The Mission of LARL is to enrich lives and strengthen communities.

LARL BOARD OF TRUSTEES
FULL BOARD MEETING

Thursday, September 20, 2018
5:30 p.m.
Moorhead Public Library

NOTE: If you're unable to attend this meeting, please phone the toll-free number of LARL's Regional Office at 1-800-247-0449, ext 127, or locally at (218) 233-3757, ext 127. Or, send Liz an email at lynchl@larl.org by 1:00 the day of the meeting.

AGENDA

5:30 **1. CALL TO ORDER** – President Kalil
PUBLIC INPUT
APPROVAL OF AGENDA

5:40 **2. MINUTES OF THE JUNE 21, 2018 FULL BOARD MEETING**
Enclosed (page 4)

Recommended Motion: Move to approve the June 21, 2018 Full Board Meeting Minutes as presented.

5:45 **3. FINANCIAL REPORT** - Sprynczynatyk
Enclosed (page 7)

a. Report of Results Accomplished for State FY2018 RLBSS Funds
(Available for review at meeting)

Recommended Motion: Move to authorize the Regional Library Director and Business Office to submit the Report of Results Accomplished for the FY2018 Regional Library Basic System Support (RLBSS) Grant.

b. Final Report and Documentation of Actual Expenses for FY2018 (July 1, 2017-June 30, 2018) Regional Library Telecommunications Aid (RLTA).
(Available for review at meeting)

Recommended Motion: Move to authorize the Regional Library Director and Finance/HR Director to submit the Final Report and documentation of actual expenses for FY2018 Regional Library Telecommunications Aid.

c. Application for State FY2019 Regional Library Telecommunications Aid (RLTA). (Available for review at meeting)

Recommended Motion: Move to approve the application for FY2019 Regional Library Telecommunications Aid (RLTA).

6:00 **4. DIRECTOR'S REPORT -** Lynch

a. Director's Report - Enclosed (Page 11)
b. MN Library Legislative Update
c. Summer Library Experience Update
d. Fall Legacy Series Update
e. Legacy Bus Tours Update

6:20 **5. NOMINATIONS COMMITTEE, Call for Nominations -** Schell

6:30 **6. BOARD MEMBER REPORTS:**

Becker County – Ben Grimsley, Terry Kalil
Breckenridge – Linda Holecek
Clay County/Barnesville/Hawley – Jim Haney
Clearwater County/Bagley – John Nelson/Arlen Syverson
Crookston – Clayton Briggs
Detroit Lakes – Linda Schell
Mahnomen – LuAnn Durant
Mahnomen County – David Geray
Moorhead – Andrew Brammer, Mari Dailey, Wayne Ingersoll
Norman County/Ada – Steve Jacobson
Polk County/Climax/Fertile/Fosston/McIntosh – Gary Willhite
Wilkin County – Dennis Larson
MN Library Association/Library Trustees & Advocates Section – Terry Kalil
Northern Lights Library Network – Wayne Ingersoll/Mari Dailey

6:40 **7. PRESIDENT'S REPORT** – President Kalil

6:45 **8. OTHER**

6:50 **9. ADJOURNMENT**

MISC. ITEMS ENCLOSED:

a. List of Bills – June, July and August 2018 (page 14 – digital packet only, print copy available for review at meeting)

UPCOMING MEETINGS/EVENTS

LARL Used Book Sale in the lower level of the Moorhead Public Library
September 28 & 29 from 10-6 and September 30 from 10-4. All proceeds will go back into the collection.

LARL All Staff Day, October 8, 9:00am-3:30pm
Hjemkomst Center and Moorhead Public Library

Executive Committee Meeting, October 18, 5:30pm
Moorhead Public Library, lower level

Full Board Meeting, November 15, 5:30pm - Elections
Moorhead Public Library, lower level

The Mission of LARL is to enrich lives and strengthen communities.

LARL BOARD OF TRUSTEES
FULL BOARD MEETING
MINUTES
DRAFT

A meeting of the Lake Agassiz Regional Library Full Board was held on Thursday, June 21, 2018 at the Moorhead Public Library. President Kalil called the meeting to order at 5:30 pm.

Board Members Present:	Brammer, Durant, Grimsley, Haney, Holecek, Jacobson, Kalil *(President)*, Schell, Syverson, Willhite.
Board Members Absent:	Briggs, Dailey, Geray, Ingersoll, Larson
Others Present:	Lynch, Sprynczynatyk

PUBLIC INPUT
None

APPROVAL OF AGENDA

MINUTES OF THE MAY 17, 2018 FULL BOARD MEETING

(Haney/Syverson) Move to approve the Minutes of the May 17, 2018 Full Board Meeting as presented. MCU.

FINANCIAL REPORT

Sprynczynatyk discussed that through May we are 41.66% of the way through 2018 and 40.17% of the budget has been spent. All budget categories are tracking closely to budgeted expenses.

(Haney/Brammer) Move to approve the application for State FY2019 Regional Library Basic System Support (RLBSS) Funds. MCU.

(Jacobson/Syverson) Move to approve the application to participate in the State Regional Public Library System Arts and Cultural Heritage Program for FY2019. MCU.

REPORT OF THE FINANCE COMMITTEE

Sprynczynatyk discussed the Preliminary Budget. LARL is asking for a 1.5% overall increase from Signatories. LARL will find out RLBSS funding and health insurance costs in mid-August.

Lynch reiterated she is happy to talk to any Signatory regard LARL and LARL's funding request.

(Grimsley/Schell) Move to approve the 2019 Preliminary Budget Draft #3 – as reviewed and recommended by the Finance Committee. MCU.

(over)

DIRECTOR'S REPORT

Crookston met its fund raising goal of $25,000 to secure the Bremer Foundation matching grant. The City of Crookston generously donated the last $5,000 to complete the needed donations.

In the month of May LARL solicited donations with the "I Love My Library" campaign to go toward the collection. Over $2,500 was raised.

A Fundraising plan is being developed.

Delta Dental sent LARL 3,500 toothbrushes to be distributed at LARL locations.

LARL is starting to roll out Wireless Printing. Currently the service is available in Moorhead, Crookston and Detroit Lakes and will soon be available in all branches.

LARL's Legacy bus tours were discussed. The Board would like more information about the costs of additional insurance in order to keep doing the trips.

Lynch discussed the Interlibrary Loan Policy. One change was needed to the document in the packets, which was the removal of "and select e-content" from the 3rd paragraph of the presented proposed policy.

(Grimsley/Brammer) Move to approve the revised Interlibrary Loan Policy with the change suggested. MCU.

BOARD MEMBER REPORTS

Becker County (Grimsley, Kalil)
No report.

Breckenridge (Holecek)
The Summer Library Experience is going well.

Clay County (Haney)
No report.

Clearwater County (Syverson)
No report.

Crookston (Briggs-absent)
No report.

Detroit Lakes (Schell)
The Summer Library Experience is going well. The children section of the library is decorated.

(continued on next page)

Mahnomen County (Geray)
No report.

City of Mahnomen (Durant)
Summer Library Experience is going well. Lynch commented that Mahnomen's circulation is up.

Moorhead (Brammer, Dailey-absent, Ingersoll-absent)
Lynch report Moorhead is now partnering with the Senior Center and offering Ask-A-Techspert programs. The library is working with the summer meals programs and providing bus passes to kids to be able to come to the library. The Library has been making appearances at area Farmers Markets.

Norman County/Ada (Jacobson)
The County will start the budgeting process in July.

Polk County (Willhite)
In addition to the project the Bremer Foundation grant is funding, the City of Crookston is replacing carpeting and lighting in the library. There is finally ruling on the Enbridge Pipeline and Polk County will need to refund $1,800,000.

Wilkin County (Larson-absent)
No report.

MN Library Association/Library Trustee and Advocates Section (Kalil)
No report.

Northern Lights Library Network (Ingersoll-absent, Dailey-absent)
No report.

OTHER
LARL's rebranding of the Summer Reading Program to the Summer Learning Experience has been a positive move. Participation has been very high around the region.

