

The Mission of LARL is to enrich lives and strengthen communities.

**LAKE AGASSIZ REGIONAL LIBRARY BOARD OF TRUSTEES
EXECUTIVE COMMITTEE MEETING**

Thursday, August 20, 2015

5:30 p.m.

Meeting Place: Moorhead Public Library

EXECUTIVE COMMITTEE MEMBERS: Bunes, Bursik (Chair), Fox, Ingersoll, Perry

Note: If you're unable to attend this meeting, please phone the toll-free number of LARL's Regional Office at 1-800-247-0449, ext. 127. Local Board Members may phone LARL's Regional Office at 233-3757, ext. 127. Or, email Liz Lynch at lynchl@larl.org.

AGENDA

5:30 1. CALL TO ORDER – Vice President Perry

PUBLIC INPUT

APPROVAL OF AGENDA

5:35 2. MINUTES OF THE May 21, 2015 EXECUTIVE/FINANCE COMMITTEE MEETING

Enclosed (page 3)

***Recommended Motion: Move to approve the May 21, 2015 Executive/
Finance Committee Meeting Minutes as presented.***

5:40 3. FINANCIAL REPORT – Sprynczynatyk

Enclosed (page 5)

- a. Final Report and Documentation of Actual Expenses for FY2015 (July 1, 2014-June 30, 2015) Regional Library Telecommunications Aid (RLTA).
(Available for review at meeting)

***Recommended Motion: Move to authorize the Regional Library Director and
Finance/HR Director to submit the Final Report and documentation
of actual expenses for FY2015 Regional Library Telecommunications Aid.***

(over)

Agenda for the August 20, 2015 Executive Board Meeting – Page 2

- b. FY2016 Legacy (Arts & Cultural Heritage Program) Application
(Available for review at meeting)

Recommended Motion: Move to approve LARL's application to participate in the State Regional Public Library System Arts and Cultural Heritage Program for FY2016, and to set aside 10% of LARL's Legacy allocation for statewide projects.

5:50 4. DIRECTOR'S REPORT – Lynch
Enclosed (page 9)

- a. Genre Update Discussion

6:05 5. PRESIDENT'S REPORT – Lynch for Bursik

6:20 6. OTHER

6:30 7. ADJOURNMENT

ADDITIONAL INFORMATION ENCLOSED

June/July 2015 - Bill List (digital – page 12; print – not in packet, available for review at meeting)

CURRENT/UPCOMING MEETINGS/EVENTS

Labor Day: Monday, September 7, 2015

All LARL locations will be closed in observance of the Labor Day holiday.

Full Board Meeting

Thursday, September 17, 2015 at 5:30 p.m.

Moorhead Public Library

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The Mission of LARL is to enrich lives and strengthen communities.

**LARL BOARD OF TRUSTEES
EXECUTIVE/FINANCE COMMITTEE MEETING
MINUTES**

A joint meeting of the Lake Agassiz Regional Library Executive Board and Finance Committee was held on Thursday, May 21, 2015 at the Moorhead Public Library.

Executive Committee Members Present: Bunes, Bursik (*President*), Fox, Ingersoll, Perry

Executive Committee Members Absent: None.

Finance Committee Members Present: Bunes, Bursik (*ex officio*), Grimsley, Ingersoll (*Chair*), Perry.

Finance Committee Members Absent: Geray.

Others Present: Lynch, Sprynczynatyk

PUBLIC INPUT: None

APPROVAL OF AGENDA

(Perry/Ingersoll) Move to approve the May 21, 2015 Executive/Finance Committee Meeting Agenda as presented. MCU.

MINUTES OF THE APRIL 16, 2015 EXECUTIVE/FINANCE COMMITTEE MEETING.

(Bunes/Fox) Move to approve the April 16, 2015 Executive/Finance Committee Meeting Minutes as presented. MCU.

SIGNATORY FUNDING DISCUSSION

Sprynczynatyk discussed the chart and additional information prepared for the meeting. A chart was included in the board packet showing Signatory support per capita based on the 2016 Preliminary Budget – draft 2. The LARL average support per Signatory per capita is \$16.84.

Additional information in the packet included the computation of the LARL 80-10-10 formula (80% borrower transactions, 10% population, and 10% property valuation). This formula is used to allocate needed funding increases to the LARL Signatories. The current results of the formula compared the current funding level each Signatory is providing to LARL. All Signatory funding levels are within a reasonable 3% of the current formula calculation.

(over)

Minutes of the May 21, 2015 Executive/Finance Committee Meeting – Page 2

SIGNATORY FUNDING DISCUSSION - continued

Additional analysis was done comparing 2015 Signatory funding levels to the State calculated Maintenance of Effort amount as required by Minnesota Statute. Currently the LARL average is that Signatories pay about 30% higher levels than the Maintenance of Effort amount. Individual Signatories range from paying 24% to 36% higher than MOE. Sprynczynatyk pointed out that the MOE amounts haven't increased since 2011 and actually decreased, as in 2012 MOE was reduced to 90% of the 2011 amount and hasn't changed since that time.

The Committees discussed the Signatory funding and didn't believe that any of the LARL Signatories were being unfairly charged a disproportionate amount.

Lynch mentioned Geray had told her that he wasn't going to be able to attend the meeting but that he would like to inform the Committee that Mahnommen County would prefer a 1% increase to Signatory funding for 2016 over a 2% increase. Grimsley agreed with Geray that Becker County would prefer a 1% increase.

The meeting adjourned at 4:55 p.m.

Lake Agassiz Regional Library
Statement of Revenues & Expenditures
Actual and Budget
For the Seven Months Ending July 31, 2015

58.33%

	Current Month Actual	Year To Date Actual	Annual Budget	YTD Actual To Annual \$ Variance	YTD Actual To Annual Budget %
General Fund Revenues					
Signatory Funding					
Becker County	\$ 87,776.25	\$ 263,328.75	\$ 351,105.00	87,776.25	75.00
Detroit Lakes	53,573.75	160,721.25	214,295.00	53,573.75	75.00
Clay County	67,258.75	201,776.25	269,035.00	67,258.75	75.00
Moorhead	177,040.00	531,120.00	708,160.00	177,040.00	75.00
Clearwater County	23,336.25	70,008.75	93,345.00	23,336.25	75.00
Mahnomen County	9,863.75	29,591.25	39,455.00	9,863.75	75.00
Mahnomen	4,667.50	14,002.50	18,670.00	4,667.50	75.00
Norman County	22,533.75	67,601.25	90,135.00	22,533.75	75.00
Polk County	61,512.50	184,537.50	246,050.00	61,512.50	75.00
Crookston	53,190.00	159,570.00	212,760.00	53,190.00	75.00
Wilkin County	12,688.75	38,066.25	50,755.00	12,688.75	75.00
Breckenridge	21,295.00	63,885.00	85,180.00	21,295.00	75.00
Total Signatory Funding	594,736.25	1,784,208.75	2,378,945.00	594,736.25	75.00
Grants					
Basic Support - MN (RLBSS)	49,138.02	245,690.08	491,380.00	245,689.92	50.00
Reg Library Telecom Aid (RLTA)	16,960.38	42,934.73	103,000.00	60,065.27	41.68
Total Grants	66,098.40	288,624.81	594,380.00	305,755.19	48.56
Miscellaneous Revenue					
Service Charge Revenue	1,007.04	7,367.34	20,000.00	12,632.66	36.84
Printing Revenue	1,304.19	11,136.34	17,000.00	5,863.66	65.51
Fax Revenue	666.57	4,170.89	6,500.00	2,329.11	64.17
Microfilm Revenue	11.60	30.03	100.00	69.97	30.03
Photocopy Revenue	551.15	4,165.79	7,000.00	2,834.21	59.51
Book/Furniture Sale Revenue	282.59	5,675.72	0.00	(5,675.72)	0.00
Interest Income	80.46	10,854.36	20,000.00	9,145.64	54.27
Dividends/Capital Credit Inc.	0.00	544.53	0.00	(544.53)	0.00
Invest Earn - Change in Value	5,376.12	(20,552.57)	0.00	20,552.57	0.00
Lost/Damaged Property	537.30	2,219.99	6,600.00	4,380.01	33.64
Other Income	0.00	148.96	0.00	(148.96)	0.00
Total Miscellaneous Revenue	9,817.02	25,761.38	77,200.00	51,438.62	33.37
Joint Automation Revenue					
Northwest Reg. Lib. Contrib.	15,300.00	45,900.30	61,200.00	15,299.70	75.00
Northern Lights Libr. Network	0.00	25,000.00	0.00	(25,000.00)	0.00
MNLink Server Site Payments	293.94	2,057.58	0.00	(2,057.58)	0.00
Total Joint Automation Revenue	15,593.94	72,957.88	61,200.00	(11,757.88)	119.21
Fund Balance/Shortfall	0.00	0.00	68,396.00	68,396.00	0.00
Total General Fund Revenue	686,245.61	2,171,552.82	3,180,121.00	1,008,568.18	68.29
General Fund Expenditures					
Personnel Expenses					
Salaries - Employees FT/PT	127,001.92	881,107.77	1,559,240.00	678,132.23	56.51
Salaries - Substitutes	4,115.80	21,398.60	35,000.00	13,601.40	61.14
Payroll Taxes - Employer	9,919.44	68,225.78	121,960.00	53,734.22	55.94
Retirement - PERA - Employer	6,459.19	63,645.96	116,840.00	53,194.04	54.47
Health Insurance	20,522.49	141,675.28	273,790.00	132,114.72	51.75
Life Insurance - Employer Paid	340.69	1,152.09	2,010.00	857.91	57.32
Workers Compensation Insurance	342.79	2,399.53	4,070.00	1,670.47	58.96
Other Employee Benefits	125.00	875.00	1,500.00	625.00	58.33
Total Personnel	168,827.32	1,180,480.01	2,114,410.00	933,929.99	55.83
Automation/Cataloging					
Automation	15,770.34	111,779.90	194,506.00	82,726.10	57.47
OCLC/Minutex	866.41	6,150.69	12,000.00	5,849.31	51.26
Supplies - Computer	134.52	3,549.00	4,500.00	951.00	78.87
Supplies - Technical Services	140.40	4,307.41	8,000.00	3,692.59	53.84
Total Automation/Cataloging	16,911.67	125,787.00	219,006.00	93,219.00	57.44

