Jennifer Rodger has been hired as the **Moorhead Public Services Supervisor**. Jennifer has an M.L.I.S. with a concentration in Archives and Records Management from the University of Denver. Jennifer was most recently employed by the Wyoming Supreme Court and State Law Library.

Erin Gunderson has been hired as the **Breckenridge Library Associate**. Erin has a degree in Religion/History from Concordia College and was recently employed by Wheat Montana Farms Bakery and Deli in Kalispell, MT.

Candace Perry has been hired as the **Hawley Branch Librarian**. Candace has a degree in History from Minnesota State University Moorhead and has worked for Thrivent Financial for Lutherans and for D-G-F School District.

Christina Ramstad has been hired as a **Crookston Library Assistant**. Christina has a Masters degree in Special Education from Minnesota State University Moorhead and a B.S. in Elementary Education from the University of North Dakota. Christina most recently worked for Fisher Public Schools.

Karen Stormo has been hired as the new **LINK Site Coordinator in Gonvick**. Karen has an Associate Degree from Mt Hood Community College and has recently been employed by Flywheel Grain Partnership.

Northwest Regional Library System hires new Director

The Northwest Regional Library System is pleased to announce that Ms. Kristi Harms has been hired as the new NWRL Director. Ms. Harms has had extensive experience managing public libraries in rural areas and is currently the Director of the Bismarck, North Dakota Public Library. Prior to the Bismarck position, she was the Director of the Jefferson County Library, in southern Indiana. She received her Master's Degree in Library Science from the University of Wisconsin, Milwaukee School of Library Science.

Current open positions include the following:

- LINK Site Coordinator (6-10hrs) - Cormorant
- Library Substitute - Mahnomen
- Library Assistant - Breckenridge

Gonvick LINK Site Update

The Gonvick LINK Site reopened on May 6th. The hours will remain the same, but delivery will occur on Wednesday, rather than Thursday.

Gifts, Grants, & Donations

Friends of the Moorhead Library	Sponsored Sisters in Crime Author Event	900.00
Lloyd Olson	General Donation to Moorhead	300.00
Lake View Township, Becker County	Books	200.00
Dorothy Dodds Trust	General Donation to Moorhead	760.00
Janine Hanson	Anne B. Fredine Memorial Fund	10.00

Food for Fines

The **Food for Fines** Initiative ran from April 1-30, 2013. During this time, over 2,500 nonperishable food items were given to LARL branches and LINK Sites in lieu of \$2.00 fine payments. Branch Librarians and LINK Site Coordinators were responsible for distributing the items to their local food banks.

Summer Reading Program for Youth, June-August, 2013

LARL staff are currently busy making visits to schools around the region in effort to inform youth of the LARL Summer Reading Program. The 2013 theme is ***Dig Into Reading***. Dr. Wyllie of Concordia College will be traveling around the region demonstrating his favorite science experiments for kids.

Lake Agassiz Regional Library
Monthly List of Bills
For the Period From Apr 1, 2013 to Apr 30, 2013

