

**LARL BOARD OF TRUSTEES  
FULL BOARD MEETING**

Date: **Thursday, March 20, 2014**

Time: **5:30 p.m.**

Location: **Moorhead Branch**

**NOTE:** If you're unable to attend this meeting, please phone the toll-free number of LARL's Regional Office at 1-800-247-0449 or locally at (218) 233-3757.

**AGENDA**

- 5:30    **1. CALL TO ORDER** – President Perry  
         **PUBLIC INPUT**  
         **APPROVAL OF AGENDA**
- 5:35    **2. MINUTES OF THE January 16, 2014 FULL BOARD MEETING**  
         Enclosed (White)  
         *Recommended Motion: Move to approve the January 16, 2014 Full Board Meeting Minutes as presented.*
- 5:45    **4. WELCOME TO NEW BOARD MEMBER:**  
         **Benjamin Grimsley, Becker County**  
         a. Administer Oath of Office – Perry
- 5:50    **4. 2013 AUDIT REPORT** – Luke Evenson, CPA, Eide Bailly, LLP
- 6:10    **6. FINANCIAL REPORT** - Sprynczynatyk  
         Enclosed (Green)  
         a. Authorization to submit 2013 Annual Report  
         *Recommended Motion: Move to authorize the Director to submit the 2013 Annual Report to State Library Services.*  
         b. Final Report for Legacy Funds FY2013 funding year  
         (Available for review at meeting)  
         *Recommended Motion: Move to approve the Final Report for the State Regional Public Library System Arts and Cultural Heritage Program for FY2013 funding year*
- 6:20    **7. DIRECTOR'S REPORT** - Lynch  
         Enclosed (Salmon)  
         a. Board Packet Preference  
         b. Strategic Planning Framework  
         Enclosed (Yellow)  
         *Recommended Motion: Move to approve Strategic Planning Framework for 2014-16.*  
         C. Clearwater County 2014 Budgetary Shortfall Documentation – Lynch  
         Enclosed (Blue)

6:40 8. BOARD MEMBER REPORTS:

Becker County – Paul Bursik, Terry Kalil, Ben Grimsley  
Breckenridge – Evie Fox  
Clay County/Barnesville/Hawley – Howard Hansen, Wayne Ingersoll, Wendy Ward  
Clearwater County/Bagley – John Chevalier  
Crookston – Dana Johnson  
Detroit Lakes – Marlys Douglas  
Mahnomen – Sue Schoenborn  
Mahnomen County – David Geray  
Moorhead – Heidi Durand, Jo Knutson, Mary Jo Schmid, Betsy Vinz, Lauri Winterfeldt  
Norman County/Ada – Lee Ann Hall  
Polk County/Climax/Fertile/Fosston/McIntosh – Craig Bunes, Terri Eidenschink, Ilane Rue  
Wilkin County – Bob Perry  
MN Library Association/Library Trustees and Advocates Section – Paul Bursik  
Northern Lights Library Network – Wayne Ingersoll/Betsy Vinz

- 7:00 9. PRESIDENT'S REPORT – Perry  
a. Signatory Budgetary Shortfall Policy – Perry  
Enclosed (White)

7:10 10. OTHER

7:20 11. ADJOURNMENT

MISC ITEMS ENCLOSED:

- a. List of Bills – January and February 2014 (Lavender)  
b. Request for Reconsideration Letter (Pink)

UPCOMING MEETINGS/EVENTS

Easter Sunday, April 20, 2014  
Crookston Branch CLOSED

Food for Fines, March 2014

National Library Week, April 13-19, 2014  
Theme: *Lives Change @ your Library*

Executive/Finance Committee Meeting  
2015 Preliminary Budget (Draft 1)  
Moorhead Branch, April 24, 2014 - 5:30 p.m.  
(Note: This is the fourth Thursday due to the Easter Holiday)

LARL Book Sale, May 1, 2, & 3 from 10-4 p.m.

Full Board Meeting, May 15, 2014 - 5:30 p.m.  
Moorhead Branch

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**LARL BOARD OF TRUSTEES  
FULL BOARD MEETING  
MINUTES**

**A meeting of the Lake Agassiz Regional Library Full Board was held on Thursday, January 16, 2014 at the Moorhead Library. President Perry called the meeting to order at 5:40 pm.**

**Board Members Present:** Bunes, Bursik, Eidenschink, Fox, Geray, Hall, Hansen, Ingersoll, Johnson, Kalil, Perry (President), Rue, Schmid, Vinz, Ward

**Board Members Absent:** Chevalier, Douglas, Durand, Knutson, Schoenborn, Winterfeldt, 3 open positions

**Others Present:** Lynch, Sprynczynatyk

**PUBLIC INPUT**  
None

**APPROVAL OF AGENDA**

***(Bursik/Kalil) Move to approve the Agenda of the January 16, 2014 Full Board Meeting as presented. MCU.***

**MINUTES OF THE NOVEMBER 21, 2013 FULL BOARD MEETING**

***(Ward/Vinz) Move to approve the Minutes of the November 15, 2013 Full Board Meeting as presented. MCU.***

**STATUS OF BOARD APPOINTMENTS/REAPPOINTMENTS**

Lynch discussed that Commissioner Ben Grimsley from Becker County will be joining the LARL Board in March. Howard Hansen and David Geray have been reappointed. LARL is still waiting to hear from the City of Moorhead regarding reappointments and an appointment for a new position due to Moorhead growth. Per Bunes, Eidenschink has been reappointed by Polk County.

**FINANCIAL REPORT**

With 100% of 2013 complete, LARL spent 90.27% of budgeted expenses. The financial report is "unadjusted" and will change as the audit is completed. Although some line items ended over budget, the majority of budget categories came in at or below budget.

(over)

## **FINANCE COMMITTEE REPORT**

***(Vinz/Fox) Move to approve the list of authorized institutions for 2014 as reviewed and recommended by the Finance Committee: Morgan Stanley and Bell State Bank. MCU.***

Sprynczynatyk discussed the Signatory responses to 2014 budget requests. All Signatories except for Moorhead, Clearwater County and Norman County will meet LARL's 2014 budget request.

Lynch discussed that the City of Moorhead will be providing \$40,805 less than requested. This shortfall will result in the Moorhead Library being closed on Sundays as well as reduced hours during the week effective February 1, 2014. Norman County will be providing \$8,456 less than requested. This shortfall will result in the closing of the Shelly LINK Site as of February 1, 2014. The reductions to both Moorhead and Norman County were decided by the Executive Committee at the December meeting.

Clearwater County will be providing \$12,304 less than requested. The amount they have committed to providing is \$78,941 which is \$5,723 less than they provided in 2013.

***(Ingersoll/Vinz) Move, as recommended by the Finance Committee, that LARL account for the \$12,304 shortfall from Clearwater County be covered by cutting expenses in the locations in the County from the Bagley and Gonvick sites, as administration determines. MCU.***

Sprynczynatyk discussed the 2014 Budget. The revenue budget from Signatories decreased to account for the Signatories that won't be meeting LARL's requests. In the Grants section of the revenue, the Regional Library Telecom Aid (RLTA) increased by \$25,000, but there is a corresponding increase in expenses, so the change nets out to a \$0 change in the budget. The Fund Balance/Shortfall decreased from \$246,054 to \$88,156. The decrease in shortfall is due to budget cuts that board approved in September. The \$12,304 shortfall from Clearwater County has been accounted for in the revenue portion of the budget, but the corresponding decrease in expenses has not yet been incorporated into the final budget.

***(Geray/Buness) Move to approve the 2014 Budget as reviewed and recommended by the Finance Committee. MCU.***

Lynch discussed Designated Funds. Many of the categories were decreased significantly due to LARL's lower fund balance. The only increase was to the *Library of The Future Seed Money/Bagley*, due to the new Bagley Library facility. While the City of Bagley and the Clearwater Library Foundation is responsible for the facility, LARL is responsible for the furnishings. Lynch has applied for an Otto Bremer Foundation grant to assist with LARL's costs. Grant announcements will take place in May.

***(Eidenschink/Kalil) Move to approve the 2014 Designated Funds as reviewed and recommended by the Director and the Finance Committee. MCU***

## **DIRECTOR'S REPORT**

Lynch discussed that the janitorial service issue in Ada has been resolved and the city is now providing service to the library.

(continued on next page)

**DIRECTOR'S REPORT – Continued:**

Library Legislative day is Monday, March 5<sup>th</sup>. Any LARL Board members interested in attending should contact Lynch. The LARL van will be leaving on March 4<sup>th</sup> and returning on the 5<sup>th</sup>. LARL will cover Board member expenses to attend. It is a bonding year in the Legislature, items the state Libraries are looking for include \$3,000,000 in funding for building projects (although there is a need for much more), increase in telecommunications equity aide and RLTA, and a Legislative study on e-books.

Bursik suggested LARL develop a presentation that would be presented to each of the Legislators.

Jennifer Nelson has been appointed as the new State Librarian and is filling positions in the State Library offices.

A LARL website had just been unveiled. The new site is responsive and can be viewed by using a variety of handheld devices.

***(Bursik/Buness) Move to approve the 2014-2015 Contract with AFSCME, presented by the LARL Negotiating Team on November 20, 2013, assuming it is approved by the Union voting members. The proposal includes a 2.5% increase in 2014 and a 2.5% increase on the grid, as well as a 2.5% increase in 2015. MCU.***

**BOARD MEMBER REPORTS:**

**Becker County** (Bursik, Kalil, 2 open position)

No report

**Breckenridge** (Fox)

No report

**Clay County** (Hansen, Ingersoll, Ward)

The Barnesville Friends of the Library has a very success Christmas open house in December. There are 37 people signed up for the Hot Reads program. Even though circulation number may dip down, the Barnesville Library is very busy.