Northern Lights Library Network will be providing approximately $500 to help with ELM Expo training for librarians in public, school, and academic libraries on September 20 and 21.

The meeting adjourned at 6:10 p.m.

66.67%

Lake Agassiz Regional Library
Statement of Revenues & Expenditures
Actual and Budget
For the Eight Months Ending August 31, 2018

	Current Month Actual	Year To Date Actual	Annual Budget	YTD Actual To Annual $ Variance	YTD Actual To Annual Budget %
General Fund Revenues					
Signatory Funding					
Becker County	$ 0.00	$ 278,857.50	$ 371,810.00	92,952.50	75.00
Detroit Lakes	0.00	167,812.50	223,750.00	55,937.50	75.00
Clay County	0.00	215,617.50	287,490.00	71,872.50	75.00
Moorhead	0.00	557,640.00	743,520.00	185,880.00	75.00
Clearwater County	0.00	74,977.50	99,970.00	24,992.50	75.00
Mahnomen County	0.00	31,642.50	42,190.00	10,547.50	75.00
Mahnomen	0.00	15,097.50	20,130.00	5,032.50	75.00
Norman County	0.00	72,570.00	96,760.00	24,190.00	75.00
Polk County	0.00	194,403.75	259,205.00	64,801.25	75.00
Crookston	0.00	165,427.50	220,570.00	55,142.50	75.00
Wilkin County	0.00	40,207.50	53,610.00	13,402.50	75.00
Breckenridge	0.00	66,720.00	88,960.00	22,240.00	75.00
Total Signatory Funding	***0.00***	***1,880,973.75***	***2,507,965.00***	***626,991.25***	***75.00***
Grants					
Basic Support - MN (RLBSS)	0.00	250,275.49	500,551.00	250,275.51	50.00
Reg Library Telecom Aid (RLTA)	0.00	46,810.79	101,000.00	54,189.21	46.35
Total Grants	***0.00***	***297,086.28***	***601,551.00***	***304,464.72***	***49.39***
Miscellaneous Revenue					
Service Charge Revenue	945.10	7,750.01	12,500.00	4,749.99	62.00
Printing Revenue	1,536.09	12,059.10	18,000.00	5,940.90	67.00
Fax Revenue	613.00	4,554.20	7,500.00	2,945.80	60.72
Microfilm Revenue	0.00	138.38	100.00	(38.38)	138.38
Photocopy Revenue	636.87	5,118.19	7,000.00	1,881.81	73.12
Book/Furniture Sale Revenue	241.82	3,390.46	0.00	(3,390.46)	0.00
Interest/Dividend Income	20,918.93	48,556.86	38,500.00	(10,056.86)	126.12
Investment Value Change	(3,008.28)	(37,276.62)	0.00	37,276.62	0.00
Lost/Damaged Property	864.00	4,702.66	6,000.00	1,297.34	78.38
Other Income	0.00	200.00	0.00	(200.00)	0.00
Total Miscellaneous Revenue	***22,747.53***	***49,193.24***	***89,600.00***	***40,406.76***	***54.90***
Joint Automation Revenue					
Northwest Reg. Lib. Contrib.	0.00	33,975.00	45,300.00	11,325.00	75.00
MNLink Server Site Payments	270.12	2,160.96	3,250.00	1,089.04	66.49
Total Joint Automation Revenue	***270.12***	***36,135.96***	***48,550.00***	***12,414.04***	***74.43***
Fund Balance/Shortfall	***0.00***	***0.00***	***27,044.00***	***27,044.00***	***0.00***
Total General Fund Revenue	**23,017.65**	**2,263,389.23**	**3,274,710.00**	**1,011,320.77**	**69.12**
General Fund Expenditures					
Personnel Expenses					
Salaries	143,066.89	1,129,678.36	1,729,550.00	599,871.64	65.32
Payroll Taxes	10,831.64	85,134.12	133,700.00	48,565.88	63.68
Retirement - PERA	10,588.71	79,819.44	129,150.00	49,330.56	61.80
Health Insurance	23,175.40	180,908.21	280,600.00	99,691.79	64.47
Life Insurance	175.28	1,363.00	2,100.00	737.00	64.90
Workers Compenation Insurance	303.41	2,427.36	3,900.00	1,472.64	62.24
Other Employee Benefits	116.00	928.00	1,650.00	722.00	56.24
Total Personnel	***188,257.33***	***1,480,258.49***	***2,280,650.00***	***800,391.51***	***64.91***
Automation/Cataloging					
Automation	11,548.32	91,809.01	146,550.00	54,740.99	62.65
Support - App	291.25	2,330.00	3,500.00	1,170.00	66.57
Catalog Item Records	965.79	7,516.86	11,000.00	3,483.14	68.34
Supplies - Computer	1,091.85	4,699.28	5,000.00	300.72	93.99
Supplies - Technical Services	140.41	1,885.27	7,000.00	5,114.73	26.93
Total Automation/Cataloging	***14,037.62***	***108,240.42***	***173,050.00***	***64,809.58***	***62.55***

Lake Agassiz Regional Library
Statement of Revenues & Expenditures
Actual and Budget
For the Eight Months Ending August 31, 2018

	Current Month Actual	Year To Date Actual	Annual Budget	YTD Actual To Annual $ Variance	YTD Actual To Annual Budget %
Library Programming					
Programming - Youth	10.73	502.84	3,400.00	2,897.16	14.79
Programming - Summer Reading	424.86	6,173.98	8,000.00	1,826.02	77.17
Programming - Adult	0.00	1,083.23	2,500.00	1,416.77	43.33
Total Library Programming	***435.59***	***7,760.05***	***13,900.00***	***6,139.95***	***55.83***
Staff Development					
Staff Training & Development	453.99	7,178.77	10,000.00	2,821.23	71.79
Total Staff Development	***453.99***	***7,178.77***	***10,000.00***	***2,821.23***	***71.79***
Mileage/Board Meeting Expense					
Mileage - Staff	3,238.03	18,114.98	21,000.00	2,885.02	86.26
Regional Board Meetings	0.00	2,867.55	6,000.00	3,132.45	47.79
Total Mileage/Board Meeting Expenses	***3,238.03***	***20,982.53***	***27,000.00***	***6,017.47***	***77.71***
Other Expenses					
Accounting/Bank Fees	292.59	11,593.61	15,250.00	3,656.39	76.02
Attorney Fees	0.00	0.00	3,000.00	3,000.00	0.00
Business Office Software	0.00	0.00	2,000.00	2,000.00	0.00
Delivery Services	4,413.26	44,258.72	73,000.00	28,741.28	60.63
Director's Discretionary	0.00	0.00	2,500.00	2,500.00	0.00
Insurance - General/Property	1,433.74	11,449.79	17,700.00	6,250.21	64.69
Lease - Regional Office Rent	1,717.17	13,737.34	20,610.00	6,872.66	66.65
Leases - Equipment	606.86	5,112.88	8,300.00	3,187.12	61.60
Maintenance Contracts	1,504.81	9,542.58	15,050.00	5,507.42	63.41
Memberships	145.00	443.00	1,000.00	557.00	44.30
Minnesota Director's Fund	0.00	0.00	2,300.00	2,300.00	0.00
Miscellaneous Expense	0.00	274.91	2,500.00	2,225.09	11.00
PIO: Printing/Advertising	194.39	9,530.11	16,000.00	6,469.89	59.56
Postage	520.50	1,958.54	4,200.00	2,241.46	46.63
Recruitment	28.00	704.90	8,000.00	7,295.10	8.81
Repairs - Equipment	338.26	696.32	2,500.00	1,803.68	27.85
Supplies - Copier/Fax/Microflm	0.00	205.49	800.00	594.51	25.69
Supplies - Office	1,203.50	6,186.47	8,500.00	2,313.53	72.78
Supplies - Public Services	406.41	2,273.72	6,000.00	3,726.28	37.90
Telephone/Telecom	1,901.91	13,025.69	15,100.00	2,074.31	86.26
Total Other Operating Expenses	***14,706.40***	***130,994.07***	***224,310.00***	***93,315.93***	***58.40***
Regional Library Telecom Aid (RLTA)	***0.00***	***46,810.79***	***101,000.00***	***54,189.21***	***46.35***
Transportation					
Van Expenses	233.01	1,881.62	3,800.00	1,918.38	49.52
Total Transportation	***233.01***	***1,881.62***	***3,800.00***	***1,918.38***	***49.52***
Materials					
Audio Visual	5,693.50	44,363.36	73,000.00	28,636.64	60.77
Digital	12,447.43	69,764.63	89,000.00	19,235.37	78.39
Online Resources	719.15	6,032.35	13,000.00	6,967.65	46.40
Periodicals	609.57	18,226.80	23,000.00	4,773.20	79.25
Print	9,065.03	124,074.96	192,000.00	67,925.04	64.62
Total Materials	***28,534.68***	***262,462.10***	***390,000.00***	***127,537.90***	***67.30***
Capital Expenditures					
Furniture & Equipment	3,169.00	6,229.31	10,000.00	3,770.69	62.29
Software & Hardware Upgrades	15,086.06	22,267.05	30,000.00	7,732.95	74.22
Total Capital Expenditures	***18,255.06***	***28,496.36***	***40,000.00***	***11,503.64***	***71.24***
Capital Fund Accounts					
Automation System -Shared NWRL	250.00	2,000.00	3,000.00	1,000.00	66.67
Technology Upgrades	416.74	3,333.92	5,000.00	1,666.08	66.68
Van Replacement	250.00	2,000.00	3,000.00	1,000.00	66.67
Total Capital Fund Accounts	***916.74***	***7,333.92***	***11,000.00***	***3,666.08***	***66.67***
Total General Fund Expenditures	**269,068.45**	**2,102,399.12**	**3,274,710.00**	**1,172,310.88**	**64.20**
General Fund Revenue Over Expenditures	$ (246,050.80)	$ 160,990.11	$ 0.00	(160,990.11)	0.00