Lake Agassiz Regional Library
Statement of Revenues & Expenditures
Actual and Budget
For the Seven Months Ending July 31, 2015

	Current Month Actual	Year To Date Actual	Annual Budget	YTD Actual To Annual \$ Variance	YTD Actual To Annual Budget %
Library Programming					
Programming - Youth	108.69	1,581.10	3,400.00	1,818.90	46.50
Programming - Summer Reading	0.00	7,754.61	8,000.00	245.39	96.93
Programming - Adult	0.00	10.34	3,000.00	2,989.66	0.34
Total Library Programming	108.69	9,346.05	14,400.00	5,053.95	64.90
Staff Development					
Staff Training & Development	220.67	3,713.71	19,000.00	15,286.29	19.55
Total Staff Development	220.67	3,713.71	19,000.00	15,286.29	19.55
Mileage/Board Meeting Expense					
Mileage - Staff	2,357.73	11,849.49	21,500.00	9,650.51	55.11
Regional Board Meetings	0.00	3,225.87	7,750.00	4,524.13	41.62
Total Mileage/Board Meeting Expenses	2,357.73	15,075.36	29,250.00	14,174.64	51.54
Other Expenses					
Accounting/Bank Fees	392.02	10,621.35	12,250.00	1,628.65	86.70
Attorney Fees	0.00	825.00	5,000.00	4,175.00	16.50
Business Office Software	0.00	0.00	2,000.00	2,000.00	0.00
Delivery Services	9,162.07	41,239.05	73,280.00	32,040.95	56.28
Director's Discretionary	0.00	2,500.00	2,500.00	0.00	100.00
Insurance - General/Property	1,278.59	9,343.19	15,875.00	6,531.81	58.85
Lease - Regional Office Rent	1,666.68	11,666.69	20,000.00	8,333.31	58.33
Leases - Equipment	606.86	5,068.70	8,950.00	3,881.30	56.63
Maintenance Contracts	194.07	7,345.94	13,200.00	5,854.06	55.65
Mailing - Click2Mail	304.72	1,699.28	4,000.00	2,300.72	42.48
Materials Recovery/Collections	134.25	1,047.15	3,200.00	2,152.85	32.72
Memberships	0.00	315.00	1,200.00	885.00	26.25
Minnesota Director's Fund	0.00	0.00	2,750.00	2,750.00	0.00
Miscellaneous Expense	322.96	509.49	3,000.00	2,490.51	16.98
PIO: Printing/Advertising	365.84	3,415.51	16,400.00	12,984.49	20.83
Postage	0.00	887.25	4,250.00	3,362.75	20.88
Recruitment	801.90	2,404.88	9,000.00	6,595.12	26.72
Repairs - Equipment	402.02	2,087.65	2,500.00	412.35	83.51
Supplies - Copier/Fax/Microfilm	0.00	292.39	2,000.00	1,707.61	14.62
Supplies - Office	445.45	5,248.47	10,000.00	4,751.53	52.48
Supplies - Public Services	246.92	2,833.27	6,000.00	3,166.73	47.22
Telephone/Telecom	979.14	6,830.95	18,000.00	11,169.05	37.95
Total Other Operating Expenses	17,303.49	116,181.21	235,355.00	119,173.79	49.36
Regional Library Telecom Aid (RLTA)	16,960.38	42,934.73	103,000.00	60,065.27	41.68
Transportation					
Van Expenses	307.12	1,753.80	5,650.00	3,896.20	31.04
Total Transportation	307.12	1,753.80	5,650.00	3,896.20	31.04
Materials					
Adult	10,066.15	116,040.26	185,950.00	69,909.74	62.40
Digital Collection - e-Books	1,648.40	17,822.42	31,000.00	13,177.58	57.49
Digital Collection - e-Audio	477.84	3,523.19	9,000.00	5,476.81	39.15
Express Collection	257.45	3,430.24	10,000.00	6,569.76	34.30
Juvenile	3,596.37	47,013.84	76,250.00	29,236.16	61.66
Music	74.28	1,101.89	3,500.00	2,398.11	31.48
Online Databases	2,105.86	16,763.52	30,000.00	13,236.48	55.88
Periodicals	394.00	18,853.18	24,100.00	5,246.82	78.23
Reference	218.64	1,997.52	3,500.00	1,502.48	57.07
Total Materials	18,838.99	226,546.06	373,300.00	146,753.94	60.69
Capital Expenditures					
Furniture & Equipment	0.00	688.71	10,500.00	9,811.29	6.56
Software & Hardware Upgrades	0.00	20,913.53	40,000.00	19,086.47	52.28
Total Capital Expenditures	0.00	21,602.24	50,500.00	28,897.76	42.78
Capital Fund Accounts					
Automation System -Shared NWRL	1,104.16	7,729.13	13,250.00	5,520.87	58.33
Van Replacement	250.00	1,750.00	3,000.00	1,250.00	58.33
Total Capital Fund Accounts	1,354.16	9,479.13	16,250.00	6,770.87	58.33
Total General Fund Expenditures	243,190.22	1,752,899.30	3,180,121.00	1,427,221.70	55.12
General Fund Revenue Over Expenditures \$	\$ 443,055.39	\$ 418,653.52	\$ 0.00	(418,653.52)	0.00

Lake Agassiz Regional Library
Statement of Revenues & Expenditures
Actual and Budget
For the Seven Months Ending July 31, 2015

