

Moorhead Public Library
Board Meeting
March 11, 2014

Present: Meghann Mausolf Davidson, Megan Krueger, Kathy Robley, Chizuko Shastri, Mary Jo Schmid, Joanne Molstre, Deb Kvittum (guest)

Absent: Betsy Vinz, Heidi Durand, Jo Knutson, Lauri Winterfeldt,

There were enough Board members present to have a quorum. Mary Jo Schmid called the meeting to order.

Approval of the Agenda

A motion was made and seconded to approve the agenda as written.

Approval of the January 14, 2014 Minutes

A motion was made and seconded to approve the January 14 minutes with one correction; the next meeting was to be held on Tuesday, March 11, 2014.

Public Comment

There was no public comment.

Meet the Library Staff

Deb Kvittum, who worked in the Lake Agassiz Regional Office, is now working as part of the reference team in the Moorhead library. She is responsible for compiling statistics on room usage, the classic book club, the book clubs at assisted living places in the community, and recommends book/assists patrons as needed. Due to budget cuts, Deb spends more time with book handling and provides staff coverage when colleagues are delivering books to community living facilities.

LARL Report

Libraries in the region are doing well and are supportive of changes in the Moorhead facility. A new executive Board has been appointed.

Director's Report

All libraries in the Lake Agassiz Regional system are participating in the Food for Fines during the month of March. Customers may bring in

canned food items to be exchanged for waived fines; one non-perishable food item equals one \$2 fine waived.

The Moorhead library is participating in the Digital Literacy Project in partnership with a project started by the Friends of the St. Paul Public Library. Managing partners of the project are the St. Paul Public Library and the MN Literacy Council. The Moorhead Library will be a sponsoring site, but the extent of the involvement has yet to be determined.

Two library staff are working with a Concordia 3-D class to design a project that would add a welcoming environment and elements of play and learning; this project was inspired by the experience of hosting the exhibit Storyland from the MN Children's Museum.

Staff continue to participate in a variety of Outreach activities. Megan Krueger and Jenna Kahly attended a Chamber networking event on 2/4, Megan spoke at a Kiwanis meeting on 2/19, and staff are working with Churches United to develop programming support and encourage library use by the youth and families who current reside at the shelter.

Youthbuild, a group of youth ages 16-24, who work toward their high school diploma or GED while learning job skills, will be completing landscaping for the library in the spring. They will also be refinishing library tables.

Staff seem to be adjusting well to schedule changes; closer scrutiny of assistant positions will take place.

Policy/Product Review

The Learning Express Library will be finished at the end of March; free resources are available on the library web site.

Building Issues

Inspectors recommend that the fire alarm system be replaced at a cost of \$12,000 utilizing city funds. Options are being considered for different exterior garbage cans.

Other Business

Library Board member policy will be examined and revamped; Megan will contact the City to get input regarding Board membership needs. The City policy for advisory groups states that a citizen who misses three consecutive meetings of the group or misses in excess of one-third of the regularly scheduled meetings in any one year shall be automatically subject to removal from office by the City Council .

The Friends of the Library held their annual meeting with several citizens asking questions which maybe should be directed to the Library Board. Perhaps a dual presence (Board and Friends) would be advisable to create bridges between the two groups. On Friday, April 4th and Saturday, April 5th, the Friends will hold their spring book sale. To become better advocates for the library, Board members should be at the City Council meeting when budget constraints are decided.

Megan will have a “Board Meeting 101” training session at our next Board meeting.

The FM Area Foundation money will be reinvested.

The next Board meeting will be held on Tuesday, May 13, 2014 at 5:30 p.m.

The meeting was adjourned at 7:00 p.m.

Submitted by,

Joanne Molstre