**Clearwater County** (Chevalier-absent)

No report

**Crookston** (Johnson)

Security cameras are being installed. Some reorganizing of the Library is being done for the Young Adult section.

**Detroit Lakes** (Marlys Douglas-absent)

No report

**City of Mahanomen** (Schoenborn-absent)

No report

**Mahanomen County** (Geray)

No report

(over)

**BOARD MEMBER REPORTS - continued:**

**Moorhead** (Durand-absent, Knutson-absent, Schmid-absent, Vinz, Winterfeldt-absent)

The Moorhead Friends of the Library annual meeting was well attended, with several people speaking on behalf of the lost hours in Moorhead. Several of the attendees have committed to communicating with the City Council regarding the needs of the library. The Friends had a successful book sale and made about \$2,000. The Moorhead Librarian is working on some grants that could move the front of the Library back to 6<sup>th</sup> Street.

**Norman County/Ada** (Hall)

Hall thanked Lynch for speaking with the Norman County Board and for meeting with the City of Ada regarding the janitorial service at the Ada Library.

**Polk County** (Buness, Eidenschink, Rue)

Climax is starting a book club starting in February that will run September through May.

**Wilkin County** (Perry)

No report

**MN Library Association/Library Trustee and Advocates Section** (Bursik)

Library Legislative Day is March 5<sup>th</sup> in St Paul and all Board members are encouraged to attend.

**Northern Lights Library Network** (Ingersoll/Vinz).

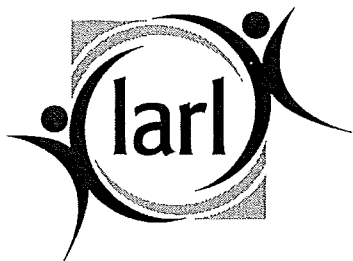
NLLN is doing well. The director is doing an excellent job. Saturday Feb 15<sup>th</sup>, at the MSUM Student Union, NLLN is holding a luncheon for the Legislators of the 23 Counties that NLLN covers. All LARL Board members are invited to attend.

**PRESIDENT'S REPORT**

Perry discussed the 2014 Committee assignments. If anyone has any concerns with the assignments, please contact Perry or the Director.

***(Ward/Kalil) Move to approve the 2014 Board Meeting Schedule as presented. MCU.***

The meeting adjourned at 6:33 p.m.



## Monthly Report to the Board

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Date: March 13, 2014

From: Liz Lynch, Regional Library Director

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### Meetings & Events attended by the Director

Taylor Branch Legacy Event at University of Minnesota, Crookston with Chris Boike, Jan. 20; Meeting with Kristy Harms, NWRL Director, Jan. 28; Online CRPLSA Meeting, Jan. 30; LARL Audit, Feb. 4 & 5; Online Library Legislative Meeting, Feb. 5; Meeting with Patti Kratky, Moorhead Friends of the Library President, Feb. 5; Online MnLINK Operations Committee Meeting, Feb. 6; Online Legacy/CRPLSA Meeting, Feb. 10; LARL Board Orientation with Ben Grimsley, Feb. 11; NLLN Board Meeting and Legislative Luncheon, Feb. 15; Coordinating Team Meeting, Feb. 19; Legacy Audit phone meeting with Deb Rose, Dept. of Education and Jamie Sprynczynatyk, Feb. 24; Meeting in Mahanomen with City Administrator and WETCC President, Feb. 26; Library Legislative Day in St. Paul, March 4 & 5; CRPLSA Online Meeting, March 7

### Staff Training & Development

Jenna Kahly, LARL Youth Services and Jenny Rodger, Moorhead Public Services Supervisor participated in the *Mindfulness in the Library* webinar on January 30, 2014.

Deborah Kvittum, Moorhead Library Associate, attended *From News to Document: Finding Government Information* webinar January 30, 2014.

All Branch Librarians and Youth Associates gathered for the LARL Summer Reading Program Kick-off meeting in Crookston on February 3, 2014.

Sara Watson Curry, Moorhead Library Associate attended *Children's Programming on a Budget Series* webinars in February & March, 2014.

### Staff/Staffing

#### **New Hires/Promotions**

Rebecca Bentley, Ulen Substitute

Heidi Johnson, Twin Valley LINK Site Coordinator

Molly Jones, Ada Substitute

Linda Rutkowski, Breckenridge Library Assistant

Erin Gunderson has been promoted to the Breckenridge Associate II Supervisor position. Erin was hired in May as the Breckenridge Library Associate and has done an outstanding job of serving the customers of Breckenridge.

#### **Current Openings:**

- Library Substitutes – Barnesville, Climax, and Mahanomen
- Library Associate – Breckenridge

#### **Retirement Announcement**

Dotz Johnson, Detroit Lakes Library Associate, will be retiring on July 11, 2014 after 16 years of services to youth and families in Detroit Lakes. Dotz' programming and early literacy efforts have been a model for the region.

## Nanci Tobias Retirement Party

We will be thanking Nanci Tobias for 29 years of service with LARL at the Breckenridge Library on March 22<sup>nd</sup> from 1-3:00. Nanci's last day will be on March 31<sup>st</sup>. Help us wish her well and thank her for all she has done for the community of Breckenridge and for LARL!

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### Gifts, Grants, & Donations

1/29/2014	Hugh J Trowbridge	LARL	Cash	200.00
1/22/2014	Barbara Anton	LARL	Paypal	8.50
2/22/2014	Barbara Anton	LARL	Paypal	8.50
2/1/2014	Anonymous	LARL	Cash	7.00
2/15/2014	Wayne Ingersoll	LARL	Cash	50.00
2/25/2014	Northern Lights Library Network	LARL (eBooks and eAudio)	Cash	1,500.00
2/7/2014	Ucare	Barnesville	Cash	60.00
1/1/2014	Lawrence R. Zillgitt	Breckenridge	Cash	100.00
1/14/2014	Deloris Myerchin	Crookston (Programs)	Cash	15.00
2/25/2014	A. LeRoy Atkins	Crookston	Cash	10.00
2/1/2014	Chris Olson in memory of Merle Fairbanks	Detroit Lakes (Materials)	Cash	50.00
3/3/2014	Flom Region Mutual Insurance Company	Detroit Lakes (Materials)	Cash	150.00
3/1/2014	Anonymous	Fosston	Cash	4.00
2/13/2014	Donna Burnside in memory of Gary Burnside	Hawley	Cash	100.00
1/28/2014	Dorothy Dodds (LM is beneficiary on her estate)	Moorhead	Cash	80.00
1/13/2014	Beverly Lake	Moorhead	Cash	300.00
2/4/2014	Vikingland Kiwanis	Moorhead	Cash	100.00
2/13/2014	Christopher Lucht	Moorhead	Cash	50.00
2/25/2014	Dorothy Dodds (LM is beneficiary on her estate)	Moorhead	Cash	125.79
2/12/2014	Microsoft Matching Gifts Program	Moorhead	Cash	120.00

### Funding from NLLN

LARL will be receiving funding from Northern Lights Library Network for eBooks and eAudiobooks over the next four years. The NLLN Board approved funding for the production of a marketing toolkit for the promotion of the **eKids Reading Room** to students across the region. This reading room is an OverDrive platform for youth, which will be located on the Kids and Teens pages of [larl.org](http://larl.org).

Funding will be used as follows:

- 2014=\$1500 for marketing tool kit and ebooks.
- 2015=\$5000 for J and Y level eBooks and eAudiobooks
- 2016=\$5000 for J and Y level eBooks and eAudiobooks
- 2017=\$5000 for J and Y level eBooks and eAudiobooks



The new Bagley Library building project is nearing completion. The City of Bagley/Clearwater Library Foundation portion of the building project will be completed in April 2014. LARL is working on the layout of materials and a purchasing plan. Fixtures and furniture will be arriving in approximately 8-12 weeks.

**Mahnomen Public Library to Temporarily Relocate – Press Release 3/4/14**

The Mahnomen Public Library, a branch of the Lake Agassiz Regional Library, will be moving to a temporary location during an 8 to 10 week asbestos abatement project.

The Mahnomen Public Library will be closed March 10-17, and will reopen on March 18 at the WETCC Wellstone Building, located at 175 S. First St.; one block west of the current Library location.

The temporary location will offer a limited collection, but will continue to offer new release books and magazines for all ages, DVDs, and public computer access. Library customers may continue to request materials and pick up requested items.

“The City of Mahnomen is happy to proceed with this project,” said Jeff Cadwell, Mahnomen City Administrator. The renovation project will include new carpet and paint, and is expected to be completed by the end of April.

Steven Dahlberg, Interim President of the White Earth Tribal and Community College (WETCC), was also willing to assist the Lake Agassiz Regional Library system and the City of Mahnomen, allowing the Library to use the WETCC-owned Wellstone Building as a temporary location. Dahlberg stated, “The Library is important to the community, and we want to help keep the doors open during the project.”

The Library’s open hours starting March 18 will be: Tuesday 1 to 7 p.m.; Wednesday and Friday 10 a.m. to 6 p.m.; Thursday noon to 6 p.m.; and Saturday 10 a.m. to 2 p.m.