Lake Agassiz Regional Library
Statement of Revenues & Expenditures
Actual and Budget
For the Eight Months Ending August 31, 2018

	Current Month Actual	Year To Date Actual	Annual Budget	YTD Actual To Annual $ Variance	YTD Actual To Annual Budget %
SPECIAL PROJECTS					
Special Projects Revenue					
Donations	$ (5,184.25)	$ 10,023.02	$ 0.00	(10,023.02)	0.00
Endowment Revenue	0.00	675.00	0.00	(675.00)	0.00
Telecom/E-rate Funds	0.00	1,094.38	0.00	(1,094.38)	0.00
Legacy Grant Revenue	3,625.13	44,170.31	0.00	(44,170.31)	0.00
Miscellaneous Grants	22,141.22	86,393.84	0.00	(86,393.84)	0.00
Northern Lights LN Funds	0.00	3,093.17	0.00	(3,093.17)	0.00
Total Special Projects Revenue	**20,582.10**	**145,449.72**	**0.00**	**(145,449.72)**	**0.00**
Special Projects Expenditures					
Special Projects Miscellaneous					
Donations - Materials: Print	757.93	4,109.80	0.00	(4,109.80)	0.00
Donations - Materials: A/V	0.00	0.00	0.00	0.00	0.00
Donations - Materials: Other	159.00	3,623.86	0.00	(3,623.86)	0.00
Donations - Miscellaneous	378.90	3,840.76	0.00	(3,840.76)	0.00
Legacy Grant Expense	3,625.13	44,170.31	0.00	(44,170.31)	0.00
Telecom/E-rate Expenses	0.00	1,094.39	0.00	(1,094.39)	0.00
Miscellaneous Grant Expense	21,506.38	86,393.84	0.00	(86,393.84)	0.00
Northern Lights LN e-Books	0.00	3,093.17	0.00	(3,093.17)	0.00
Projects from Designated Funds:					
Total Special Projects Miscellaneous	***26,427.34***	***146,326.13***	***0.00***	***(146,326.13)***	***0.00***
Special Projects Capital					
Donations - Furniture & Equip.	0.00	2,132.01	0.00	(2,132.01)	0.00
Projects from Designated Funds:					
Total Special Projects Capital	***0.00***	***2,132.01***	***0.00***	***(2,132.01)***	***0.00***
Total Special Projects Expenditures	**26,427.34**	**148,458.14**	**0.00**	**(148,458.14)**	**0.00**
Special Proj Rev Over (Under) Expend	$ (5,845.24)	$ (3,008.42)	$ 0.00	3,008.42	0.00
GRAND TOTAL REVENUE	43,599.75	2,408,838.95	3,274,710.00	865,871.05	73.56
GRAND TOTAL EXPENDITURES	295,495.79	2,250,857.26	3,274,710.00	1,023,852.74	68.73
CHANGE IN FUND BALANCE	$ (251,896.04)	$ 157,981.69	$ 0.00	(157,981.69)	0.00

Lake Agassiz Regional Library
Statement of Financial Position
August 31, 2018

		Current Month	Prior Month	Net Change
ASSETS				
Cash - Checking (State Bank)	$	32,758.71	55,818.99	(23,060.28)
Cash - Payroll (State Bank)		10,133.81	9,720.17	413.64
Cash - Savings (State Bank)		996,233.46	879,282.62	116,950.84
Petty Cash		460.00	460.00	0.00
Investment Account		1,264,891.98	1,247,797.86	17,094.12
Accounts Receivable		1,246.71	412,984.20	(411,737.49)
Prepaid Expenses		62,195.39	70,648.26	(8,452.87)
Deposit Account - OCLC		3,984.61	4,942.21	(957.60)
Vehicles		12,365.93	12,365.93	0.00
Accum Depr - Vehicles		(7,213.45)	(7,213.45)	0.00
Equipment and Fixtures		317,606.19	317,606.19	0.00
Accum Depr - Equip & Fixtures		(303,282.72)	(303,282.72)	0.00
Equipment & Fixtures - Donated		204,258.91	204,258.91	0.00
Accum Depr - Donated Equip		(204,258.91)	(204,258.91)	0.00
Endowment Funds		69,598.12	69,598.12	0.00
Amount Provided - LTD		20,325.02	20,325.02	0.00
Total Assets	$	2,481,303.76	2,791,053.40	(309,749.64)
LIABILITIES				
Accounts Payable	$	24,275.71	57,999.45	(33,723.74)
Credit Card Payable		9,200.37	16,048.48	(6,848.11)
Amazon Charge Account		5,495.32	4,410.71	1,084.61
Accrued Salaries Payable		70,971.97	70,971.97	0.00
Accrued Sick Leave Payable		20,325.02	20,325.02	0.00
Accrued Vacation Payable		32,191.28	32,191.28	0.00
PERA (Retirement) Payable		35.86	0.00	35.86
Payroll Tax Payable - ND		755.00	363.00	392.00
Dental Insurance Payable		(14.01)	55.08	(69.09)
Vision Insurance Payable		(40.03)	(31.06)	(8.97)
AFLAC Payable		60.77	255.15	(194.38)
Garnishment/Child Support Pay		20.00	20.00	0.00
Flexible Spending - Medical		1,316.19	833.51	482.68
Sales Tax Payable		353.55	187.54	166.01
Deferred Revenue		521,635.49	541,722.70	(20,087.21)
Total Liabilities		686,582.49	745,352.83	(58,770.34)
FUND BALANCES				
Fund Balance - Unreserved		136,331.59	136,331.59	0.00
Fund Bal. - Operating Reserve		1,015,000.00	1,015,000.00	0.00
Fund Bal. - Employee Severance		20,000.00	20,000.00	0.00
Fund Bal. - Unemployment Comp.		43,000.00	43,000.00	0.00
Fund Bal. - Van Replacement		30,000.00	29,750.00	250.00
Fund Bal. - Technology Upgrade		43,333.92	42,917.18	416.74
Fund Bal. - Furn. & Equipment		10,000.00	10,000.00	0.00
Fund Bal. - Special Projects		20,000.00	20,000.00	0.00
Fund Bal. - Copiers, Printers		3,000.00	3,000.00	0.00
Fund Bal. - Prof Recuitment		5,000.00	5,000.00	0.00
Fund Bal. - Library Materials		30,000.00	30,000.00	0.00
Fund Bal. - Consultant Study		10,000.00	10,000.00	0.00
Fund Bal. - Outreach Services		20,000.00	20,000.00	0.00
Fund Bal. - Brnch Improvement		20,000.00	20,000.00	0.00
Fund Bal. - Staff Development		20,000.00	20,000.00	0.00
Fund Bal. - Joint Automation		120,000.00	120,000.00	0.00
Fund Bal. - III Software Upgrd		2,000.00	1,750.00	250.00
Investment in Gen. Fixed Asset		19,475.95	19,475.95	0.00
Reserve for Endowments		69,598.12	69,598.12	0.00
Change in Fund Balance		157,981.69	409,877.73	(251,896.04)
Total Fund Balances		1,794,721.27	2,045,700.57	(250,979.30)
Total Liabilities & Fund Balanc	$	2,481,303.76	2,791,053.40	(309,749.64)