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
5120-000	Health Insurance	4/1/13	Lakes Country Service Cooperat	19,938.00	
5120-000	Health Insurance	4/10/13	MII Life - VEBA	1,650.00	
5120-000	Health Insurance			21,588.00	
5160-000	Other Employee Benefits	4/22/13	Jenna Kahly	63.59	
5160-000	Other Employee Benefits	4/22/13	Megan Krueger	120.00	
5160-000	Other Employee Benefits			183.59	
6000-000	Supplies - Office	4/1/13	Lakes Country Service Cooperat	120.00	
6000-000	Supplies - Office	4/4/13	Office Max	85.90	
6000-000	Supplies - Office	4/17/13	Office Depot	85.93	
6000-000	Supplies - Office	4/29/13	Office Max	68.76	
6000-000	Supplies - Office			360.59	
6020-000	Supplies - Public Services	4/10/13	Cardmember Service	438.26	
6020-000	Supplies - Public Services	4/23/13	Batteries Plus	17.08	
		4/24/13		17.08	
6020-000	Supplies - Public Services			472.42	
6040-000	Supplies - Computer	4/4/13	CDW Government	869.75	
6040-000	Supplies - Computer	4/18/13	Centurion Technologies	339.33	
6040-000	Supplies - Computer	4/23/13	Josh Stompro	52.79	
6040-000	Supplies - Computer	4/25/13	GE Money Bank/Amazon	192.84	
6040-000	Supplies - Computer			1,454.71	
6200-000	Equip Rep/Mtc - Miscellaneous	4/24/13	Josh Stompro	60.73	
6200-000	Equip Rep/Mtc - Miscellaneous			60.73	
6240-000	Maint Contr - Copiers	4/3/13	Liberty Business Systems	399.00	
6240-000	Maint Contr - Copiers			399.00	
6300-000	Payroll Processing	4/8/13	Payroll Professionals, Inc.	113.10	
		4/23/13		110.50	
6300-000	Payroll Processing			223.60	
6310-000	Audit	4/25/13	EideBailly LLP	1,400.00	
6310-000	Audit			1,400.00	
6350-000	Delivery Service - Courier	4/1/13	Northern Network Express	1,405.70	
		4/5/13		1,392.18	
		4/15/13		1,405.70	
		4/19/13		1,392.18	
		4/29/13		1,392.18	
6350-000	Delivery Service - Courier			6,987.94	

Lake Agassiz Regional Library
Monthly List of Bills
 For the Period From Apr 1, 2013 to Apr 30, 2013

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6355-000	Deliv Serv - TriCollege/Minitx	4/8/13	Minitex	686.25	
6355-000	Deliv Serv - TriCollege/Minitx			686.25	
6362-000	Lease - Copiers	4/6/13	Wells Fargo Equipment Finance	578.26	
6362-000	Lease - Copiers			578.26	
6365-000	Lease - Mailing Machine	4/4/13	MailFinance	410.34	
		4/4/13		410.34	
6365-000	Lease - Mailing Machine			820.68	
6380-000	Recruitment - Local	4/25/13	Mahnomen Pioneer	40.52	
6380-000	Recruitment - Local	4/30/13	Frazee Forum, Inc.	111.00	
6380-000	Recruitment - Local	4/30/13	JobsHQ	2,468.64	
6380-000	Recruitment - Local	4/30/13	Daily News / News Monitor	342.00	
6380-000	Recruitment - Local	4/30/13	The Hawley Herald, Inc.	22.50	
6380-000	Recruitment - Local			2,984.66	
6400-000	Telephone	4/1/13	Halstad Telephone Company	25.31	
		4/1/13		74.09	
		4/1/13		63.66	
6400-000	Telephone	4/1/13	Loretel Systems, Inc.	94.03	
		4/1/13		83.02	
		4/1/13		36.34	
		4/1/13		89.28	
		4/1/13		79.41	
6400-000	Telephone	4/1/13	Rothsay Telephone Co	71.61	
6400-000	Telephone	4/1/13	Arvig	212.09	
6400-000	Telephone	4/1/13	Dex Media East, Inc.	107.61	
6400-000	Telephone	4/1/13	CenturyLink	48.00	
6400-000	Telephone	4/3/13	Dex Media East, Inc.	7.15	
		4/8/13		18.75	
6400-000	Telephone	4/10/13	Garden Valley Telephone Comp	77.21	
		4/10/13		11.48	
		4/10/13		10.26	
		4/10/13		10.03	
6400-000	Telephone	4/13/13	CenturyLink	42.85	
6400-000	Telephone	4/23/13	Integra Telecom	275.46	
6400-000	Telephone	4/25/13	Garden Valley Telephone Comp	6.34	
6400-000	Telephone	4/29/13	Rochester Telecom Systems Inc.	379.23	
6400-000	Telephone			1,823.21	
6405-000	Cell Phone	4/10/13	Cardmember Service	13.86	
6405-000	Cell Phone			13.86	

Lake Agassiz Regional Library
Monthly List of Bills
 For the Period From Apr 1, 2013 to Apr 30, 2013

