



Moorhead Library

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BOARD OF TRUSTEES
Regular Meeting, September 12th, 2017
Library Meeting Room (lower level), 5:30 p.m.

Agenda

1. Open Meeting
2. Approve Agenda
3. Approve minutes from August 2017 Meeting
4. Public Comment
5. LARL Report – LARL Board Members
6. Director's Report
7. 2018 Membership
8. Other Business
 - a. iPads in the children's area
9. Next Meeting: October 10th, 2017

Moorhead Library is a Branch of Lake Agassiz Regional Library
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Moorhead, MN 56560
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Moorhead Public Library

Board Meeting

August 11, 2017

Present: Chizuko Shastri, Megan Krueger, Kristi Carlson, Andrew Brammer, Linda Anderson, Les Bakke, Mari Dailey, Wayne Ingersoll, JoAnne Molstre, Jessica

Absent: Mari Dailey

There were enough Board members present to have a quorum. Chizuko Shastri, President, conducted the meeting.

Approval of the Agenda

The agenda was approved as written.

Approval of the June 2017 Minutes

The minutes were reviewed and approved.

Public Comment

No public comment.

Welcome new members

Jessica Carter took the oath and was welcomed to the board.

LARL Report

No LARL meeting since our last meeting, so nothing to report.

Director's Report

Fall programming. Lee is creating the graphics.

New book club, Books and Beer. Friends of the Library will be sponsoring appetizers.

Friends of the library are hosting a murder mystery fundraiser this fall. \$30/ticket. Cash Wise liquors will have a wine tasting. Food will be provided by a local restaurant. There will be different areas specified that people can donate to. Tell friends and family to improve attendance. Tickets go on sale August 21. A ticket also gets you discounted admission to the Clay Co. historical museum.

Sous chef is scheduled, Beatrice, coming for special appearances.

Jenny on staff created a list of stores in Moorhead that have a bulletin board. Megan will email the list so we can add recommendations.

Building concerns: the bathroom lock was difficult for children. Curt's lock and key was able to move the deadbolt down so it will be more accessible.

Megan requested capital improvement funds from the city for the front desk project.

State construction grants are now open, Megan will request funding for the existing building. Especially the entryway and parking lot.

Chizuko suggested that the summer reading program go through the end of August instead of the end of July.

This year's summer children's reading program was very well attended.

Building Improvement/Planning for the Future

Megan will continue planning for capital funds, so they are ready to submit by July of next year. More information should be available in January or February of 2018. The request would be for things like the front desk that are not covered under the regular budget.

Other business

Linda is not able to make meetings on Tuesday evenings for the next 4 months. It was agreed that it will not be an issue. She will continue to keep up with the information provided in the emails.

Chizuko would like a commitment from each board member at the next meeting, letting the board know how long you plan to continue on the board, so that replacements can be found in a more timely manner instead of having long standing open positions.

Jessica suggested tablets in the children's area should be provided at the desk instead of being available at all times. This will help parents who do not want the child using the tablet without their permission.

The next Board meeting was scheduled for September 12, 2017 at 5:30 p.m.

The meeting was adjourned at 6:01 p.m.

Submitted by,
Kristi Carlson

Moorhead Library Board
Board of Trustees, Regular Meeting
September 12th, 2017

Director's Report

LARL Strategic Planning

Customer surveys are now available, in print and online, regarding LARL materials and services. These surveys are important to our strategic planning process so please participate if you have not already. The surveys will be available until September 17th.

Programming

The Moorhead Library wrapped up Summer Reading Program activities at the end of August. Cassey Orre, our Youth Librarian, ran a fantastic program with great programs and good participation and attendance numbers. A big Thank You is extended to Cassey and the rest of the Moorhead staff for handling the crowds and providing a helpful environment for kids throughout the summer.

Fall programming is underway. Our first event, Beer in Fargo-Moorhead: Then and Now, a book talk with local author Alicia Underlee, had 8 people in attendance (good for an author visit). We look forward to the remainder of our September event schedule.

Building Issues

The lock on the Sarah Comstock Conference Room broke during a staff meeting, locking the staff inside! Curt's Lock & Key arrived quickly and saved the day. The lock was replaced, though it was pointed out that the door itself is warped, which may cause the same issue in the future. Staff have been advised to make note of any trouble with the lock.

Restroom Issue: the deadbolt locks have been lowered in response to a recent letter from a concerned customer (see August Director's Report). The issue is considered resolved.

Elevator: Several buttons in the elevator are currently out of order. The elevator is still in use as we wait for pricing information for a new button panel. A new panel is needed as we are no longer able to order parts for the current button system. Megan will work with the city when pricing information becomes available.

Due to timing, we are not able to obtain matching funds in order to apply for the construction grant this year. Our goal will be to come up with a plan and obtain an agreement for matching funds so we are able to apply during the next round.