

The Mission of LARL is to enrich lives and strengthen communities.

LAKE AGASSIZ REGIONAL LIBRARY BOARD OF TRUSTEES

EXECUTIVE COMMITTEE MEETING

Thursday, October 16, 2014

5:30 p.m.

Meeting Place: Moorhead Public Library

EXECUTIVE COMMITTEE MEMBERS: Bunes, Bursik, Fox, Ingersoll,
Perry (*Chair*), Schoenborn, Vinz

Note: If you're unable to attend this meeting, please phone the toll-free number of LARL's Regional Office at 1-800-247-0449, ext. 127. Local Board Members may phone LARL's Regional Office at 233-3757, ext. 127.

AGENDA

5:30 1. CALL TO ORDER – Perry
PUBLIC INPUT
APPROVAL OF AGENDA

5:35 2. MINUTES OF THE August 21, 2014 EXECUTIVE COMMITTEE MEETING.
Enclosed (page 3)

Recommended Motion: Move to approve the August 21, 2014 Executive Committee Board Meeting Minutes as presented.

5:40 3. FINANCIAL REPORT - Sprynczynatyk
Enclosed (page 6)

5:50 4. DIRECTOR'S REPORT - Lynch
Enclosed (page 9)

6:00 5. PRESIDENT'S REPORT – Perry

Bylaws: Number of Qualifications of Members
Enclosed (page 11)

(over)

Agenda for the October 16, 2014 Executive Board Meeting – Page 2

6:20 6. OTHER

6:30 7. ADJOURNMENT

MISC. ITEMS ENCLOSED:

List of Bills – September 2014 (page 13)
Circulation Statistics – September 2014 (page 24)

UPCOMING MEETINGS/EVENTS

Columbus Day/LARL Staff Day in Moorhead

Monday, October 13, 2014

All LARL locations are closed to the public.

LARL staff will meet at the Moorhead Library for a day of training and discussion.

Veterans' Day

Tuesday, November 11, 2014

All LARL locations will be closed.

Full Board Meeting & Elections

November 20, 2014 at 5:30 p.m. at Moorhead Public Library

Thanksgiving Eve

Wednesday, November 26, 2014

All LARL location will close before or at 5:00 p.m.

Thanksgiving Day

Thursday, November 27, 2014

All LARL locations will be closed.

Executive Board Meeting

December 18, 2014 at 5:30 p.m. at Moorhead Public Library

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The Mission of LARL is to enrich lives and strengthen communities.

**LARL BOARD OF TRUSTEES
EXECUTIVE COMMITTEE MEETING
MINUTES**

A meeting of the Lake Agassiz Regional Library Executive Committee was held on Thursday, August 21, 2014 at the Moorhead Branch. President Perry called the meeting to order at 5:30 p.m.

Executive Committee Members Present: Buness, Bursik, Fox, Ingersoll, Perry (*Chair*), Schoenborn, Vinz.

Executive Committee Members Absent: none.

Others Present: Lynch, Sprynczynatyk

PUBLIC INPUT.

None

APPROVAL OF AGENDA

Buness requested to add a discussion on the makeup of the Executive Committee to the Bylaws discussion scheduled under the Director's Report.

(Bursik/Fox) Move to approve the agenda of the August 21, 2014 Executive Committee Meeting with the addition of a discussion about the makeup of the Executive Committee. MCU.

MINUTES OF THE APRIL 24, 2014 EXECUTIVE-FINANCE COMMITTEE MEETING.

(Vinz/Buness) Move to approve the April 24, 2014 Executive-Finance Committee Meeting Minutes as presented. MCU.

FINANCIAL REPORT

Sprynczynatyk reported that LARL received good news regarding 2015 health insurance rates. Rates will be increasing 6% over the 2014 rates, while the 2015 Preliminary Budget included an estimated 15% increase, the lower than expected increase will result in a \$22,000 decrease to the 2015 budget.

(over)

Minutes of the August 21, 2014 Executive Committee Meeting – Page 2

FINANCIAL REPORT - continued

Sprynczynatyk also reported that at the end of July with 58.33% of the year complete LARL has spent 55% of budgeted expenses. \$25,549.45 of unbudgeted Designated funds have been spent on the new Bagley Library, \$28,000 were designated for the project.

(Bursik/Vinz) Move to authorize the Regional Library Director and Finance/HR Director to submit the final Report and documentation of actual expenses for FY2014 Regional Library Telecommunications Aid. MCU.

DIRECTOR'S REPORT

Starting in September, LARL will have two new board members representing the City of Moorhead, Bev Lake and Mari Dailey. There is still one more open position for the City of Moorhead.

LARL attorney, Randy Stefanson, offered general supervisory training for LARL Supervisors in June.

Karen Jacobson who worked for LARL in the Regional Office for 31 years, retired on August 20, 2014.

The second annual LARL *Not So Silent* Auction will take place at the Moorhead Public Library on October 4, 2014. The event will feature music, wine tasting, and an art auction.

Lynch discussed that during the June Full Board meeting, the Board asked her to research the possibility of changing the LARL bylaws to change the size of the LARL board. The State Library said that determining the size of board is a local issue. LARL's legal council was also consulted and said that we could consider changing the bylaws. Currently there are 24 LARL Board Members. Per the bylaws, the board is to be composed of one member from each 6,000 persons or major fraction thereof from each area of the region according to the latest US census. Currently there is: 1 representative from each of Breckenridge, Clearwater County, Crookston, Detroit Lakes, Mahnomen County, Mahnomen, Norman County, and Wilkin County; 3 representatives from Clay County and Polk County; 4 representatives from Becker County; and 6 representatives from Moorhead.

Changing the LARL bylaws to one member from each 10,000 persons or major fraction thereof was suggested which would reduce the LARL board size to 18 members from the current 24.

Buness discussed the possibility of each signatory having 1 representative, and each signatory with more than 25,000 residents, getting an additional representative.

(Bursik/Vinz) Move to change the makeup of the LARL board as follow: Moorhead from 6 representatives to 3, Becker County from 4 representatives to 2, and Clay County from 3 representatives to 2, the remaining Signatories will stay at their current representation for a total board size of 18 members. Motion passed by a vote of 4 in favor (Bursik, Fox, Schoenborn, Vinz) and 2 against (Buness, Fox).

(continued)

Minutes of the August 21, 2014 Executive Committee Meeting – Page 3

The committee discussed the use of a board attendance letter if members have unexcused absences of more than 50% of the meetings in a year. Lynch pointed out that the LARL bylaw states "The Board of Trustees may also declare vacant the position of any member who misses more than one-half of the meetings of the Board within a twelve month board."

The committee discussed board members having alternates come to the meeting when they can't attend.

Bursik suggested that LARL inform the Signatory if their representatives are absent, as it is their representative and they should deal with the absences.

Buness suggested that after 2 missed meetings, LARL should send a letter, along with a copy of the LARL bylaws, to the Signatory indicating that their representatives have not been fulfilling their obligation.

Buness discussed the LARL Executive Committee. He suggested that the bylaws should say that the Executive Committee should be made up of a minimum of 4 elected officials (City Council or County Commissioner) and 3 positions that can be held by any board members.

PRESIDENT'S REPORT

Perry discussed the Terri Kalil letter regarding the LARL Board. Time will be set aside for discussion at the September 18 Full Board Meeting.

OTHER

No report.

The meeting adjourned at 6:58 p.m.

