

The Mission of LARL is to enrich lives and strengthen communities.

**LARL BOARD OF TRUSTEES
EXECUTIVE COMMITTEE MEETING
MINUTES**

A meeting of the Lake Agassiz Regional Library Executive Committee was held on Thursday, August 21, 2014 at the Moorhead Branch. President Perry called the meeting to order at 5:30 p.m.

Executive Committee Members Present: Bunes, Bursik, Fox, Ingersoll, Perry (*Chair*), Schoenborn, Vinz.

Executive Committee Members Absent: none.

Others Present: Lynch, Sprynczynatyk

PUBLIC INPUT.

None

APPROVAL OF AGENDA

Bunes requested to add a discussion on the makeup of the Executive Committee to the Bylaws discussion scheduled under the Director's Report.

(Bursik/Fox) Move to approve the agenda of the August 21, 2014 Executive Committee Meeting with the addition of a discussion about the makeup of the Executive Committee. MCU.

MINUTES OF THE APRIL 24, 2014 EXECUTIVE-FINANCE COMMITTEE MEETING.

(Vinz/Bunes) Move to approve the April 24, 2014 Executive-Finance Committee Meeting Minutes as presented. MCU.

FINANCIAL REPORT

Sprynczynatyk reported that LARL received good news regarding 2015 health insurance rates. Rates will be increasing 6% over the 2014 rates, while the 2015 Preliminary Budget included an estimated 15% increase, the lower than expected increase will result in a \$22,000 decrease to the 2015 budget.

(over)

Minutes of the August 21, 2014 Executive Committee Meeting – Page 2

FINANCIAL REPORT - continued

Sprynczynatyk also reported that at the end of July with 58.33% of the year complete LARL has spent 55% of budgeted expenses. \$25,549.45 of unbudgeted Designated funds have been spent on the new Bagley Library, \$28,000 were designated for the project.

(Bursik/Vinz) Move to authorize the Regional Library Director and Finance/HR Director to submit the final Report and documentation of actual expenses for FY2014 Regional Library Telecommunications Aid. MCU.

DIRECTOR'S REPORT

Starting in September, LARL will have two new board members representing the City of Moorhead, Bev Lake and Mari Dailey. There is still one more open position for the City of Moorhead.

LARL attorney, Randy Stefanson, offered general supervisory training for LARL Supervisors in June.

Karen Jacobson who worked for LARL in the Regional Office for 31 years, retired on August 20, 2014.

The second annual LARL *Not So Silent* Auction will take place at the Moorhead Public Library on October 4, 2014. The event will feature music, wine tasting, and an art auction.

Lynch discussed that during the June Full Board meeting, the Board asked her to research the possibility of changing the LARL bylaws to change the size of the LARL board. The State Library said that determining the size of board is a local issue. LARL's legal council was also consulted and said that we could consider changing the bylaws. Currently there are 24 LARL Board Members. Per the bylaws, the board is to be composed of one member from each 6,000 persons or major fraction thereof from each area of the region according to the latest US census. Currently there is: 1 representative from each of Breckenridge, Clearwater County, Crookston, Detroit Lakes, Mahnomen County, Mahnomen, Norman County, and Wilkin County; 3 representatives from Clay County and Polk County; 4 representatives from Becker County; and 6 representatives from Moorhead.

Changing the LARL bylaws to one member from each 10,000 persons or major fraction thereof was suggested which would reduce the LARL board size to 18 members from the current 24.

Buness discussed the possibility of each signatory having 1 representative, and each signatory with more than 25,000 residents, getting an additional representative.

(Bursik/Vinz) Move to change the makeup of the LARL board as follow: Moorhead from 6 representatives to 3, Becker County from 4 representatives to 2, and Clay County from 3 representatives to 2, the remaining Signatories will stay at their current representation for a total board size of 18 members. Motion passed by a vote of 4 in favor (Bursik, Ingersoll, Schoenborn, Vinz) and 2 against (Buness, Fox).

(continued)

Minutes of the August 21, 2014 Executive Committee Meeting – Page 3

The committee discussed the use of a board attendance letter if members have unexcused absences of more than 50% of the meetings in a year. Lynch pointed out that the LARL bylaw states "The Board of Trustees may also declare vacant the position of any member who misses more than one-half of the meetings of the Board within a twelve month board."

The committee discussed board members having alternates come to the meeting when they can't attend.

Bursik suggested that LARL inform the Signatory if their representatives are absent, as it is their representative and they should deal with the absences.

Buness suggested that after 2 missed meetings, LARL should send a letter, along with a copy of the LARL bylaws, to the Signatory indicating that their representatives have not been fulfilling their obligation.

Buness discussed the LARL Executive Committee. He suggested that the bylaws should say that the Executive Committee should be made up of a minimum of 4 elected officials (City Council or County Commissioner) and 3 positions that can be held by any board members.

PRESIDENT'S REPORT

Perry discussed the Terri Kalil letter regarding the LARL Board. Time will be set aside for discussion at the September 18 Full Board Meeting.

OTHER

No report.

The meeting adjourned at 6:58 p.m.