LAKE AGASSIZ REGIONAL LIBRARY

Monthly Report to the Board
Meeting Date: September 20, 2018
From: Liz Lynch, Regional Library Director

Meeting and Events Attended by Director
Automation/IT Meeting, June 13; Collection Management Project in Climax, June 19; Coordinating Team Meeting, June 20; Finance Committee and Full Board Meeting, June 21; Lakes Country Service Coop (LCSC) Meeting, June 27; Interviews for Crookston position, July 2; Coordinating Team Meeting, July 18; Crookston Site Visit and Meeting with Director of NWRL, August 1; MNLINK and Library Without Boarders Meetings and Crookston interview, August 2; Crookston interviews, August 6; MN Library Legislative Forum, August 8; Automation IT Meeting, August 19; Crookston Site Visit and meeting with Pamela Holte and Superintendent, James Hess, August 20; Coordinating Team Meeting, August 22; Crookston Site Visit, August 27; Clay County Presentation, August 28; MN Library Legislative Meeting, September 5; CRPLSA Meeting, September 6; LARL Supervisory Meeting, September 12;

Open Position
Mahnomen Library Substitute

New Employees
Welcome to Eliza Gores, Detroit Lakes Library Assistant; Wendy Howes and Daniel Wilsey, Twin Valley LINK Site Substitutes, Hanna Kramer, Rothsay LINK Site Substitute; Alyssa Lennander, Crookston Youth Services Librarian, and Monica Terpstra, Crookston Library Assistant

Staff Development
Greta Guck, Detroit Lakes Youth Services Librarian and Cassey Orre, Moorhead Youth Services Librarian attended the annual Better Together Workshop sponsored by NLLN in Fergus Falls on June 11.

Nicole Murphy, LARL Interlibrary Loan Assistant attended the Annual MN Interlibrary Loan Node Meeting in Minneapolis on August 18.

Training geared towards the new wireless printing service, and training regarding the Registration and Circulation Policy changes were offered to frontline staff in Crookston on August 15, Moorhead on August 16, and Detroit Lakes on August 23.

Congratulations!
Congratulations to Megan Krueger, Moorhead Library Director on her nomination for the MN Library Association President Elect. Election results will be announced at the annual MLA conference in October.

Donations and Projects

6/15/2018	Laura Jamison donation to the Ada Public Library in memory of Faye Jamison.	50.00
6/13/2018	City of Crookston donation for the Otto Bremer Matching Grant Initiative.	5,000.00

6/15/2018	Marjorie Larson donation to the Bagley Public Library for the I LOVE MY LIBRARY campaign.	10.00
6/13/2018	Anonymous donation to the Detroit Lakes Public Library for the I LOVE MY LIBRARY campaign.	20.00
6/12/2018	John Strache donation to the Hawley Public Library for the I LOVE MY LIBRARY campaign.	10.00
6/15/2018	D.R. Gravel & Logging, Inc. donation to the Fertile Public Library for the Summer Library Experience.	150.00
6/8/2018	Lavida Wiens donation to the Bagley Public Library in honor of K. Sloun, M. Cage, D. Christensen, S. Minke and J. Paulion.	100.00
6/8/2018	Nancy Langness donation to the Moorhead Public Library for books, movies and magazines.	20.00
6/8/2018	Tom Brown donation to the Moorhead Public Library.	50.00
6/15/2018	Allan and Judy Dragseth donation to the Crookston Public Library for the Otto Bremer Matching Grant Initiative.	500.00
6/26/2018	VFW Aux. Post No. 1902 donation to the Crookston Public Library for the Otto Bremer Matching Grant Initiative.	25.00
6/21/2018	Shirley Klomstad donation to the Detroit Lakes Public Library in memory of David Uhlir for print books for adults.	100.00
7/20/2018	Anonymous donation to the Breckenridge Public Library.	2.00
8/2/2018	Barbara McCauley donation to LARL for print materials.	50.00
7/9/2018	Joyce Rock donation to the Crookston Public Library for the Otto Bremer Matching Grant Initiative.	100.00
7/9/2018	Friends of the Crookston Library donation for Crookston Public Library renovation project.	7,125.00
6/26/2018	Amanda LaPlante donation to the Fertile Public Library.	20.00
6/21/2018	Anonymous donation through the Microsoft matching program for LARL.	20.00
7/24/2018	Friends of the Moorhead Library donation for Legacy Bus Trip snacks.	19.21
7/11/2018	Friends of the Moorhead Library donation for two book trucks.	891.49
8/1/2018	Friends of the Moorhead Library donation for the Assisted Living Book Club.	315.71
7/23/2018	David & Mary Jane Parsekian donation to the Moorhead Public Library in honor of Mary and Tom Brunsdale's 40th anniversary.	50.00
7/28/2018	Joseph Kastantin donation to LARL for eAudiobooks.	100.00

7/30/2018	Joan Padian donation in honor of Tom and Mary Brunsdale's 40th anniversary.	100.00
7/30/2018	Chris Heffernan donation in honor of Tom and Mary Brunsdale's 40th anniversary .	100.00
8/3/2018	Moorhead Vikingland Kiwanis donation for children's books.	100.00
7/11/2018	Mary Norberg donation for early literacy materials to hand out at Moorhead BabyBounce in honor of her mother.	200.00
9/4/2018	Betsy Vinz donation for the collection in memory of Phyllis Litherland.	25.00
9/6/2018	Anonymous donation to LARL.	5.00
9/6/2018	Valeri Walker donation to LARL in memory of Yvonne Johnson.	10.00
8/9/2018	Anne & Warren Stoe donation in honor of Tom and Mary Brunsdale's 40th Wedding Anniversary.	40.00
8/9/2018	Valeska Hermanson donation to LARL.	50.00
8/1/2018	Gloria Lee donation to the Moorhead Public Library for landscaping.	16.41
	Total	**$15,374.82**

Circulation Statistics and OverDrive

Over the past few years, LARL's overall circulation numbers have seen a steady, but slight, decline. However, when looking at overall numbers, including physical and digital combined, we are seeing an increase. Thanks to OverDrive downloadable eBooks and eAudiobooks, four of the last eight months have seen increases between 1,000 and 3,000 items per month.

In 2018, per month, on average:

- 102 LARL customers signed up for OverDrive services
- 9,934 items were downloaded from OverDrive
- 50,233 physical items were checked out
- 409 new library cards were issued to LARL customers

UPCOMING MEETINGS/EVENTS

LARL Book Sale: September 27-29 in the lower level of the Moorhead Public Library

Staff Day: October 8 - All LARL Locations Closed for training at the Hjemkomst and the Moorhead Public Library.

Minnesota Library Association Conference in St. Cloud on October 11 & 12.

LARL Executive Committee Meeting on October 18th at 5:30 p.m. in the lower level of the Moorhead Public Library.

