

*The Mission of LARL is to link people and communities
to resources and experiences for learning and enrichment.*

**LARL BOARD OF TRUSTEES
FULL BOARD MEETING
MINUTES**

A meeting of the Lake Agassiz Regional Library Full Board was held on Thursday, September 19th, 2013 at the Moorhead Public Library. President Perry called the meeting to order at 5:30 pm.

Board Members Present: Bunes, Bursik, Douglas, Durand, Eidenschink, Fox, Hall, Hansen, Ingersoll, Kalil, Nelson, Perry (President), Rue, Schmid, Schoenborn, Vinz, Ward

Board Members Absent: Chevalier, Geray, Johnson, Knutson, Stowman, Winterfeldt

Others Present: Lynch, Sprynczynatyk

PUBLIC INPUT

None

APPROVAL OF AGENDA

(Eidenschink/Schmid) Move to approve the Agenda of the September 19, 2013 Full Board meeting. MCU.

MINUTES OF THE JUNE 20th, 2013 FULL BOARD MEETING.

(Ward/Vinz) Move to approve the Minutes of the June 20th, 2013 Full Board as presented. MCU.

FINANCIAL REPORT

With 66.67% of 2013 complete LARL has spent 59.98% of budgeted expenses. Expense items that appear high at this time are: Summer Reading Program at 86.8% of budget due to the 2013 program getting wrapped up. Accounting/Bank Fees are at 84.14% of budget due to the 2012 audit being paid for. The Recruitment line is at 106.61% of budget due to several openings throughout the year around the region and due to internal hiring, which has filled open positions but then opened up another position which then needed to be advertised. A few of the Materials lines appear high, but in total Materials are at 74.89% of budget, which is in line with prior years, as LARL doesn't normally spend much on materials in December.

(over)

Minutes of the September 19, 2013 Full Board Meeting – Page 2

FINANCIAL REPORT - continued

(Ingersoll/Rue) Move to approve the Final Report for the State Regional Public Library System Arts and Cultural Heritage Program for FY2012 funding year. MCU.

(Bursik/Vinz) Move to approve the Interim Progress Report for the State Regional Public Library System Arts and Cultural Heritage Program for FY2013 funding year. MCU.

(Fox/Kalil) Move to authorize the Regional Library Director and Business Office to submit the Report of Results Accomplished for the FY2013 Regional Library Basic System Support (RLBSS) Grant. MCU.

DIRECTOR'S REPORT

Lynch and the other 12 Library System Directors in MN had a conferences call with Kevin McHenry, Assistant Commissioner of the Department of Education, who is very supportive of Libraries. Jennifer Nelson has been appointed the Interim State Librarian.

LARL is having a fundraiser "Not So Silent Auction" selling pieces of arts that used to be in the LARL collection, on Saturday October 5th. There will also be live music, wine tasting and a book sale.

Phase 1 of the strategic planning process has been completed. Lynch hosted community conversations around the region. Over 70 people attended the conversations. Phase 2, online and print surveys for the public and staff and being developed and should be distributed in the next week. It is anticipated that some results can be accumulated so they can be discussed at LARL's All Staff Day on October 14th.

Lynch did presentations to Clay County, Clearwater County and Mahnomen County about LARL's budget request. Ingersoll stated that because of Lynch's presentation the Clay County Commission voted unanimously to approve covering LARL's 2014 request.

PRESIDENT'S REPORT

Perry discussed a budget reductions handout that was given to each member. The reductions were discussed at the Executive/Finance Committee meeting before the board meeting. After the proposed reductions of approximately \$201,000 the LARL budget still shows a \$67,000 shortfall. This shortfall assumes that all Signatories meeting their 2014 requests. If Signatories don't meet their 2014 requests, addition reductions will need to take place that directly affect those Signatories that don't meet the request.

(continued on next page)

Minutes of the September 19, 2013 Full Board Meeting – Page 3

PRESIDENT’S REPORT - continued

(Kalil/Buness) Move to direct LARL management to move forward with the proposed budget reductions as reviewed and recommended by the Executive/Finance Committee. MCU.

BOARD MEMBER REPORTS

Becker County (Bursik, Kalil, Nelson, Stowman-Absent)

Kalil gave an update on the Detroit Lakes Public Library centennial, November 13th and 14th. Nelson reported that Donna Lutz, the past Cormorant LINK Coordinator has been hired by the Cormorant Township to do ECFE.

Breckenridge (Fox)

The Library is getting a new flag pole as part of an Eagle Scout project.

Clay County (Hansen, Ingersoll, Ward)

The Friends of the Barnesville Library are having their fall book sale the 27th of September in conjunction with the Barnesville town-wide garage sale.

Clearwater County (Chevalier-absent)

No report

Crookston (Johnson-absent)

No report

Detroit Lakes (Douglas)

The library is having some landscaping done to correct for leakage in the foundation. Deb Wahl has working with student on using their new school issued Ipads.

City of Mahnomen (Schoenborn)

All is going well in Mahnomen.

Mahnomen County (Geray-absent)

No report

Moorhead (Durand, Knutson-absent, Schmid, Vinz, Winterfeldt-absent)

Durand is working hard with the city to fulfill LARL’s budget request. October 20th is the State recognition of the Friends of the Library. Mary Jo Schmid was elected president of the Moorhead Board.

Norman County/Ada (Hall)

The new librarian is doing well.

(over)

Minutes of the September 19, 2013 Full Board Meeting – Page 4

BOARD MEMBER REPORTS - continued

Polk County (Buness, Eidenschink, Rue)

Tammy Thomasson-Ehrhart left her Fertile Librarian position and has taken a position at the Crookston Library. The old Carnegie library in Crookston is being restored by the West Polk County Historical Society is working on restoring the building

Wilkin County (Perry)

No report

MN Library Association/Library Trustees & Advocates Section (Bursik)

The annual meeting is coming up in October.

Northern Lights Library Network (Ingersoll/Vinz)

Kathy Enger is getting out around the NLLN area and is doing a great job.

The meeting adjourned at 6:05 p.m.

* * *