	Current Month Actual	Year To Date Actual	Annual Budget	YTD Actual To Annual \$ Variance	YTD Actual To Annual Budget %
SPECIAL PROJECTS					
Special Projects Revenue					
Donations	\$ 5,357.42	\$ 12,839.77	\$ 0.00	(12,839.77)	0.00
Endowment Revenue	0.00	660.00	0.00	(660.00)	0.00
Telecom/E-rate Funds	680.04	12,139.70	0.00	(12,139.70)	0.00
Legacy Grant Revenue	1,915.55	67,106.86	0.00	(67,106.86)	0.00
Miscellaneous Grants	4,000.00	24,000.00	0.00	(24,000.00)	0.00
Total Special Projects Revenue	11,953.01	116,746.33	0.00	(116,746.33)	0.00
Special Projects Expenditures					
Special Projects Miscellaneous					
Donations - Materials	472.61	4,003.83	0.00	(4,003.83)	0.00
Donations - Miscellaneous	67.69	1,752.12	0.00	(1,752.12)	0.00
Legacy Grant Expense	1,915.55	67,106.85	0.00	(67,106.85)	0.00
Telecom/E-rate Expenses	680.04	12,139.70	0.00	(12,139.70)	0.00
Miscellaneous Grant Expense	67.88	67.88	0.00	(67.88)	0.00
LSTA Grant Expenses	2,501.09	6,167.06	0.00	(6,167.06)	0.00
Projects from Designated Funds:					
Total Special Projects Miscellaneous	5,704.86	91,237.44	0.00	(91,237.44)	0.00
Special Projects Capital					
Donations - Furniture & Equipm	0.00	9,406.28	0.00	(9,406.28)	0.00
Projects from Designated Funds:					
Desig Funds - Joint Automation	19,575.00	52,546.47	0.00	(52,546.47)	0.00
Total Special Projects Capital	19,575.00	61,952.75	0.00	(61,952.75)	0.00
Total Special Projects Expenditures	25,279.86	153,190.19	0.00	(153,190.19)	0.00
Special Proj Rev Over (Under) Expend	\$ (13,326.85)	\$ (36,443.86)	\$ 0.00	36,443.86	0.00
GRAND TOTAL REVENUE	698,198.62	2,288,299.15	3,180,121.00	891,821.85	71.96
GRAND TOTAL EXPENDITURES	268,470.08	1,906,089.49	3,180,121.00	1,274,031.51	59.94
CHANGE IN FUND BALANCE	\$ 429,728.54	\$ 382,209.66	\$ 0.00	(382,209.66)	0.00

Lake Agassiz Regional Library
Statement of Financial Position
July 31, 2015

	<u>Current Month</u>	<u>Prior Month</u>	<u>Net Change</u>
ASSETS			
Cash - Checking (State Bank) \$	5,552.43	6,934.34	(1,381.91)
Cash - Payroll (State Bank)	673.80	752.56	(78.76)
Cash - Savings (State Bank)	538,822.00	573,104.25	(34,282.25)
Petty Cash	460.00	460.00	0.00
Investments - Morgan Stanley	1,106,930.68	1,101,554.26	5,376.42
Accounts Receivable	440,875.99	6,967.50	433,908.49
Prepaid Expenses	94,357.71	100,188.31	(5,830.60)
Deposit Account - OCLC	837.07	1,699.30	(862.23)
Vehicles	12,365.93	12,365.93	0.00
Accum Depr - Vehicles	(1,913.77)	(1,913.77)	0.00
Equipment and Fixtures	388,199.21	388,199.21	0.00
Accum Depr - Equip & Fixtures	(365,581.18)	(365,581.18)	0.00
Equipment & Fixtures - Donated	210,043.91	210,043.91	0.00
Accum Depr - Donated Equip	(209,165.47)	(209,165.47)	0.00
Endowment Funds	59,539.11	59,539.11	0.00
Amount Provided - LTD	6,818.92	6,818.92	0.00
Total Assets \$	<u><u>2,288,816.34</u></u>	<u><u>1,891,967.18</u></u>	<u><u>396,849.16</u></u>
LIABILITIES			
Accounts Payable \$	11,974.61	29,472.90	(17,498.29)
Accrued Salaries Payable	69,911.29	69,911.29	0.00
Accrued Sick Leave Payable	6,818.92	6,818.92	0.00
Accrued Vacation Payable	30,960.78	30,960.78	0.00
Payroll Tax Payable - ND	312.00	0.00	312.00
Dental Insurance Payable	(12.17)	0.80	(12.97)
Vision Insurance Payable	(4.41)	(10.01)	5.60
AFLAC Payable	290.71	290.71	0.00
Flexible Spending - Medical	297.22	(272.10)	569.32
Flexible Spending - Dep Care	916.62	499.96	416.66
Sales Tax Payable	147.29	593.51	(446.22)
Deferred Revenue	359,507.60	377,087.24	(17,579.64)
Total Liabilities	<u><u>481,120.46</u></u>	<u><u>515,354.00</u></u>	<u><u>(34,233.54)</u></u>
FUND BALANCES			
Fund Balance - Unreserved	72,519.35	72,519.35	0.00
Fund Bal. - Operating Reserve	986,000.00	986,000.00	0.00
Fund Bal. - Employee Severance	15,500.00	15,500.00	0.00
Fund Bal. - Unemployment Comp.	38,000.00	38,000.00	0.00
Fund Bal. - Van Replacement	10,750.00	10,500.00	250.00
Fund Bal. - Technology Upgrade	10,000.00	10,000.00	0.00
Fund Bal. - Furn. & Equipment	5,000.00	5,000.00	0.00
Fund Bal. - Special Projects	9,000.00	9,000.00	0.00
Fund Bal. - Copiers, Printers	3,000.00	3,000.00	0.00
Fund Bal. - Prof Recruitment	1,000.00	1,000.00	0.00
Fund Bal. - Library Materials	5,000.00	5,000.00	0.00
Fund Bal. - Consultant Study	5,000.00	5,000.00	0.00
Fund Bal. - LINK/Rural Outreach	5,000.00	5,000.00	0.00
Fund Bal. - Brnch Improvement	10,000.00	10,000.00	0.00
Fund Bal. - Staffing/Reorg.	37,000.00	37,000.00	0.00
Fund Bal. - Joint Automation	111,500.00	111,500.00	0.00
Fund Bal. - III Software Upgrd	7,729.13	6,624.97	1,104.16
Investment in Gen. Fixed Asset	33,948.63	33,948.63	0.00
Reserve for Endowments	59,539.11	59,539.11	0.00
Change in Fund Balance	382,209.66	(47,518.88)	429,728.54
Total Fund Balances	<u><u>1,807,695.88</u></u>	<u><u>1,376,613.18</u></u>	<u><u>431,082.70</u></u>
Total Liabilities & Fund Balanc \$	<u><u>2,288,816.34</u></u>	<u><u>1,891,967.18</u></u>	<u><u>396,849.16</u></u>



Monthly Report to the Board

9

Meeting Date: August 20, 2015

From: Liz Lynch, Regional Library Director

Meetings & Events attended by the Director

Visit to Cormorant and Frazee LINK Sites and the Detroit Lakes Public Library, June 15; Hub Supervisor Meeting, June 17; Finance and Full Board Meeting, June 18; Library Legislative Meeting, July 8; Supervisory Meeting, July 15; Visit to Mahanomen, July 27; CRPLSA Meeting, July 29-31; MN Library Legislative Meeting, August 5; MnLINK Gateway Meeting, August 6

Staff Development

Erin Gunderson, Breckenridge Branch Librarian, attended the online *Strengthening Your Library's Profile in the Community*, offered by Texas State Library and Archives Commission, in partnership with United for Libraries in June.

Linnea Lehrer, Business Office Associate, attended the online *Minnesota State Retirement System (MSRS) Recordkeeper Empower Retirement* webinar on June 16.

Linda VanderMeulen, Technical Services, Sharon Douglas, Automation Coordinator and Jeanne Anderson, Collection Development, attended online training for Baker & Taylor's Title Source 360 on Wednesday, June 24.

Jennifer Riestenberg, Breckenridge Associate, attended the online *Harnessing the Power of Risk-Taking* offered by the Wyoming State Library in July.

Jamie Sprynczynatyk, Finance and HR Director, attended the *PERA GASB 68: Employers Road Map to Successful Implementation* webinar on July 23 and the *Financial Reporting to your Board & Understanding and Protecting Yourself from Fraud* on August 3.

All 16 of the LARL Supervisory staff met on July 15 to discuss the following topics: Collection Management, Automation Migration, Legacy Programming, PIO/Marketing, IT, Finance and HR, Policies, Procedures, Strategic Planning, etc.