Lake Agassiz Regional Library
Statement of Revenues & Expenditures
Actual and Budget
For the Nine Months Ending September 30, 2014

75%

	Current Month Actual	Year To Date Actual	Annual Budget	YTD Actual To Annual \$ Variance	YTD Actual To Annual Budget %
General Fund Revenues					
<i>Signatory Funding</i>					
Becker County	\$ 0.00	\$ 258,213.75	\$ 344,285.00	86,071.25	75.00
Detroit Lakes	0.00	158,186.25	210,915.00	52,728.75	75.00
Clay County	0.00	196,957.50	262,610.00	65,652.50	75.00
Moorhead	0.00	506,797.50	675,730.00	168,932.50	75.00
Clearwater County	0.00	68,433.75	78,941.00	10,507.25	86.69
Mahnomen County	0.00	28,901.25	38,535.00	9,633.75	75.00
Mahnomen	0.00	13,676.25	18,235.00	4,558.75	75.00
Norman County	0.00	65,695.50	87,594.00	21,898.50	75.00
Polk County	0.00	179,861.25	239,815.00	59,953.75	75.00
Crookston	0.00	157,428.75	209,905.00	52,476.25	75.00
Wilkin County	0.00	37,346.25	49,795.00	12,448.75	75.00
Breckenridge	0.00	63,003.75	84,005.00	21,001.25	75.00
Total Signatory Funding	0.00	1,734,501.75	2,300,365.00	565,863.25	75.40
<i>Grants</i>					
Basic Support - MN (RLBSS)	147,414.05	407,018.55	519,209.00	112,190.45	78.39
Reg Library Telecom Aid (RLTA)	0.00	32,111.12	120,000.00	87,888.88	26.76
Total Grants	147,414.05	439,129.67	639,209.00	200,079.33	68.70
<i>Miscellaneous Revenue</i>					
Service Charge Revenue	1,805.84	13,125.27	21,000.00	7,874.73	62.50
Printing Revenue	1,413.29	12,553.33	16,000.00	3,446.67	78.46
Fax Revenue	712.90	4,933.10	6,000.00	1,066.90	82.22
Microfilm Revenue	5.24	38.00	100.00	62.00	38.00
Photocopy Revenue	578.69	4,908.25	7,500.00	2,591.75	65.44
Book/Furniture Sale Revenue	461.47	2,556.80	0.00	(2,556.80)	0.00
Interest Income	164.84	18,464.83	20,000.00	1,535.17	92.32
Dividends/Capital Credit Inc.	0.00	630.96	0.00	(630.96)	0.00
Invest Earn - Change in Value	(5,877.82)	16,653.54	0.00	(16,653.54)	0.00
Lost/Damaged Property	419.00	4,106.08	6,600.00	2,493.92	62.21
Other Income	0.00	2,112.00	0.00	(2,112.00)	0.00
Total Miscellaneous Revenue	(316.55)	80,082.16	77,200.00	(2,882.16)	103.73
<i>Joint Automation Revenue</i>					
Northwest Reg. Lib. Contrib.	0.00	44,196.75	58,929.00	14,732.25	75.00
MNLink Server Site Payments	334.21	3,007.89	0.00	(3,007.89)	0.00
Total Joint Automation Revenue	334.21	47,204.64	58,929.00	11,724.36	80.10
Fund Balance/Shortfall	0.00	0.00	88,156.00	88,156.00	0.00
Total General Fund Revenue	147,431.71	2,300,918.22	3,163,859.00	862,940.78	72.73
General Fund Expenditures					
<i>Personnel Expenses</i>					
Salaries - Employees FT/PT	119,183.02	1,144,981.35	1,562,740.00	417,758.65	73.27
Salaries - Substitutes	4,056.78	27,726.28	32,500.00	4,773.72	85.31
Salaries - Temporary/Contract	0.00	14,931.01	0.00	(14,931.01)	0.00
Payroll Taxes - Employer	9,281.28	87,306.93	122,036.00	34,729.07	71.54
Retirement - PERA - Employer	8,827.19	79,116.25	112,676.00	33,559.75	70.22
Health Insurance	18,948.27	176,161.30	270,375.00	94,213.70	65.15
Unemployment Taxes	0.00	727.76	0.00	(727.76)	0.00
Life Insurance - Employer Paid	156.06	1,527.05	2,088.00	560.95	73.13
Workers Compensation Insurance	334.33	3,340.97	3,987.00	646.03	83.80
Other Employee Benefits	562.74	1,102.74	1,700.00	597.26	64.87
Total Personnel	161,349.67	1,536,921.64	2,108,102.00	571,180.36	72.91
<i>Automation/Cataloging</i>					
Automation	13,301.58	119,292.43	178,573.00	59,280.57	66.80
OCLC/Minutex	834.38	8,646.96	8,000.00	(646.96)	108.09
Supplies - Technical Services	159.36	2,317.88	8,000.00	5,682.12	28.97
Supplies - Public Services	42.63	2,944.66	6,000.00	3,055.34	49.08
Total Automation/Cataloging	14,337.95	133,201.93	200,573.00	67,371.07	66.41

Lake Agassiz Regional Library
Statement of Revenues & Expenditures
Actual and Budget
For the Nine Months Ending September 30, 2014

