

The Mission of LARL is to enrich lives and strengthen communities.

**LARL BOARD OF TRUSTEES
EXECUTIVE COMMITTEE MEETING
MINUTES**

A meeting of the Lake Agassiz Regional Library Executive Committee was held on Thursday, October 15, 2015 at the Moorhead Public Library. President Bursik called the meeting to order at 5:30 p.m.

Executive Committee Members Present: Buness, Bursik (*President*), Fox, Ingersoll, Perry

Executive Committee Members Absent: None

Others Present: Lynch, Sprynczynatyk

PUBLIC INPUT: None

APPROVAL OF AGENDA

MINUTES OF THE AUGUST 20, 2015 EXECUTIVE COMMITTEE MEETING.

(Perry/Ingersoll) Move to approve the August 20, 2015 Executive Committee Meeting Minutes as presented. MCU.

FINANCIAL REPORT

Sprynczynatyk discussed, that through July, we are 75% of the way through the year and have spent 70.15% of budgeted expenses. Budgeted expense categories are closely following actual expenses. The line item Programming – Summer Reading is at 96.99% of budget due to the Summer Reading Program being complete for 2015.

(Fox/Buness) Move to approve the application for FY2016 Regional Library Telecom Aid (RLTA). MCU.

DIRECTOR'S REPORT

Lynch discussed that 85 employees attended LARL's annual Staff Day on Monday, October 12. The day was devoted to training on the new automation system. The new system will go fully live on October 26th.

(over)

DIRECTOR'S REPORT - continued

Employees asked Lynch to allow staff to ask questions about LARL. The questions would then be answered on Staff Day. Due to the automation training schedule on Staff Day, there wasn't time to answer the questions. However, Lynch will be traveling around the Region in October and November to meet with staff to address their questions as well as to discuss LARL's structure, budget, and funding.

LARL has been working on getting outside funding to replace computers around the region. A grant was recently submitted to the Bremer Foundation for \$72,000. We will be informed in November if LARL gets the grant.

Rather than updating the Behavior Policy, a Code of Conduct Policy was introduced. The new policy outlines clearer expectations of customer behavior.

(Ingersoll/Perry) Move that the Lake Agassiz Regional Library Behavior Policy be retracted effective October 15, 2015. MCU.

(Fox/Buness) Move to adopt the LARL Code of Conduct Policy effective October 15, 2015. MCU.

The committee suggested that the LARL Code of Conduct Policy be sent to local law enforcement in all LARL locations.

PRESIDENT'S REPORT

Bursik discussed the Union negotiations meeting that took place on October 13th. LARL offered a 3% pay increase per year, over the next 3 years. The union negotiation team agreed to the proposed increases and the union membership will be voting on the proposal.

OTHER

Buness expressed his concern for the fact that there wasn't a quorum at the September full board meeting.

Bursik asked Lynch to add a note to each board packet in November to express the importance of attendance and the need for LARL to know as soon as possible if a board member can't make it to a meeting.

The meeting adjourned at 6:10 p.m.