Staff/Staffing

Karen Renner, Detroit Lakes Library Assistant, announced her retirement. Karen worked for LARL from 1989 to 1997 and then again from 2007 to 2015. Karen's last day was August 7. We appreciate all Karen has done for the Detroit Lakes Public Library and for LARL. She always welcomed customers to the library with a genuine smile and a friendly greeting. We wish Karen the best on her retirement.

Welcome to the following new LARL employees:

Jessica Piek, Library Associate at the Moorhead Public Library

Molly Beatty, Collection Development Library Assistant in the Regional Office

Tiffany Jager, Ada Public Library Substitute.

Sandra Duval, Detroit Lakes Library Assistant

(over)

Gifts, Grants, & Donations

5/19/2015	TMEE, LTD - Crookston and Prairie Pet Clinics donation for the Crookston Summer Reading Program.	100.00
6/8/2015	D & D's Thomforde Garden Center donation for the Summer Reading Program.	25.00
5/15/2015 and 6/30/15	Ucare - 2 donations of \$60 each to the Moorhead Public Library for general use.	120.00
6/8/2015	Moorhead Thrift Shop general donation.	300.00
6/8/2015	Moorhead Vikingland Kiwanis general donation.	100.00
6/10/2015	Andrea Sonstegard donation for Tiny House Movement materials in Detroit Lakes.	25.00
6/25/2015	Mary Suomala Folkerds donation to the Moorhead Public Library.	8.00
7/1/2015	Sharon Williams through the Microsoft Matching Gifts Program for the Moorhead Public Library.	54.14
6/30/2015	Anonymous donation to Ada.	9.00
7/6/2015	Cargill donation for Breckenridge MultiPoint Computer Stations.	2,500.00
7/6/2015	Christine Mehl donation to the Moorhead Public Library	5.00
7/24/2015	Minnesota Continuing Legal Education donation to the Moorhead Public Library.	1,000.00
6/26/2015	Dennis Jacobs donation to the Crookston Public Library	25.00
7/31/2015	Naomi Tauberman donation to the Crookston Public Library for youth print materials.	6.00
	Total	4,277.14

Bette Haring, former Hawley Librarian, recently passed away. Bette was the Librarian in Hawley for many years, and was admired by her coworkers and the community members of Hawley. Bette was very enthusiastic, optimistic, and had a wonderful sense of humor. Bette's wishes were that in lieu of flowers or gifts, donations should be made to support the perpetuation of the Hawley Public Library. To read the obituary, visit the following:

<http://www.inforum.com/obituaries/3811990-bette-jane-malakowsky-haring>

Grants

Congratulations to Megan Krueger, Moorhead Hub Supervisor. Megan has received a \$10,000 grant from the Dekko Foundation for improvements to the Ada Public Library.

(over)

Legislative Update

As a bonding year, the Minnesota Libraries Platform will be about securing funding for several library construction projects.

Fall Legacy Series

The LARL Fall Legacy Series has been determined and will include the following:

Minnesota Book Award author Jack El-Hai will discuss his book, *The Nazi and the Psychiatrist*. El-Hai's book reports on the unique relationship between a prison physician and one of the Third Reich's highest ranking officials.

Dr. Steven R. Hoffbeck will discuss his book, *The Haymakers: a chronicle of five farm families*. Hoffbeck chronicles the story of farm families over a span of 150 years. This history includes stories of sweat, fears, toil, loss and the survival of farm families.

In partnership with Ethiopia Reads, Mary Casanova, American Girl author, will visit Moorhead, Detroit Lakes, and Crookston Public Libraries. Casanova will talk about the stories of Grace, the American Girl of the Year.

Rick Crume, a contributing editor for Family Tree Magazine and the author of *Plugging into Your Past: How to Find Real Family History Records Online*, will travel around the region offering *The Top 15 Resource Tools for Genealogy*.

Bill Jamerson will be traveling around the region with his program, *Dollar-A-Day Boys: A Musical Tribute to the Civilian Conservation Corps in Minnesota*.

The frame of the new outdoor *Boy with Book* statue by local artist, Hans Gilsdorf, has been delivered to the Detroit Lakes Public Library and is expected to be complete by the end of August.



Board Resignation

Sue Schoenborn, City of Mahanomen representative, has resigned from the LARL Board. Sue served on the LARL Board since 2012 and also served the Executive Committee over the years. We wish the best as she pursues her next endeavor.

LARL Board Meeting Schedule

September:

Full Board Meeting at the Moorhead Public Library on September 17 at 5:30 p.m.

October:

Executive Committee Meeting at the Moorhead Public Library on October 15 at 5:30 p.m.

November:

Full Board Meeting at the Moorhead Public Library on November 19 at 5:30 p.m.

December:

Executive Committee Meeting at the Moorhead Public Library on December 17 at 5:30 p.m.

Lake Agassiz Regional Library
Monthly List of Bills
For the Period From Jun 1, 2015 to Jul 31, 2015

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
5120-000	Health Insurance	6/1/15 6/1/15 6/1/15	Lakes Country Service Cooperat	17,836.50 1,359.00 1,812.00	
5120-000	Health Insurance			21,007.50	
5120-000	Health Insurance	7/1/15	United State Treasury	79.56	
5120-000	Health Insurance	7/1/15 7/1/15 7/1/15	Lakes Country Service Cooperat	1,812.00 1,359.00 15,674.50	
5120-000	Health Insurance			18,925.06	
6000-000	Supplies - Office	6/3/15	Office Depot		51.75
6000-000	Supplies - Office	6/3/15	Big Kmart Store 7216	12.28	
6000-000	Supplies - Office			12.28	51.75
6000-000	Supplies - Office	7/14/15 7/20/15	Batteries Plus	17.08 30.62	
6000-000	Supplies - Office	7/27/15 7/27/15	Office Max	382.81 18.96	
6000-000	Supplies - Office			449.47	
6020-000	Supplies - Public Services	6/9/15	Cardmember Service	8.35	
6020-000	Supplies - Public Services			8.35	
6020-000	Supplies - Public Services	7/10/15	Cardmember Service	25.05	
6020-000	Supplies - Public Services	7/25/15	GECRB/Amazon	36.69	
6020-000	Supplies - Public Services			61.74	
6030-000	Supplies - Copier/Fax/Microfilm	6/25/15	GECRB/Amazon	139.99	
6030-000	Supplies - Copier/Fax/Microfilm			139.99	
6040-000	Supplies - Computer	6/11/15	Ace Hardware	32.77	
6040-000	Supplies - Computer			32.77	
6040-000	Supplies - Computer	7/20/15	Monoprice, Inc.	50.14	
6040-000	Supplies - Computer			50.14	
6200-000	Equip Rep/Mtc - Miscellaneous	7/21/15	Jamie Sprynczynatyk	16.02	
6200-000	Equip Rep/Mtc - Miscellaneous	7/25/15	GECRB/Amazon	250.43	
6200-000	Equip Rep/Mtc - Miscellaneous			266.45	
6210-000	Equip Rep/Mtc - PCs/Printers	7/10/15	Cardmember Service	216.00	
6210-000	Equip Rep/Mtc - PCs/Printers			216.00	
6220-000	Equip Rep/Mtc - Telephone	7/8/15	Network Center Communications	170.00	
6220-000	Equip Rep/Mtc - Telephone			170.00	
6245-000	Maint Contr - Printers	6/29/15	Metro Sales, Inc	1,759.83	
6245-000	Maint Contr - Printers			1,759.83	

Lake Agassiz Regional Library
Monthly List of Bills
For the Period From Jun 1, 2015 to Jul 31, 2015