**Library Legislative Day**

LARL Vice President Paul Bursik, Moorhead Library Director Megan Krueger, and I attended Minnesota Library Legislative Day on March 5, 2014 in St. Paul. I would like to say “Thank You” to Paul for mentoring Megan and me during our first Legislative Day experience. We had a great day and the legislators were very receptive to supporting libraries and the Minnesota Library Association Legislative Platform. LARL Brochures delivered to legislators will be distributed at meeting.

**Lives Change @ LARL**

LARL launched an initiative to gather stories from library supporters leading up to MN Legislative Day. Visit [larl.org](http://larl.org) and click on the ***Lives Change @ LARL*** slider to read letters from library advocates. LARL will continue to gather stories through National Library Week, April 13-19.

**Legacy**

*The Beat Goes On: Winter Series* has begun. Booklets will be distributed at meeting. Detroit Lakes will be offering a bus trip for LARL residents ages 18+ to the Minnesota Historical Society in May. Moorhead and Crookston will be offering bus trips to the Minnesota Historical Society at a later date.

During the month of March, LARL is participating in Food for Fines in partnership with the Minnesota Food Share program. For each non-perishable item donated to LARL branches and LINKs, a \$2.00 fine will be waived from the customer's account. This program encourages customers to return overdue items and clean up accounts for future use, in addition to giving back to communities.

**Union Negotiations**

Union Negotiations have been completed for 2014-2016. Thanks to Paul Bursik, Wayne Ingersoll, Bob Perry, Jamie Sprynczynatyk and the LARL Union officers for a quick and productive negotiation process.

Lake Agassiz Regional Library  
Statement of Revenues & Expenditures  
Actual and Budget  
For the Two Months Ending February 28, 2014

16.67%

	Current Month Actual	Year To Date Actual	Annual Budget	YTD Actual To Annual \$ Variance	YTD Actual To Annual Budget %
<b>General Fund Revenues</b>					
<i>Property Taxes</i>					
Becker County	\$ 86,071.25	\$ 86,071.25	\$ 344,285.00	258,213.75	25.00
Detroit Lakes	52,728.75	52,728.75	210,915.00	158,186.25	25.00
Clay County	65,652.50	65,652.50	262,610.00	196,957.50	25.00
Moorhead	168,932.50	168,932.50	675,730.00	506,797.50	25.00
Clearwater County	19,735.25	19,735.25	78,941.00	59,205.75	25.00
Mahnomen County	9,633.75	9,633.75	38,535.00	28,901.25	25.00
Mahnomen	4,558.75	4,558.75	18,235.00	13,676.25	25.00
Norman County	21,898.50	21,898.50	87,594.00	65,695.50	25.00
Polk County	59,953.75	59,953.75	239,815.00	179,861.25	25.00
Crookston	52,476.25	52,476.25	209,905.00	157,428.75	25.00
Wilkin County	12,448.75	12,448.75	49,795.00	37,346.25	25.00
Breckenridge	21,001.25	21,001.25	84,005.00	63,003.75	25.00
<b>Total Property Taxes</b>	<b>575,091.25</b>	<b>575,091.25</b>	<b>2,300,365.00</b>	<b>1,725,273.75</b>	<b>25.00</b>
<i>Grants</i>					
Basic Support - MN (RLBSS)	164,416.18	207,683.60	519,209.00	311,525.40	40.00
Reg Library Telecom Aid (RLTA)	0.00	0.00	120,000.00	120,000.00	0.00
<b>Total Grants</b>	<b>164,416.18</b>	<b>207,683.60</b>	<b>639,209.00</b>	<b>431,525.40</b>	<b>32.49</b>
<i>Miscellaneous Revenue</i>					
Service Charge Revenue	2,224.26	4,349.80	21,000.00	16,650.20	20.71
Printing Revenue	1,202.30	2,227.43	16,000.00	13,772.57	13.92
Fax Revenue	474.00	861.70	6,000.00	5,138.30	14.36
Microfilm Revenue	1.03	1.31	100.00	98.69	1.31
Photocopy Revenue	493.71	793.73	7,500.00	6,706.27	10.58
Book/Furniture Sale Revenue	4.68	42.60	0.00	(42.60)	0.00
Interest Income	1,431.44	1,731.90	20,000.00	18,268.10	8.66
Invest Earn - Change in Value	9,060.59	22,606.86	0.00	(22,606.86)	0.00
Lost/Damaged Property	908.00	1,102.51	6,600.00	5,497.49	16.70
Other Income	2.00	4.00	0.00	(4.00)	0.00
<b>Total Miscellaneous Revenue</b>	<b>15,802.01</b>	<b>33,721.84</b>	<b>77,200.00</b>	<b>43,478.16</b>	<b>43.68</b>
<i>Joint Automation Revenue</i>					
Northwest Reg. Lib. Contrib.	0.00	14,732.25	58,929.00	44,196.75	25.00
MNLink Server Site Payments	334.21	668.42	0.00	(668.42)	0.00
<b>Total Joint Automation Revenue</b>	<b>334.21</b>	<b>15,400.67</b>	<b>58,929.00</b>	<b>43,528.33</b>	<b>26.13</b>
<b>Fund Balance/Shortfall</b>	<b>0.00</b>	<b>0.00</b>	<b>88,156.00</b>	<b>88,156.00</b>	<b>0.00</b>
<b>Total General Fund Revenue</b>	<b>755,643.65</b>	<b>831,897.36</b>	<b>3,163,859.00</b>	<b>2,331,961.64</b>	<b>26.29</b>
<b>General Fund Expenditures</b>					
<i>Personnel Expenses</i>					
Salaries - Employees FT/PT	127,671.40	259,019.18	1,562,740.00	1,303,720.82	16.57
Salaries - Substitutes	1,842.35	4,348.48	32,500.00	28,151.52	13.38
Payroll Taxes - Employer	9,653.59	19,676.08	122,036.00	102,359.92	16.12
Retirement - PERA - Employer	9,236.98	18,724.67	112,676.00	93,951.33	16.62
Health Insurance	19,289.88	38,763.57	270,375.00	231,611.43	14.34
Life Insurance - Employer Paid	160.58	342.86	2,088.00	1,745.14	16.42
Workers Compensation Insurance	334.33	668.66	3,987.00	3,318.34	16.77
Other Employee Benefits	120.00	250.00	1,700.00	1,450.00	14.71
<b>Total Personnel</b>	<b>168,309.11</b>	<b>341,793.50</b>	<b>2,108,102.00</b>	<b>1,766,308.50</b>	<b>16.21</b>
<i>Automation/Cataloging</i>					
Automation	13,189.59	26,385.98	178,573.00	152,187.02	14.78
OCLC/Minitex	1,013.07	2,023.34	8,000.00	5,976.66	25.29
Supplies - Technical Services	140.42	225.75	8,000.00	7,774.25	2.82
Supplies - Public Services	23.16	210.92	6,000.00	5,789.08	3.52
<b>Total Automation/Cataloging</b>	<b>14,366.24</b>	<b>28,845.99</b>	<b>200,573.00</b>	<b>171,727.01</b>	<b>14.38</b>

Lake Agassiz Regional Library  
Statement of Revenues & Expenditures  
Actual and Budget  
For the Two Months Ending February 28, 2014