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6410-000	PIO - Marketing/Printing/Etc	4/18/13	Polk County Fair	100.00	
6410-000	PIO - Marketing/Printing/Etc			100.00	
6440-000	Mailing - Click2Mail	4/9/13	Click2Mail	337.00	
6440-000	Mailing - Click2Mail			337.00	
6445-000	Materials Recovery/Collection	4/1/13	Unique Management Services, I	304.30	
6445-000	Materials Recovery/Collection			304.30	
6450-000	Mileage - Trustee	4/18/13	Robert Perry	53.11	
6450-000	Mileage - Trustee	4/18/13	Paul M. Bursik	55.03	
6450-000	Mileage - Trustee	4/18/13	Craig Bunes	79.10	
6450-000	Mileage - Trustee	4/18/13	Evelyn Fox	50.29	
6450-000	Mileage - Trustee	4/18/13	Barry Nelson	47.46	
6450-000	Mileage - Trustee	4/18/13	John P Chevalier	141.25	
6450-000	Mileage - Trustee			426.24	
6455-000	Mileage - Staff	4/1/13	Laura Gullickson	26.56	
		4/1/13		26.56	
		4/1/13		26.56	
6455-000	Mileage - Staff	4/2/13	Marianne Wannebo	38.42	
6455-000	Mileage - Staff	4/3/13	Janet Gerla	39.55	
6455-000	Mileage - Staff	4/3/13	Amy Nelson	38.99	
6455-000	Mileage - Staff	4/3/13	Joyce White	23.90	
6455-000	Mileage - Staff	4/4/13	Mary Haney	73.45	
6455-000	Mileage - Staff	4/4/13	Marianne Wannebo	38.42	
6455-000	Mileage - Staff	4/5/13	Joyce White	23.90	
6455-000	Mileage - Staff	4/5/13	Amy Nelson	38.99	
6455-000	Mileage - Staff	4/5/13	Joyce Christine Boike	19.21	
6455-000	Mileage - Staff	4/6/13	Joyce White	23.90	
6455-000	Mileage - Staff	4/8/13	Joyce Christine Boike	41.25	
6455-000	Mileage - Staff	4/9/13	Nanci Tobias	50.29	
6455-000	Mileage - Staff	4/9/13	Joy Becker	24.30	
6455-000	Mileage - Staff	4/9/13	Stephanie Langer	29.38	
6455-000	Mileage - Staff	4/9/13	Candace Osborn	47.46	
6455-000	Mileage - Staff	4/9/13	Amy Nelson	38.99	
6455-000	Mileage - Staff	4/9/13	Joyce Christine Boike	26.56	
6455-000	Mileage - Staff	4/10/13	Janet Gerla	39.55	

Lake Agassiz Regional Library
Monthly List of Bills
For the Period From Apr 1, 2013 to Apr 30, 2013