	Current Month Actual	Year To Date Actual	Annual Budget	YTD Actual To Annual \$ Variance	YTD Actual To Annual Budget %
Library Programming					
Programming - Youth	96.25	1,696.47	3,400.00	1,703.53	49.90
Programming - Summer Reading	0.00	5,957.34	8,000.00	2,042.66	74.47
Programming - Adult	0.00	1,776.83	3,000.00	1,223.17	59.23
Total Library Programming	96.25	9,430.64	14,400.00	4,969.36	65.49
Staff Development					
Staff Training & Development	28.11	3,943.90	19,000.00	15,056.10	20.76
Total Staff Development	28.11	3,943.90	19,000.00	15,056.10	20.76
Mileage/Board Meeting Expense					
Mileage - Staff	2,862.71	16,769.46	21,000.00	4,230.54	79.85
Regional Board Meetings	728.10	5,625.62	8,500.00	2,874.38	66.18
Total Mileage/Board Meeting Expenses	3,590.81	22,395.08	29,500.00	7,104.92	75.92
Other Expenses					
Accounting/Bank Fees	286.92	10,499.00	11,900.00	1,401.00	88.23
Attorney Fees	0.00	2,150.00	5,000.00	2,850.00	43.00
Business Office Software	41.51	816.51	2,000.00	1,183.49	40.83
Delivery Services	5,422.10	53,555.28	71,350.00	17,794.72	75.06
Director's Discretionary	0.00	378.47	2,500.00	2,121.53	15.14
Insurance - General/Property	1,264.34	11,105.05	14,725.00	3,619.95	75.42
Lease - Regional Office Rent	1,649.67	14,847.00	19,796.00	4,949.00	75.00
Leases - Equipment	1,017.20	6,057.30	8,850.00	2,792.70	68.44
Maintenance Contracts	1,460.72	10,491.40	13,150.00	2,658.60	79.78
Mailing - Click2Mail	249.59	2,299.50	5,000.00	2,700.50	45.99
Materials Recovery/Collections	0.00	2,470.20	3,200.00	729.80	77.19
Memberships	335.00	618.00	1,200.00	582.00	51.50
Minnesota Director's Fund	2,118.00	2,118.00	2,750.00	632.00	77.02
Miscellaneous Expense	0.00	136.35	3,000.00	2,863.65	4.55
PIO: Printing/Advertising	515.27	6,970.78	16,400.00	9,429.22	42.50
Postage	115.54	1,136.82	4,800.00	3,663.18	23.68
Recruitment	1,994.74	6,947.24	9,000.00	2,052.76	77.19
Repairs - Equipment	0.00	55.00	2,500.00	2,445.00	2.20
Supplies - Computer	(253.12)	3,187.08	4,500.00	1,312.92	70.82
Supplies - Copier/Fax/Microfilm	0.00	367.50	2,000.00	1,632.50	18.38
Supplies - Office	910.72	4,182.67	11,000.00	6,817.33	38.02
Telephone/Telecom	828.76	9,002.92	18,000.00	8,997.08	50.02
Total Other Operating Expenses	17,956.96	149,392.07	232,621.00	83,228.93	64.22
Regional Library Telecom Aid (RLTA)	0.00	32,111.12	120,000.00	87,888.88	26.76
Transportation					
Van Expenses	112.33	2,808.86	5,850.00	3,041.14	48.01
Total Transportation	112.33	2,808.86	5,850.00	3,041.14	48.01
Materials					
Adult	12,183.61	147,765.61	181,200.00	33,434.39	81.55
Digital Collection - e-Books	2,727.56	22,861.02	30,000.00	7,138.98	76.20
Digital Collection - e-Audio	208.33	6,724.25	10,000.00	3,275.75	67.24
Express Collection	632.72	5,132.76	10,000.00	4,867.24	51.33
Juvenile	5,726.28	53,331.86	76,500.00	23,168.14	69.71
Music	265.27	1,738.43	2,300.00	561.57	75.58
Online Databases	2,079.85	21,813.87	30,000.00	8,186.13	72.71
Periodicals	1,121.20	21,608.69	24,063.00	2,454.31	89.80
Reference	570.98	2,499.69	3,000.00	500.31	83.32
Total Materials	25,515.80	283,476.18	367,063.00	83,586.82	77.23
Capital Expenditures					
Furniture & Equipment	403.54	8,421.57	10,500.00	2,078.43	80.21
Software & Hardware Upgrades	0.00	2,597.39	40,000.00	37,402.61	6.49
Total Capital Expenditures	403.54	11,018.96	50,500.00	39,481.04	21.82
Capital Fund Accounts					
III System - Shared with NWRL	1,104.16	9,937.44	13,250.00	3,312.56	75.00
Van Replacement	250.00	2,250.00	3,000.00	750.00	75.00
Total Capital Fund Accounts	1,354.16	12,187.44	16,250.00	4,062.56	75.00
Total General Fund Expenditures	224,745.58	2,196,887.82	3,163,859.00	966,971.18	69.44
General Fund Revenue Over Expenditures	\$ (77,313.87)	\$ 104,030.40	\$ 0.00	(104,030.40)	0.00

Lake Agassiz Regional Library
Statement of Revenues & Expenditures
Actual and Budget
For the Nine Months Ending September 30, 2014

	Current Month Actual	Year To Date Actual	Annual Budget	YTD Actual To Annual \$ Variance	YTD Actual To Annual Budget %
SPECIAL PROJECTS					
Special Projects Revenue					
Donations	\$ 2,985.37	\$ 20,123.77	\$ 0.00	(20,123.77)	0.00
Endowment Revenue	0.00	840.00	0.00	(840.00)	0.00
Telecom/E-rate Funds	876.89	18,500.54	0.00	(18,500.54)	0.00
Legacy Grant Revenue	15,527.08	54,646.78	0.00	(54,646.78)	0.00
Total Special Projects Revenue	19,389.34	94,111.09	0.00	(94,111.09)	0.00
Special Projects Expenditures					
Special Projects Miscellaneous					
Donations - Materials	978.98	1,913.72	0.00	(1,913.72)	0.00
Donations - Miscellaneous	1,723.16	16,317.27	0.00	(16,317.27)	0.00
Legacy Grant Expense	15,527.08	54,646.78	0.00	(54,646.78)	0.00
Telecom/E-rate Expenses	876.89	18,500.54	0.00	(18,500.54)	0.00
LSTA Grant Expenses	0.00	4,848.94	0.00	(4,848.94)	0.00
Projects from Designated Funds:					
Desig Funds - Library of Futur	0.00	25,549.45	0.00	(25,549.45)	0.00
Total Special Projects Miscellaneous	19,106.11	121,776.70	0.00	(121,776.70)	0.00
Special Projects Capital					
Donations - Furniture & Equipm	0.00	2,408.65	0.00	(2,408.65)	0.00
Projects from Designated Funds:					
Total Special Projects Capital	0.00	2,408.65	0.00	(2,408.65)	0.00
Total Special Projects Expenditures	19,106.11	124,185.35	0.00	(124,185.35)	0.00
Special Proj Rev Over (Under) Expend	\$ 283.23	\$ (30,074.26)	\$ 0.00	30,074.26	0.00
GRANT TOTAL REVENUE	166,821.05	2,395,029.31	3,163,859.00	768,829.69	75.70
GRAND TOTAL EXPENDITURES	243,851.69	2,321,073.17	3,163,859.00	842,785.83	73.36
CHANGE IN FUND BALANCE	\$ (77,030.64)	\$ 73,956.14	\$ 0.00	(73,956.14)	0.00



Monthly Report to the Board

9

Meeting Date: October 16, 2014

From: Liz Lynch, Regional Library Director

Meetings & Events attended by the Director

Coordinating Team Meeting, Sep. 17; Full Board Meeting, Sep. 18; Legacy Committee Meeting, Sep. 19; Meeting with Holly Witt of LCSC, Sep. 23; Interview in Crookston, Sep. 24; MSUM Library Grand Opening, Sep. 25; Statewide Legacy Online Meeting, Sept. 29; Presentation to MN Clerks & Finance Officers Association (Region 1) in Crookston with Chris Boike, Sep. 29; MN Legislative Committee Online Meeting, Oct. 1; LARL's Silent Auction, Oct. 4; Public Library Division Day, Mankato, Oct. 7; Staff Day, Oct. 13

Staff Development

The MN Department of Education and the Institute of Museum and Library Services offered *Every Child Ready to Read* early literacy/storytime training in Detroit Lakes on September 11. The following LARL employees attended the training: Jennifer Moan and Tammi Jalowiec, Fosston; Karen Edevold, Bagley; Julie Malmanger, McIntosh; Jane Vigness, Climax; Jenna Kahly, LARL Youth Services; Lois Schaedler, Mahnomen; Erin Gunderson, Breckenridge; Kelsey Wulf, Detroit Lakes; Candace Osborn, Ada; Sara Watson Curry, Moorhead; Candace Perry, Hawley

Lois Schaedler, Mahnomen Branch Librarian, received a generous scholarship from Northern Lights Library Network to attend the Association of Rural and Small Libraries annual conference in Tacoma, Washington September 3-6, 2014.

Sharon Douglas, Automation Librarian; **Tammi Jalowiec**, Fosston Branch Librarian; **Lois Schaedler**, Mahnomen Branch Librarian, and **Deb Wahl**, Detroit Lakes Supervisor, attended Digital Skills Training in Detroit Lakes on September 16, 2014. The Minnesota Digital Library (MDL) invited public libraries throughout Minnesota to be part of this exciting project designed to train and support public library staff members in selecting and digitizing content to be included in *Minnesota Reflections* and the Digital Public Library of America (DPLA). Participant expenses are covered through a grant from the Bill & Melinda Gates Foundation.