	Current Month Actual	Year To Date Actual	Annual Budget	YTD Actual To Annual \$ Variance	YTD Actual To Annual Budget %
<b>Library Programming</b>					
Programming - Youth	83.33	166.66	3,400.00	3,233.34	4.90
Programming - Summer Reading	221.16	2,023.58	8,000.00	5,976.42	25.29
Programming - Adult	17.89	56.59	3,000.00	2,943.41	1.89
<b>Total Library Programming</b>	<b>322.38</b>	<b>2,246.83</b>	<b>14,400.00</b>	<b>12,153.17</b>	<b>15.60</b>
<b>Staff Development</b>					
Staff Training & Development	24.65	449.65	19,000.00	18,550.35	2.37
<b>Total Staff Development</b>	<b>24.65</b>	<b>449.65</b>	<b>19,000.00</b>	<b>18,550.35</b>	<b>2.37</b>
<b>Mileage/Board Meeting Expense</b>					
Mileage - Staff	1,238.16	2,139.76	21,000.00	18,860.24	10.19
Regional Board Meetings	433.44	1,276.28	8,500.00	7,223.72	15.02
<b>Total Mileage/Board Meeting Expenses</b>	<b>1,671.60</b>	<b>3,416.04</b>	<b>29,500.00</b>	<b>26,083.96</b>	<b>11.58</b>
<b>Other Expenses</b>					
Accounting/Bank Fees	6,412.71	6,738.24	11,900.00	5,161.76	56.62
Attorney Fees	650.00	650.00	5,000.00	4,350.00	13.00
Business Office Software	0.00	0.00	2,000.00	2,000.00	0.00
Delivery Services	5,319.63	11,323.91	71,350.00	60,026.09	15.87
Director's Discretionary	0.00	0.00	2,500.00	2,500.00	0.00
Insurance - General/Property	1,203.67	2,389.01	14,725.00	12,335.99	16.22
Lease - Regional Office Rent	1,649.67	3,299.34	19,796.00	16,496.66	16.67
Leases - Equipment	0.00	578.26	8,850.00	8,271.74	6.53
Maintenance Contracts	1,295.53	1,954.56	13,150.00	11,195.44	14.86
Mailing - Click2Mail	0.00	308.71	5,000.00	4,691.29	6.17
Materials Recovery/Collections	429.60	912.90	3,200.00	2,287.10	28.53
Memberships	0.00	0.00	1,200.00	1,200.00	0.00
Minnesota Director's Fund	0.00	0.00	2,750.00	2,750.00	0.00
Miscellaneous Expense	0.00	0.00	3,000.00	3,000.00	0.00
PIO: Printing/Advertising	482.18	810.03	16,400.00	15,589.97	4.94
Postage	2.83	159.43	4,800.00	4,640.57	3.32
Recruitment	0.00	10.00	9,000.00	8,990.00	0.11
Repairs - Equipment	0.00	0.00	2,500.00	2,500.00	0.00
Supplies - Computer	874.38	958.76	4,500.00	3,541.24	21.31
Supplies - Copier/Fax/Microfilm	175.00	175.00	2,000.00	1,825.00	8.75
Supplies - Office	(0.43)	1,869.57	11,000.00	9,130.43	17.00
Telephone/Telecom	992.13	3,134.37	18,000.00	14,865.63	17.41
<b>Total Other Operating Expenses</b>	<b>19,486.90</b>	<b>35,272.09</b>	<b>232,621.00</b>	<b>197,348.91</b>	<b>15.16</b>
<b>Regional Library Telecom Aid (RLTA)</b>	<b>0.00</b>	<b>0.00</b>	<b>120,000.00</b>	<b>120,000.00</b>	<b>0.00</b>
<b>Transportation</b>					
Van Expenses	275.01	387.34	5,850.00	5,462.66	6.62
<b>Total Transportation</b>	<b>275.01</b>	<b>387.34</b>	<b>5,850.00</b>	<b>5,462.66</b>	<b>6.62</b>
<b>Materials</b>					
Adult	12,340.19	57,670.47	181,200.00	123,529.53	31.83
Digital Collection - e-Books	3,274.93	5,424.67	30,000.00	24,575.33	18.08
Digital Collection - e-Audio	208.33	1,077.66	10,000.00	8,922.34	10.78
Express Collection	288.99	763.07	10,000.00	9,236.93	7.63
Juvenile	3,322.37	9,883.56	76,500.00	66,616.44	12.92
LINK Site Materials	0.00	0.00	0.00	0.00	0.00
Music	214.28	557.92	2,300.00	1,742.08	24.26
Online Databases	2,462.67	6,866.75	30,000.00	23,133.25	22.89
Periodicals	13,777.98	14,566.62	24,063.00	9,496.38	60.54
Reference	154.00	308.00	3,000.00	2,692.00	10.27
<b>Total Materials</b>	<b>36,043.74</b>	<b>97,118.72</b>	<b>367,063.00</b>	<b>269,944.28</b>	<b>26.46</b>
<b>Capital Expenditures</b>					
Furniture & Equipment	2,500.00	2,648.29	10,500.00	7,851.71	25.22
Software & Hardware Upgrades	0.00	0.00	40,000.00	40,000.00	0.00
<b>Total Capital Expenditures</b>	<b>2,500.00</b>	<b>2,648.29</b>	<b>50,500.00</b>	<b>47,851.71</b>	<b>5.24</b>
<b>Capital Fund Accounts</b>					
III System - Shared with NWRL	1,104.16	2,208.32	13,250.00	11,041.68	16.67
Van Replacement	250.00	500.00	3,000.00	2,500.00	16.67
<b>Total Capital Fund Accounts</b>	<b>1,354.16</b>	<b>2,708.32</b>	<b>16,250.00</b>	<b>13,541.68</b>	<b>16.67</b>
<b>Total General Fund Expenditures</b>	<b>244,353.79</b>	<b>514,886.77</b>	<b>3,163,859.00</b>	<b>2,648,972.23</b>	<b>16.27</b>
General Fund Revenue Over Expenditures	\$ 511,289.86	\$ 317,010.59	\$ 0.00	(317,010.59)	0.00

Lake Agassiz Regional Library  
Statement of Revenues & Expenditures  
Actual and Budget  
For the Two Months Ending February 28, 2014

	Current Month Actual	Year To Date Actual	Annual Budget	YTD Actual To Annual \$ Variance	YTD Actual To Annual Budget %
<b>SPECIAL PROJECTS</b>					
<b>Special Projects Revenue</b>					
Donations	\$ 2,174.74	\$ 3,002.69	\$ 0.00	(3,002.69)	0.00
Telecom/E-rate Funds	964.36	1,707.64	0.00	(1,707.64)	0.00
Legacy Grant Revenue	6,275.91	9,256.08	0.00	(9,256.08)	0.00
<b>Total Special Projects Revenue</b>	<b>9,415.01</b>	<b>13,966.41</b>	<b>0.00</b>	<b>(13,966.41)</b>	<b>0.00</b>
<b>Special Projects Expenditures</b>					
<b>Special Projects Miscellaneous</b>					
Donations - Materials	254.30	254.30	0.00	(254.30)	0.00
Donations - Miscellaneous	1,143.60	1,354.64	0.00	(1,354.64)	0.00
Legacy Grant Expense	6,275.91	9,256.08	0.00	(9,256.08)	0.00
Telecom/E-rate Expenses	964.36	1,707.64	0.00	(1,707.64)	0.00
Projects from Designated Funds:					
<b>Total Special Projects Miscellaneous</b>	<b>8,638.17</b>	<b>12,572.66</b>	<b>0.00</b>	<b>(12,572.66)</b>	<b>0.00</b>
<b>Special Projects Capital</b>					
Donations - Furniture & Equipm	0.00	442.68	0.00	(442.68)	0.00
Projects from Designated Funds:					
<b>Total Special Projects Capital</b>	<b>0.00</b>	<b>442.68</b>	<b>0.00</b>	<b>(442.68)</b>	<b>0.00</b>
<b>Total Special Projects Expenditures</b>	<b>8,638.17</b>	<b>13,015.34</b>	<b>0.00</b>	<b>(13,015.34)</b>	<b>0.00</b>
Special Proj Rev Over (Under) Expend	\$ 776.84	\$ 951.07	\$ 0.00	(951.07)	0.00
GRANT TOTAL REVENUE	765,058.66	845,863.77	3,163,859.00	2,317,995.23	26.74
GRAND TOTAL EXPENDITURES	252,991.96	527,902.11	3,163,859.00	2,635,956.89	16.69
CHANGE IN FUND BALANCE	\$ 512,066.70	\$ 317,961.66	\$ 0.00	(317,961.66)	0.00

**Lake Agassiz Regional Library**  
**Monthly List of Bills**  
**For the Period From Jan 1, 2014 to Jan 31, 2014**

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
5120-000	Health Insurance	1/1/14 1/1/14 1/1/14	Lakes Country Service Cooperat	1,282.50 855.00 17,133.50	
5120-000	Health Insurance			19,271.00	
6000-000	Supplies - Office	1/7/14 1/13/14	Lakes Country Service Cooperat	337.00 855.00	
6000-000	Supplies - Office	1/22/14 1/22/14	Office Max	509.31 40.82	
6000-000	Supplies - Office	1/30/14	Big Kmart Store 7216	133.37	
6000-000	Supplies - Office			1,875.50	
6010-000	Supplies - Technical Services	1/14/14	AndFel Corporation	44.58	
6010-000	Supplies - Technical Services	1/30/14 1/30/14	Office Max	11.18 7.81	
6010-000	Supplies - Technical Services	1/31/14	Brodart Co.	21.76	
6010-000	Supplies - Technical Services			85.33	
6020-000	Supplies - Public Services	1/24/14	Batteries Plus	163.71	
6020-000	Supplies - Public Services	1/30/14	Office Max	24.05	
6020-000	Supplies - Public Services			187.76	
6240-000	Maint Contr - Copiers	1/3/14	Liberty Business Systems	439.00	
6240-000	Maint Contr - Copiers			439.00	
6300-000	Payroll Processing	1/8/14 1/27/14	Payroll Professionals, Inc.	121.80 125.65	
6300-000	Payroll Processing			247.45	
6350-000	Delivery Service - Courier	1/6/14 1/13/14 1/20/14 1/27/14	Northern Network Express	1,280.80 1,280.00 1,280.00 1,280.80	
6350-000	Delivery Service - Courier			5,121.60	
6355-000	Deliv Serv - TriCollege/Minitx	1/29/14	Minitex	686.25	
6355-000	Deliv Serv - TriCollege/Minitx			686.25	
6362-000	Lease - Copiers	1/7/14	Wells Fargo Equipment Finance	578.26	
6362-000	Lease - Copiers			578.26	
6380-000	Recruitment - Local	1/29/14	Twin Valley Times	10.00	
6380-000	Recruitment - Local			10.00	
6400-000	Telephone	1/1/14	Rothsay Telephone Co	72.48	
6400-000	Telephone	1/1/14 1/1/14 1/1/14	Halstad Telephone Company	25.90 64.25 74.74	
6400-000	Telephone	1/1/14	Dex Media East, Inc.	69.50	

