

The Mission of LARL is to enrich lives and strengthen communities.

**LARL BOARD OF TRUSTEES
EXECUTIVE COMMITTEE MEETING
MINUTES**

A meeting of the Lake Agassiz Regional Library Executive Committee was held on Thursday, December 18th, 2014 at the Moorhead Branch. President Perry called the meeting to order at 5:30 p.m.

Executive Committee Members Present: Bunes, Bursik, Fox, Ingersoll, Perry (*Chair*), Schoenborn, Vinz.

Executive Committee Members Absent: None.

Others Present: Lynch, Sprynczynatyk

PUBLIC INPUT: None

APPROVAL OF AGENDA

(Fox/Schoenborn) Move to approve the agenda of the December 18, 2014 Executive Committee Meeting as presented. MCU.

MINUTES OF THE OCTOBER 16, 2014 EXECUTIVE COMMITTEE MEETING.

(Bunes/Vinz) Move to approve the October 16, 2014 Executive Committee Meeting Minutes as presented. MCU.

FINANCIAL REPORT

Sprynczynatyk discussed, that through November, we are 91.67% of the way through the year and have spent 85.24% of the budget. LARL took a conservative approach to 2014 and although a few line items are higher than budgeted, every budget category is on track to finish at or below budgeted amounts. It is likely that although LARL budgeted an \$88,156 deficit, 2014 will end without deficit spending.

Bursik and the Executive Committee commended Sprynczynatyk and the rest of LARL for doing a good job, keeping a close eye on the budget throughout the year.

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DIRECTOR'S REPORT

Lynch discussed that LARL is excited that Moorhead decided to increase their Signatory contribution by \$20,000 to restore hours that were reduced Monday through Thursday.

Lynch and the Northwest Regional Library Director made a proposal to Northern Light Library Network (NLLN) in December about financial assistance for the LARL/NWRL automation system change to Evergreen. NLLN will be contributing \$25,000 to the project.

LARL will be receiving a \$10,000 LSTA grant for early literacy initiatives from State Library Services.

(Ingersoll/Bursik) Move to approve changes to the revised Working Guidelines for Supervisory and Confidential Employees as reviewed by management. MCU.

Lynch will start emailing the Full Board following Executive Committee meetings, in effort to keep the Full Board in the loop regarding important decisions.

Lynch reported that Clearwater County will be meeting LARL's 2015 budget request.

(Bursik/Betsy) Move to authorize the Board President and LARL Director to sign a 10-year lease agreement, 2015-2024, with the City of Moorhead, for Regional Office space, with LARL carrying \$2M worth of comprehensive and general public liability insurance with a 1% increase per year over the duration of the agreement. MCU.

PRESIDENT'S REPORT

Perry discussed that with the reduction of the Board size, a reduction in the Executive Committee should be considered.

Lynch reported that after a discussion with LARL's attorney, he doesn't believe the LARL Agreement needs to be amended for the change in Board size. He believes the LARL agreement was used to set up LARL and that after LARL was set up, the By-Laws are now the document that governs LARL.

Board member attendance was discussed. Bursik discussed that the importance of attendance will be discussed with the Board in January.

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PRESIDENT’S REPORT - continued

(Bursik/Vinz) Move to recommend to the Full Board that the Executive Committee will be composed of five members: President, Vice President, Treasurer, and two members at large. (This reduces the LARL Executive Committee from 7 to 5.) Motion carried by a vote of 5 to 1, with Buness voting against.

(Fox/Ingersoll) Move to recommend to the Full Board to remove the Local Libraries/Long Range Plan Committee from the Bylaws. MCU.

The meeting adjourned at 6:55 p.m.