Staff/Staffing

Kathryn Stone has been hired as a Mahnomen Substitute Librarian.

Jonathan Ahlers has been hired as a Detroit Lakes Library Assistant.

Jennifer Riestenberg has been hired as the Breckenridge Library Associate.

Deb Kvittum has been promoted from Moorhead Library Associate to Moorhead Branch Manager. Deb began working for LARL in 2007 as the Interlibrary Loan Assistant. In 2012, Deb moved from the Regional Office to the Moorhead Library as a Library Associate.

Laura Gullickson has been promoted from Crookston Library Assistant to Fertile Branch Librarian. Laura began working for LARL in 2012 as a Fertile Library Substitute. In 2013, Laura was hired as a full-time Library Assistant for the Crookston Public Library.

Nicole Thistlewood has been promoted from a Moorhead Library Assistant to a Moorhead Library Associate. Nicole has worked at the Moorhead Library since 2009 and has served as a LINK Site Liaison for several years.

Current Openings:

- Library Assistant – Crookston
- Library Assistant – Moorhead
- Library Substitute – Fertile

Gifts, Grants, & Donations

8/30/2014	Vikingland Kiwanis - Moorhead Library	100.00
9/4/2014	Fred and Bette Haring in memory of Jackie Reinke – for books by Patterson and similar authors.	20.00
9/4/2014	Anonymous - healthy snacks and activities for Moorhead Community Days and Koo Koo Kanga Roo Concert	200.00
9/25/2014	Victoria Ledesma - Mendoza - Crookston	10.00
9/17/2014	Eugene and Ann Jetvig in memory of Cami Jetvig - For books on dogs, grooming, training etc. In addition to Business/entrepreneurial and misc.	200.00
9/14/2014	Timothy Wollenzien in memory of Cami Jetvig - Hawley	20.00
9/25/2014	Jackie Rogahn	5.60
9/26/2014	Michael Carbone	5.00
9/29/2014	Matthew Moran	10.00
10/1/2014	Jerecho Worth	20.00
10/4/2014	Kevin Zepper	10.00
10/6/2014	Elizabeth Lynch	40.00
9/30/2014	Anonymous - for Ada	9.00

Condolences**Chris Olson, Director of MELSA (Metropolitan Library Service Agency)**

It is with great regret that we share the news that Chris Olson, Executive Director of MELSA, passed away on September 28. Chris was a great supporter and friend of libraries, and worked for LARL for many years. Chris was a wonderfully kind person and a joy to be around.

<http://www.startribune.com/obituaries/detail/41540/?fullname=chris-dennis-olson>

Evergreen Migration

The Northwest Regional Library System's Board approved moving ahead with a migration from the current ILL automation system to Evergreen. LARL and NWRL will migrate from the current system to Evergreen in October 2015.

LARL Not So Silent Auction

The Second Annual LARL *Not so Silent* Auction was held on October 4 from 7-9:00 p.m. Twenty-five pieces of artwork were auctioned off, in addition to several rare books. The event raised \$1600 in a two hour period with 144 individuals in attendance. The event will be held again in October of 2015.

During the September Full Board Meeting, the LARL Board asked Administration to present options for reducing the size of the LARL Board. The following scenarios are merely for discussion. Other options for discussion are welcome.

Per current LARL Bylaws:

This board shall be composed of one member from each 6,000 person or major fraction thereof from each area of the regional library according to the latest US Census.

1	-	9000	= 1 member
9,001	-	15,000	= 2 members
15,001	-	21,000	= 3 members
21,001	-	27,000	= 4 members
27,001	-	33,000	= 5 members
33,001	-	39,000	= 6 members

Current Board makeup (2010 Census), total 24 members:

Becker County (23,935)	= 4 members	Mahnomen (1,214)	= 1 member
Detroit Lakes (8,569)	= 1 member	Norman County (6,852)	= 1 member
Clay County (20,934)	= 3 members	Polk County (15,108)	= 3 members
Moorhead (38,065)	= 6 members	Crookston (7,891)	= 1 member
Clearwater County (8,695)	= 1 member	Wilkin County (3,190)	= 1 member
Mahnomen County (4,199)	= 1 member	Breckenridge (3,386)	= 1 member

(Note: City Signatory population is subtracted from the County population. In Polk County the city of East Grand Forks is subtracted from the County population)

Option #1 (resulting in a total board size of 18 members):

This board shall be composed of one member from each **10,000** person or major fraction thereof from each area of the regional library according to the latest US Census.

1	-	15,000	= 1 member
15,001	-	25,000	= 2 members
25,001	-	35,000	= 3 members
35,001	-	45,000	= 4 members
45,001	-	55,000	= 5 members

Per the population numbers above, this would result in the following board makeup:

- 1 member from each: Clearwater County, Mahnomen County, Norman County, Wilkin County, Detroit Lakes, Mahnomen, Crookston, and Breckenridge.
- 2 members from each: Becker County (decreased from 4), Clay County (decreased from 3), and Polk County (decreased from 3)
- 4 members from Moorhead (decreased from 6)

Option #2 (resulting in a total board size of 16 members):

This board shall be composed of one member from each **12,000** person or major fraction thereof from each area of the regional library according to the latest US Census.

1	-	18,000	= 1 member
18,001	-	30,000	= 2 members
30,001	-	42,000	= 3 members
42,001	-	54,000	= 4 members

Per the population numbers above, this would result in the following board makeup:

- 1 member from each: Clearwater County, Mahnomen County, Norman County, Polk County (decreased from 3), Wilkin County, Detroit Lakes, Mahnomen, Crookston, and Breckenridge.
 - 2 members from each: Becker County (decreased from 4), Clay County (decreased from 3)
 - 3 members from Moorhead (decreased from 6)
-

Option #3 (resulting in a total board size of 15 members):

This board shall be composed of one member from each **14,000** person or major fraction thereof from each area of the regional library according to the latest US Census.

1	-	21,000	= 1 member
21,001	-	35,000	= 2 members
35,001	-	49,000	= 3 members

Per the population numbers above, this would result in the following board makeup:

- 1 member from each: Clay County (decrease from 3), Clearwater County, Mahnomen County, Norman County, Polk County (decreased from 3), Wilkin County, Detroit Lakes, Mahnomen, Crookston, and Breckenridge.
- 2 members from each: Becker County (decreased from 4)
- 3 members from Moorhead (decreased from 6)

Lake Agassiz Regional Library
Monthly List of Bills
For the Period From Sep 1, 2014 to Sep 30, 2014