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6455-000	Mileage - Staff	4/10/13	Laura Gullickson	26.56	
6455-000	Mileage - Staff	4/10/13	Amy Nelson	38.99	
6455-000	Mileage - Staff	4/10/13	Marianne Wannebo	38.42	
6455-000	Mileage - Staff	4/11/13	Tamera Thomasson-Ehrhart	75.15	
6455-000	Mileage - Staff	4/12/13	Janet Gerla	39.55	
6455-000	Mileage - Staff	4/12/13	Jamie Sprynczynatyk	67.80	
6455-000	Mileage - Staff	4/12/13	Joyce White	23.90	
6455-000	Mileage - Staff	4/12/13	Marianne Wannebo	38.42	
6455-000	Mileage - Staff	4/13/13	Joyce White	23.90	
6455-000	Mileage - Staff	4/16/13	Marianne Wannebo	38.42	
6455-000	Mileage - Staff	4/18/13	Amy Nelson	38.99	
6455-000	Mileage - Staff	4/18/13	Bonita-Mae L. Julius	11.87	
6455-000	Mileage - Staff	4/20/13	Kirsten Bates	29.38	
6455-000	Mileage - Staff	4/23/13 4/24/13	Joyce White	21.58 23.96	
6455-000	Mileage - Staff	4/24/13	Liz Lynch	47.46	
6455-000	Mileage - Staff	4/25/13	Joyce White	24.24	
6455-000	Mileage - Staff	4/25/13	Karen Edevold	89.84	
6455-000	Mileage - Staff	4/25/13 4/26/13	Kirsten Bates	29.38 29.38	
6455-000	Mileage - Staff	4/29/13	Helen Goodin	50.29	
6455-000	Mileage - Staff	4/29/13	Patricia Perry	41.25	
6455-000	Mileage - Staff	4/30/13	Kirsten Bates	24.30	
6455-000	Mileage - Staff	4/30/13	Constance Mital-Herold	24.30	
6455-000	Mileage - Staff	4/30/13	Julie Malmanger	41.25	
6455-000	Mileage - Staff	4/30/13	Jean Varholdt	29.38	
6455-000	Mileage - Staff			1,704.15	
6465-000	Memberships - LARL Directors	4/10/13	Cardmember Service	370.00	
6465-000	Memberships - LARL Directors			370.00	
6470-000	Board Expenses	4/18/13	Erbert & Gerbert's	95.13	
6470-000	Board Expenses	4/24/13	Purchase Advantage Card	33.29	
6470-000	Board Expenses			128.42	
6482-000	Conf/Meeting - Miscellaneous	4/10/13	Cardmember Service	547.78	

Lake Agassiz Regional Library
Monthly List of Bills
 For the Period From Apr 1, 2013 to Apr 30, 2013

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6482-000	Conf/Meeting - Miscellaneous			547.78	
6484-000	Conf/Meeting - System Directo	4/3/13	Liz Lynch	318.03	
6484-000	Conf/Meeting - System Directo	4/10/13	Cardmember Service	218.04	
6484-000	Conf/Meeting - System Directo	4/16/13	Metropolitan Library Service A	10.00	
6484-000	Conf/Meeting - System Directo			546.07	
6492-000	Programming - Summer Readi	4/1/13	Upstart	585.00	
6492-000	Programming - Summer Readi	4/3/13	Discount School Supply	724.59	
6492-000	Programming - Summer Readi	4/25/13	GE Money Bank/Amazon	149.11	
6492-000	Programming - Summer Readi			1,458.70	
6495-000	Programming - Adult	4/25/13	GE Money Bank/Amazon	456.96	
6495-000	Programming - Adult			456.96	
6500-000	Van - Gasoline	4/6/13	Cenex Fleetcard	444.39	
6500-000	Van - Gasoline	4/10/13	Cardmember Service	60.70	
6500-000	Van - Gasoline			505.09	
6505-000	Van - Repairs & Maintenance	4/19/13	Corwin	23.70	
6505-000	Van - Repairs & Maintenance			23.70	
6602-000	Materials - Juvenile Fiction	4/3/13	Amicus	143.60	
6602-000	Materials - Juvenile Fiction	4/25/13	GE Money Bank/Amazon	66.72	
6602-000	Materials - Juvenile Fiction	4/30/13	Baker & Taylor	2,846.73	
6602-000	Materials - Juvenile Fiction			3,057.05	
6604-000	Materials - Juvenile Non-Fict	4/3/13	Amicus	143.60	
6604-000	Materials - Juvenile Non-Fict	4/4/13	The Creative Company	239.50	
6604-000	Materials - Juvenile Non-Fict	4/8/13 4/22/13	Amicus	71.80 39.90	
6604-000	Materials - Juvenile Non-Fict	4/30/13	Baker & Taylor	176.36	
6604-000	Materials - Juvenile Non-Fict			671.16	
6605-000	Materials - Juvenile DVD	4/30/13	Baker & Taylor	697.69	
6605-000	Materials - Juvenile DVD			697.69	
6606-000	Materials - Juvenile Talk Book	4/8/13	Random House, Inc.	10.00	
6606-000	Materials - Juvenile Talk Book			10.00	
6610-000	Materials - Adult Fiction	4/25/13	GE Money Bank/Amazon	21.86	
6610-000	Materials - Adult Fiction	4/30/13	Baker & Taylor	4,052.28	
6610-000	Materials - Adult Fiction			4,074.14	

