



Moorhead Library

. . . Library Service at Its Best

BOARD OF TRUSTEES

Regular Meeting, May 9th, 2017

Library Meeting Room (lower level), 5:30 p.m.

Agenda

1. Open Meeting
2. Approve Agenda
3. Approve minutes from April 2017 Meeting
4. Public Comment
5. Facility Condition Assessment Update – Steve Moore
6. Welcome New Member(s) – Les Bakke
 - a. Administer Oath of Office
7. LARL Report – LARL Board Members
8. Director's Report
9. Policy Update – Registration Circulation Policy
10. Other Business
11. Next Meeting: June 13th, 2017

Moorhead Library is a Branch of Lake Agassiz Regional Library

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Moorhead Public Library
Board Meeting
April 11, 2017

Present: Chizuko Shastri, Megan Krueger, Kristi Carlson, Andrew Brammer, Wayne Ingersoll, Linda Anderson, and Mari Dailey.

Absent: Joanne Molstre, Les Bakke

There were enough Board members present to have a quorum. Chizuko Shastri, President, conducted the meeting.

Approval of the Agenda

The agenda was approved as written.

Approval of the March 14, 2016 Minutes

The minutes were reviewed and approved with the change of the date, from June to March.

Public Comment

No public comment.

LARL Report

Wayne and Mari reported that the lack of funding was a big topic during the meeting. Megan commented that the legislative form will be held tomorrow, April 12, and voters can still come to the meeting to have discussions with the legislators regarding funding.

Director's Report

1,000 books before Kindergarten needs additional funding, as the program is very popular.

LARL mobile app has had more than 1,500 downloads. It isn't only being used for digital items, many people are using it to access the card catalog for physical items. It has been good publicity for what the library offers to patrons who have not been to the library.

Wall clocks, are wrong currently because of a power outage. Megan is still working to replace the clocks with a new system (during the meeting the clock did set itself to the correct time).

Landscaping brick, Youthbuild was contacted, but the director isn't sure they will be able to re-use the current brick. Wayne clarified that the budget for the landscaping and the roof leak would be from the City of Moorhead, not LARL funds.

The front desk would come from the LARL funds, no decision made regarding the desk at this time.

Friends of the library book sale was the most successful yet!

Megan spoke at Moorhead Kwanis. She was also interviewed for MCAM, the episode will air in May.

Mari asked if the Moorhead Police had contacted Megan regarding creating a safety plan for library staff to follow. Megan says they have not yet. Megan would also like to create a consensus between the

library staff and the police department regarding when to call and what the results of the calls should be. Chizuko suggested to create a list of scenarios to present to the police department to begin the discussions.

Other business

Betsy Vinz resigned from the board, so her position in Ward 1 is open. JoAnne Molstre has been absent, but has not resigned.

Friends of the library may be purchasing two big flower pots for the entrance, Bell bank will donate the flowers. Spring cleanup of landscaping will begin soon.

Chizuko mentioned that the LARL mobile app displays new books and movies on the home page, which is good for getting people interested in items.

Customer appreciation day is Friday. Popcorn will be served and door prizes will be handed out. The theme for library appreciation week, this year is Library's Transform. If someone would like to submit a story about how the library transformed their life, they can submit it to either LARL or Moorhead Library online. Many people did not schedule the pop-up libraries that were planned for the week, Megan will be having one at the MSUM day care during the time the parents are picking up their children.

Thank you Chizuko for the delicious pie!

The next Board meeting was scheduled for May 9, 2017 at 5:30 p.m.

The meeting was adjourned at 6:12 p.m.

Submitted by,
Kristi Carlson

Moorhead Library Board
Board of Trustees, Regular Meeting
May 9th, 2017

Director's Report

Materials and Services:

Over 2, 200 people have now downloaded LARL Mobile.

Programs and Events:

2017 Summer Reading Program

The 2017 Summer Reading Program will run June through August. This year's theme is Build a Better World. Events will take place weekly at 2pm through August 9th. Highlights will include the Zoomobile, Inspire Labs, the Pet Show and much more. The kickoff event will take place June 7th.

Sizzlin' Summer Reads

The Moorhead Library will offer Sizzlin' Summer Reads, an adult summer reading program, June through August. Participants simply turn a reading log for every four books they read. Reading logs are entered into weekly prize drawings. The Friends of the Moorhead Library will provide prizes for this program.

PopCon

The Moorhead Library will host PopCon on June 3rd from 2-5pm. This event will include a discussion panel, fun trivia, face painting, crafts, and a chance to win prizes! Creative costumes and cosplays are encouraged! This event will replace the library's annual ComicCon event and is, essentially, a pop-culture event.

Outreach:

Megan held a pop-up library at MSUM's Early Childhood Education Center on March 12th. This event went over very well. We may consider future outreach efforts at area daycares.

Jenny Rodger continues to host a monthly pop-up library at the Adult Basic Education building.

Megan will speak at the Moorhead Business Association's weekly meeting on May 17th.

Building Issues:

Facility Condition Assessment Project: See handout(s)

Wall Clocks Update: Clocks have been purchased. Moorhead Electric will schedule their work after the new clocks arrive.

New Service Desk Update: No update at this time.

Landscaping

The Clay County Master Gardeners and the Friends of the Moorhead Library will donate both time and funds to help with landscaping tasks at the library this spring and summer.