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
5120-000	Health Insurance	9/1/14 9/1/14 9/1/14	Lakes Country Service Cooperat	1,282.50 1,282.50 16,320.00	
5120-000	Health Insurance			18,885.00	
5160-000	Other Employee Benefits	9/1/14	4imprint, Inc.	437.74	
5160-000	Other Employee Benefits			437.74	
6000-000	Supplies - Office	9/5/14	Lakes Country Service Cooperat	886.50	
6000-000	Supplies - Office	9/17/14	Jennifer Rodger	24.22	
6000-000	Supplies - Office			910.72	
6010-000	Supplies - Technical Services	9/25/14	GECRB/Amazon	18.94	
6010-000	Supplies - Technical Services			18.94	
6020-000	Supplies - Public Services	9/10/14	Cardmember Service	16.70	
6020-000	Supplies - Public Services			16.70	
6040-000	Supplies - Computer	9/10/14	Cardmember Service		250.00
6040-000	Supplies - Computer				250.00
6245-000	Maint Contr - Printers	9/24/14	Metro Sales, Inc	1,238.42	
6245-000	Maint Contr - Printers			1,238.42	
6300-000	Payroll Processing	9/10/14 9/25/14	Payroll Professionals, Inc.	110.60 116.20	
6300-000	Payroll Processing			226.80	
6350-000	Delivery Service - Courier	9/3/14 9/8/14 9/15/14 9/22/14	Northern Network Express	1,306.42 1,306.42 1,306.42 1,306.42	
6350-000	Delivery Service - Courier			5,225.68	
6362-000	Lease - Copiers	9/3/14	US Bank Equipment Finance	606.86	
6362-000	Lease - Copiers			606.86	
6365-000	Lease - Mailing Machine	9/12/14	MailFinance	410.34	
6365-000	Lease - Mailing Machine			410.34	
6380-000	Recruitment - Local	9/26/14	Fertile Journal	10.00	
6380-000	Recruitment - Local	9/30/14	JobsHQ	1,984.74	
6380-000	Recruitment - Local			1,994.74	
6400-000	Telephone	9/1/14 9/1/14	Halstad Telephone Company	26.43 76.93	
6400-000	Telephone	9/1/14	Rothsay Telephone Co	71.37	
6400-000	Telephone	9/1/14	Arvig	222.58	
6400-000	Telephone	9/1/14	CenturyLink	48.00	

Lake Agassiz Regional Library
Monthly List of Bills
For the Period From Sep 1, 2014 to Sep 30, 2014

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6400-000	Telephone	9/8/14	Dex Media East, Inc.	15.40	
6400-000	Telephone	9/8/14	Arvig	38.62	
		9/8/14		97.47	
		9/8/14		101.12	
		9/8/14		90.51	
		9/8/14		88.27	
6400-000	Telephone	9/10/14	Garden Valley Telephone Comp	76.58	
		9/10/14		12.15	
		9/10/14		10.85	
		9/10/14		10.85	
6400-000	Telephone	9/13/14	CenturyLink	43.76	
6400-000	Telephone	9/25/14	Garden Valley Telephone Comp	6.29	
6400-000	Telephone	9/25/14	Rochester Telecom Systems Inc.	382.26	
6400-000	Telephone			1,419.44	
6405-000	Cell Phone	9/10/14	Cardmember Service	6.88	
6405-000	Cell Phone			6.88	
6410-000	PIO - Marketing/Printing/Etc	9/3/14	Moorhead Public Schools	140.00	
6410-000	PIO - Marketing/Printing/Etc	9/23/14	Sir Speedy	126.72	
6410-000	PIO - Marketing/Printing/Etc	9/25/14	4imprint, Inc.	466.88	
6410-000	PIO - Marketing/Printing/Etc			733.60	
6435-000	PO Box Rental	9/1/14	Postmaster	48.00	
		9/2/14		60.00	
6435-000	PO Box Rental			108.00	
6440-000	Mailing - Click2Mail	9/30/14	Click2Mail	249.59	
6440-000	Mailing - Click2Mail			249.59	
6450-000	Mileage - Trustee	9/18/14	Terri Eidenschink	59.36	
6450-000	Mileage - Trustee	9/18/14	Terry Kalil	78.40	
6450-000	Mileage - Trustee	9/18/14	Ilane Rue	112.00	
6450-000	Mileage - Trustee	9/18/14	Lee Ann Hall	50.40	
6450-000	Mileage - Trustee	9/18/14	Robert Perry	52.64	
6450-000	Mileage - Trustee	9/18/14	Craig Bunes	39.20	
6450-000	Mileage - Trustee	9/18/14	Ben Grimsley	50.96	
6450-000	Mileage - Trustee	9/18/14	Wendy Ward	29.12	
6450-000	Mileage - Trustee	9/18/14	Sue Schoenborn	78.96	
6450-000	Mileage - Trustee	9/18/14	Howard Hansen	24.08	
6450-000	Mileage - Trustee	9/18/14	Evelyn Fox	49.84	
6450-000	Mileage - Trustee			624.96	
6455-000	Mileage - Staff	9/1/14	Joyce Christine Boike	77.28	

Lake Agassiz Regional Library
Monthly List of Bills
For the Period From Sep 1, 2014 to Sep 30, 2014

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6455-000	Mileage - Staff	9/1/14	Mary Haney	72.80	
		9/1/14		72.80	
		9/1/14		40.88	
		9/1/14		72.80	
		9/1/14		49.84	
		9/1/14		49.84	
		9/1/14		11.76	
		9/1/14		89.04	
		9/1/14		89.04	
		9/1/14		49.84	
		9/2/14		11.76	
6455-000	Mileage - Staff	9/3/14	Jill Rose	19.60	
6455-000	Mileage - Staff	9/3/14	Kirsten Bates	43.12	
6455-000	Mileage - Staff	9/5/14	Joyce White	21.39	
6455-000	Mileage - Staff	9/5/14	Amy Nelson	25.20	
6455-000	Mileage - Staff	9/6/14	Jill Rose	24.64	
6455-000	Mileage - Staff	9/8/14	Jennifer Moan	291.20	
6455-000	Mileage - Staff	9/8/14	Mary Haney	40.88	
6455-000	Mileage - Staff	9/10/14	Jill Rose	19.60	
6455-000	Mileage - Staff	9/11/14	Joyce Christine Boike	38.64	
6455-000	Mileage - Staff	9/11/14	Tammi Jalowiec	72.80	
6455-000	Mileage - Staff	9/11/14	Julie Malmanger	73.36	
6455-000	Mileage - Staff	9/11/14	Karen Edevold	20.16	
6455-000	Mileage - Staff	9/11/14	Kirsten Bates	43.12	
6455-000	Mileage - Staff	9/11/14	Megan Ridl	50.40	
6455-000	Mileage - Staff	9/11/14	Candace Osborn	69.44	
6455-000	Mileage - Staff	9/11/14	Lois Schaedler	40.88	
6455-000	Mileage - Staff	9/11/14	Erin Gunderson	72.80	
6455-000	Mileage - Staff	9/11/14	Jill Rose	24.64	
6455-000	Mileage - Staff	9/11/14	Candace Perry	49.84	
6455-000	Mileage - Staff	9/11/14	Tamera Thomasson-Ehrhart	102.48	
6455-000	Mileage - Staff	9/11/14	Jennifer Moan	72.80	
6455-000	Mileage - Staff	9/15/14	Joyce White	21.39	
6455-000	Mileage - Staff	9/17/14	Joyce Christine Boike	77.28	
6455-000	Mileage - Staff	9/17/14	Mary Haney	49.84	
6455-000	Mileage - Staff	9/18/14	Sheila Capistran	40.32	
6455-000	Mileage - Staff	9/18/14	Joyce White	21.39	
6455-000	Mileage - Staff	9/19/14	Debra Wahl	49.84	
6455-000	Mileage - Staff	9/19/14	Joyce White	21.39	

Lake Agassiz Regional Library
Monthly List of Bills
For the Period From Sep 1, 2014 to Sep 30, 2014