**Lake Agassiz Regional Library**  
**Monthly List of Bills**  
**For the Period From Jan 1, 2014 to Jan 31, 2014**

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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6400-000	Telephone	1/1/14	Arvig	226.52	
6400-000	Telephone	1/3/14	Dex Media East, Inc.	17.00	
6400-000	Telephone	1/8/14	Arvig	37.55	
		1/8/14		87.71	
		1/8/14		88.83	
		1/8/14		99.72	
		1/8/14		96.89	
6400-000	Telephone	1/8/14	Dex Media East, Inc.	21.00	
6400-000	Telephone	1/10/14	Garden Valley Telephone Comp	11.82	
		1/10/14		10.52	
		1/10/14		76.05	
		1/10/14		10.52	
6400-000	Telephone	1/13/14	CenturyLink	43.49	
6400-000	Telephone	1/23/14	Integra Telecom	274.38	
6400-000	Telephone	1/24/14	Dex Media East, Inc.	1,316.70	
6400-000	Telephone	1/25/14	Garden Valley Telephone Comp	6.08	
6400-000	Telephone	1/27/14	Rochester Telecom Systems Inc.	296.01	
6400-000	Telephone			3,027.66	
6405-000	Cell Phone	1/10/14	Cardmember Service	13.81	
6405-000	Cell Phone			13.81	
6410-000	PIO - Marketing/Printing/Etc	1/10/14	Cardmember Service	14.68	
6410-000	PIO - Marketing/Printing/Etc			14.68	
6435-000	PO Box Rental	1/1/14	Postmaster	44.00	
		1/31/14		106.00	
6435-000	PO Box Rental			150.00	
6445-000	Materials Recovery/Collection	1/1/14	Unique Management Services, I	483.30	
6445-000	Materials Recovery/Collection			483.30	
6450-000	Mileage - Trustee	1/23/14	Evelyn Fox	49.84	
6450-000	Mileage - Trustee	1/23/14	Howard Hansen	24.08	
6450-000	Mileage - Trustee	1/23/14	Paul M. Bursik	55.10	
6450-000	Mileage - Trustee	1/23/14	Craig Buness	78.40	
6450-000	Mileage - Trustee	1/23/14	Robert Perry	52.64	
6450-000	Mileage - Trustee	1/23/14	David Geray	84.00	
6450-000	Mileage - Trustee	1/23/14	Terry Kalil	78.40	
6450-000	Mileage - Trustee	1/23/14	Lee Ann Hall	50.40	
6450-000	Mileage - Trustee	1/23/14	Ilane Rue	112.00	
6450-000	Mileage - Trustee	1/23/14	Terri Eidenschink	59.36	
6450-000	Mileage - Trustee	1/23/14	Wendy Ward	29.12	

**Lake Agassiz Regional Library**  
**Monthly List of Bills**  
**For the Period From Jan 1, 2014 to Jan 31, 2014**

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6450-000	Mileage - Trustee			673.34	
6455-000	Mileage - Staff	1/7/14	Megan Krueger	31.92	
		1/10/14		26.34	
		1/10/14		22.38	
6455-000	Mileage - Staff	1/10/14	Liz Lynch	49.84	
6455-000	Mileage - Staff	1/13/14	Joyce Christine Boike	40.88	
6455-000	Mileage - Staff	1/14/14	Candace Osborn	47.04	
6455-000	Mileage - Staff	1/14/14	Nanci Tobias	49.84	
6455-000	Mileage - Staff	1/14/14	Jennifer Rodger	29.12	
6455-000	Mileage - Staff	1/14/14	Rebecca Bentley	38.64	
6455-000	Mileage - Staff	1/14/14	Stephanie Langer	29.12	
6455-000	Mileage - Staff	1/14/14	Joyce Christine Boike	26.32	
6455-000	Mileage - Staff	1/15/14	Rebecca Bentley	38.64	
6455-000	Mileage - Staff	1/18/14	Kirsten Bates	29.12	
6455-000	Mileage - Staff	1/20/14	Liz Lynch	77.28	
6455-000	Mileage - Staff	1/20/14	Amy Nelson	23.52	
6455-000	Mileage - Staff	1/23/14	Tammi Jalowiec	56.00	
6455-000	Mileage - Staff	1/24/14	Megan Krueger	49.84	
6455-000	Mileage - Staff	1/24/14	Danell Haspel	11.76	
6455-000	Mileage - Staff	1/27/14	Sheila Capistran	40.32	
6455-000	Mileage - Staff	1/28/14	Joyce Christine Boike	81.20	
6455-000	Mileage - Staff	1/28/14	Megan Krueger	24.08	
6455-000	Mileage - Staff	1/29/14	Rebecca Bentley	30.24	
6455-000	Mileage - Staff	1/29/14	Kirsten Bates	29.12	
6455-000	Mileage - Staff	1/30/14	Joyce Christine Boike	19.04	
6455-000	Mileage - Staff			901.60	
6470-000	Board Expenses	1/23/14	PJ Operations	87.75	
6470-000	Board Expenses	1/24/14	Purchase Advantage Card	81.75	
6470-000	Board Expenses			169.50	
6480-000	Staff Training	1/10/14	Cardmember Service	415.00	
6480-000	Staff Training			415.00	
6492-000	Programming - Summer Readi	1/10/14	Jeffrey Salveson	355.00	
		1/10/14		1,300.00	
6492-000	Programming - Summer Readi	1/16/14	SELCO	147.42	
6492-000	Programming - Summer Readi			1,802.42	
6602-000	Materials - Juvenile Fiction	1/2/14	Baker & Taylor	61.92	



**Lake Agassiz Regional Library**  
**Monthly List of Bills**  
**For the Period From Jan 1, 2014 to Jan 31, 2014**

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
		1/2/14		54.95	
		1/8/14		40.36	
		1/8/14		66.40	
		1/9/14		114.40	
		1/9/14		54.80	
		1/9/14		23.28	
		1/9/14		30.24	
		1/9/14		22.52	
		1/9/14		30.39	
		1/9/14		51.64	
		1/9/14		28.64	
		1/9/14		40.64	
		1/9/14		114.44	
		1/9/14		23.62	
		1/10/14		43.73	
		1/10/14		242.21	
		1/13/14		27.03	
		1/13/14		204.21	
		1/13/14		114.45	
		1/13/14		177.68	
		1/14/14		114.05	
		1/14/14		19.48	
		1/14/14		238.28	
		1/14/14		160.90	
		1/15/14		280.50	
		1/15/14		129.22	
		1/16/14		19.78	
		1/16/14		30.88	
		1/16/14		85.78	
		1/16/14		76.42	
		1/17/14		40.60	
		1/17/14		69.62	
		1/17/14		37.96	
		1/20/14		119.82	
		1/21/14		133.80	
		1/21/14		40.60	
		1/22/14		28.64	
		1/23/14		10.36	
6602-000	Materials - Juvenile Fiction	1/25/14	GEGRB/Amazon	84.69	
6602-000	Materials - Juvenile Fiction	1/28/14	Baker & Taylor	43.82	
		1/28/14		115.04	
		1/29/14		248.34	
		1/29/14		224.34	
		1/29/14		212.54	
		1/29/14		75.08	
		1/30/14		279.02	
		1/31/14		13.28	
		1/31/14		42.12	
6602-000	Materials - Juvenile Fiction			4,542.51	
6604-000	Materials - Juvenile Non-Fict	1/10/14	Baker & Taylor	89.98	
		1/13/14		110.00	
		1/14/14		164.98	
		1/15/14		21.42	
		1/21/14		23.68	
6604-000	Materials - Juvenile Non-Fict	1/25/14	GEGRB/Amazon	50.30	
6604-000	Materials - Juvenile Non-Fict	1/29/14	Baker & Taylor	160.96	
6604-000	Materials - Juvenile Non-Fict			621.32	
6605-000	Materials - Juvenile DVD	1/7/14	Baker & Taylor	143.90	
		1/7/14		85.66	
		1/7/14		15.52	

**Lake Agassiz Regional Library**  
**Monthly List of Bills**  
**For the Period From Jan 1, 2014 to Jan 31, 2014**

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
		1/8/14		92.08	
		1/14/14		113.30	
		1/15/14		46.76	
		1/17/14		62.08	
		1/24/14		37.10	
6605-000	Materials - Juvenile DVD	1/25/14	GECRB/Amazon	25.48	
6605-000	Materials - Juvenile DVD	1/28/14	Baker & Taylor	85.58	
		1/30/14		13.90	
6605-000	Materials - Juvenile DVD			721.36	
6610-000	Materials - Adult Fiction	1/1/14	Cengage Learning Inc.	934.00	
6610-000	Materials - Adult Fiction	1/7/14	Baker & Taylor	29.94	
		1/8/14		371.32	
		1/8/14		32.44	
		1/9/14		113.75	
		1/9/14		30.24	
		1/9/14		19.44	
		1/9/14		15.14	
		1/9/14		29.16	
		1/9/14		60.56	
		1/9/14		89.07	
		1/9/14		225.67	
		1/9/14		534.88	
		1/9/14		45.42	
		1/9/14		79.20	
		1/9/14		91.86	
		1/9/14		32.44	
		1/9/14		48.66	
		1/9/14		132.37	
		1/9/14		91.94	
		1/9/14		89.19	
		1/9/14		30.28	
		1/10/14		9.08	
		1/10/14		288.30	
		1/13/14		345.20	
		1/14/14		50.08	
		1/14/14		258.54	
		1/15/14		378.40	
		1/16/14		29.18	
		1/17/14		107.08	
		1/17/14		187.00	
		1/17/14		549.49	
		1/17/14		349.44	
		1/20/14		43.74	
		1/21/14		25.27	
		1/22/14		449.34	
		1/22/14		45.42	
		1/22/14		30.28	
		1/24/14		397.51	
		1/24/14		44.97	
6610-000	Materials - Adult Fiction	1/25/14	GECRB/Amazon	187.10	
6610-000	Materials - Adult Fiction	1/29/14	Baker & Taylor	10.68	
		1/30/14		87.32	
		1/30/14		130.00	
		1/31/14		19.78	
6610-000	Materials - Adult Fiction			7,150.17	
6612-000	Materials - Adult Non-Fiction	1/7/14	Baker & Taylor	59.38	
6612-000	Materials - Adult Non-Fiction	1/8/14	Scandinavian Gift Shop	23.95	

