

Moorhead Public Library  
Board Meeting  
May 9, 2017

Present: Chizuko Shastri, Megan Krueger, Kristi Carlson, Andrew Brammer, Wayne Ingersoll, Mari Dailey, and JoAnne Molstre.

Absent: Linda Anderson

There were enough Board members present to have a quorum. Chizuko Shastri, President, conducted the meeting.

#### **Approval of the Agenda**

The agenda was approved as written.

#### **Approval of the April 2017 Minutes**

The minutes were reviewed and approved.

#### **Public Comment**

No public comment.

#### **Facility Assessment Update**

Steve Moore, Public Works Director for the City of Moorhead, presented the findings of the building assessment. He says that the average age of Moorhead facilities is 32 years old, excluding the Rourke Museum. The assessment used the "Builder" Sustainment Management System. The library has about 1.5 million dollars in costs, however the budget will not be able to cover all of them. The building condition index is 72. Under 69 is a point where they would recommend replacing the facility. Steve suggests considering the feasibility of building a new library versus repairing the existing building because of the estimated costs. Wayne asked if there is money set aside for each building. There is a fund but it is not enough to cover all the costs of repairs that occur each year. In case of emergency he will ask for additional funds. It was discussed that the facility would likely be paid for with a tax increase, minus any grants. Depending on how it was financed, it may or may not need to go on a ballot. Cities can't use sales tax money, as they can in Fargo, but the county can. If it is decided that a new facility would be built, some of the urgent items on the current repair list will be patched instead of full replacement.

#### **New Member**

Les Bakke took the oath and was welcomed to the board.

#### **LARL Report**

Wayne reported and Mari concurred that there was an executive board meeting to discuss finances and they are on track.

#### **Director's Report**

Megan plans to have more meetings with Steve from the City of Moorhead regarding whether it makes sense to build new or fix the existing building. Chizuko is wondering what the timetable is to decide. Mari says it will be a while, not very soon. JoAnne says that Probstfield programs may work well with the library for multiuse.

**Policy Update**

We will not be contracting with a separate company for overdue bills. In the past we needed to pay for each customer given to the collection company and most the time we still did not get the payment. The policy has been updated to reflect this change.

**Other business**

Chizuko went on the bus tour and she noticed that there were people on the tour who were not from Moorhead, even though the funding comes from the state of MN. Megan says they don't limit who can attend.

Megan and JoAnne met with Hollands regarding the cleanup and maintenance of the landscaping. They have a plan to use master gardeners for weeding, mulching and planting. Friends will donate the planters and Bell Banks will donate the flowers.

The next Board meeting was scheduled for June 13, 2017 at 5:30 p.m.

The meeting was adjourned at 6:17 p.m.

Submitted by,  
Kristi Carlson