

*The Mission of LARL is to enrich lives and strengthen communities.*

**LARL BOARD OF TRUSTEES  
EXECUTIVE COMMITTEE MEETING  
MINUTES**

**A meeting of the Lake Agassiz Regional Library Executive Committee was held on Thursday, October 16, 2014 at the Moorhead Branch. President Perry called the meeting to order at 5:40 p.m.**

**Executive Committee Members Present:** Bunes, Bursik, Ingersoll, Perry (*Chair*), Vinz.

**Executive Committee Members Absent:** Fox, Schoenborn.

**Others Present:** Lynch, Sprynczynatyk

**PUBLIC INPUT.**

None

**APPROVAL OF AGENDA**

***(Bursik/Bunes) Move to approve the agenda of the October 16, 2014 Executive Committee Meeting. MCU.***

**MINUTES OF THE AUGUST 21, 2014 EXECUTIVE COMMITTEE MEETING.**

***(Ingersoll/Vinz) Move to approve the August 21, 2014 Executive Committee Meeting Minutes with the change of correctly noting Ingersoll voting in favor of the motion to change the makeup of the LARL Board rather than Fox who was incorrectly noted as voting for and against the motion. MCU.***

**FINANCIAL REPORT**

Sprynczynatyk reported that at the end of September, with 75% of the year complete, LARL has spent 69.44% of budgeted expenses. The Automation/Cataloging category line appears high at this time, in addition to the line for OCLC/Minitex at 108% of budget. The line items were incorrectly budgeted and have been adjusted for 2015.

**DIRECTOR'S REPORT**

Lynch reported 65 employees attended LARL's annual staff day on October 13 in Moorhead. The day was spent on training and strategic planning.

(over)

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### **DIRECTOR'S REPORT - continued**

Lynch will be presenting to the Moorhead City Council on October 20. She will be discussing the structure of LARL and LARL's funding request.

LARL has heard positive feedback from several libraries that have migrated to the Evergreen automation system. They reported that the migration went smoothly and that they are happy with the system.

East Grand Forks has requested information regarding the structure of LARL and possible partnerships.

The LARL Not So Silent Auction took place and approximately \$2,000 was raised, with 200 in attendance.

### **PRESIDENT'S REPORT**

***(Bursik/Vinz) Move to rescind the motion made at the August 21, 2014 Executive Committee meeting to change the makeup of the LARL Board as follows: Moorhead from 6 representatives to 3, Becker County from 4 representatives to 2, and Clay County from 3 representatives to 2, the remaining Signatories will stay at their current representation for a total board size of 18 members. MCU.***

The committee discussed several options to increase the population amount that determines the number of LARL Board members from the current 6,000 persons or major fraction thereof.

The possibility of increasing the population number to 14,000 would result in:

1 – 21,000 = 1 member  
21,001 – 35,000 = 2 members  
35,001 – 49,000 = 3 members

This change to the Bylaws would result in the total board size decreasing from the current 24 members to 15 members. The makeup of the board would be as follows:

1 member from each: Clay County (decrease from 3), Clearwater County, Mahnomen County, Norman County, Polk County (decrease from 3), Wilkin County, Detroit Lakes, Mahnomen, Crookston, and Breckenridge.  
2 members from: Becker County (decrease from 4)  
3 members from: Moorhead (decrease from 6)

***(Bursik/Ingersoll) Move to recommend to the Full Board that the Number of Qualifications of Members be changed to "this board shall be composed of one member from each 14,000 persons or major fraction thereof from each area of the regional library according to the latest US Census." MCU.***

(continued)

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The Committee requested that administration inform all LARL Board members of the motion tomorrow morning (October 17). The LARL Bylaws require that any changes to the Bylaws must be approved by the Full Board with 30 day advanced notice. By sending the information to all LARL Board members on October 17, all board members have at least 30 days to review the information before the November 20 meeting.

#### **OTHER**

Bursik discussed that he recently attended the Minnesota Library Association annual conference in Mankato. It's a great conference for library employees. The second day of the conference was related to Trustees, and in the future, Trustees might want to just attend the second day.

The meeting adjourned at 6:33 p.m.