**Lake Agassiz Regional Library**  
**Monthly List of Bills**  
**For the Period From Jan 1, 2014 to Jan 31, 2014**

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6612-000	Materials - Adult Non-Fiction	1/8/14	Baker & Taylor	47.62	
		1/8/14		29.18	
		1/8/14		59.16	
		1/8/14		43.78	
		1/9/14		905.11	
		1/9/14		114.82	
		1/9/14		264.60	
		1/9/14		26.80	
		1/9/14		47.62	
		1/9/14		62.72	
		1/9/14		29.18	
		1/13/14		1,015.63	
		1/15/14		564.82	
		1/17/14		502.53	
		1/20/14		676.22	
		1/20/14		26.80	
		1/20/14		441.33	
		1/22/14		162.51	
		1/24/14		793.48	
6612-000	Materials - Adult Non-Fiction	1/25/14	GECRB/Amazon	44.26	
6612-000	Materials - Adult Non-Fiction	1/30/14	Baker & Taylor	274.57	
6612-000	Materials - Adult Non-Fiction			6,216.07	
6614-000	Materials - Adult Large Print	1/1/14	Cengage Learning Inc.	24,969.00	
6614-000	Materials - Adult Large Print	1/10/14	Baker & Taylor	62.08	
		1/20/14		31.20	
		1/31/14		57.58	
6614-000	Materials - Adult Large Print			25,119.86	
6616-000	Materials - Adult DVD	1/7/14	Baker & Taylor	183.44	
		1/7/14		135.78	
		1/7/14		70.14	
		1/7/14		46.56	
		1/7/14		52.46	
		1/8/14		223.30	
		1/9/14		151.28	
		1/9/14		45.32	
		1/13/14		50.99	
		1/14/14		168.41	
		1/16/14		169.88	
		1/16/14		29.60	
		1/16/14		76.36	
		1/20/14		116.00	
		1/20/14		72.06	
		1/20/14		41.02	
6616-000	Materials - Adult DVD	1/25/14	GECRB/Amazon	1,111.13	
6616-000	Materials - Adult DVD	1/28/14	Baker & Taylor	232.30	
		1/29/14		53.70	
		1/30/14		104.54	
6616-000	Materials - Adult DVD			3,134.27	
6618-000	Materials - Adult Talking Book	1/2/14	Random House, LLC.	33.75	
6618-000	Materials - Adult Talking Book	1/9/14	Recorded Books, LLC.	613.12	
		1/9/14		40.50	
		1/10/14		874.00	
		1/15/14		607.20	
		1/21/14		457.68	
		1/22/14		40.96	
		1/23/14		979.60	

**Lake Agassiz Regional Library**  
**Monthly List of Bills**  
**For the Period From Jan 1, 2014 to Jan 31, 2014**

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
		1/24/14		63.10	
6618-000	Materials - Adult Talking Book			3,709.91	
6620-000	Materials - LINK Sites	1/29/14	Twin Valley Times	30.00	
6620-000	Materials - LINK Sites			30.00	
6630-000	Materials - Express Collection	1/9/14	Baker & Taylor	97.50	
		1/9/14		45.42	
		1/9/14		48.66	
		1/17/14		107.08	
		1/22/14		45.42	
		1/30/14		130.00	
6630-000	Materials - Express Collection			474.08	
6640-000	Materials - Music	1/25/14	GEGRB/Amazon	343.64	
6640-000	Materials - Music			343.64	
6680-000	Materials - Electronic Resourc	1/3/14	Recorded Books, LLC.	1,995.51	
6680-000	Materials - Electronic Resourc			1,995.51	
6690-000	Materials - Periodicals	1/1/14	Twin Valley Times	30.00	
6690-000	Materials - Periodicals	1/14/14	Daily News / News Monitor	112.20	
6690-000	Materials - Periodicals	1/23/14	FM News	616.44	
6690-000	Materials - Periodicals			758.64	
7200-000	Legacy - Expense (1099)	1/13/14	FCLAA	100.00	
7200-000	Legacy - Expense (1099)	1/18/14	Lynn Halbrook	2,750.00	
7200-000	Legacy - Expense (1099)			2,850.00	
8000-011	Donation - Misc Exp - LM	1/10/14	Corinne Edgerton	61.83	
		1/10/14		52.66	
8000-011	Donation - Misc Exp - LM	1/14/14	Baker & Taylor	49.47	
8000-011	Donation - Misc Exp - LM	1/27/14	Jenna Kahly	47.08	
8000-011	Donation - Misc Exp - LM			211.04	
8200-012	Donation - Furn & Equip - LV	1/6/14	DEMCO	442.68	
8200-012	Donation - Furn & Equip - LV			442.68	
8500-000	Furn & Equip - Regional Office	1/9/14	Christianson's Business Furnit	148.29	
8500-000	Furn & Equip - Regional Office			148.29	
9630-200	Cell Phone - Joint Automation	1/10/14	Cardmember Service	24.17	
9630-200	Cell Phone - Joint Automation			24.17	

**Lake Agassiz Regional Library**  
**Monthly List of Bills**  
**For the Period From Feb 1, 2014 to Feb 28, 2014**

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
5120-000	Health Insurance	2/1/14	Lakes Country Service Cooperat	855.00	
		2/1/14		1,282.50	
		2/1/14		16,705.00	
5120-000	Health Insurance			18,842.50	
6030-000	Supplies - Copier/Fax/Microfilm	2/7/14	Metro Sales, Inc	175.00	
6030-000	Supplies - Copier/Fax/Microfilm			175.00	
6040-000	Supplies - Computer	2/19/14	Centurion Technologies	790.00	
6040-000	Supplies - Computer			790.00	
6240-000	Maint Contr - Copiers	2/18/14	Metro Sales, Inc	535.50	
6240-000	Maint Contr - Copiers			535.50	
6245-000	Maint Contr - Printers	2/18/14	Metro Sales, Inc	540.00	
6245-000	Maint Contr - Printers			540.00	
6300-000	Payroll Processing	2/11/14	Payroll Professionals, Inc.	119.00	
		2/25/14		116.20	
6300-000	Payroll Processing			235.20	
6310-000	Audit	2/7/14	EideBailly LLP	6,100.00	
6310-000	Audit			6,100.00	
6340-000	Attorney Fees	2/5/14	Stefanson Law	650.00	
6340-000	Attorney Fees			650.00	
6350-000	Delivery Service - Courier	2/3/14	Northern Network Express	1,280.80	
		2/10/14		1,280.80	
		2/18/14		1,280.80	
		2/24/14		1,280.80	
6350-000	Delivery Service - Courier			5,123.20	
6400-000	Telephone	2/1/14	Arvig	230.22	
6400-000	Telephone	2/1/14	Halstad Telephone Company	25.90	
		2/1/14		74.25	
		2/1/14		66.02	
6400-000	Telephone	2/1/14	Rothsay Telephone Co	72.49	
6400-000	Telephone	2/1/14	CenturyLink	96.00	
6400-000	Telephone	2/1/14	Dex Media East, Inc.	69.50	
		2/3/14		17.00	
6400-000	Telephone	2/8/14	Arvig	90.26	
		2/8/14		101.34	
		2/8/14		96.89	
		2/8/14		37.55	
		2/8/14		88.69	
6400-000	Telephone	2/8/14	Dex Media East, Inc.	21.00	
6400-000	Telephone	2/10/14	Garden Valley Telephone Comp	10.52	
		2/10/14		10.52	
		2/10/14		11.82	
		2/10/14		76.05	

**Lake Agassiz Regional Library**  
**Monthly List of Bills**  
**For the Period From Feb 1, 2014 to Feb 28, 2014**

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6400-000	Telephone	2/13/14	CenturyLink	43.49	
6400-000	Telephone	2/23/14	Integra Telecom	273.47	
6400-000	Telephone	2/25/14	Garden Valley Telephone Comp	6.08	
6400-000	Telephone	2/25/14	Rochester Telecom Systems Inc.	366.08	
6400-000	Telephone			1,885.14	
6405-000	Cell Phone	2/11/14	Cardmember Service	6.95	
6405-000	Cell Phone			6.95	
6410-000	PIO - Marketing/Printing/Etc	2/25/14	GECRB/Amazon	14.01	
6410-000	PIO - Marketing/Printing/Etc	2/28/14	The Hawley Herald, Inc.	155.00	
6410-000	PIO - Marketing/Printing/Etc			169.01	
6430-000	Postage	2/11/14	Cardmember Service	1.05	
6430-000	Postage			1.05	
6445-000	Materials Recovery/Collection	2/1/14	Unique Management Services, I	429.60	
6445-000	Materials Recovery/Collection			429.60	
6450-000	Mileage - Trustee	2/6/14	Evelyn Fox	49.84	
6450-000	Mileage - Trustee	2/6/14	Dana Johnson	78.40	
6450-000	Mileage - Trustee	2/6/14	Paul M. Bursik	55.10	
6450-000	Mileage - Trustee	2/6/14	Robert Perry	52.64	
6450-000	Mileage - Trustee	2/6/14	Sue Schoenborn	78.96	
6450-000	Mileage - Trustee			314.94	
6455-000	Mileage - Staff	2/3/14	Sheila Capistran	40.32	
6455-000	Mileage - Staff	2/3/14	Lois Schaedler	44.80	
6455-000	Mileage - Staff	2/3/14	Karen Edevold	68.88	
6455-000	Mileage - Staff	2/3/14	Candace Osborn	39.20	
6455-000	Mileage - Staff	2/3/14	Julie Malmanger	40.88	
6455-000	Mileage - Staff	2/3/14	Erin Gunderson	49.84	
6455-000	Mileage - Staff	2/3/14	Candace Perry	77.28	
6455-000	Mileage - Staff	2/3/14	Christina Murray	26.32	
6455-000	Mileage - Staff	2/4/14	Stephanie Langer	90.72	
6455-000	Mileage - Staff	2/5/14	Heidi Johnson	15.68	
6455-000	Mileage - Staff	2/5/14	Megan Krueger	47.04	
6455-000	Mileage - Staff	2/6/14	Heidi Johnson	15.68	
6455-000	Mileage - Staff	2/6/14	Amy Nelson	23.52	
6455-000	Mileage - Staff	2/6/14	Megan Krueger	47.04	