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6455-000	Mileage - Staff	9/19/14	Jill Rose	19.60	
6455-000	Mileage - Staff	9/20/14	Constance Mital-Herold	24.08	
6455-000	Mileage - Staff	9/22/14	Jennifer Riestenberg	49.84	
6455-000	Mileage - Staff	9/23/14	Joyce White	21.39	
6455-000	Mileage - Staff	9/23/14	Candace Osborn	47.04	
6455-000	Mileage - Staff	9/23/14	Jennifer Riestenberg	49.84	
6455-000	Mileage - Staff	9/23/14	Julie Malmanger	40.88	
6455-000	Mileage - Staff	9/24/14	Rebecca Bentley	35.84	
6455-000	Mileage - Staff	9/24/14	Kirsten Bates	43.12	
6455-000	Mileage - Staff	9/24/14	Lois Schaedler	42.56	
6455-000	Mileage - Staff	9/25/14	Rebecca Bentley	35.84	
6455-000	Mileage - Staff	9/25/14	Tammi Jalowiec	20.16	
6455-000	Mileage - Staff	9/25/14	Mary Haney	89.04	
6455-000	Mileage - Staff	9/25/14	Josh Stompro	51.52	
6455-000	Mileage - Staff	9/29/14	Marilyn Eaves	29.12	
6455-000	Mileage - Staff	9/30/14	Kathryn Stone	40.88	
6455-000	Mileage - Staff	9/30/14	Rebecca Bentley	35.84	
6455-000	Mileage - Staff			2,862.71	
6460-000	Minnesota Director's Fund	9/17/14	SELCO	2,118.00	
6460-000	Minnesota Director's Fund			2,118.00	
6465-000	Memberships - LARL Directors	9/10/14	Cardmember Service	335.00	
6465-000	Memberships - LARL Directors			335.00	
6470-000	Board Expenses	9/10/14	Cardmember Service	25.00	
6470-000	Board Expenses	9/18/14	PJ Operations	78.14	
6470-000	Board Expenses			103.14	
6482-000	Conf/Meeting - Miscellaneous	9/9/14	Lois Schaedler	28.11	
6482-000	Conf/Meeting - Miscellaneous			28.11	
6602-000	Materials - Juvenile Fiction	9/1/14	Baker & Taylor	40.60	
		9/3/14		15.11	
		9/3/14		53.72	
		9/3/14		26.58	
		9/4/14		42.16	
		9/4/14		29.40	
		9/4/14		21.42	
		9/5/14		20.86	
		9/5/14		60.90	
		9/5/14		21.42	
		9/6/14		154.69	
		9/8/14		32.13	
		9/8/14		22.52	
		9/9/14		34.20	

Lake Agassiz Regional Library
Monthly List of Bills
For the Period From Sep 1, 2014 to Sep 30, 2014

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
		9/9/14		42.84	
		9/9/14		43.70	
		9/9/14		10.00	
		9/10/14		27.04	
		9/12/14		130.10	
		9/15/14		52.56	
		9/15/14		37.00	
		9/15/14		31.14	
		9/15/14		78.58	
		9/15/14		18.21	
		9/16/14		85.66	
		9/16/14		55.20	
		9/17/14		149.08	
		9/17/14		10.15	
		9/17/14		104.14	
		9/18/14		15.52	
		9/18/14		10.68	
		9/19/14		67.38	
		9/23/14		39.56	
		9/23/14		53.03	
		9/23/14		194.54	
		9/24/14		300.90	
		9/24/14		353.40	
		9/24/14		199.88	
6602-000	Materials - Juvenile Fiction	9/25/14	GECRB/Amazon	122.00	
6602-000	Materials - Juvenile Fiction	9/25/14	Baker & Taylor	76.81	
		9/25/14		132.04	
		9/25/14		483.62	
		9/26/14		105.98	
		9/26/14		60.90	
		9/26/14		30.45	
		9/29/14		82.32	
		9/29/14		34.70	
		9/30/14		345.63	
		9/30/14		67.28	
		9/30/14		78.24	
		9/30/14		246.80	
6602-000	Materials - Juvenile Fiction			4,552.77	
6604-000	Materials - Juvenile Non-Fict	9/2/14	Baker & Taylor	28.86	
		9/8/14		68.86	
		9/8/14		51.64	
		9/10/14		21.42	
		9/23/14		44.48	
		9/23/14		247.08	
		9/23/14		129.40	
		9/29/14		21.04	
6604-000	Materials - Juvenile Non-Fict			612.78	
6605-000	Materials - Juvenile DVD	9/1/14	Baker & Taylor	13.90	
		9/5/14		21.04	
		9/9/14		31.04	
		9/17/14		106.96	
		9/17/14		98.12	
6605-000	Materials - Juvenile DVD	9/25/14	GECRB/Amazon	45.84	
6605-000	Materials - Juvenile DVD	9/26/14	Baker & Taylor	31.04	
6605-000	Materials - Juvenile DVD			347.94	
6606-000	Materials - Juvenile Talk Book	9/8/14	Recorded Books, LLC.	152.79	
6606-000	Materials - Juvenile Talk Book	9/19/14	Random House, LLC.	60.00	

Lake Agassiz Regional Library
Monthly List of Bills
For the Period From Sep 1, 2014 to Sep 30, 2014

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6606-000	Materials - Juvenile Talk Book			212.79	
6610-000	Materials - Adult Fiction	9/1/14	Baker & Taylor	542.56	
		9/1/14		95.18	
		9/2/14		137.87	
		9/3/14		74.18	
		9/4/14		99.06	
		9/4/14		102.84	
		9/5/14		190.67	
		9/5/14		97.62	
		9/8/14		15.69	
		9/8/14		60.52	
		9/10/14		32.50	
		9/10/14		29.16	
		9/10/14		136.98	
		9/10/14		30.48	
		9/15/14		102.42	
		9/15/14		89.06	
		9/15/14		227.32	
		9/17/14		127.68	
		9/17/14		86.97	
		9/22/14		243.25	
		9/22/14		120.61	
		9/23/14		567.16	
		9/24/14		47.01	
		9/24/14		261.01	
		9/24/14		62.74	
6610-000	Materials - Adult Fiction	9/25/14	GECRB/Amazon	73.29	
6610-000	Materials - Adult Fiction	9/27/14	Baker & Taylor	449.63	
		9/29/14			15.69
		9/29/14		128.50	
		9/30/14		45.42	
		9/30/14		312.31	
6610-000	Materials - Adult Fiction			4,589.69	15.69
6612-000	Materials - Adult Non-Fiction	9/1/14	Baker & Taylor	175.99	
		9/5/14		409.06	
		9/9/14		48.48	
		9/9/14		226.08	
		9/10/14		145.95	
		9/10/14		73.93	
		9/17/14		108.06	
		9/17/14		155.85	
		9/19/14		45.42	
		9/23/14		26.37	
		9/23/14		431.12	
6612-000	Materials - Adult Non-Fiction	9/25/14	GECRB/Amazon	28.45	
6612-000	Materials - Adult Non-Fiction	9/25/14	Baker & Taylor	234.65	
		9/27/14		575.69	
6612-000	Materials - Adult Non-Fiction			2,685.10	
6614-000	Materials - Adult Large Print	9/1/14	Cengage Learning Inc.	49.58	
6614-000	Materials - Adult Large Print			49.58	
6616-000	Materials - Adult DVD	9/1/14	Baker & Taylor	51.20	
		9/2/14		28.55	
		9/3/14		40.31	
		9/5/14		186.04	
		9/10/14		38.18	
		9/16/14		28.55	

