

The Mission of LARL is to link people and communities to resources and experiences for learning and enrichment.

**LARL BOARD OF TRUSTEES
EXECUTIVE COMMITTEE MEETING
MINUTES**

A meeting of the Lake Agassiz Regional Library Executive Committee was held on Thursday, February 21st, 2013 at the Moorhead Branch. President Perry called the meeting to order at 5:35 p.m.

Executive Committee Members Present: Bunes, Bursik, Fox, Ingersoll, Perry (*Chair*), Viz

Executive Committee Members Absent: Chevalier

Others Present: Fredette, Lynch, Sprynczynatyk

PUBLIC INPUT

None

APPROVAL OF AGENDA

(Bursik/Vinz) Move to approve the agenda of the February 21st, 2013 Executive Committee Meeting with the addition of a discussion a Revised 2013 Final Budget in the Financial Report. MCU.

MINUTES OF THE DECEMBER 20TH, 2012 EXECUTIVE COMMITTEE MEETING.

(Ingersoll/Bunes) Move to approve the December 20th, 2012 Executive Committee Meeting Minutes as presented. MCU.

FINANCIAL REPORT

Sprynczynatyk discussed that through January we are 8.33% of the way through the year and have spent 7.94% of the budget. Expense items that appear high are PIO: Printing/Advertising at 17.11% of budget due to a large purchase of LARL Pens. Recruitment is at 26.72% of budget, due to several openings around the region and internal hiring, which has filled positions, but then opened up additional positions.

(Bursik/Vinz) Move to approve the LARL Director (Lynch) and Director of Finance and Human Resources (Sprynczynatyk) as Custodians of Monies. MCU.

(over)

Minutes of the February 21st, 2013 Executive Committee Meeting – Page 2

FINANCIAL REPORT - continued

Sprynczynatyk discussed that Norman County decided to meet LARL's original budget request of \$87,594, rather than choosing to close a LINK Site in the County. Since the 2013 Final Budget was approved in January reflecting a lower amount, a Budget Revision is necessary to properly show funding from all Signatories. The revised budget will increase funding from Norman County by \$5,694 and decrease the Fund Balance/Shortfall line.

(Bursik/Vinz) Move to approve the Revised 2013 Final Budget. MCU.

(Fox/Ingersoll) Move to have the LARL Director write a letter to Clearwater County clearly stating that if they don't meet LARL's budget request the Gonvick LINK Site will close. In the future, if they meet the funding and wish the LINK to reopen, the County will also need to provide start up funding to cover the additional costs that would be associated with reopening of the site. MCU.

DIRECTOR'S REPORT

Fredette reported that there are 4 new LARL Board members (Marlys Douglas, Dana Johnson, Terry Kalil, and Shelly Stowman). A Board member orientation will take place on Monday, February 25th.

Bursik, Chevalier, and Perry have been reappointed to 3 year terms on the LARL Board.

Fredette discussed the 3 floor plans that are currently being considered for the new Bagley Library.

INCOMING DIRECTOR'S UPATE

Lynch reported that she has been spending time with Fredette, and spending a lot of time doing interviews for several positions around the region and training in new employees.

PRESIDENT'S REPORT

Perry thanked Fredette for her years of service to LARL.

The meeting adjourned at 6:30 p.m.