

*The Mission of LARL is to link people and communities  
to resources and experiences for learning and enrichment.*

**LARL BOARD OF TRUSTEES  
FULL BOARD MEETING  
MINUTES**

**A meeting of the Lake Agassiz Regional Library Full Board was held on Thursday, May 16<sup>th</sup>, 2013 at the Moorhead Public Library. President Perry called the meeting to order at 5:30 pm.**

**Board Members Present:** Bunes, Bursik, Chevalier, Douglas, Durand, Eidenschink, Hall, Hansen, Fox, Ingersoll, Johnson, Kalil, Knutson, Perry (*President*), Rue, Schmid, Schoenborn, Ward, Winterfeldt

**Board Members Absent:** Geray, Nelson, Stowman, Vinz

**Others Present:** Lynch, Sprynczynatyk, Derek Flanagan, CPA - Eide Bailly, LLP

**PUBLIC INPUT**

None

**APPROVAL OF AGENDA**

*(Bursik/Eidenschink) Move to approve the Agenda of the May 16<sup>th</sup>, 2013 Full Board Meeting as presented. MCU.*

**MINUTES OF THE March 21<sup>st</sup>, 2013 FULL BOARD MEETING.**

*(Winterfeldt/Ward) Move to approve the Minutes of the March 21<sup>st</sup>, 2013 Full Board Meeting as presented. MCU.*

**WELCOME TO NEW BOARD MEMBER**

Perry welcomed Marlys Douglas, City of Detroit Lakes, to the LARL Board. Douglas recited the Oath of Office.

**2012 AUDIT REPORT**

Derek Flanagan of Eide Bailly presented LARL's 2012 audit report and answered questions. The Fund Balance at LARL is currently about 39% of expenditures which is within the State Auditor's recommendation of 35% to 50%.

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## **Minutes of the May 16, 2013 Full Board Meeting – Page 2**

### **FINANCIAL REPORT**

With 33.33% of 2013 complete, LARL has spent 31.84% of budgeted expenses. Expense items that appear high at this time include: Summer Reading Program at 77.13% due to the timeliness of the program; Accounting/Bank Fees at 73.23% due to the payment for the 2012 audit; and Recruitment at 100% due to several openings as well as internal promotions in Moorhead, resulting in additional open positions.

Sprynczynatyk discussed the second draft of the 2014 Preliminary Budget. The Executive/Finance Committees suggested increasing the \$100,000 signatory request in the first draft to \$150,000 in the second draft, as a result of LARL's dwindling reserves. There are 2 large unknown items in the budget which LARL won't know until August, Health Insurance which is budgeted at a 10% increase (in 2013 the increase was 14.3%), and State Basic Support which is currently budgeted to decrease \$23,371.

### **DIRECTOR'S REPORT**

Lynch reported that the Gonvick LINK Site is back up and running. The community decided they didn't want to have a grand reopening celebration as was previously discussed.

We were recently notified that the House bill regarding Legacy funds for Libraries was passed with libraries statewide receiving the same \$3,000,000 as was previously received. The Senate bill only includes \$1,000,000 for libraries. If the reduced funding were to go through, LARL would only get approximately \$40,000 for Legacy programming. Lynch provided a handout with the contact information for Senators and Representatives on the Legacy Legislative Committee and the Senators and Representatives from the LARL region. Board members were urged to contact the Senators and Representatives in effort to keep the funding at \$3 million for libraries.

Bursik requested that Lynch forward the updates from the lobbyist to the LARL Board members.

### **BOARD MEMBER REPORTS:**

**Becker County** (Bursik, Kalil, Nelson-absent, Stowman-absent)

No Report

**Breckenridge** (Fox)

Breckenridge would appreciate more Legacy programs in the next round.

**Clay County** (Hansen, Ingersoll, Ward)

Hansen reported there is a new librarian in Hawley. Ward reported there were several activities at the Barnesville Library for National Library Week.

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### **BOARD MEMBER REPORTS - continued**

#### **Clearwater County** (Chevalier)

No report

#### **Crookston** (Johnson)

School visits are occurring in Crookston. There have been issues with vandalism outside the library and the local board is hopeful the City will be installing security cameras soon.

#### **Detroit Lakes** (Douglas)

Douglas discussed the Summer Reading Program events that are going on in Detroit Lakes as well as the community support. Kalil discussed the 100<sup>th</sup> Anniversary celebration of the library.

#### **City of Mahanomen** (Schoenborn)

Mahanomen is getting ready for the Summer Reading Program.

#### **Mahanomen County** (Geray-absent)

No report

#### **Moorhead** (Durand, Knutson, Schmid, Vinz-absent, Winterfeldt)

Durand has invited Megan Krueger to the City Council meeting to demonstrate Zinio. Knutson reported that Moorhead has created a new teen area in the library. The City is requiring that all Moorhead Library Board meetings be audio recorded. The Moorhead Friends are selling t-shirts as a fund raiser. Schmid reported that the new Children's Librarian is visiting schools. As a result of the visits, Kurdish families will be touring the Moorhead Library.

#### **Norman County/Ada** (Hall)

There is a new Librarian in Ada.

#### **Polk County** (Buness, Eidenschink, Rue)

Buness reported the Fertile City Administrator passed away 3 weeks ago. The Deputy Administrator will probably be appointed to the City Administrator position and should be a good library supporter. The Fertile Library continues to work with the local Amish community. Eidenschink reported that Climax is getting ready for the Summer Reading Program with a gardening theme in the lot next to the library.

#### **Wilkin County** (Perry)

The Breckenridge Library continues to be busy.

#### **MN Library Association/Library Trustees & Advocates Section** (Bursik)

The Legislative outlook regarding libraries looks very favorable. LARL has some very good library supporters in the Legislature, especially Senator Kent Eken who really believes in libraries. It appears funding to Cities and Counties is going to be increased which should help our Signatories.

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**BOARD MEMBER REPORTS - continued**

**Northern Lights Library Network** (Ingersoll/Vinz)

The Governing Meeting and Annual Meeting were held in Mahnomen in May.

**PRESIDENT'S REPORT**

Perry discussed that he will not be able to attend the June 20<sup>th</sup> Board meeting in Detroit Lakes.

The meeting adjourned at 6:25 p.m.

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