Lake Agassiz Regional Library
Monthly List of Bills paid by Check
For the Period From Jun 1, 2018 to Jun 30, 2018

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6020-000	Supplies - Public Services	6/22/18	DEMCO	174.34	
6020-000	Supplies - Public Services			174.34	
6040-000	Supplies - Computer	6/29/18	Monoprice, Inc.	145.40	
6040-000	Supplies - Computer			145.40	
6240-000	Maint Contr - Copiers	6/25/18	Metro Sales, Inc	1,940.48	
6240-000	Maint Contr - Copiers			1,940.48	
6300-000	Payroll/Time Tracking	6/12/18 6/26/18	Payroll Professionals, Inc.	125.55 131.75	
6300-000	Payroll/Time Tracking			257.30	
6350-000	Delivery Service - Courier	6/11/18 6/25/18	Alliance Courier	1,903.77 2,115.30	
6350-000	Delivery Service - Courier			4,019.07	
6355-000	Deliv Serv - TriCollege/Minitx	6/6/18	Minitex	1,388.11	
6355-000	Deliv Serv - TriCollege/Minitx			1,388.11	
6362-000	Lease - Copiers	6/1/18	US Bank Equipment Finance	606.86	
6362-000	Lease - Copiers			606.86	
6380-000	Recruitment	6/30/18	Twin Valley Times	46.00	
6380-000	Recruitment			46.00	
6400-000	Telephone	6/1/18 6/1/18	Halstad Telephone Company	73.90 32.58	
6400-000	Telephone	6/1/18	Rothsay Telephone	75.13	
6400-000	Telephone	6/1/18	CenturyLink	192.00	
6400-000	Telephone	6/22/18 6/22/18	Rochester Telecom Systems Inc.	112.93 94.11	
6400-000	Telephone			580.65	
6410-000	PIO - Marketing/Printing/Etc	6/18/18	Absolute Marketing Group	264.62	
6410-000	PIO - Marketing/Printing/Etc	6/18/18 6/25/18	Clay County Connection	175.00 395.00	
6410-000	PIO - Marketing/Printing/Etc	6/27/18	Cole Papers Inc.	34.00	
6410-000	PIO - Marketing/Printing/Etc			868.62	
6450-000	Mileage - Trustee	6/21/18	Arlen Syverson	120.99	
6450-000	Mileage - Trustee	6/21/18	Ben Grimsley	49.05	
6450-000	Mileage - Trustee	6/21/18	Terry Kalil	78.48	
6450-000	Mileage - Trustee	6/21/18	Gary Willhite	76.30	
6450-000	Mileage - Trustee	6/21/18	LuAnn Durant	76.88	
6450-000	Mileage - Trustee			401.70	

Lake Agassiz Regional Library
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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6455-000	Mileage - Staff	6/1/18	Jodi Harrington	26.16	
6455-000	Mileage - Staff	6/5/18	Michelle Fjeld	22.89	
6455-000	Mileage - Staff	6/5/18	Joyce Christine Boike	25.62	
6455-000	Mileage - Staff	6/5/18	Laurel Wanke	14.17	
6455-000	Mileage - Staff	6/6/18	Megan Krueger	39.79	
6455-000	Mileage - Staff	6/6/18	Liz Lynch	75.21	
6455-000	Mileage - Staff	6/6/18	Joyce Christine Boike	39.79	
6455-000	Mileage - Staff	6/6/18	Jenna Kahly	23.71	
6455-000	Mileage - Staff	6/7/18	Jill Rose	100.28	
6455-000	Mileage - Staff	6/7/18	Jodi Harrington	17.99	
6455-000	Mileage - Staff	6/7/18	Joyce Christine Boike	18.53	
6455-000	Mileage - Staff	6/7/18	Patty Nunn	11.45	
6455-000	Mileage - Staff	6/8/18	Jill Rose	23.98	
6455-000	Mileage - Staff	6/8/18	Joyce Christine Boike	47.96	
6455-000	Mileage - Staff	6/9/18	Jill Rose	23.98	
6455-000	Mileage - Staff	6/11/18	Greta Guck	50.14	
6455-000	Mileage - Staff	6/11/18	Erin Gunderson	29.43	
6455-000	Mileage - Staff	6/12/18	Michelle Fjeld	22.89	
6455-000	Mileage - Staff	6/12/18	Jodi Harrington	17.99	
6455-000	Mileage - Staff	6/13/18	Candace Perry	23.44	
6455-000	Mileage - Staff	6/14/18	Jill Rose	100.28	
6455-000	Mileage - Staff	6/14/18	Christy Underlee	17.99	
6455-000	Mileage - Staff	6/14/18	Christina Phipps	55.05	
6455-000	Mileage - Staff	6/14/18	Megan Krueger	45.78	
6455-000	Mileage - Staff	6/14/18	Jenna Kahly	9.81	
6455-000	Mileage - Staff	6/15/18	Joyce Christine Boike	75.21	
6455-000	Mileage - Staff	6/15/18	Amy Nelson	40.88	
6455-000	Mileage - Staff	6/16/18	Jill Rose	23.98	
6455-000	Mileage - Staff	6/19/18	Joyce Christine Boike	18.53	
6455-000	Mileage - Staff	6/19/18	Jodi Harrington	17.99	
6455-000	Mileage - Staff	6/19/18	Amy Nelson	27.25	
6455-000	Mileage - Staff	6/20/18	Joyce Christine Boike	75.21	
6455-000	Mileage - Staff	6/21/18	Marilyn Eaves	55.05	
6455-000	Mileage - Staff	6/21/18	Jodi Harrington	17.99	

Lake Agassiz Regional Library
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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6455-000	Mileage - Staff	6/21/18	Michelle Fjeld	14.72	
6455-000	Mileage - Staff	6/22/18	Joyce Christine Boike	47.96	
6455-000	Mileage - Staff	6/26/18	Jodi Harrington	17.99	
6455-000	Mileage - Staff	6/26/18	Amy Nelson	13.63	
6455-000	Mileage - Staff	6/27/18	Liz Lynch	62.13	
6455-000	Mileage - Staff	6/28/18	Megan Krueger	55.05	
6455-000	Mileage - Staff	6/28/18	Christy Underlee	33.25	
6455-000	Mileage - Staff	6/28/18	Jill Rose	100.28	
6455-000	Mileage - Staff	6/29/18	Christy Underlee	33.25	
6455-000	Mileage - Staff	6/29/18	Amy Nelson	29.98	
6455-000	Mileage - Staff	6/29/18	Linda Rutkowski	31.61	
6455-000	Mileage - Staff	6/30/18	Jill Rose	23.98	
6455-000	Mileage - Staff	6/30/18	Cathleen Johnson	26.16	
6455-000	Mileage - Staff			1,726.39	
6470-000	Board Expenses	6/21/18	Linda Holecek	48.51	
6470-000	Board Expenses			48.51	
6482-000	Conf/Meeting - Miscellaneous	6/5/18 6/6/18	Christina Phipps	512.61 1,202.84	
6482-000	Conf/Meeting - Miscellaneous	6/26/18	Nicole Boewood	112.56	
6482-000	Conf/Meeting - Miscellaneous			1,828.01	
6492-000	Programming - Summer Readi	6/1/18	Norman County Fair 4-H Premiu	199.00	
6492-000	Programming - Summer Readi	6/1/18	The Red River Promoter	200.00	
6492-000	Programming - Summer Readi	6/4/18	Jenna Kahly	7.07	
6492-000	Programming - Summer Readi	6/29/18	Robert Larson	220.73	
6492-000	Programming - Summer Readi			626.80	
6500-000	Van - Gasoline	6/6/18	Cenex Fleetcard	134.36	
6500-000	Van - Gasoline			134.36	
6505-000	Van - Repairs & Maintenance	6/4/18	Duggan's Auto Service Center	238.01	
6505-000	Van - Repairs & Maintenance			238.01	
6600-000	Materials - Print	6/1/18 6/1/18 6/1/18 6/1/18 6/1/18 6/1/18 6/1/18 6/1/18 6/1/18 6/1/18 6/1/18	Baker & Taylor	40.40 70.34 115.14 32.86 14.60 42.64 8.07 33.96 52.04 100.16 201.00	