Lake Agassiz Regional Library
Monthly List of Bills
For the Period From Sep 1, 2014 to Sep 30, 2014

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
		9/16/14		99.61	
		9/17/14		149.56	
		9/17/14		524.53	
		9/17/14		214.80	
		9/17/14		69.33	
		9/19/14		63.52	
6616-000	Materials - Adult DVD	9/25/14	GECRB/Amazon	1,738.64	
6616-000	Materials - Adult DVD	9/25/14	Baker & Taylor	31.02	
		9/25/14		105.08	
		9/26/14		33.66	
		9/29/14		71.85	
		9/30/14		35.69	
6616-000	Materials - Adult DVD			3,510.12	
6618-000	Materials - Adult Talking Book	9/2/14	Recorded Books, LLC.	38.23	
		9/4/14			9.00
		9/4/14			6.00
		9/4/14			1.00
		9/11/14		350.43	
		9/17/14		696.80	
6618-000	Materials - Adult Talking Book	9/19/14	Random House, LLC.	60.00	
6618-000	Materials - Adult Talking Book	9/25/14	GECRB/Amazon	21.74	
6618-000	Materials - Adult Talking Book	9/26/14	Recorded Books, LLC.	213.61	
6618-000	Materials - Adult Talking Book			1,380.81	16.00
6630-000	Materials - Express Collection	9/4/14	Baker & Taylor	99.06	
		9/5/14		62.04	
		9/5/14		43.77	
		9/10/14		47.01	
		9/15/14		47.10	
		9/17/14		127.68	
		9/22/14		113.63	
		9/24/14		47.01	
		9/30/14		45.42	
6630-000	Materials - Express Collection			632.72	
6640-000	Materials - Music	9/25/14	GECRB/Amazon	265.27	
6640-000	Materials - Music			265.27	
6650-000	Materials - Reference	9/10/14	Baker & Taylor	279.35	
		9/24/14		133.29	
6650-000	Materials - Reference			412.64	
6670-000	Materials - Digital - e-Books	9/3/14	Overdrive, Inc.	55.97	
		9/8/14		675.59	
		9/8/14		172.99	
		9/8/14		662.78	
		9/22/14		9.99	
		9/22/14		309.46	
		9/22/14		215.78	
6670-000	Materials - Digital - e-Books			2,102.56	
6690-000	Materials - Periodicals	9/1/14	Star Tribune	426.40	
6690-000	Materials - Periodicals	9/3/14	Detroit Lakes Newspapers	62.00	
6690-000	Materials - Periodicals	9/11/14	Grand Forks Herald	227.00	

Lake Agassiz Regional Library
Monthly List of Bills
For the Period From Sep 1, 2014 to Sep 30, 2014

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6690-000	Materials - Periodicals	9/18/14	Clay County Union	35.00	
6690-000	Materials - Periodicals	9/28/14	Star Tribune	345.80	
6690-000	Materials - Periodicals	9/30/14	McIntosh Times	25.00	
6690-000	Materials - Periodicals			1,121.20	
7200-000	Legacy - Expense (1099)	9/3/14	Richards Publishing Company, I	35.00	
7200-000	Legacy - Expense (1099)	9/4/14	Koo Koo Kanga Roo	1,500.00	
7200-000	Legacy - Expense (1099)	9/9/14 9/9/14	Newman Digital	225.00 225.00	
7200-000	Legacy - Expense (1099)	9/10/14	Unknown Spirit	1,600.00	
7200-000	Legacy - Expense (1099)	9/10/14 9/10/14 9/10/14	Cardmember Service	20.00 25.26 14.31	
7200-000	Legacy - Expense (1099)	9/13/14	Anderson Coach of Frazee, Inc.	870.00	
7200-000	Legacy - Expense (1099)	9/13/14	Minnesota Historical Society	322.00	
7200-000	Legacy - Expense (1099)	9/13/14	Minnesota Military Museum	144.00	
7200-000	Legacy - Expense (1099)	9/16/14	Norman County Index	50.00	
7200-000	Legacy - Expense (1099)	9/22/14	Julie A. Tebay	1,350.00	
7200-000	Legacy - Expense (1099)	9/23/14	Jesse Scott Reimer	500.00	
7200-000	Legacy - Expense (1099)	9/23/14 9/23/14 9/23/14 9/23/14 9/23/14 9/23/14 9/23/14 9/23/14 9/23/14 9/23/14 9/23/14 9/23/14 9/23/14 9/23/14 9/23/14 9/23/14 9/23/14 9/23/14	Forum Communications Printing	80.21 20.06 80.21 80.21 80.21 80.21 20.07 80.21 20.06 80.21 80.21 80.21 80.21 80.21 80.21 80.21 80.21 20.07	
7200-000	Legacy - Expense (1099)	9/24/14 9/24/14	Richards Publishing Company, I	21.00 21.00	
7200-000	Legacy - Expense (1099)	9/25/14 9/25/14	Mahnomen Pioneer	19.50 19.50	
7200-000	Legacy - Expense (1099)	9/25/14	Frazee Forum, Inc.	57.00	
7200-000	Legacy - Expense (1099)	9/26/14	Fertile Journal	43.50	
7200-000	Legacy - Expense (1099)	9/26/14	David Parnell Geister	1,800.00	
7200-000	Legacy - Expense (1099)	9/28/14 9/28/14	Crookston Daily Times	124.00 150.50	
7200-000	Legacy - Expense (1099)	9/30/14 9/30/14	Clay County Union	45.00 45.00	
7200-000	Legacy - Expense (1099)	9/30/14 9/30/14	Farmers Publishing Company	42.00 42.00	

Lake Agassiz Regional Library
Monthly List of Bills
For the Period From Sep 1, 2014 to Sep 30, 2014

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
7200-000	Legacy - Expense (1099)	9/30/14	The 13 Towns	53.55	
		9/30/14		53.55	
7200-000	Legacy - Expense (1099)	9/30/14	Detroit Lakes Newspapers	110.60	
		9/30/14		263.24	
		9/30/14		263.24	
7200-000	Legacy - Expense (1099)	9/30/14	KKCQ-FM	76.50	
7200-000	Legacy - Expense (1099)	9/30/14	KROX-AM The Voice of the Valle	285.00	
7200-000	Legacy - Expense (1099)	9/30/14	Daily News / News Monitor	71.64	
		9/30/14		71.64	
7200-000	Legacy - Expense (1099)	9/30/14	The Hawley Herald, Inc.	45.00	
		9/30/14		45.00	
7200-000	Legacy - Expense (1099)	9/30/14	HPR, LLC	112.80	
		9/30/14		112.80	
		9/30/14		112.80	
		9/30/14		112.80	
		9/30/14		112.80	
7200-000	Legacy - Expense (1099)			12,015.68	
7205-000	Legacy - Exp Reimbursement	9/10/14	Unknown Spirit	319.51	
7205-000	Legacy - Exp Reimbursement	9/22/14	Julie A. Tebay	923.96	
7205-000	Legacy - Exp Reimbursement	9/26/14	David Parnell Geister	652.13	
7205-000	Legacy - Exp Reimbursement			1,895.60	
7210-000	Legacy - Materials - Print	9/4/14	Koo Koo Kanga Roo	80.00	
7210-000	Legacy - Materials - Print	9/25/14	GECRB/Amazon	64.26	
		9/25/14		196.34	
		9/25/14		70.00	
7210-000	Legacy - Materials - Print	9/30/14	Annelee Woodstrom	173.18	
7210-000	Legacy - Materials - Print			583.78	
7220-000	Legacy - Materials - A/V	9/4/14	Koo Koo Kanga Roo	100.00	
7220-000	Legacy - Materials - A/V	9/25/14	GECRB/Amazon	339.24	
7220-000	Legacy - Materials - A/V			439.24	
8000-000	Donation - Misc Exp - RO	9/18/14	Copy Kat Printing, Inc.	40.00	
8000-000	Donation - Misc Exp - RO			40.00	
8000-002	Donation - Misc Exp - LD	9/14/14	KMJO-FM	160.00	
8000-002	Donation - Misc Exp - LD			160.00	
8000-011	Donation - Misc Exp - LM	9/7/14	WDAY-FM	200.00	
8000-011	Donation - Misc Exp - LM	9/11/14	Cengage Learning Inc.	240.00	
8000-011	Donation - Misc Exp - LM	9/17/14	Sara Watson Curry	73.14	
8000-011	Donation - Misc Exp - LM	9/23/14	Newman Digital	225.00	
8000-011	Donation - Misc Exp - LM	9/29/14	Megan Krueger	35.02	

