

Moorhead Public Library  
Board Meeting  
February 14, 2017

**Present:** Mari Dailey, Chizuko Shastri, Megan Krueger, Kristi Carlson, Betsy Vinz, Andrew Brammer, Wayne Ingersoll, Joanne Molstre

**Absent:**

There were enough Board members present to have a quorum. Chizuko Shastri, President, conducted the meeting.

**Approval of the Agenda**

The agenda was approved as written.

**Approval of the January 14, 2016 Minutes**

The minutes were reviewed and approved as written.

**Public Comment**

No public comment.

**LARL Report**

Went over budget in detail. Everything seemed in order. Welcomed new members. In the December meeting they found out that there will be no increase in health care costs. They have a balanced budget.

**Director's Report**

The change in DVD policy will be in effect soon. They were hoping to have it done already but the schedule has not allowed time for it. There will be a lot of signage stating the new policy. Staff has been advised to remind people who are using the self-checkout.

They are looking into getting new furniture for the service desk that will be more secure than the current desk.

Food for fines will be returning. One can = \$2 in fines.

It is time for weeding items. The guideline is included in the report.

Clocks are all run on a master clock (that doesn't work very well). There is a service fee every year, this year it was \$700. It would be nice to replace them with atomic clocks. The cost of the electrical and the clocks should be approximately the same cost as one year's service fee. If a clock breaks, which happens multiple times a year, someone needs to take the clock into Fargo and pay for the repairs.

No word from the police department regarding the emergency button. Megan would also like someone from the department come and speak to the staff about safety procedures.

No update on the restroom remodel yet.

It was suggested that it may be a good idea to move the announcement board. We should find a good place to display without hiding it away or making the people sitting at the computers uncomfortable.

Landscaping. Bell State Bank is giving money. Betsy had given and agreed that her donation could go towards flowers. Hollands will come in to create a plan.

### **Other business**

Matt Eidem is no longer on the board. He was the At Large position. Ward 4 is still open.

The library is offering staff training for safety type procedures. How to handle yourself in the situations to prevent escalation or harm.

The next Board meeting was scheduled for March 14, 2017 at 5:30 p.m.

The meeting was adjourned at 6:30 p.m.

Submitted by,  
Kristi Carlson