Lake Agassiz Regional Library
Monthly List of Bills
For the Period From Apr 1, 2013 to Apr 30, 2013

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6612-000	Materials - Adult Non-Fiction	4/25/13	GE Money Bank/Amazon	20.39	
6612-000	Materials - Adult Non-Fiction	4/30/13	Baker & Taylor	2,904.24	
6612-000	Materials - Adult Non-Fiction			2,924.63	
6614-000	Materials - Adult Large Print	4/30/13	Baker & Taylor	152.46	
6614-000	Materials - Adult Large Print			152.46	
6616-000	Materials - Adult DVD	4/25/13	GE Money Bank/Amazon	320.60	
6616-000	Materials - Adult DVD	4/30/13	Baker & Taylor	2,563.55	
6616-000	Materials - Adult DVD			2,884.15	
6618-000	Materials - Adult Talking Book	4/1/13	Random House, Inc.	120.00	
		4/8/13		120.00	
		4/10/13		5.00	
6618-000	Materials - Adult Talking Book	4/12/13	Recorded Books, LLC.	1,443.20	
		4/15/13		2,979.70	
		4/16/13		76.25	
6618-000	Materials - Adult Talking Book	4/19/13	Random House, Inc.	150.00	
6618-000	Materials - Adult Talking Book	4/25/13	GE Money Bank/Amazon	23.47	
6618-000	Materials - Adult Talking Book	4/25/13	Recorded Books, LLC.	229.35	
		4/26/13		165.40	
		4/29/13		20.45	
		4/30/13		199.00	
		4/30/13		1,600.60	
6618-000	Materials - Adult Talking Book			7,132.42	
6620-000	Materials - LINK Sites	4/23/13	Pelican Rapids Press	38.00	
6620-000	Materials - LINK Sites	4/30/13	Baker & Taylor	274.50	
6620-000	Materials - LINK Sites			312.50	
6630-000	Materials - Express Collection	4/30/13	Baker & Taylor	948.44	
6630-000	Materials - Express Collection			948.44	
6640-000	Materials - Music	4/25/13	GE Money Bank/Amazon	67.92	
6640-000	Materials - Music	4/30/13	Baker & Taylor	26.80	
6640-000	Materials - Music			94.72	
6650-000	Materials - Reference	4/30/13	Baker & Taylor	229.95	
6650-000	Materials - Reference			229.95	
6670-000	Materials - Digital - e-Books	4/10/13	Overdrive, Inc.	631.65	
		4/10/13		355.33	
		4/16/13		522.01	
		4/30/13		630.84	
6670-000	Materials - Digital - e-Books			2,139.83	
6690-000	Materials - Periodicals	4/10/13	The Forum	157.35	
		4/10/13		163.00	

Lake Agassiz Regional Library
Monthly List of Bills
 For the Period From Apr 1, 2013 to Apr 30, 2013

