

*The Mission of LARL  
is to link people and communities  
to resources and experiences  
for learning and enrichment.*

**LARL BOARD OF TRUSTEES  
EXECUTIVE COMMITTEE MEETING  
MINUTES**

**A meeting of the Lake Agassiz Regional Library Executive Committee was held on Thursday, October 17<sup>th</sup>, 2013 at the Moorhead Branch. President Perry called the meeting to order at 5:30 p.m.**

**Executive Committee Members Present:** Bursik, Fox, Ingersoll, Perry (*Chair*), Vinz.

**Executive Committee Members Absent:** Bunes, Chevalier.

**Others Present:** Lynch, Sprynczynatyk

**PUBLIC INPUT.**

None

**APPROVAL OF AGENDA**

*(Bursik/Vinz) Move to approve the agenda of the October 17<sup>th</sup>, 2013 Executive Committee Meeting with the addition of a discussion about getting LARL Board members more engaged. MCU.*

**MINUTES OF THE SEPTEMBER 19<sup>th</sup>, 2013 EXECUTIVE-FINANCE COMMITTEE MEETING.**

*(Ingersoll/Fox) Move to approve the September 19<sup>th</sup>, 2013 Executive-Finance Committee Meeting Minutes as presented. MCU.*

**FINANCIAL REPORT**

Sprynczynatyk discussed that through September we are 75% of the way through the year and have spent 66.74% of the budget. Expense items that appear high are Salaries – Substitutes at 94.06% of budget, but the total Personnel budget is only at 67.7% of budget. Recruitment is at 112.78% of budget, due to several openings around the region and internal hiring, which has filled positions, but then opened up additional positions. Some of the Materials line items appear high, but overall the Materials budget is at 81.99%.

(over)

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### **FINANCIAL REPORT - continued**

***(Bursik/Vinz) Move to approve the application for State FY2014 Regional Library Telecommunications Aid (RLTA) as reviewed and recommended by the Director, Network Administrator, and Finance/HR Director. MCU.***

### **DIRECTOR'S REPORT**

Lynch reported that approximately 75 staff members attended LARL's All Staff Day on Columbus Day.

The Not So Silent Auction went well, LARL made over \$5,000. Attendees really enjoyed the event and are looking forward to next year's auction.

The LARL's Book Sale in Crookston has been moved to November 7<sup>th</sup> to 10<sup>th</sup>.

Lynch and Bursik recently attend the MLA Conference. Bursik reported that the convention was really good, with lots of information.

### **OTHER**

Vinz discussed her concern with the limited amount of discussion and questions from the LARL Board. At the September Full Board meeting there was \$220,000 in budget reductions approved but there were very few questions by the Board. The Executive-Finance Committee had a long discussion about the reductions, but when presented to the Full Board there very little discussion. Vinz would like to get the Board more engaged. There is a core group of LARL Board members who seem to discuss items, but the rest of the Board tends to be silent.

Ingersoll reported that he serves on several boards and the way LARL's Board operates is very typical.

Bursik discussed that the Board relies a lot on the LARL's staff, a lot of work goes into the items that are presented to the Board for approval.

Perry discussed that LARL does have a good core group of Board members who take and interest and are involved.

Lynch discussed that the meeting today only had one item on the agenda that needed action and questioned if the situation came up again in the future if it was necessary to have a meeting. The committee discussed the topic and decided that even if there is a limited agenda that they would like to meet if possible.

Ingersoll asked Sprynczynatyk to contract LARL's attorney to ask if a similar situation did come up, if approval could be done by another method like email without violating public meeting laws.

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**PRESIDENT'S REPORT**

No report.

The meeting adjourned at 6:00 p.m.