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
		6/1/18		123.28	
		6/1/18		786.19	
		6/1/18		816.55	
		6/2/18		51.98	
		6/2/18		18.82	
		6/2/18		122.12	
		6/4/18		61.59	
		6/4/18		354.54	
		6/5/18		170.38	
		6/7/18		101.18	
		6/8/18		35.01	
		6/8/18		61.70	
		6/8/18		36.76	
		6/9/18		659.56	
		6/9/18		471.77	
		6/11/18		117.38	
		6/11/18		71.90	
		6/11/18		459.50	
		6/11/18		62.84	
		6/11/18		28.98	
		6/12/18		44.56	
		6/12/18		9.72	
		6/12/18		108.76	
		6/12/18		5.63	
		6/12/18		31.56	
		6/13/18		90.35	
		6/13/18		83.30	
		6/13/18		20.20	
		6/14/18		17.08	
		6/14/18		428.70	
		6/14/18		261.56	
		6/14/18		255.69	
		6/15/18		114.64	
		6/15/18		17.08	
		6/15/18		201.29	
		6/16/18		11.06	
		6/18/18		146.68	
		6/19/18		63.28	
		6/19/18		22.55	
		6/19/18		89.88	
		6/20/18		63.44	
		6/20/18		635.37	
		6/21/18		20.04	
		6/21/18		142.90	
		6/21/18		341.33	
		6/21/18		56.12	
		6/21/18		198.05	
		6/21/18		182.20	
		6/22/18		68.86	
		6/22/18		49.60	
		6/22/18		382.05	
		6/25/18		237.26	
		6/25/18		10.38	
		6/25/18		13.18	
		6/25/18		41.96	
		6/25/18		25.67	
		6/25/18			15.06
		6/26/18		104.16	
		6/26/18		75.68	
		6/27/18		80.02	
		6/27/18		11.67	
		6/27/18		206.07	
		6/27/18		49.82	
		6/27/18		16.60	
		6/27/18		168.94	
		6/27/18		452.40	
		6/28/18		82.16	
		6/29/18		52.46	

Lake Agassiz Regional Library
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		6/29/18		231.26	
		6/29/18		147.92	
		6/29/18		563.95	
6600-000	Materials - Print	6/30/18	Coughlan Companies LLC	19.99	
6600-000	Materials - Print			12,078.32	15.06
6601-000	Materials - A/V	6/1/18	Baker & Taylor	203.22	
		6/1/18		50.16	
6601-000	Materials - A/V	6/1/18	Penguin Random House, LLC.	52.50	
6601-000	Materials - A/V	6/1/18	Recorded Books, LLC.	54.98	
		6/4/18		769.42	
6601-000	Materials - A/V	6/4/18	Baker & Taylor	45.26	
6601-000	Materials - A/V	6/5/18	Recorded Books, LLC.	144.91	
		6/5/18		91.00	
6601-000	Materials - A/V	6/6/18	Baker & Taylor	149.29	
		6/7/18		89.55	
		6/7/18		12.48	
		6/8/18		177.62	
		6/11/18		53.34	
6601-000	Materials - A/V	6/12/18	Recorded Books, LLC.	142.36	
		6/12/18		13.99	
6601-000	Materials - A/V	6/12/18	Baker & Taylor	239.50	
6601-000	Materials - A/V	6/14/18	Recorded Books, LLC.	149.40	
		6/19/18		254.96	
6601-000	Materials - A/V	6/19/18	Baker & Taylor	31.04	
6601-000	Materials - A/V	6/20/18	Recorded Books, LLC.	442.76	
6601-000	Materials - A/V	6/20/18	Baker & Taylor	53.70	
		6/20/18		340.54	
6601-000	Materials - A/V	6/21/18	Recorded Books, LLC.	186.97	
		6/22/18		154.96	
		6/26/18		856.40	
		6/26/18		51.87	
		6/26/18		64.00	
6601-000	Materials - A/V	6/27/18	Baker & Taylor	22.66	
		6/28/18		150.74	
6601-000	Materials - A/V			5,049.58	
6670-000	Materials - Digital - e-Books	6/1/18	Overdrive, Inc.	3.99	
		6/4/18		313.80	
		6/4/18		88.93	
		6/4/18		28.98	
		6/4/18		25.98	
		6/5/18		150.99	
		6/5/18		441.84	
		6/5/18		1,317.10	
		6/5/18		236.57	
		6/6/18		65.00	
		6/8/18		103.99	
		6/8/18		17.99	
		6/11/18		9.99	
		6/11/18		404.20	
		6/11/18		59.45	

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		6/11/18		111.97	
		6/12/18		184.85	
		6/12/18		341.88	
		6/13/18		65.00	
		6/18/18		65.91	
		6/18/18		6.99	
		6/18/18		413.37	
		6/18/18		25.98	
		6/19/18		84.00	
		6/19/18		116.92	
		6/20/18		277.99	
		6/21/18		1,122.24	
		6/25/18		242.86	
		6/25/18		84.92	
		6/25/18		32.99	
		6/25/18		5.99	
		6/26/18		401.70	
		6/26/18		134.99	
		6/27/18		17.99	
		6/28/18		11.99	
6670-000	Materials - Digital - e-Books			7,019.33	
6675-000	Materials - Digital - e-Audio	6/4/18	Overdrive, Inc.	59.99	
		6/5/18		79.99	
		6/5/18		677.85	
		6/5/18		25.50	
		6/6/18		285.49	
		6/11/18		47.58	
		6/12/18		95.00	
		6/19/18		59.99	
		6/19/18		44.99	
		6/20/18		219.97	
		6/21/18		846.35	
		6/25/18		39.99	
		6/26/18		59.99	
6675-000	Materials - Digital - e-Audio			2,542.68	
6690-000	Materials - Periodicals	6/7/18	Daily News / News Monitor	145.60	
6690-000	Materials - Periodicals	6/21/18	Dakota News, Inc.	33.12	
6690-000	Materials - Periodicals	6/22/18	The Erskine Echo	30.00	
6690-000	Materials - Periodicals			208.72	
7200-000	Legacy - Expense (1099)	6/1/18	Nate Hance Music	1,185.00	
7200-000	Legacy - Expense (1099)	6/6/18	Jenna Kahly	159.96	
7200-000	Legacy - Expense (1099)	6/15/18	Penelope VanDyke	200.00	
7200-000	Legacy - Expense (1099)	6/18/18	Absolute Marketing Group	1,368.05	
7200-000	Legacy - Expense (1099)			2,913.01	
7205-000	Legacy - Exp Reimbursement	6/15/18	Penelope VanDyke	65.40	
7205-000	Legacy - Exp Reimbursement			65.40	
7300-000	Miscellaneous Grant Expense	6/1/18	Northern Lumber, Inc.	678.84	
7300-000	Miscellaneous Grant Expense	6/5/18	Colleen Thompson	275.00	
7300-000	Miscellaneous Grant Expense	6/8/18	Northern Lumber, Inc.	53.40	
		6/18/18		7.12	

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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
7300-000	Miscellaneous Grant Expense	6/19/18	Lon Boike Painting	250.00	
7300-000	Miscellaneous Grant Expense	6/21/18	HN Quality Plumbing, Inc.	2,460.95	
7300-000	Miscellaneous Grant Expense	6/22/18 6/22/18 6/22/18 6/22/18 6/22/18 6/22/18	Northern Lumber, Inc.	15,747.08 54.25 666.52 398.00 168.01 37.60	
7300-000	Miscellaneous Grant Expense	6/25/18	Liz Lynch	170.53	
7300-000	Miscellaneous Grant Expense	6/25/18 6/25/18	Northern Lumber, Inc.	2,773.32 4,075.00	
7300-000	Miscellaneous Grant Expense			27,815.62	
8000-011	Donation - Misc Exp - LM	6/6/18	Moorhead Business Association	150.00	
8000-011	Donation - Misc Exp - LM			150.00	
8000-013	Donation - Misc Exp - LH	6/5/18	Melissa Larson	39.99	
8000-013	Donation - Misc Exp - LH			39.99	
8000-053	Donation - Misc Exp - LE	6/4/18	Fertile Community Club	50.00	
8000-053	Donation - Misc Exp - LE			50.00	
8100-053	Donation - Material Print - LE	6/4/18 6/8/18 6/13/18	Gale/CENGAGE Learning	44.78 26.39 22.39	
8100-053	Donation - Material Print - LE	6/19/18	Baker & Taylor	30.59	
8100-053	Donation - Material Print - LE	6/20/18	Gale/CENGAGE Learning	51.98	
8100-053	Donation - Material Print - LE	6/25/18	Baker & Taylor	22.16	
8100-053	Donation - Material Print - LE			198.29	