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6300-000	Payroll Processing	6/10/15	Payroll Professionals, Inc.	119.00	
		6/24/15		127.40	
6300-000	Payroll Processing			246.40	
6300-000	Payroll Processing	7/13/15	Payroll Professionals, Inc.	120.40	
		7/28/15		121.80	
6300-000	Payroll Processing			242.20	
6330-000	Bank Fees	6/9/15	Cardmember Service	13.44	
6330-000	Bank Fees			13.44	
6330-000	Bank Fees	7/10/15	Cardmember Service	14.50	
6330-000	Bank Fees			14.50	
6340-000	Attorney Fees	6/2/15	Stefanson Law	725.00	
6340-000	Attorney Fees			725.00	
6350-000	Delivery Service - Courier	6/2/15	Northern Network Express	1,280.80	
		6/8/15		1,280.80	
6350-000	Delivery Service - Courier			2,561.60	
6350-000	Delivery Service - Courier	7/1/15	Northern Network Express	1,280.80	
		7/1/15		1,280.80	
		7/1/15		1,280.80	
		7/3/15		1,280.80	
		7/10/15		1,280.80	
		7/21/15		1,280.80	
		7/31/15		1,280.80	
6350-000	Delivery Service - Courier			8,965.60	
6362-000	Lease - Copiers	6/3/15	US Bank Equipment Finance	606.86	
6362-000	Lease - Copiers			606.86	
6362-000	Lease - Copiers	7/3/15	US Bank Equipment Finance	606.86	
6362-000	Lease - Copiers			606.86	
6365-000	Lease - Mailing Machine	6/12/15	MailFinance	410.34	
6365-000	Lease - Mailing Machine			410.34	
6380-000	Recruitment	6/30/15	Barnesville Record-Review	72.00	
6380-000	Recruitment			72.00	
6380-000	Recruitment	7/31/15	JobsHQ	765.90	
6380-000	Recruitment	7/31/15	Barnesville Record-Review	36.00	
6380-000	Recruitment			801.90	
6400-000	Telephone	6/1/15	Halstad Telephone Company	28.58	
		6/1/15		75.80	
6400-000	Telephone	6/1/15	Arvig	222.60	
6400-000	Telephone	6/1/15	Rothsay Telephone Co	76.49	
6400-000	Telephone	6/1/15	CenturyLink	48.00	

Lake Agassiz Regional Library
Monthly List of Bills
For the Period From Jun 1, 2015 to Jul 31, 2015

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6400-000	Telephone	6/8/15	Dex Media East, Inc.	21.50	
6400-000	Telephone	6/8/15	Arvig	97.92	
		6/8/15		100.65	
		6/8/15		90.69	
		6/8/15		90.42	
		6/8/15		38.85	
6400-000	Telephone	6/10/15	Garden Valley Telephone Comp	77.73	
		6/10/15		18.37	
		6/10/15		18.37	
		6/10/15		12.82	
6400-000	Telephone	6/13/15	CenturyLink	43.91	
6400-000	Telephone	6/25/15	Garden Valley Telephone Comp	30.95	
6400-000	Telephone	6/26/15	Rochester Telecom Systems Inc.	304.72	
6400-000	Telephone			1,398.37	
6400-000	Telephone	7/1/15	Arvig	229.74	
6400-000	Telephone	7/1/15	Rothsay Telephone Co	79.22	
6400-000	Telephone	7/1/15	Halstad Telephone Company	76.66	
		7/1/15		29.14	
6400-000	Telephone	7/1/15	CenturyLink	48.00	
6400-000	Telephone	7/8/15	Arvig	38.83	
		7/8/15		98.21	
		7/8/15		102.70	
		7/8/15		91.20	
		7/8/15		89.35	
6400-000	Telephone	7/8/15	Dex Media East, Inc.	21.50	
6400-000	Telephone	7/10/15	Garden Valley Telephone Comp	78.29	
		7/10/15		19.53	
		7/10/15		18.03	
		7/10/15		18.03	
6400-000	Telephone	7/13/15	CenturyLink	44.49	
6400-000	Telephone	7/25/15	Garden Valley Telephone Comp	17.58	
6400-000	Telephone	7/28/15	Rochester Telecom Systems Inc.	307.90	
6400-000	Telephone			1,408.40	
6405-000	Cell Phone	7/10/15	Cardmember Service	13.56	
6405-000	Cell Phone			13.56	
6410-000	PIO - Marketing/Printing/Etc	7/1/15	Clay County Connection	218.00	
6410-000	PIO - Marketing/Printing/Etc	7/25/15	GEARB/Amazon	67.84	
6410-000	PIO - Marketing/Printing/Etc			285.84	
6430-000	Postage	6/24/15	FedEx	29.07	
6430-000	Postage			29.07	
6435-000	PO Box Rental	6/1/15	Postmaster	114.00	

Lake Agassiz Regional Library
Monthly List of Bills
For the Period From Jun 1, 2015 to Jul 31, 2015

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6435-000	PO Box Rental			114.00	
6440-000	Mailing - Click2Mail	6/1/15	Click2Mail	245.37	
		6/30/15		242.77	
6440-000	Mailing - Click2Mail			488.14	
6440-000	Mailing - Click2Mail	7/31/15	Click2Mail	304.72	
6440-000	Mailing - Click2Mail			304.72	
6445-000	Materials Recovery/Collection	6/1/15	Unique Management Services, I	8.95	
		6/1/15		205.85	
6445-000	Materials Recovery/Collection			214.80	
6445-000	Materials Recovery/Collection	7/1/15	Unique Management Services, I	134.25	
6445-000	Materials Recovery/Collection			134.25	
6450-000	Mileage - Trustee	6/18/15	Sue Schoenborn	20.70	
6450-000	Mileage - Trustee	6/18/15	Arlen Syverson	87.40	
6450-000	Mileage - Trustee	6/18/15	Evelyn Fox	74.75	
6450-000	Mileage - Trustee	6/18/15	Clayton Briggs	105.80	
6450-000	Mileage - Trustee	6/18/15	Craig Bunes	103.50	
6450-000	Mileage - Trustee	6/18/15	Robert Perry	82.80	
6450-000	Mileage - Trustee	6/18/15	Lee Ann Hall	70.15	
6450-000	Mileage - Trustee			545.10	
6455-000	Mileage - Staff	6/1/15	Jill Rose	25.30	
6455-000	Mileage - Staff	6/1/15	Teri Sowka	15.53	
6455-000	Mileage - Staff	6/1/15	Karen Stormo	105.80	
6455-000	Mileage - Staff	6/1/15	Joyce Christine Boike	79.35	
6455-000	Mileage - Staff	6/1/15	Amy Nelson	39.68	
6455-000	Mileage - Staff	6/1/15	Judy Moen	36.80	
		6/1/15		36.80	
6455-000	Mileage - Staff	6/1/15	Patty Nunn	12.08	
6455-000	Mileage - Staff	6/1/15	Laurel Wanke	17.25	
6455-000	Mileage - Staff	6/3/15	Jill Rose	20.13	
6455-000	Mileage - Staff	6/3/15	Dennis Jacobs	27.03	
6455-000	Mileage - Staff	6/5/15	Joyce Christine Boike	41.98	
		6/5/15		27.03	
6455-000	Mileage - Staff	6/9/15	Marilyn Stordahl	20.70	
6455-000	Mileage - Staff	6/10/15	Jill Rose	20.13	
6455-000	Mileage - Staff	6/11/15	Christy Underlee	18.98	
6455-000	Mileage - Staff	6/11/15	Joyce White	21.97	

Lake Agassiz Regional Library
Monthly List of Bills
For the Period From Jun 1, 2015 to Jul 31, 2015