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
		4/10/13		225.00	
		4/10/13		220.00	
		4/10/13		225.00	
		4/10/13		225.00	
		4/10/13		157.35	
		4/17/13		157.35	
6690-000	Materials - Periodicals	4/23/13	Grand Forks Herald	215.00	
6690-000	Materials - Periodicals	4/30/13	Norman County Index	71.00	
6690-000	Materials - Periodicals			1,816.05	
7200-000	Legacy - Expense (1099)	4/9/13	Absolute Marketing Group	3,313.67	
7200-000	Legacy - Expense (1099)	4/12/13	Carroll L. Engelhardt	2,250.00	
7200-000	Legacy - Expense (1099)	4/17/13	Minnesota Historical Society	3,730.63	
7200-000	Legacy - Expense (1099)	4/22/13	Dennis Warner	4,050.00	
7200-000	Legacy - Expense (1099)	4/22/13	Lionel J Flood	2,700.00	
7200-000	Legacy - Expense (1099)			16,044.30	
7205-000	Legacy - Exp Reimbursement	4/12/13	Carroll L. Engelhardt	269.18	
7205-000	Legacy - Exp Reimbursement	4/22/13	Dennis Warner	791.31	
7205-000	Legacy - Exp Reimbursement	4/22/13	Lionel J Flood	837.97	
7205-000	Legacy - Exp Reimbursement			1,898.46	
7210-000	Legacy - Materials - Print	4/25/13	GE Money Bank/Amazon	145.24	
7210-000	Legacy - Materials - Print	4/30/13	Baker & Taylor	145.08	
7210-000	Legacy - Materials - Print			290.32	
7220-000	Legacy - Materials - A/V	4/22/13	David Lawrence Malmberg	106.15	
7220-000	Legacy - Materials - A/V	4/25/13	GE Money Bank/Amazon	518.06	
7220-000	Legacy - Materials - A/V	4/30/13	Baker & Taylor	32.48	
7220-000	Legacy - Materials - A/V			656.69	
8000-011	Donation - Misc Exp - LM	4/18/13	Barbara Deese	300.00	
8000-011	Donation - Misc Exp - LM	4/18/13	Mickie Turk	300.00	
8000-011	Donation - Misc Exp - LM	4/18/13	Wendy Webb	300.00	
8000-011	Donation - Misc Exp - LM	4/18/13	Streets Alive!	50.00	
8000-011	Donation - Misc Exp - LM	4/18/13	Megan Krueger	44.28	
8000-011	Donation - Misc Exp - LM	4/22/13	Amanda Nygard	150.00	
8000-011	Donation - Misc Exp - LM	4/22/13	Megan Krueger	84.08	
8000-011	Donation - Misc Exp - LM			1,228.36	
8000-051	Donation - Misc Exp - LC	4/16/13	Joanna Dymond	100.00	

Lake Agassiz Regional Library
Monthly List of Bills
 For the Period From Apr 1, 2013 to Apr 30, 2013

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
8000-051	Donation - Misc Exp - LC			100.00	
8000-053	Donation - Misc Exp - LE	4/17/13	Marcus Krieger	79.10	
8000-053	Donation - Misc Exp - LE			79.10	
8100-002	Donation - Materials - LD	4/30/13	Baker & Taylor	50.00	
8100-002	Donation - Materials - LD			50.00	
8100-011	Donation - Materials - LM	4/30/13	Baker & Taylor	14.32	
8100-011	Donation - Materials - LM			14.32	
8100-013	Donation - Materials - LH	4/30/13	Baker & Taylor	316.98	
8100-013	Donation - Materials - LH			316.98	
8100-031	Donation - Materials - LN	4/30/13	Baker & Taylor	45.12	
8100-031	Donation - Materials - LN			45.12	
8100-055	Donation - Materials - LI	4/30/13	Baker & Taylor	83.14	
8100-055	Donation - Materials - LI			83.14	
8600-000	Software & Hardware Upgrade	4/25/13	PCM Sales, Inc.	447.99	
8600-000	Software & Hardware Upgrade			447.99	
9630-200	Cell Phone - Joint Automation	4/10/13	Cardmember Service	17.32	
9630-200	Cell Phone - Joint Automation			17.32	

May 2, 2013

Liz Lynch
Lake Agassiz Regional Library
PO Box 900
Moorhead MN 56561-0900

Re: Thank you for the Hawley Branch

Dear Liz:

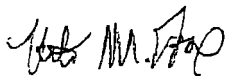
I am writing to thank you and your staff for your wonderful support at an event Tuesday evening at the Hawley branch of LARL.

I am not certain if you remember me Liz. The last time we were in contact was about two years ago when LARL Moorhead branch participated in a filming day for the documentary "Gotta Travel On, The Winter Dance Party Odyssey" (which, incidentally, the producer from Montreal tells me this film should finally be released sometime this year with full screen credits for LARL).

