

*The Mission of LARL is to enrich lives and strengthen communities.*

**LARL BOARD OF TRUSTEES  
FULL BOARD MEETING  
MINUTES**

**A meeting of the Lake Agassiz Regional Library Full Board was held on Thursday, June 19<sup>th</sup>, 2014 at the Detroit Lakes Public Library. President Perry called the meeting to order at 5:40 pm.**

**Board Members Present:** Bunes, Bursik, Douglas, Eidenschink, Grimsley, Fox, Johnson, Knutson, Perry (*President*), Rue, Vinz, Ward

**Board Members Absent:** Chevalier, Dailey, Geray, Hall, Hanson, Ingersoll, Kalil, Lake, Schoenborn, Winterfeldt, 2 open positions

**Others Present:** Lynch, Sprynczynatyk

**PUBLIC INPUT**

None

**APPROVAL OF AGENDA**

***(Bursik/Eidenschink) Move to approve the Agenda of the June 19, 2014 Full Board as presented. MCU.***

**MINUTES OF THE MAY 15, 2014 FULL BOARD MEETING.**

***(Vinz/Grimsley) Move to approve the Minutes of the May 15, 2014 Full Board as presented. MCU.***

Detroit Lakes Library Director, Mary Haney introduced the Detroit Lakes Library staff. Mary then discussed the Detroit Lakes Library and her position as the Detroit Lakes Director and Hub Supervisor.

Detroit Lakes Public Services Supervisor, Deb Wahl discussed her position with LARL and several of the programs that have taken place in Detroit Lakes recently.

**FINANCIAL REPORT**

With 41.67% of 2014 complete LARL has spent 39.61% of budgeted expenses. Expense items that appear high at this time are: Summer Reading Program at 72.17% of budget due to the start of the program. Accounting/Bank Fees are at 77.61% of budget due to the 2013 audit payment.

(over)

## **Minutes of the June 19, 2014 Full Board Meeting – Page 2**

### **REPORT OF THE FINANCE COMMITTEE**

***(Grimsley/Vinz) Move to approve the application for State FY2015 Regional Library Basic System Support (RLBSS) Funds as reviewed and recommended by the Finance Committee. MCU.***

***(Ward/Vinz) Move to approve LARL's application to participate in the State Regional Public Library System Arts and Cultural Heritage Program for FY2015, and to set aside 10% of LARL's Legacy allocation for statewide projects as reviewed and recommended by the Finance Committee. MCU.***

Sprynczynatyk discussed that no changes were made to the budget from draft #2 to draft #3. At this time there are two large items that could change before the budget becomes final, Regional Library Basic System Support (RLBSS) and health insurance premium, both of which should be known in August.

Buness discussed that the Board needs to consider changes moving forward. LARL's continued reliance on reserves needs to stop.

***(Vinz/Fox) Move to approve the 2015 Preliminary Budget – Draft #3 – as reviewed and recommended by the Finance Committee. MCU.***

### **DIRECTOR'S REPORT**

A new Barnesville Librarian, Kaia Lind has recently been hired and will be starting soon. A new Fertile Librarian, Rebecca Diaz recently started working for LARL, as well as Kelsey Wulf, Youth Services Librarian in Detroit Lakes. Judy Moen has been hired as a substitute in Climax.

\$50,000 of the Library Bonding Bill was earmarked for the Bagley Library, but since construction has already been completed, we aren't sure if the City of Bagley will be receiving the money.

Bev Lake will be a new Moorhead representative on the LARL board starting in September and Mary Dailey will be filling the position vacated by Heidi Durand.

Lynch discussed a letter that will be mailed to the citizens of Shelly. The letter explains the library services available for those residing in Shelly. Lynch also donated 15 boxes of withdrawn books to the community for use by community members.

### **BOARD MEMBER REPORTS:**

**Becker County** (Bursik, Kalil-Absent, Grimsley, 1 open position)

Bursik reported that the landscaping in Detroit Lakes is behind schedule due to the rain.

(continued on next page)

### **Minutes of the June 19, 2014 Full Board Meeting – Page 3**

#### **Breckenridge** (Fox)

The three staff members at the Breckenridge Library are all fairly new hires and are doing a very good job.

#### **Clay County** (Hansen-absent, Ingersoll-absent, Ward)

In Barnesville, the Summer Reading Program started with 120 youth at the Bike Rodeo. About 150 children are registered for the Summer Reading Program. The Barnesville Friends sponsored JA Arnold, author of *Ox Cart Angel* to come to the Library. 15 adults attended the program.

#### **Clearwater County** (Chevalier-absent)

No report

#### **Crookston** (Johnson)

The Crookston Library is in the running for the Beautification Award for the city.

#### **Detroit Lakes** (Douglas)

Douglas reported on programming at the Detroit Lakes Library including the Summer Reading Program.

#### **City of Mahanomen** (Schoenborn-absent)

Lynch reports on Schoenborn's behalf that Schoenborn is advertising library programs in her business and that the Wi-Fi at the library is used at all hours of the day and night.

#### **Mahanomen County** (Geray-absent)

No report

#### **Moorhead** (Dailey-absent, Knutson, Lake- absent, Vinz, Winterfeldt-absent)

Knutson reported that the Fargo, West Fargo, and Moorhead Libraries are working on a One Book program again for 2014. The book this year is *The Orphan Train*. The Moorhead Library is working on getting involved with the Northstar Digital Literacy standards. Library staff will offer computer training courses to customers. Upon the completion of the courses, customers will receive certification, which can be used on a resume. The Moorhead Library is home to the Red River Seed Library, people can check out seeds to plant.

Vinz reported that the Moorhead Friends purchased 3 Free Little Libraries to be used in Moorhead.

#### **Norman County/Ada** (Hall-absent)

No report

#### **Polk County** (Buness, Eidenschink, Rue)

Fertile is happy to have their new librarian Rebecca Diaz. Judy Moen was recently hired as a substitute in Climax.

Rue reported that the new Bagley Library looks great.

(over)

**Minutes of the June 19, 2014 Full Board Meeting – Page 4**

**Wilkin County** (Perry)

No report

**MN Library Association/Library Trustees & Advocates Section** (Bursik)

No report

**Northern Lights Library Network** (Ingersoll/Vinz)

The annual meeting recently took place.

**PRESIDENT'S REPORT**

Board attendance was discussed. Bursik suggested looking back at the past several months to see if certain board members consistently miss meetings, if there are several meetings missed for unknown reasons the board should consider contacting the members and asking if the LARL Board is really a good fit for them.

Perry discussed the letter sent to the LARL board from board member Terry Kalil. The letter was discussed with the finance committee at length. The size of the LARL board is going to be researched to see if it is possible to reduce the size. The number of meetings per year will also be considered. Board members are reminded that mileage reimbursements are voluntary, although to keep budgeting inline for future board members, if a board member would rather not receive a mileage check, they are encouraged to submit the mileage request and donate the proceeds back to LARL rather than not claiming the mileage. Board members are encouraged to review their board packets before meetings that way if they have questions; they are able to ask before the meeting and be prepared to discuss issues at the meeting.

Buness asked that Terry's letter be put on the Full Board meeting in September.

**OTHER**

The meeting adjourned at 7:30 p.m.

\* \* \*