



Moorhead Library

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BOARD OF TRUSTEES

Regular Meeting, October 10th, 2017
Library Meeting Room (lower level), 5:30 p.m.

Agenda

1. Open Meeting
2. Approve Agenda
3. Approve minutes from September 2017 Meeting
4. Public Comment
5. LARL Report – LARL Board Members
6. Director's Report
7. Other Business
8. Next Meeting: November 14th, 2017

Moorhead Library is a Branch of Lake Agassiz Regional Library
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Moorhead, MN 56560
218-233-7594
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Moorhead Public Library
Board Meeting
September 12, 2017

Present: Chizuko Shastri, Megan Krueger, Kristi Carlson, Linda Anderson, Les Bakke, Mari Dailey, Wayne Ingersoll, JoAnne Molstre, Jessica Carter, Mari Dailey

Absent: Andrew Brammer

There were enough Board members present to have a quorum. Chizuko Shastri, President, conducted the meeting.

Approval of the Agenda
The agenda was approved as written.

Approval of the August 2017 Minutes

The minutes were reviewed and approved with the change of adding Jessica's last name, "Carter".

Public Comment

No public comment.

LARL Report

Nothing to report.

Director's Report

Elevator button issue, the button to go to the library level is not working. There is a workaround where elevator users can push the button to go the garage, then push a different button to open the door to the library. Instructions are posted in the elevator. Due to the age of the elevator, it is difficult to find replacement parts without replacing the entire unit.

Lock on the meeting room broke, it has been repaired.

MN State Construction grant will be submitted next year. The bathrooms will be on the list, possibly the HVAC system. The money comes from the state, with matching money from the city.

2018 Membership

Les' term is up next year. He would be willing to continue serving during the time we search for the replacement, as long as the technology permits. He has purchased a four microphone speaker phone that plugs into the USB port on the laptop. The speakerphone will be left at the museum and brought to the library on meeting days.

Mari's term will be up next year. She is hoping to be reappointed because of her involvement on the other library boards. Plus the time of day works well with her schedule.

Jessica can continue to serve.

Wayne can continue to serve.

JoAnne is serving her second term right now. She can continue serving until a replacement is found.

Chizuko will continue to serve her second term.

Linda has not replied to the email Chizuko sent out, but she just started recently and it is expected that she can continue to serve.

Other business

Moorhead school board has 13 candidates for one open spot. The League of Women Voters will be hosting a Candidates Forum at the Moorhead Library on October 5 at 6:30.

Megan reported that the iPads in the children's area are not able to be moved to the circulation desk to be checked out. There are specific rules in place regulating their placement and availability.

One book, one community has begun. October 10 at 2:00pm, there will be an author tea that the board members will be invited to, by email, prior to the event.

There are many other upcoming events to attend at the library, even if board members cannot attend, remember to invite friends and family.

Friends of the Library have sold 27 tickets to the murder mystery, so far. They will host the next book sale October 27 and 28. Megan encouraged costumes to anyone attending or volunteering!

The next Board meeting was scheduled for October 10, 2017 at 5:30 p.m.

The meeting was adjourned at 6:01 p.m.

Submitted by,
Kristi Carlson

Moorhead Library Board
Board of Trustees, Regular Meeting
October 10th, 2017

Director's Report

Programming

One Book, One Community events are underway. The Moorhead Library will host a film screening on October 14th and an invite-only author tea event with Jamie Ford on October 24th. The public are invited to Ford's author talk the evening of the 24th at Concordia College at 7:00pm. A full listing of OBOC community events is available at 1book1community.org.

See fall brochure for full event listing.

Building Issues

Flooding Issue: water was discovered in the conference room closet after the September board meeting. It was found that the water was due to a crack in the foundation. This issue has been reported to Steve Moore and will be added to the overall building assessment report. A special thank-you goes to Les Bakke, Bev Lake, Leigh Cameron and Jenny Rodger for their help in cleaning up the mess. I would particularly like to note that Bev helped save paper library records by spending several hours drying them out.

Boiler Issue: We discovered a loud noise coming from the boiler room the last week of September. Johnson Controls visited and replaced a belt. No further issues at this time.

Paint Touch-Up: Youthbuild painted over recent graffiti incidents in the former men's room upstairs, as well as the women's room in the lower level. The group also painted a couple of spots in the meeting rooms and kitchenette where the old clocks used to be.

Elevator Buttons: No update at this time

Friends of the Moorhead Library

Murder Mystery Update: The murder mystery was a success. Fifty-six people purchased tickets, resulting in roughly \$1,200 in profit. Attendees at the event had a great time and both the public and the planning committee are looking forward to next year. I plan to ask for assistance in purchasing new tablets for the children's area, among other items to be determined.

Upcoming Book Sale: The Friends' fall book sale will take place Friday, October 27th and Saturday, October 28th. The sale will take place from 10:00-5:00 each day.