**Lake Agassiz Regional Library**  
**Monthly List of Bills**  
**For the Period From Feb 1, 2014 to Feb 28, 2014**

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6455-000	Mileage - Staff	2/6/14	Nicole Thistlewood	56.56	
6455-000	Mileage - Staff	2/7/14	Jennifer Rodger	29.68	
6455-000	Mileage - Staff	2/10/14	Nanci Tobias	49.84	
6455-000	Mileage - Staff	2/10/14	Joy Becker	24.08	
6455-000	Mileage - Staff	2/11/14	Candace Osborn	47.04	
6455-000	Mileage - Staff	2/11/14	Jennifer Rodger	29.68	
6455-000	Mileage - Staff	2/13/14	Marianne Wannebo	38.08	
6455-000	Mileage - Staff	2/24/14	Sheila Capistran	40.32	
6455-000	Mileage - Staff	2/25/14	Christina Murray	26.32	
6455-000	Mileage - Staff	2/26/14	Jill Rose	24.64	
6455-000	Mileage - Staff	2/26/14	Cheryl Melkert	44.80	
6455-000	Mileage - Staff	2/27/14	Tammi Jalowiec	72.80	
6455-000	Mileage - Staff	2/27/14	Marianne Wannebo	38.08	
6455-000	Mileage - Staff	2/27/14	Karen Edevold	89.04	
6455-000	Mileage - Staff			1,238.16	
6470-000	Board Expenses	2/26/14	Purchase Advantage Card	118.50	
6470-000	Board Expenses			118.50	
6482-000	Conf/Meeting - Miscellaneous	2/26/14	Purchase Advantage Card	24.65	
6482-000	Conf/Meeting - Miscellaneous			24.65	
6492-000	Programming - Summer Readi	2/2/14	Jenna Kahly	95.89	
6492-000	Programming - Summer Readi	2/5/14	RBJs of Crookston Inc.	134.66	
6492-000	Programming - Summer Readi			230.55	
6500-000	Van - Gasoline	2/6/14	Cenex Fleetcard	162.68	
6500-000	Van - Gasoline			162.68	
6602-000	Materials - Juvenile Fiction	2/3/14	Baker & Taylor	19.92	
		2/4/14		20.49	
		2/4/14		41.94	
		2/7/14		114.45	
		2/7/14		109.86	
		2/7/14		150.39	
		2/7/14		262.66	
		2/10/14		43.94	
		2/11/14		204.40	
		2/11/14		202.28	
		2/11/14		41.72	
		2/11/14		57.46	
		2/11/14		167.22	
		2/12/14		24.24	
		2/12/14		71.05	
		2/13/14		21.92	
		2/13/14		108.28	
		2/13/14		91.78	
		2/17/14		64.26	

**Lake Agassiz Regional Library**  
**Monthly List of Bills**  
**For the Period From Feb 1, 2014 to Feb 28, 2014**

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
		2/18/14		252.28	
		2/19/14		131.64	
		2/19/14		17.18	
		2/19/14		27.04	
		2/19/14		34.40	
		2/19/14		89.08	
		2/21/14		10.96	
		2/24/14		68.76	
		2/24/14		10.68	
6602-000	Materials - Juvenile Fiction	2/25/14	GECRB/Amazon	4.09	
6602-000	Materials - Juvenile Fiction	2/25/14	Baker & Taylor	43.12	
		2/25/14		118.75	
		2/27/14		10.17	
6602-000	Materials - Juvenile Fiction			2,636.41	
6604-000	Materials - Juvenile Non-Fict	2/7/14	Baker & Taylor	67.54	
		2/7/14		94.44	
		2/11/14		42.84	
		2/11/14		7.32	
		2/14/14		81.78	
		2/20/14		21.12	
		2/25/14			20.30
		2/27/14		21.42	
6604-000	Materials - Juvenile Non-Fict			336.46	20.30
6605-000	Materials - Juvenile DVD	2/10/14	Baker & Taylor	115.98	
		2/13/14		31.02	
		2/18/14		90.64	
		2/20/14		31.04	
6605-000	Materials - Juvenile DVD	2/25/14	GECRB/Amazon	81.12	
6605-000	Materials - Juvenile DVD			349.80	
6606-000	Materials - Juvenile Talk Book	2/6/14	Random House, LLC.	20.00	
6606-000	Materials - Juvenile Talk Book			20.00	
6610-000	Materials - Adult Fiction	2/4/14	Baker & Taylor	28.08	
		2/5/14		81.25	
		2/5/14		258.66	
		2/5/14		0.30	
		2/7/14		29.43	
		2/7/14		31.04	
		2/10/14		61.12	
		2/10/14		70.05	
		2/10/14		289.41	
		2/10/14		30.28	
		2/10/14		449.85	
		2/10/14		48.66	
		2/10/14		129.33	
		2/11/14		14.59	
		2/11/14		413.51	
		2/11/14		10.54	
		2/11/14			0.30
		2/12/14		88.94	
		2/13/14		63.78	
		2/14/14		29.94	
		2/14/14		65.00	
		2/14/14		280.74	
		2/17/14		133.12	
		2/17/14		49.68	
		2/17/14		19.23	
		2/18/14		483.82	



**Lake Agassiz Regional Library**  
**Monthly List of Bills**  
**For the Period From Feb 1, 2014 to Feb 28, 2014**

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
		2/18/14		15.67	
		2/21/14		53.58	
		2/24/14		297.92	
		2/24/14		210.99	
		2/24/14		418.72	
		2/24/14		69.74	
6610-000	Materials - Adult Fiction	2/25/14	GECRB/Amazon	169.81	
6610-000	Materials - Adult Fiction	2/25/14	Baker & Taylor	15.12	
		2/25/14		103.58	
6610-000	Materials - Adult Fiction			4,515.48	0.30
6612-000	Materials - Adult Non-Fiction	2/6/14	Baker & Taylor	183.84	
6612-000	Materials - Adult Non-Fiction	2/7/14	Zandbroz Variety	43.20	
6612-000	Materials - Adult Non-Fiction	2/10/14	Baker & Taylor	212.14	
6612-000	Materials - Adult Non-Fiction	2/11/14	Cardmember Service	21.38	
6612-000	Materials - Adult Non-Fiction	2/11/14	Baker & Taylor	691.30	
		2/12/14		362.46	
		2/12/14		16.22	
		2/14/14		443.34	
		2/14/14		28.62	
		2/19/14		453.50	
		2/24/14		989.86	
		2/24/14		659.13	
6612-000	Materials - Adult Non-Fiction	2/25/14	GECRB/Amazon	34.45	
6612-000	Materials - Adult Non-Fiction			4,139.44	
6616-000	Materials - Adult DVD	2/6/14	Baker & Taylor	46.76	
		2/10/14		18.72	
		2/13/14		109.00	
		2/17/14		206.24	
		2/17/14		365.74	
		2/19/14		93.52	
		2/20/14		138.58	
		2/20/14		32.84	
		2/20/14		9.27	
		2/24/14		146.68	
		2/24/14		77.80	
6616-000	Materials - Adult DVD	2/25/14	GECRB/Amazon	870.73	
6616-000	Materials - Adult DVD	2/26/14	Baker & Taylor	339.90	
6616-000	Materials - Adult DVD			2,455.78	
6618-000	Materials - Adult Talking Book	2/6/14	Random House, LLC.	70.00	
		2/10/14		15.00	
6618-000	Materials - Adult Talking Book	2/27/14	Recorded Books, LLC.	151.88	
		2/27/14		232.78	
		2/27/14		657.90	
		2/28/14		102.23	
6618-000	Materials - Adult Talking Book			1,229.79	
6630-000	Materials - Express Collection	2/5/14	Baker & Taylor	81.25	
		2/10/14		45.42	
		2/10/14		48.66	
		2/14/14		65.00	
		2/24/14		48.66	

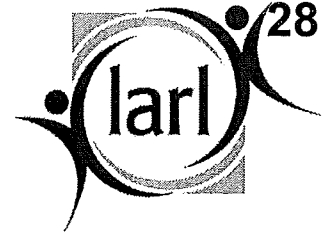
**Lake Agassiz Regional Library**  
**Monthly List of Bills**  
**For the Period From Feb 1, 2014 to Feb 28, 2014**