Lake Agassiz Regional Library
Monthly List of Bills paid by EFT
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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
5100-000	Payroll Taxes - Employer	6/15/18	Federal Income Tax deposit	4,822.83	
		6/15/18		1,127.92	
		6/29/18		4,608.20	
		6/29/18		1,077.72	
5100-000	Payroll Taxes - Employer			11,636.67	
5110-000	Retirement - PERA - Employer	6/15/18	Public Empoyees Retirement As	5,842.73	
		6/29/18		5,517.70	
5110-000	Retirement - PERA - Employer			11,360.43	
5120-000	Health Insurance	6/14/18	Further (SelectAccount)	1,205.25	
		6/14/18		1,684.00	
5120-000	Health Insurance	6/15/18	LARL Payroll		211.25
		6/15/18			372.25
5120-000	Health Insurance	6/15/18	United State Treasury	82.46	
5120-000	Health Insurance	6/22/18	Further (SelectAccount)	109.15	
		6/29/18		211.25	
5120-000	Health Insurance	6/29/18	LARL Payroll		372.25
		6/29/18			211.25
5120-000	Health Insurance	6/30/18	Lakes Country Service Cooperat	20,951.00	
5120-000	Health Insurance			24,243.11	1,167.00
5140-000	Life Insurance - Employer Paid	6/1/18	The Hardford - Priority Accoun	177.94	
5140-000	Life Insurance - Employer Paid			177.94	
6000-000	Supplies - Office	6/12/18	Amazon (charges on account)	14.85	
6000-000	Supplies - Office			14.85	
6365-000	Lease - Mailing Machine	6/26/18	Pitney Bowes	129.00	
		6/29/18		32.00	
6365-000	Lease - Mailing Machine			161.00	
6400-000	Telephone	6/3/18	Arvig	98.61	
		6/3/18		100.26	
		6/3/18		91.88	
		6/3/18		91.88	
		6/3/18		37.30	
6400-000	Telephone	6/13/18	Allstream	642.63	
6400-000	Telephone	6/15/18	Garden Valley Telephone Comp	33.68	
6400-000	Telephone	6/25/18	Arvig	181.78	
6400-000	Telephone	6/30/18	Garden Valley Telephone Comp	33.68	
		6/30/18		33.68	
		6/30/18		33.68	
		6/30/18		86.48	
6400-000	Telephone			1,465.54	
6405-000	Cell Phone	6/9/18	Ting	6.99	
6405-000	Cell Phone			6.99	
6410-000	PIO - Marketing/Printing/Etc	6/7/18	Uprinting.com	130.93	

Lake Agassiz Regional Library
Monthly List of Bills paid by EFT
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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6410-000	PIO - Marketing/Printing/Etc	6/8/18	Amazon (charges on account)	18.99	
6410-000	PIO - Marketing/Printing/Etc	6/14/18	Uprinting.com	298.35	
6410-000	PIO - Marketing/Printing/Etc			448.27	
6430-000	Postage	6/4/18	Pitney Bowes Purchase Power	500.00	
6430-000	Postage			500.00	
6435-000	PO Box Rental	6/1/18	US Postal Service	116.00	
6435-000	PO Box Rental			116.00	
6600-000	Materials - Print	6/1/18	Amazon (charges on account)	21.98	
		6/1/18		35.87	
		6/4/18		17.99	
		6/4/18		29.68	
		6/8/18		36.00	
		6/22/18		12.99	
		6/27/18		65.17	
6600-000	Materials - Print			219.68	
6601-000	Materials - A/V	6/1/18	Amazon (charges on account)	192.28	
		6/2/18		18.54	
		6/3/18		35.92	
		6/3/18		25.92	
		6/3/18		44.88	
		6/4/18		17.59	
		6/4/18		49.60	
		6/5/18		304.91	
		6/6/18		39.96	
		6/6/18		14.42	
		6/6/18		63.84	
		6/7/18		29.83	
		6/9/18		24.99	
		6/10/18		44.97	
		6/10/18		17.99	
		6/10/18		35.40	
		6/10/18		14.99	
		6/10/18		14.99	
		6/11/18		42.95	
		6/11/18		14.99	
		6/16/18		61.84	
		6/16/18		17.96	
		6/17/18		17.96	
		6/17/18		17.96	
		6/17/18		71.84	
		6/17/18		35.92	
		6/19/18		196.63	
		6/19/18		151.63	
		6/19/18		19.92	
		6/20/18		17.19	
		6/20/18		52.00	
		6/20/18		15.96	
		6/21/18		27.96	
		6/23/18		19.98	
		6/23/18		26.93	
		6/24/18		27.98	
		6/24/18		14.96	
		6/24/18		12.96	
		6/24/18		19.92	
		6/24/18		59.88	
		6/25/18		29.92	
		6/25/18		76.17	
		6/27/18		61.47	

Lake Agassiz Regional Library
Monthly List of Bills paid by EFT
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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
		6/29/18		19.94	
		6/30/18		26.38	
		6/30/18		53.88	
6601-000	Materials - A/V			2,204.10	
7120-000	Telecom/E-rate Expenses	6/11/18	Microsoft	61.55	
7120-000	Telecom/E-rate Expenses			61.55	
7200-000	Legacy - Expense (1099)	6/1/18	Michaels	21.49	
7200-000	Legacy - Expense (1099)	6/2/18	DickBlick	18.14	
7200-000	Legacy - Expense (1099)			39.63	
7300-000	Miscellaneous Grant Expense	6/6/18	Wayfair	1,072.31	
7300-000	Miscellaneous Grant Expense	6/6/18	Grandin Road	549.84	
7300-000	Miscellaneous Grant Expense	6/7/18	Wayfair	637.13	
7300-000	Miscellaneous Grant Expense	6/15/18	Pottery Barn	9,430.82	
7300-000	Miscellaneous Grant Expense	6/21/18	Robert Blazek	2,000.00	
7300-000	Miscellaneous Grant Expense	6/21/18	OfficeSupply.com	22.29	
7300-000	Miscellaneous Grant Expense	6/25/18	Sam's Club	199.88	
7300-000	Miscellaneous Grant Expense	6/26/18	Amazon (charges on account)	65.90	
		6/26/18		299.98	
7300-000	Miscellaneous Grant Expense	6/28/18	Wayfair	1,114.42	
		6/29/18		1,545.57	
7300-000	Miscellaneous Grant Expense			16,938.14	
8000-011	Donation - Misc Exp - LM	6/7/18	Uprinting.com	338.99	
8000-011	Donation - Misc Exp - LM	6/7/18	VistaPrint.com	80.99	
8000-011	Donation - Misc Exp - LM	6/29/18	Amazon (charges on account)	66.99	
		6/29/18		37.98	
8000-011	Donation - Misc Exp - LM			524.95	
8000-053	Donation - Misc Exp - LE	6/4/18	Amazon (charges on account)	19.32	
		6/5/18		69.26	
		6/5/18		31.50	
		6/9/18		99.99	
8000-053	Donation - Misc Exp - LE			220.07	
8100-000	Donation - Material Print - RO	6/3/18	Amazon (charges on account)	21.56	
		6/3/18		21.60	
		6/16/18		26.00	
8100-000	Donation - Material Print - RO			69.16	
8100-002	Donation - Material Print - LD	6/2/18	Amazon (charges on account)	43.73	
		6/3/18		26.00	
		6/3/18		19.99	
		6/3/18		22.40	
		6/10/18		24.29	
		6/10/18		31.98	
		6/17/18		22.99	
		6/17/18		10.37	