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6455-000	Mileage - Staff	6/11/15	Joyce Christine Boike	27.03	
6455-000	Mileage - Staff	6/12/15	Rebecca Bentley	36.80	
6455-000	Mileage - Staff	6/15/15	Amy Nelson	14.95	
6455-000	Mileage - Staff	6/15/15	Laura Gullickson	79.93	
6455-000	Mileage - Staff	6/15/15	Sheila Capistran	82.80	
6455-000	Mileage - Staff	6/16/15	Joyce Christine Boike	39.68	
6455-000	Mileage - Staff	6/16/15	Laurel Wanke	23.86	
6455-000	Mileage - Staff	6/17/15	Joyce Christine Boike	105.23	
6455-000	Mileage - Staff	6/17/15	Joyce White	21.97	
6455-000	Mileage - Staff	6/18/15	Jamie Sprynczynatyk	70.15	
6455-000	Mileage - Staff	6/18/15	Danell Haspel	15.53	
6455-000	Mileage - Staff	6/18/15	Christy Underlee	18.98	
6455-000	Mileage - Staff	6/18/15	Amy Nelson	19.55	
6455-000	Mileage - Staff	6/19/15	Patty Nunn	12.08	
6455-000	Mileage - Staff	6/22/15	Megan Krueger	32.78	
6455-000	Mileage - Staff	6/26/15	Josh Stompro	51.18	
6455-000	Mileage - Staff	6/29/15	Jill Rose	25.30	
6455-000	Mileage - Staff			1,244.34	
6455-000	Mileage - Staff	7/1/15	Jill Rose	25.30	
6455-000	Mileage - Staff	7/1/15	Patty Nunn	12.08	
		7/1/15		12.08	
6455-000	Mileage - Staff	7/1/15	Mary Haney	15.53	
		7/1/15		105.80	
		7/1/15		51.18	
		7/1/15		31.05	
		7/1/15		105.80	
		7/1/15		15.53	
		7/1/15		15.53	
		7/1/15		15.53	
		7/1/15		91.43	
6455-000	Mileage - Staff	7/2/15	Christy Underlee	18.98	
6455-000	Mileage - Staff	7/2/15	Joyce Christine Boike	39.68	
6455-000	Mileage - Staff	7/2/15	Michelle Fjeld	13.23	
6455-000	Mileage - Staff	7/3/15	Joyce White	48.30	
6455-000	Mileage - Staff	7/3/15	Jill Rose	25.30	
6455-000	Mileage - Staff	7/6/15	Sheila Capistran	41.40	
6455-000	Mileage - Staff	7/6/15	Jill Rose	25.30	
6455-000	Mileage - Staff	7/6/15	Patty Nunn	12.08	
6455-000	Mileage - Staff	7/7/15	Madonna Liden	34.50	

Lake Agassiz Regional Library
Monthly List of Bills
For the Period From Jun 1, 2015 to Jul 31, 2015

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6455-000	Mileage - Staff	7/8/15	Liz Lynch	190.90	
6455-000	Mileage - Staff	7/8/15	Laurel Wanke	17.25	
6455-000	Mileage - Staff	7/8/15	Judy Moen	19.55	
6455-000	Mileage - Staff	7/9/15	Megan Krueger	32.78	
6455-000	Mileage - Staff	7/9/15	Joyce White	52.90	
6455-000	Mileage - Staff	7/9/15	Leigh Cameron	29.90	
6455-000	Mileage - Staff	7/9/15	Jill Rose	25.30	
6455-000	Mileage - Staff	7/10/15	Joyce Christine Boike	27.03	
6455-000	Mileage - Staff	7/10/15	Amy Nelson	34.50	
6455-000	Mileage - Staff	7/13/15	Jill Rose	25.30	
6455-000	Mileage - Staff	7/13/15	Tammi Jalowiec	112.70	
6455-000	Mileage - Staff	7/13/15	Mary Haney	51.18	
6455-000	Mileage - Staff	7/13/15	Joyce Christine Boike	79.35	
6455-000	Mileage - Staff	7/13/15	Erin Gunderson	51.18	
6455-000	Mileage - Staff	7/14/15	Joyce White	61.41	
6455-000	Mileage - Staff	7/14/15	Joyce Christine Boike	19.55	
6455-000	Mileage - Staff	7/14/15	Laurel Wanke	17.25	
6455-000	Mileage - Staff	7/15/15	Joyce Christine Boike	41.98	
6455-000	Mileage - Staff	7/15/15	Joyce White	21.97	
6455-000	Mileage - Staff	7/16/15	Megan Krueger	58.65	
6455-000	Mileage - Staff	7/16/15	Christy Underlee	18.98	
6455-000	Mileage - Staff	7/17/15	Joyce White	21.97	
6455-000	Mileage - Staff	7/20/15	Sheila Capistran	41.40	
6455-000	Mileage - Staff	7/20/15	Amy Nelson	34.50	
6455-000	Mileage - Staff	7/22/15	Judy Moen	19.55	
6455-000	Mileage - Staff	7/27/15	Sheila Capistran	41.40	
6455-000	Mileage - Staff	7/27/15 7/27/15	Joyce Christine Boike	39.68 41.98	
6455-000	Mileage - Staff	7/28/15	Jill Rose	25.30	
6455-000	Mileage - Staff	7/29/15	Liz Lynch	257.60	
6455-000	Mileage - Staff	7/30/15	Sheila Capistran	41.40	
6455-000	Mileage - Staff	7/30/15	Michelle Fjeld	15.53	
6455-000	Mileage - Staff	7/31/15	Amy Nelson	32.20	
6455-000	Mileage - Staff			2,357.73	

Lake Agassiz Regional Library
Monthly List of Bills
For the Period From Jun 1, 2015 to Jul 31, 2015

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6470-000	Board Expenses	6/17/15	Central Market	108.84	
6470-000	Board Expenses			108.84	
6482-000	Conf/Meeting - Miscellaneous	6/9/15	Cardmember Service	391.82	
6482-000	Conf/Meeting - Miscellaneous			391.82	
6482-000	Conf/Meeting - Miscellaneous	7/10/15	Cardmember Service	130.49	
6482-000	Conf/Meeting - Miscellaneous	7/13/15	PJ Operations	58.25	
6482-000	Conf/Meeting - Miscellaneous	7/24/15	Purchase Advantage Card	22.01	
6482-000	Conf/Meeting - Miscellaneous			210.75	
6484-000	Conf/Meeting - System Directo	7/31/15	Arrowhead Library System	9.92	
6484-000	Conf/Meeting - System Directo			9.92	
6492-000	Programming - Summer Readi	6/2/15	Homeward Bound Theatre Comp	3,000.00	
6492-000	Programming - Summer Readi	6/3/15	Lynn Halbrook	700.00	
6492-000	Programming - Summer Readi	6/5/15	Norman County Fair 4-H Premiu	169.00	
6492-000	Programming - Summer Readi	6/29/15	Moorhead Public Schools	140.00	
6492-000	Programming - Summer Readi			4,009.00	
6500-000	Van - Gasoline	6/6/15	Cenex Fleetcard	157.04	
6500-000	Van - Gasoline			157.04	
6500-000	Van - Gasoline	7/6/15	Cenex Fleetcard	167.38	
6500-000	Van - Gasoline			167.38	
6505-000	Van - Repairs & Maintenance	7/10/15	Cardmember Service	23.99	
6505-000	Van - Repairs & Maintenance			23.99	
6602-000	Materials - Juvenile Fiction	6/1/15	Baker & Taylor	68.44	
6602-000	Materials - Juvenile Fiction	6/1/15		41.82	
6602-000	Materials - Juvenile Fiction	6/1/15	Creative Library Sales	34.12	
6602-000	Materials - Juvenile Fiction	6/2/15	Baker & Taylor	52.40	
		6/2/15		34.04	
		6/3/15		24.08	
		6/3/15		86.42	
		6/4/15		60.90	
		6/4/15		129.62	
		6/5/15		39.56	
		6/5/15		50.80	
		6/8/15			0.90
		6/9/15		59.06	
		6/9/15		260.86	
		6/12/15		156.18	
		6/12/15		94.82	
		6/15/15		23.70	
		6/15/15		11.61	
		6/16/15		19.48	
		6/16/15		31.14	
		6/17/15		172.88	
		6/17/15		164.34	
		6/18/15		41.68	
		6/18/15		84.44	

