

The Mission of LARL is to enrich lives and strengthen communities.

**LARL BOARD OF TRUSTEES
FULL BOARD MEETING
MINUTES**

A meeting of the Lake Agassiz Regional Library Full Board was held on Thursday, January 19, 2017 at the Moorhead Public Library. President Kalil called the meeting to order at 5:30 pm.

Board Members Present: Brammer, Dailey, Durant, Geray, Grimsley, Hall, Haney, Kalil (*President*), Larson, Schell, Syverson (*alternate for Nelson*), Willhite

Board Members Absent: Briggs, Fox, Ingersoll

Others Present: Lynch, Sprynczynatyk

PUBLIC INPUT

None

APPROVAL OF AGENDA

(Geray/Grimsley) Move to approve the Agenda of the January 19, 2017 Full Board Meeting as presented. MCU.

MINUTES OF THE NOVEMBER 17, 2016 FULL BOARD MEETING

(Grimsley/Geray) Move to approve the Minutes of the November 17, 2016 Full Board Meeting as presented. MCU.

WELCOME TO NEW BOARD MEMBERS

Kalil welcomed Linda Schell, City of Detroit Lakes; Dennis Larson, Wilkin County; LuAnn Durant, City of Mahanomen; Jim Haney, Clay County; Andrew Brammer, City of Moorhead; and Gary Willhite, Polk County to the LARL Board.

Kalil administered the oath of office with the new Board Members.

FINANCIAL REPORT

With 100% of 2016 complete, LARL spent 95.14% of budgeted expenses. The financial report is "unadjusted" and will change as the audit is completed. A drop in the market value of Municipal Bonds held by LARL reduced Miscellaneous Revenue. Personnel expenses were lower than budget due to employee turnover and 4 employees not taking the health insurance they were eligible for. Automation/Cataloging was also under budget due to maintenance costs for the new automation system coming in lower than expected.

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FINANCIAL REPORT - continued

(Geray/Schell) Move to approve LARL's Pay Equity Report for the year ended December 31, 2016. MCU.

FINANCE COMMITTEE REPORT

(Grimsley/Geray) Move to approve the list of authorized institutions for 2016 as reviewed and recommended by the Finance Committee: Bell State Bank and Edward Jones. MCU.

Sprynczynatyk discussed the LARL budget process and then the changes from the June Preliminary Budget to the Draft Final Budget. Personnel expenses decreased by \$43,460 due to health insurance increase of 0%, rather than the budgeted 8% increase, as well as LARL removing ½ of the cost of 4 employees who opt out of health insurance but are eligible to take it through LARL.

Automation/Cataloging was reduced by \$11,760 due to lower than expected support costs for LARL's automation system. Regional Library Telecom Aid increased by \$13,000, with a corresponding increase in expenses of \$13,000. This change does not affect the budget overall. LARL's budgeted Shortfall decreased from \$70,025 on the Preliminary Budget to \$17,231.

(Geray/Grimsley) Move to approve the 2017 Budget as reviewed and recommended by the Finance Committee. MCU.

Sprynczynatyk discussed management's recommendations regarding designated funds.

(Larson/Hall) Move to approve the 2017 Designated Funds as reviewed and recommended by the Director and the Finance Committee. MCU

DIRECTOR'S REPORT

Lynch discussed that Library Legislative Day has been scheduled for February 22nd. The two initiatives that Libraries are working for in 2017 were discussed: maintaining libraries current Legacy Funding and a formula change to Regional Library System Basic Support.

Geray and Haney left the meeting at 6:05pm

Kalil discussed the importance of advocacy for the library and thanking Legislators for their support.

Lynch discussed the MN Loves Libraries campaign going on across the state. Postcards are being filled out with what libraries mean to customers. There has been a very large response that will be used to help present to Legislators.

The 1,000 Books before Kindergarten grant was discussed. LARL has been able to create several partnerships around the region.

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PRESIDENTS REPORT

The Board Meeting schedule for 2017 was reviewed. It was pointed out that the March meeting has been scheduled for the 4th Thursday of the month rather than the 3rd. The meeting will be held March 23rd in Moorhead.

(Grimsley/Willhite) Move to nominate Mari Dailey to fill the open At-Large position on the LARL Executive Committee. MCU.

BOARD MEMBER REPORTS:

Becker County (Grimsley, Kalil)

All is going well in Detroit Lakes and the library is busy

Breckenridge (Fox - absent)

No report

Clay County (Haney – left at 6:05)

No report

Clearwater County (Syverson)

No report

Crookston (Briggs-absent)

No report

Detroit Lakes (Schell)

There are a lot of things going on at the Detroit Lakes Library (such as, 8 storytimes per week, a sensory development program, a blind date with a book program, etc.)

City of Mahnomen (Durant)

No report

Mahnomen County (Geray – left at 6:05)

No report

Moorhead (Brammer, Dailey, Ingersoll-absent)

At the recent meeting Brammer was welcomed to the local board. The 1,000 Books before Kindergarten program was discussed.

Norman County/Ada (Hall)

A houseplant workshop was recently held and computer training.

Polk County (Willhite)

Willhite's goal is to make sure all Polk County Commissioners and Crookston City Commissioners have a library card.

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BOARD MEMBER REPORTS - continued:

Wilkin County (Larson)

No report

MN Library Association/Library Trustee and Advocates Section (Kalil)

Kalil discussed the MN Library Association/Library Trustee and Advocates Section.

Northern Lights Library Network (Ingersoll-absent, Dailey)

No report

Lynch discussed the function of NLLN as a multi-type library.

(Brammer/Syverson) Move to adjourn the meeting. MCU.

The meeting adjourned at 6:27 p.m.

**Lake Agassiz Regional Library
2017 Board Meeting Attendance Schedule**

An "X" indicates the board member (or alternate) attended the meeting

	January	March	May	June	September	November
Becker County						
Grimsley	x					
Kalil	x					
Breckenridge						
Fox						
Clay County						
Haney	x					
Clearwater County						
Nelson/Syverson	x					
Crookston						
Briggs						
Detroit Lakes						
Schell	x					
Mahnomen						
Durant	x					
Mahnomen County						
Geray	x					
Moorhead						
Brammer	x					
Dailey	x					
Ingersoll						
Norman County						
Hall	x					
Polk County						
Willhite	x					
Wilkin County						
Larson	x					