Lake Agassiz Regional Library
Monthly List of Bills
For the Period From Sep 1, 2014 to Sep 30, 2014

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
8000-011	Donation - Misc Exp - LM	9/30/14	Copy Kat Printing, Inc.	30.00	
8000-011	Donation - Misc Exp - LM	9/30/14	The Forum	375.00	
8000-011	Donation - Misc Exp - LM			1,178.16	
8000-051	Donation - Misc Exp - LC	9/1/14	City of Crookston	640.00	
8000-051	Donation - Misc Exp - LC	9/19/14	Lynn Halbrook	300.00	
8000-051	Donation - Misc Exp - LC			940.00	
8000-053	Donation - Misc Exp - LE	9/19/14	Lynn Halbrook	300.00	
8000-053	Donation - Misc Exp - LE			300.00	
8100-000	Donation - Materials - RO	9/3/14	Overdrive, Inc.	157.97	
8100-000	Donation - Materials - RO			157.97	
8100-002	Donation - Materials - LD	9/5/14	Baker & Taylor	128.63	
		9/9/14		12.93	
		9/9/14		78.42	
		9/9/14		48.48	
		9/9/14		16.37	
		9/9/14		29.90	
		9/9/14		12.89	
		9/10/14		73.93	
		9/10/14		30.28	
		9/10/14		30.48	
		9/15/14		55.32	
		9/23/14		26.37	
8100-002	Donation - Materials - LD			544.00	
8100-011	Donation - Materials - LM	9/3/14	Baker & Taylor	15.11	
		9/8/14		15.69	
		9/8/14		36.40	
		9/9/14		10.00	
		9/17/14		10.15	
		9/22/14		9.27	
8100-011	Donation - Materials - LM	9/25/14	GECRB/Amazon	127.40	
8100-011	Donation - Materials - LM			224.02	
8100-013	Donation - Materials - LH	9/5/14	Baker & Taylor	10.71	
		9/8/14		32.13	
8100-013	Donation - Materials - LH			42.84	
8100-021	Donation - Materials - LG	9/5/14	Baker & Taylor	10.15	
8100-021	Donation - Materials - LG			10.15	
8500-021	Furn & Equip - Bagley	9/25/14	DEMCO	201.77	
8500-021	Furn & Equip - Bagley			201.77	
8500-052	Furn & Equip - Climax	9/25/14	DEMCO	201.77	
8500-052	Furn & Equip - Climax			201.77	
9620-200	Travel/Meetings - Joint Autom	9/10/14	Cardmember Service	54.83	
9620-200	Travel/Meetings - Joint Autom			54.83	
9630-200	Cell Phone - Joint Automation	9/10/14	Cardmember Service	17.21	

Lake Agassiz Regional Library
Monthly List of Bills
For the Period From Sep 1, 2014 to Sep 30, 2014

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
9630-200	Cell Phone - Joint Automation			17.21	
9700-200	Miscellaneous Expense - JA	9/10/14	Cardmember Service	25.80	
9700-200	Miscellaneous Expense - JA			25.80	

LAKE AGASSIZ REGIONAL LIBRARY MONTHLY CIRCULATION STATISTICS - 2014

September

	2014	2013	Mo + or -	YTD 2014	YTD 2013	YTD + or -
BECKER COUNTY						
Cormorant LINK	293	320	-27	2,238	2,355	-117
Detroit Lakes	11,767	10,983	784	108,152	110,992	-2,840
Frazee LINK	237	249	-12	1,914	2,709	-795
Lake Park LINK	471	419	52	4,106	3,415	691
Sub-total	12,768	11,971	797	116,410	119,471	-3,061
CLAY COUNTY						
Barnesville	1,630	1,965	-335	19,474	24,044	-4,570
Hawley	2,085	2,229	-144	20,043	22,603	-2,560
Moorhead	20,322	21,536	-1,214	196,578	222,611	-26,033
Ulen LINK	267	248	19	2,423	2,440	-17
Sub-total	24,304	25,978	-1,674	238,518	271,698	-33,180
CLEARWATER COUNTY						
Bagley	1,924	2,101	-177	19,221	20,676	-1,455
Gonvick LINK	272	324	-52	2,844	2,640	204
Sub-total	2,196	2,425	-229	22,065	23,316	-1,251
MAHNOMEN COUNTY						
Mahnomen	1,595	1,441	154	13,323	14,385	-1,062
Sub-total	1,595	1,441	154	13,323	14,385	-1,062
NORMAN COUNTY						
Ada	1,267	1,087	180	12,003	13,528	-1,525
Halstad LINK	440	402	38	2,923	3,334	-411
Hendrum LINK	176	250	-74	1,970	2,257	-287
Shelly LINK	0	259	-259	161	2,190	-2,029
Twin Valley LINK	310	302	8	2,729	3,121	-392
Sub-total	2,193	2,300	-107	19,786	24,430	-4,644
POLK COUNTY						
Climax	627	629	-2	4,287	4,659	-372
Crookston	4,972	5,881	-909	46,183	51,690	-5,507
Fertile	1,283	1,004	279	10,135	13,085	-2,950
Fosston	3,378	4,078	-700	32,481	35,750	-3,269
McIntosh	1,197	1,352	-155	12,502	12,068	434
Sub-total	11,457	12,944	-1,487	105,588	117,252	-11,664
WILKIN COUNTY						
Breckenridge	2,520	2,793	-273	26,019	28,638	-2,619
Rothsay LINK	145	140	5	1,145	1,599	-454
Sub-total	2,665	2,933	-268	27,164	30,237	-3,073
CUSTOMER INITIATED REMOTE RENEWALS						
	3,792	3,628	164	33,023	35,691	-2,668
CUSTOMER INITIATED DIGITAL CHECKOUTS						
Overdrive	4,892	4,336	556	46,166	38,964	7,202
Zinio	176	590	-414	3,734	6,412	-2,678
GRAND TOTALS	66,038	68,546	-2,508	625,777	681,856	-56,079

* Beginning May 2007 - No longer counting Discover Your Library Kits manually.

* Discover Your Library Kit circulation ceased in December 2009.

M:Monthly-Yearly Statistical Report/year/month