

*The Mission of LARL is to link people and communities  
to resources and experiences for learning and enrichment.*

**LARL BOARD OF TRUSTEES  
FULL BOARD MEETING  
MINUTES**

**A meeting of the Lake Agassiz Regional Library Full Board was held on Thursday, June 20<sup>th</sup>, 2013 at the Detroit Lakes Public Library. Vice President Bursik called the meeting to order at 5:30 pm.**

**Board Members Present:** Bunes, Bursik, Chevalier, Eidenschink, Fox, Geray, Hall, Hansen, Ingersoll, Johnson, Kalil, Knutson, Rue, Schoenborn, Vinz, Ward

**Board Members Absent:** Douglas, Durand, Nelson, Perry (*President*), Schmid, Stowman, Winterfeldt

**Others Present:** Lynch, Sprynczynatyk

**PUBLIC INPUT**

None

**APPROVAL OF AGENDA**

**MINUTES OF THE May 16<sup>th</sup>, 2013 FULL BOARD MEETING.**

***(Eidenschink/Kalil) Move to approve the Minutes of the May 16<sup>th</sup>, 2013 Full Board as presented. MCU.***

**FINANCIAL REPORT**

With 41.67% of 2013 complete LARL has spent 38.63% of budgeted expenses. Expense items that appear high at this time are: Summer Reading Program at 77.13% of budget due to the preparations being made for the 2013 Program which has started. Accounting/Bank Fees are at 78.88% of budget due to the 2012 audit being paid for. The Recruitment line is at 100% of budget due to several openings throughout the year around the region and due to internal hiring, which has filled open positions but then opened up another position which then needed to be advertised.

**REPORT OF THE FINANCE COMMITTEE**

***(Vinz/Ingersoll) Move to approve the application for State FY2014 Regional Library Basic System Support (RLBSS) Funds as reviewed and recommended by the Finance Committee. MCU.***

(over)

**Minutes of the June 20, 2013 Full Board Meeting – Page 2**

**REPORT OF THE FINANCE COMMITTEE - continued**

***(Vinz/Schoenborn) Move to approve LARL’s application to participate in the State Regional Public Library System Arts and Cultural Heritage Program for FY2014, and to set aside 10% of LARL’s Legacy allocation for statewide projects as reviewed and recommended by the Finance Committee. MCU.***

***(Vinz/Buness) Reinvest the annual distributions from the F-M Area Foundation for Ada, Crookston, Hawley, and Moorhead Branches into the sub funds from with they were earned, as reviewed and recommended by the Finance Committee. MCU.***

Sprynczynatyk reviewed Draft #3 of the Preliminary 2014 Budget.

Buness informed the Board that the Finance Committee will soon be looking at the 2014 Budget deficit and plans to bring a plan to the Full Board in September for potential ways to deal with the deficit.

***(Vinz/Fox) Move to approve the 2014 Preliminary Budget – Draft #3 – as reviewed and recommended by the Finance Committee. MCU.***

**DIRECTOR’S REPORT**

The LARL Coordinating Team met on Wednesday. The Strategic Plan was discussed and a lot of accomplished. A timeline was put together, community meetings were discuss and will take place in each County in LARL, and questions lists were created for the public and for staff. Hopefully all LARL Board members can make it to at least 1 of the community conversations.

Lynch will be making her first presentation to a community next Monday. She will be meeting with the Crookston City Council regarding LARL’s 2014 Budget and funding request from the City. Lynch plans on meeting with all LARL Signatories in the near future.

**BOARD MEMBER REPORTS:**

**Becker County** (Bursik, Kalil, Nelson-Absent, Stowman-Absent)

The original building in the Detroit Lakes Public Library turns 100 on November 14. A celebration is being planned with the theme “Celebrate Our Past, Imagine Our Future”. The library has been very busy with the Summer Reading Program going on.

**Breckenridge** (Fox)

The Summer Reading Program is going good.

(continued on next page)

**Minutes of the June 20, 2013 Full Board Meeting – Page 3**

**Clay County** (Hansen, Ingersoll, Ward)

Clay County will soon be looking at the 2014 budget. Ingersoll has been visiting sites around the region and locations are busy.

**Clearwater County** (Chevalier)

No report

**Crookston** (Johnson)

The Summer Reading Program is going good.

**Detroit Lakes** (Douglas-absent)

No report

**City of Mahanomen** (Schoenborn)

Summer Reading Program is going really well. There has been some nice press in the local paper about the library.

**Mahanomen County** (Geray-absent)

No report

**Moorhead** (Durand-absent, Knutson, Schmid-absent, Vinz, Winterfeldt-absent)

No report

**Norman County/Ada** (Hall)

No report

**Polk County** (Buness, Eidenschink, Rue)

The gardening theme for the Summer Reading Program is going good in Climax. Things are going good in Fosston.

**Wilkin County** (Perry-absent)

No report

**MN Library Association/Library Trustees & Advocates Section** (Bursik)

No report

**Northern Lights Library Network** (Ingersoll/Vinz)

Ingersoll is going to be nominated for Board present. The Strategic Plan is being fine tuned. Kathy Enger did a very good job on their Strategic Plan. The 2014 budget was reviewed.

**PRESIDENT'S REPORT**

No report

(over)

**Minutes of the June 20, 2013 Full Board Meeting – Page 4**

**OTHER**

Buness discussed that there are several groups around the state trying to get money from Signatories. Many groups are much more vocal than the library. He suggested that when Lynch visits Signatories, board members try to attend and to bring other library supporters.

Hall suggested that when Lynch meets with Signatories citizens from all around the county should attend, so constituents from all commissioners' areas are represented.

There is no Board meeting July. August there will be a joint Finance/Executive Committee meeting and the next Full Board meeting is in September.

The meeting adjourned at 6:25 p.m.

\* \* \*