Once again, LARL has been outstanding with your hosting the World Premiere of the Short Film "Vinland" on Tuesday, April 30, 2013 at the Hawley branch. First, I want to tell you how terrific Joy Becker is to work with. From our initial emails regarding this project right through to the clean up after the Tuesday premiere, Joy handled every detail with a caring, calm support. It is clear the residents of Hawley hold Joy in high regard. Tuesday night it was standing room only at the Hawley branch. Adults and children alike not only enjoyed the movie, but many expressed an interest in reading more about the subject matter of the film, and also the craft of filmmaking.

Filmmakers, amateurs and professionals alike, know they are indebted to libraries everywhere in practicing their craft. Specifically, I am indebted to LARL for the interest and continued support you have so generously given – many thanks to you and your staff. Please share my gratitude with the LARL board for your outstanding work.

Sincerely,



Rita Fox
ritafox69@gmail.com 763-213-4227

PS: Here is some movie trivia for you. Did you watch last month's PBS Frontline documentary entitled Kind Hearted Woman? Pull it up online at pbs.org During part two, at about the 30:50 mark, the teenage daughter is in bed reading. Look closely at the top of the book and you can clearly see a stamp of the words – Lake Agassiz Regional Library.

LAKE AGASSIZ REGIONAL LIBRARY MONTHLY CIRCULATION STATISTICS - 2013

April

	2013	2012	Mo + or -	YTD 2013	YTD 2012	YTD + or -
BECKER COUNTY						
Cormorant LINK	295	265	30	920	878	42
Detroit Lakes	12,544	13,404	-860	47,295	56,676	-9,381
Frazee LINK	356	375	-19	1,277	1,517	-240
Lake Park LINK	297	417	-120	1,186	1,551	-365
Sub-total	13,492	14,461	-969	50,678	60,622	-9,944
CLAY COUNTY						
Barnesville	2,305	2,003	302	8,480	9,533	-1,053
Hawley	2,603	2,544	59	9,955	11,022	-1,067
Moorhead	24,808	26,246	-1,438	93,498	109,909	-16,411
Ulen LINK	316	182	134	1,043	711	332
Sub-total	30,032	30,975	-943	112,976	131,175	-18,199
CLEARWATER COUNTY						
Bagley	2,588	1,994	594	9,085	8,752	333
Gonvick LINK	2	410	-408	887	1,592	-705
Sub-total	2,590	2,404	186	9,972	10,344	-372
MAHNOMEN COUNTY						
Mahnomen	1,688	1,791	-103	6,258	7,043	-785
Sub-total	1,688	1,791	-103	6,258	7,043	-785
NORMAN COUNTY						
Ada	1,441	1,862	-421	6,262	7,613	-1,351
Halstad LINK	334	419	-85	1,501	1,893	-392
Hendrum LINK	252	260	-8	915	997	-82
Shelly LINK	278	203	75	1,034	801	233
Twin Valley LINK	401	349	52	1,359	1,336	23
Sub-total	2,706	3,093	-387	11,071	12,640	-1,569
POLK COUNTY						
Climax	565	472	93	2,090	2,334	-244
Crookston	5,610	6,020	-410	21,171	26,160	-4,989
Fertile	1,319	1,258	61	5,622	5,422	200
Fosston	3,853	3,778	75	14,811	16,608	-1,797
McIntosh	1,271	1,343	-72	4,917	5,842	-925
Sub-total	12,618	12,871	-253	48,611	56,366	-7,755
WILKIN COUNTY						
Breckenridge	3,207	3,226	-19	12,444	13,114	-670
Rothsay LINK	192	251	-59	699	1,267	-568
Sub-total	3,399	3,477	-78	13,143	14,381	-1,238
CUSTOMER INITIATED REMOTE RENEWALS						
	3,968	4,272	-304	16,165	17,544	-1,379
CUSTOMER INITIATED DIGITAL CHECKOUTS						
Overdrive	4,138	3,173	965	16,469	14,033	2,436
Zinio	905	0	905	2,873	0	2,873
GRAND TOTALS	75,536	76,517	-981	288,216	324,148	-35,932

* Beginning May 2007 - No longer counting Discover Your Library Kits manually.

* Discover Your Library Kit circulation ceased in December 2009.

M:Monthly-Yearly Statistical Report/year/month