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6630-000	Materials - Express Collection			288.99	
6640-000	Materials - Music	2/25/14	GECRB/Amazon	214.28	
6640-000	Materials - Music			214.28	
6670-000	Materials - Digital - e-Books	2/20/14	Overdrive, Inc.		110.66
6670-000	Materials - Digital - e-Books				110.66
6690-000	Materials - Periodicals	2/6/14	Mahnomen Pioneer	28.00	
6690-000	Materials - Periodicals	2/20/14	Fertile Journal	30.00	
6690-000	Materials - Periodicals	2/26/14	Norman County Index	66.00	
6690-000	Materials - Periodicals	2/27/14	Richards Publishing Company, I	25.00	
6690-000	Materials - Periodicals	2/28/14	EBSCO	13,628.98	
6690-000	Materials - Periodicals			13,777.98	
7120-000	Telecom/E-rate Expenses	2/11/14	Cardmember Service	864.00	
7120-000	Telecom/E-rate Expenses	2/25/14	Network Center Communications	145.00	
7120-000	Telecom/E-rate Expenses			1,009.00	
7200-000	Legacy - Expense (1099)	2/1/14	FCLAA	150.00	
7200-000	Legacy - Expense (1099)	2/1/14	Forum Communications Printing	758.73	
7200-000	Legacy - Expense (1099)	2/28/14	James Haney	1,200.00	
7200-000	Legacy - Expense (1099)	2/28/14	Robert Schieffer	3,000.00	
7200-000	Legacy - Expense (1099)			5,108.73	
7205-000	Legacy - Exp Reimbursement	2/28/14	James Haney	153.85	
7205-000	Legacy - Exp Reimbursement	2/28/14	Robert Schieffer	414.66	
7205-000	Legacy - Exp Reimbursement			568.51	
7210-000	Legacy - Materials - Print	2/25/14	GECRB/Amazon	350.00	
7210-000	Legacy - Materials - Print			350.00	
8000-011	Donation - Misc Exp - LM	2/3/14	Cengage Learning Inc.	92.79	
8000-011	Donation - Misc Exp - LM	2/7/14	Baker & Taylor	64.40	
		2/7/14		29.43	
		2/10/14		19.79	
		2/10/14		15.70	
		2/10/14		49.04	
		2/11/14		14.58	
		2/11/14		10.54	
8000-011	Donation - Misc Exp - LM	2/13/14	The Chamber	195.00	
8000-011	Donation - Misc Exp - LM	2/13/14	Baker & Taylor	35.74	
		2/17/14		19.23	
		2/18/14		15.67	
		2/19/14		10.71	
		2/24/14		10.54	
8000-011	Donation - Misc Exp - LM	2/26/14	Signarama	100.00	

**Lake Agassiz Regional Library**  
**Monthly List of Bills**  
**For the Period From Feb 1, 2014 to Feb 28, 2014**

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
8000-011	Donation - Misc Exp - LM			683.16	
8000-013	Donation - Misc Exp - LH	2/4/14	Baker & Taylor	7.20	
		2/4/14		14.58	
		2/10/14		21.08	
		2/11/14		27.04	
		2/11/14		26.24	
		2/11/14		7.32	
		2/12/14		16.22	
		2/12/14		49.82	
		2/13/14		20.30	
		2/14/14		28.62	
		2/19/14		78.37	
8000-013	Donation - Misc Exp - LH			296.79	
8000-041	Donation - Misc Exp - LA	2/11/14	Candace Osborn	42.64	
8000-041	Donation - Misc Exp - LA			42.64	
8000-051	Donation - Misc Exp - LC	2/12/14	Bonnie Stewart	121.01	
8000-051	Donation - Misc Exp - LC			121.01	
8100-011	Donation - Materials - LM	2/25/14	Baker & Taylor	15.12	
8100-011	Donation - Materials - LM			15.12	
8100-013	Donation - Materials - LH	2/25/14	GECRB/Amazon	239.18	
8100-013	Donation - Materials - LH			239.18	
8500-000	Furn & Equip - Regional Office	2/14/14	Wells Fargo Equipment Finance	2,500.00	
8500-000	Furn & Equip - Regional Office			2,500.00	
9630-200	Cell Phone - Joint Automation	2/11/14	Cardmember Service	17.37	
9630-200	Cell Phone - Joint Automation			17.37	

## **LARL Strategic Planning Framework**



### **LARL Mission**

The Mission of LARL is to enrich lives and strengthen communities.

### **LARL Values**

- We value Intellectual Freedom and equal access to information.
- We value respect and tolerance.
- We value a fun and welcoming atmosphere.
- We value excellent customer service.
- We value a current community driven collection

### **Focus Area #1: Collection**

We serve as the community's first and best resource to connect with information and entertainment.

### **Focus Area #2: Lifelong Learning**

We offer convenient and engaging opportunities for people of all ages that inspire curiosity and support individual growth.

### **Focus Area #3: Communication**

We offer progressive and responsive service to customers through a consolidated library model.

### **Focus Area #4: Advocacy**

We strive to build and strengthen community relationships.

In March of 2013, Clearwater County Commissioners John Chevalier (LARL Board member) and Daniel Stenseng, as well as community members from the City of Gonvick attended the LARL Full Board Meeting. The LARL Board voted that LARL would not accept money from the City of Gonvick to cover Clearwater County's shortfall. The County would need to work with the City of Gonvick and receive the money from the City and then pay the money to LARL. Later that month, the County informed LARL they voted to accept money from Gonvick and the entire 2013 LARL budget request would be met.

In December of 2013, LARL received notice from Clearwater County that they would provide \$78,941 to LARL for 2014. This amount was \$12,304 short of the LARL funding request. The LARL Executive/Finance Committee wrote and approved a policy in February of 2014 that if a Signatory doesn't meet LARL's funding request, reductions would be made to LINK Sites before branches. Due to this policy, plans were made to close the Gonvick LINK Site on March 6, 2014.

On February 6, in preparation for the closing of the LINK Site, LARL sent letters to the Clearwater County Commissioners, the Mayor of Gonvick, the Clearwater County Auditor, and LINK Site Staff regarding the upcoming closure due to the shortfall. LARL did not receive a response from Clearwater County. Rather an article was published in the Independent Farmer following the February 18<sup>th</sup> Commissioner meeting stating, "LARL has again refused to accept the donation of the Gonvick Community, which would make up the alleged county shortfall, to extend the function of the LINK Site." However, Clearwater County failed to communicate to LARL the amount that Gonvick would be contributing.

Allen Paulson contacted Liz Lynch asking for Lynch to attend the March 11<sup>th</sup> Commissioner Meeting. Lynch left phone messages saying that she would attend. In late February when Lynch contacted Paulson about the time of the meeting, Paulson stated that Lynch was no longer on the agenda and did not indicate any issues regarding library service in Clearwater County.

On March 3, 2014 LARL received 2 checks from Clearwater County. One check was for \$19,735.25, which is the quarterly payment based on the \$78,941 that the County informed LARL they would pay. The 2<sup>nd</sup> check was for \$3,076, which is ¼ of the shortfall amount of \$12,304. During verbal discussion and an email exchange, Lynch asked Paulson if Gonvick was ever informed of the shortfall amount. Paulson said that he would call Gonvick and call right back. Several hours later, Lynch called Paulson back and Paulson said that the funding was available.

LARL has been unable to get confirmation from Clearwater County that the entire \$91,245 will be paid. LARL needs confirmation in writing for budgeting purposes. The County has stated that the City of Gonvick will be covering their shortfall. LARL only has an agreement with Clearwater County, any agreement between Gonvick and the County is between those two entities, not LARL.

***Recommended Motion: Move that LARL keeps the Gonvick LINK Site open as long as funding is received. LARL Signatories are billed quarterly. If Clearwater County quarterly payments received fall short of the \$22,811.25 per quarter, the Gonvick LINK Site will be closed within 30 days of payment deadline. Excess funding received after the payment deadline will be returned to Clearwater County.***

**Signatory Budgetary Shortfall Policy**

If a LARL Signatory chooses not to fulfill a LARL budgetary request, according to the *LARL Agreement*, failure to meet the Board approved Signatory amount results in direct service cuts to that Signatory. For Signatories which are Counties, if both a LINK Site and a branch exist within the county, a reduction in service will be made to the LINK Site before the branch. Reductions will be made within 30 days of shortfall notification.



February 10, 2014

Christina Meyer  
409 Andrews Ave  
Detroit Lakes, MN 56501

Dear Ms. Meyer,

This is written follow-up to the "Request for Reconsideration of Library Resource" form which you submitted in regard to the movie, "World's Greatest Dad."

Over the past few weeks, Library staff have watched the movie, read the reviews, and reviewed the Collection Development Policy to be sure the title in question meets our selection criteria.

LARL currently owns four copies of the movie "World's Greatest Dad," which have been checked out over 200 times. Since, the movie is classified as a film for adults and contains an "R" rating sticker on the cover and the "R Restricted" designation on the back for "Language, Crude and Sexual Content, Some Drug Use and Disturbing Images." The consensus of the LARL reviewers is that it should not be removed from the library shelves.

Sincerely,

Liz Lynch  
Regional Library Director  
Lake Agassiz Regional Library  
218-233-3757 ext. 127  
[lynchl@larl.org](mailto:lynchl@larl.org)

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Ada Library 218.784.4480

Bagley Library 218.694.6201

Barnesville Library 218.354.2301

Breckenridge Library 218.643.2113

Climax Library 218.857.2455

Crookston Library 218.281.4522

Detroit Lakes Library 218.847.2168

Fertile Library 218.945.6137

Fosston Library 218.435.1320

Hawley Library 218.483.4549

Mahnomen Library 218.935.2843

McIntosh Library 218.563.4555

Moorhead Library 218.233.7594

Cormorant LINK Site 218.439.3072

Frazee LINK Site 218-334-2143

Gonvick LINK Site 218.487.6220

Halstad LINK Site 218.456.2162

Hendrum LINK Site 218.861.6028

Lake Park LINK Site 218.238.5119

Rothsay LINK Site 218.867.2637

Twin Valley LINK Site 218.584.8355

Ulen LINK Site 218.596.8800