Lake Agassiz Regional Library
Monthly List of Bills
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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
		6/19/15		58.14	
		6/22/15		94.70	
		6/22/15		30.46	
		6/22/15		432.24	
		6/22/15		338.82	
		6/23/15		19.48	
		6/23/15		31.01	
		6/23/15		76.24	
		6/24/15		115.96	
6602-000	Materials - Juvenile Fiction	6/25/15	GEARB/Amazon	143.63	
6602-000	Materials - Juvenile Fiction	6/25/15	Baker & Taylor	57.51	
		6/25/15		21.92	
6602-000	Materials - Juvenile Fiction			3,162.50	0.90
6602-000	Materials - Juvenile Fiction	7/1/15	Baker & Taylor	35.74	
		7/1/15		10.96	
		7/1/15		126.46	
		7/1/15		86.78	
		7/1/15		81.22	
		7/2/15		26.56	
		7/2/15		34.33	
		7/6/15		102.52	
		7/6/15		33.58	
		7/6/15		32.12	
		7/7/15		210.00	
		7/7/15		60.60	
		7/7/15		32.13	
		7/8/15		15.11	
		7/8/15		7.35	
		7/8/15		26.28	
		7/8/15		250.62	
		7/8/15		64.38	
		7/8/15		149.27	
		7/10/15		202.68	
		7/10/15		208.80	
		7/14/15		83.41	
		7/14/15		221.24	
		7/14/15		18.90	
		7/14/15		39.68	
		7/14/15		52.84	
		7/15/15		9.56	
		7/15/15		143.32	
		7/15/15		223.68	
		7/16/15		30.14	
		7/17/15		20.78	
		7/17/15		119.12	
		7/17/15		96.51	
6602-000	Materials - Juvenile Fiction			2,856.67	
6604-000	Materials - Juvenile Non-Fict	6/3/15	Baker & Taylor	146.80	
		6/9/15		21.30	
		6/10/15		23.62	
		6/16/15		10.71	
		6/22/15		62.62	
		6/22/15		156.38	
6604-000	Materials - Juvenile Non-Fict			421.43	
6604-000	Materials - Juvenile Non-Fict	7/1/15	Baker & Taylor	22.14	
		7/8/15		112.10	
		7/8/15		92.01	
		7/14/15		79.12	
		7/15/15		155.52	
		7/16/15		14.64	

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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6604-000	Materials - Juvenile Non-Fict			475.53	
6605-000	Materials - Juvenile DVD	6/12/15	Baker & Taylor	45.32	
		6/15/15		28.54	
		6/18/15		68.84	
		6/18/15		334.94	
		6/24/15		75.12	
6605-000	Materials - Juvenile DVD	6/25/15	GEGRB/Amazon	112.31	
6605-000	Materials - Juvenile DVD	6/26/15	Baker & Taylor	45.24	
6605-000	Materials - Juvenile DVD			710.31	
6605-000	Materials - Juvenile DVD	7/2/15	Baker & Taylor	23.90	
		7/8/15		21.40	
		7/8/15		31.02	
		7/9/15		25.14	
6605-000	Materials - Juvenile DVD	7/25/15	GEGRB/Amazon	38.85	
6605-000	Materials - Juvenile DVD			140.31	
6606-000	Materials - Juvenile Talk Book	6/19/15	Penguin Random House, LLC.	45.00	
6606-000	Materials - Juvenile Talk Book			45.00	
6606-000	Materials - Juvenile Talk Book	7/10/15	Penguin Random House, LLC.	75.00	
6606-000	Materials - Juvenile Talk Book	7/25/15	GEGRB/Amazon	48.86	
6606-000	Materials - Juvenile Talk Book			123.86	
6610-000	Materials - Adult Fiction	6/1/15	Baker & Taylor	183.72	
		6/1/15		53.56	
		6/2/15		9.08	
		6/2/15		305.38	
		6/2/15		48.66	
		6/4/15		203.90	
		6/4/15		19.48	
		6/4/15		702.03	
		6/4/15		65.00	
		6/5/15		76.80	
		6/8/15		436.98	
		6/8/15		65.00	
		6/9/15		19.78	
		6/10/15		160.93	
		6/10/15		115.34	
		6/15/15		103.65	
		6/15/15		253.03	
		6/15/15		110.39	
		6/15/15		103.64	
		6/15/15		65.00	
		6/16/15		57.90	
		6/17/15		392.99	
		6/18/15		9.76	
		6/19/15		116.15	
		6/19/15		40.86	
		6/22/15		469.57	
		6/23/15		31.40	
		6/23/15		133.12	
6610-000	Materials - Adult Fiction	6/25/15	GEGRB/Amazon	146.29	
6610-000	Materials - Adult Fiction	6/26/15	Baker & Taylor	648.05	
		6/26/15		39.60	
		6/29/15		338.57	

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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
		6/29/15		47.01	
		6/29/15		44.80	
6610-000	Materials - Adult Fiction			5,617.42	
6610-000	Materials - Adult Fiction	7/1/15	Baker & Taylor	393.11	
		7/1/15		223.04	
		7/1/15		197.82	
		7/2/15		139.50	
		7/7/15		39.65	
		7/7/15		77.82	
		7/8/15		576.48	
		7/8/15		48.75	
		7/8/15		418.19	
		7/8/15		10.68	
		7/8/15		203.17	
		7/8/15		48.66	
		7/8/15		85.69	
		7/9/15		72.24	
		7/10/15		121.12	
		7/14/15		45.97	
		7/14/15		28.63	
		7/15/15		334.11	
		7/15/15		48.75	
		7/17/15		19.78	
		7/20/15		47.01	
		7/20/15		424.81	
		7/20/15		105.89	
6610-000	Materials - Adult Fiction	7/25/15	GECRB/Amazon	123.86	
6610-000	Materials - Adult Fiction			3,834.73	
6612-000	Materials - Adult Non-Fiction	6/3/15	Baker & Taylor	249.33	
		6/5/15		547.81	
6612-000	Materials - Adult Non-Fiction	6/9/15	Cardmember Service	29.98	
6612-000	Materials - Adult Non-Fiction	6/15/15	Baker & Taylor	576.00	
		6/18/15		183.73	
		6/23/15		332.09	
6612-000	Materials - Adult Non-Fiction	6/25/15	GECRB/Amazon	47.60	
6612-000	Materials - Adult Non-Fiction			1,966.54	
6612-000	Materials - Adult Non-Fiction	7/1/15	Baker & Taylor	383.41	
		7/1/15		473.79	
		7/8/15		670.46	
		7/9/15		70.48	
		7/9/15		241.95	
		7/15/15		32.57	
		7/15/15		526.59	
6612-000	Materials - Adult Non-Fiction	7/25/15	GECRB/Amazon	21.50	
6612-000	Materials - Adult Non-Fiction			2,420.75	
6616-000	Materials - Adult DVD	6/1/15	Baker & Taylor	67.98	
		6/4/15		90.64	
		6/5/15		46.76	
		6/12/15		93.52	
		6/16/15		219.76	
		6/17/15		80.65	
		6/18/15		38.18	
		6/18/15		47.80	
		6/22/15		22.66	
		6/23/15		23.82	

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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
		6/24/15		38.18	
		6/24/15		98.21	
6616-000	Materials - Adult DVD	6/25/15	GEGRB/Amazon	1,599.45	
6616-000	Materials - Adult DVD	6/29/15	Baker & Taylor	45.32	
6616-000	Materials - Adult DVD			2,512.93	
6616-000	Materials - Adult DVD	7/1/15	Baker & Taylor	26.54	
		7/1/15		15.52	
		7/1/15		33.66	
		7/8/15		24.96	
		7/9/15		115.45	
		7/10/15		55.20	
		7/16/15		19.09	
6616-000	Materials - Adult DVD	7/25/15	GEGRB/Amazon	1,139.32	
6616-000	Materials - Adult DVD			1,429.74	
6618-000	Materials - Adult Talking Book	6/2/15	Recorded Books, LLC.	1,110.80	
6618-000	Materials - Adult Talking Book	6/2/15	Penguin Random House, LLC.	60.00	
6618-000	Materials - Adult Talking Book	6/2/15	Recorded Books, LLC.	106.77	
		6/5/15		94.66	
		6/12/15		29.76	
		6/19/15		128.00	
		6/24/15		18.48	
		6/25/15		45.98	
		6/26/15		374.76	
6618-000	Materials - Adult Talking Book			1,969.21	
6618-000	Materials - Adult Talking Book	7/1/15	Recorded Books, LLC.	72.98	
		7/1/15		398.00	
		7/1/15		954.00	
6618-000	Materials - Adult Talking Book	7/7/15	Penguin Random House, LLC.	20.00	
6618-000	Materials - Adult Talking Book	7/8/15	Recorded Books, LLC.	266.80	
		7/8/15		64.00	
		7/8/15		158.12	
		7/8/15		200.99	
		7/8/15		47.75	
6618-000	Materials - Adult Talking Book	7/10/15	Penguin Random House, LLC.	52.50	
6618-000	Materials - Adult Talking Book	7/14/15	Recorded Books, LLC.	145.79	
6618-000	Materials - Adult Talking Book			2,380.93	
6630-000	Materials - Express Collection	6/2/15	Baker & Taylor	48.66	
		6/4/15		65.00	
		6/8/15		65.00	
		6/10/15		115.34	
		6/15/15		142.83	
		6/15/15		48.75	
		6/15/15		65.00	
		6/22/15		48.75	
		6/26/15		39.60	
		6/29/15		47.01	
6630-000	Materials - Express Collection			685.94	
6630-000	Materials - Express Collection	7/8/15	Baker & Taylor	48.75	
		7/8/15		48.66	

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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
		7/15/15		48.75	
		7/20/15		47.01	
6630-000	Materials - Express Collection	7/25/15	GECRB/Amazon	64.28	
6630-000	Materials - Express Collection			257.45	
6640-000	Materials - Music	6/25/15	GECRB/Amazon	240.08	
6640-000	Materials - Music			240.08	
6640-000	Materials - Music	7/25/15	GECRB/Amazon	74.28	
6640-000	Materials - Music			74.28	
6650-000	Materials - Reference	6/10/15	Baker & Taylor	138.77	
		6/18/15		138.77	
6650-000	Materials - Reference			277.54	
6650-000	Materials - Reference	7/1/15	Baker & Taylor	60.30	
6650-000	Materials - Reference			60.30	
6670-000	Materials - Digital - e-Books	6/2/15	Overdrive, Inc.	19.99	
		6/11/15		20.98	
		6/11/15		12.99	
		6/11/15		65.98	
		6/15/15		18.87	
		6/15/15		43.97	
		6/16/15		532.27	
		6/22/15		84.00	
		6/30/15		7.59	
6670-000	Materials - Digital - e-Books			806.64	
6670-000	Materials - Digital - e-Books	7/2/15	Overdrive, Inc.	8.99	
		7/2/15		84.00	
		7/7/15		148.97	
		7/14/15		144.99	
		7/15/15		139.88	
		7/15/15		11.98	
		7/15/15		69.95	
		7/15/15		371.70	
		7/21/15		14.95	
		7/21/15		20.00	
		7/21/15		7.99	
6670-000	Materials - Digital - e-Books			1,023.40	
6675-000	Materials - Digital - e-Audio	6/15/15	Overdrive, Inc.	143.96	
		6/15/15		163.75	
		6/16/15		106.13	
		6/23/15		47.50	
6675-000	Materials - Digital - e-Audio			461.34	
6675-000	Materials - Digital - e-Audio	7/2/15	Overdrive, Inc.	43.00	
		7/2/15		161.50	
		7/15/15		64.99	
6675-000	Materials - Digital - e-Audio			269.49	
6690-000	Materials - Periodicals	6/1/15	The Erskine Echo	30.00	
6690-000	Materials - Periodicals			30.00	
6690-000	Materials - Periodicals	7/23/15	Grand Forks Herald	155.00	

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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
		7/26/15		239.00	
6690-000	Materials - Periodicals			394.00	
6800-000	Miscellaneous Expense	7/10/15	Cardmember Service	322.96	
6800-000	Miscellaneous Expense			322.96	
7110-000	Regional Lib Telecom Aid - Ex	7/1/15	NW-Links	16,960.38	
7110-000	Regional Lib Telecom Aid - Ex			16,960.38	
7120-000	Telecom/E-rate Expenses	6/18/15 6/18/15	MEI Technologies	446.43 278.21	
7120-000	Telecom/E-rate Expenses			724.64	
7200-000	Legacy - Expense (1099)	6/1/15 6/1/15 6/1/15	New Century Press	40.00 40.00 48.00	
7200-000	Legacy - Expense (1099)	6/10/15	Joyce White	21.97	
7200-000	Legacy - Expense (1099)	6/19/15	MnSCU	1,500.00	
7200-000	Legacy - Expense (1099)			1,649.97	
7200-000	Legacy - Expense (1099)	7/6/15	Elizabeth M. Kitchell-Rockstad	650.00	
7200-000	Legacy - Expense (1099)	7/27/15	Joyce Christine Boike	19.55	
7200-000	Legacy - Expense (1099)	7/31/15	Detroit Lakes Newspapers	96.00	
7200-000	Legacy - Expense (1099)			765.55	
7205-000	Legacy - Exp Reimbursement	6/19/15	MnSCU	279.45	
7205-000	Legacy - Exp Reimbursement	6/29/15	Joyce Christine Boike	19.55	
7205-000	Legacy - Exp Reimbursement			299.00	
7300-000	Miscellaneous Grant Expense	7/25/15	GEICRB/Amazon	67.88	
7300-000	Miscellaneous Grant Expense			67.88	
7400-000	LSTA Grant Expenses	6/25/15	GEICRB/Amazon	3,078.83	
7400-000	LSTA Grant Expenses			3,078.83	
7400-000	LSTA Grant Expenses	7/7/15	Discount School Supply	479.67	
7400-000	LSTA Grant Expenses	7/10/15	Lakeshore Learning Materials	2,021.42	
7400-000	LSTA Grant Expenses			2,501.09	
8000-011	Donation - Misc Exp - LM	6/2/15	The Chamber	290.00	
8000-011	Donation - Misc Exp - LM	6/9/15 6/9/15	Megan Krueger	20.87 74.51	
8000-011	Donation - Misc Exp - LM	6/15/15	Moorhead Business Association	100.00	
8000-011	Donation - Misc Exp - LM	6/16/15	Megan Krueger	81.66	
8000-011	Donation - Misc Exp - LM			567.04	
8000-011	Donation - Misc Exp - LM	7/2/15	Jennifer Rodger	20.00	

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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
8000-011	Donation - Misc Exp - LM	7/2/15	Deb Kvittum	20.00	
8000-011	Donation - Misc Exp - LM			40.00	
8000-051	Donation - Misc Exp - LC	6/3/15	Tamera Thomasson-Ehrhart	83.94	
8000-051	Donation - Misc Exp - LC			83.94	
8100-011	Donation - Materials - LM	7/1/15	Jennifer Rodger	227.25	
8100-011	Donation - Materials - LM	7/1/15	Baker & Taylor	25.03	
		7/8/15		7.35	
		7/8/15		34.42	
		7/9/15		70.48	
		7/14/15		12.72	
		7/15/15		9.56	
8100-011	Donation - Materials - LM			386.81	
8100-061	Donation - Materials - LB	7/8/15	Baker & Taylor	15.11	
		7/14/15		70.69	
8100-061	Donation - Materials - LB			85.80	
8200-011	Donation - Furn & Equip - LM	6/17/15	DEMCO	2,283.27	
		6/17/15		2,300.00	
8200-011	Donation - Furn & Equip - LM			4,583.27	
8200-051	Donation - Furn & Equip - LC	6/11/15	Matt Berowski	13.77	
8200-051	Donation - Furn & Equip - LC			13.77	
8500-000	Furn & Equip - Regional Office	6/17/15	DEMCO	299.25	
8500-000	Furn & Equip - Regional Office			299.25	
9085-000	Desig Funds - Joint Automatio	7/1/15	ByteSpeed, LLC	7,195.00	
		7/1/15		3,905.00	
		7/1/15		7,770.00	
9085-000	Desig Funds - Joint Automatio	7/22/15	Innovative Interfaces, Inc.	705.00	
9085-000	Desig Funds - Joint Automatio			19,575.00	
9630-200	Cell Phone - Joint Automation	7/10/15	Cardmember Service	57.47	
9630-200	Cell Phone - Joint Automation			57.47	
9670-200	Central Site Maint - Joint Aut	7/10/15	Cardmember Service	179.85	
9670-200	Central Site Maint - Joint Aut			179.85	
9690-200	Encore Subscription - Joint Au	6/1/15	Innovative Interfaces, Inc.	546.00	
9690-200	Encore Subscription - Joint Au			546.00	
9700-200	Miscellaneous Expense - JA	6/9/15	Cardmember Service	13.06	
9700-200	Miscellaneous Expense - JA			13.06	
9700-200	Miscellaneous Expense - JA	7/10/15	Cardmember Service	12.60	
9700-200	Miscellaneous Expense - JA			12.60	