Lake Agassiz Regional Library
Monthly List of Bills paid by EFT
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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
		6/24/18		20.80	
8100-002	Donation - Material Print - LD			222.55	
8100-011	Donation - Material Print - LM	6/3/18	Amazon (charges on account)	17.99	
		6/4/18		29.97	
		6/4/18		14.39	
		6/4/18		14.39	
		6/4/18		36.16	
		6/16/18		24.35	
		6/20/18		32.90	
		6/25/18		17.99	
		6/25/18		17.99	
		6/26/18		14.88	
		6/26/18		44.17	
		6/30/18		17.99	
8100-011	Donation - Material Print - LM			283.17	
8100-053	Donation - Material Print - LE	6/4/18	Amazon (charges on account)	67.94	
		6/4/18		22.43	
		6/18/18		24.95	
		6/25/18		33.99	
8100-053	Donation - Material Print - LE			149.31	
8500-061	Furn & Equip - Breckenridge	6/6/18	Amazon (charges on account)	90.49	
8500-061	Furn & Equip - Breckenridge			90.49	
8600-000	Software & Hardware Upgrade	6/13/18	Amazon (charges on account)	423.78	
8600-000	Software & Hardware Upgrade			423.78	
9630-200	Cell Phone - Joint Automation	6/9/18	Ting	25.61	
9630-200	Cell Phone - Joint Automation			25.61	

Lake Agassiz Regional Library
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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6000-000	Supplies - Office	7/19/18	Office Depot	209.97	
		7/24/18		209.97	
6000-000	Supplies - Office	7/25/18	Quill Corporation	221.71	
6000-000	Supplies - Office	7/26/18	Office Depot	147.61	
6000-000	Supplies - Office			789.26	
6010-000	Supplies - Technical Services	7/18/18	DEMCO	91.77	
6010-000	Supplies - Technical Services			91.77	
6040-000	Supplies - Computer	7/23/18	Monoprice, Inc.	442.29	
6040-000	Supplies - Computer	7/23/18	PCMG	498.00	
6040-000	Supplies - Computer			940.29	
6300-000	Payroll/Time Tracking	7/10/18	Payroll Professionals, Inc.	130.20	
		7/26/18		137.95	
6300-000	Payroll/Time Tracking			268.15	
6350-000	Delivery Service - Courier	7/10/18	Alliance Courier	1,903.77	
		7/23/18		2,115.30	
6350-000	Delivery Service - Courier			4,019.07	
6362-000	Lease - Copiers	7/2/18	US Bank Equipment Finance	606.86	
6362-000	Lease - Copiers			606.86	
6380-000	Recruitment	7/1/18	Crookston Daily Times	28.00	
6380-000	Recruitment			28.00	
6400-000	Telephone	7/1/18	Rothsay Telephone	75.08	
6400-000	Telephone	7/1/18	Halstad Telephone Company	73.83	
		7/1/18		32.53	
6400-000	Telephone	7/1/18	CenturyLink	48.00	
6400-000	Telephone	7/22/18	Rochester Telecom Systems Inc.	115.89	
6400-000	Telephone			345.33	
6410-000	PIO - Marketing/Printing/Etc	7/4/18	Cole Papers Inc.	27.25	
6410-000	PIO - Marketing/Printing/Etc			27.25	
6455-000	Mileage - Staff	7/2/18	Debra Wahl	11.45	
6455-000	Mileage - Staff	7/2/18	Joyce Christine Boike	47.69	
6455-000	Mileage - Staff	7/3/18	Liz Lynch	51.23	
6455-000	Mileage - Staff	7/3/18	Amy Nelson	13.63	
6455-000	Mileage - Staff	7/5/18	Jill Rose	100.28	
6455-000	Mileage - Staff	7/5/18	Jodi Harrington	26.16	
6455-000	Mileage - Staff	7/5/18	Marilyn Eaves	55.05	
6455-000	Mileage - Staff	7/6/18	Jodi Harrington	33.25	

Lake Agassiz Regional Library
Monthly List of Bills paid by Check
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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6455-000	Mileage - Staff	7/7/18	Jill Rose	23.98	
6455-000	Mileage - Staff	7/9/18	Megan Krueger	75.21	
6455-000	Mileage - Staff	7/10/18	Sheila Capistran	39.24	
6455-000	Mileage - Staff	7/10/18	Jodi Harrington	17.99	
6455-000	Mileage - Staff	7/10/18	Laurel Wanke	27.80	
6455-000	Mileage - Staff	7/11/18	Jill Rose	100.28	
6455-000	Mileage - Staff	7/11/18	Megan Krueger	59.41	
6455-000	Mileage - Staff	7/12/18	Jill Rose	100.28	
6455-000	Mileage - Staff	7/12/18	Jodi Harrington	33.25	
6455-000	Mileage - Staff	7/12/18	Michelle Fjeld	14.72	
6455-000	Mileage - Staff	7/13/18	Christy Underlee	33.25	
6455-000	Mileage - Staff	7/13/18	Amy Nelson	44.15	
6455-000	Mileage - Staff	7/14/18	Jill Rose	100.28	
6455-000	Mileage - Staff	7/17/18	Megan Krueger	75.21	
6455-000	Mileage - Staff	7/17/18	Laurel Wanke	16.35	
6455-000	Mileage - Staff	7/17/18 7/17/18	Jodi Harrington	6.54 17.99	
6455-000	Mileage - Staff	7/18/18	Jill Rose	23.98	
6455-000	Mileage - Staff	7/19/18	Amy Nelson	28.34	
6455-000	Mileage - Staff	7/19/18	Sheila Capistran	39.24	
6455-000	Mileage - Staff	7/19/18	Jill Rose	100.28	
6455-000	Mileage - Staff	7/19/18	Jodi Harrington	17.99	
6455-000	Mileage - Staff	7/20/18	Judy Moen	34.88	
6455-000	Mileage - Staff	7/20/18	Jill Rose	23.98	
6455-000	Mileage - Staff	7/20/18	Candace Perry	28.34	
6455-000	Mileage - Staff	7/20/18 7/24/18	Jodi Harrington	33.25 17.99	
6455-000	Mileage - Staff	7/24/18	Christy Underlee	33.25	
6455-000	Mileage - Staff	7/24/18	Judy Moen	34.88	
6455-000	Mileage - Staff	7/26/18	Jenna Kahly	13.08	
6455-000	Mileage - Staff	7/26/18	Christy Underlee	33.25	
6455-000	Mileage - Staff	7/28/18	Jill Rose	23.98	
6455-000	Mileage - Staff	7/30/18	Cheryl Melkert	43.60	
6455-000	Mileage - Staff	7/31/18	Candace Perry	23.44	
6455-000	Mileage - Staff	7/31/18	Marilyn Stordahl	19.62	

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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6455-000	Mileage - Staff	7/31/18	Christy Underlee	33.25	
6455-000	Mileage - Staff	7/31/18	Jodi Harrington	17.99	
6455-000	Mileage - Staff			1,749.28	
6490-000	Programming - Youth	7/30/18	Tugg Inc.	157.50	
6490-000	Programming - Youth			157.50	
6500-000	Van - Gasoline	7/6/18	Cenex Fleetcard	74.78	
6500-000	Van - Gasoline			74.78	
6600-000	Materials - Print	7/2/18	Baker & Taylor	36.38	
		7/2/18		60.30	
		7/3/18		117.72	
		7/3/18		105.66	
		7/3/18		396.16	
		7/3/18		471.95	
		7/3/18		113.36	
		7/3/18		266.67	
		7/5/18		13.18	
		7/5/18		67.06	
		7/5/18		72.58	
		7/5/18		29.84	
		7/5/18		32.36	
		7/5/18		175.92	
		7/5/18		541.36	
		7/5/18		339.17	
		7/5/18		81.92	
		7/6/18		51.24	
		7/9/18		79.86	
		7/9/18		26.27	
		7/10/18		176.76	
		7/10/18		10.02	
		7/10/18		141.60	
		7/10/18		106.84	
		7/10/18		423.66	
		7/11/18		13.18	
		7/12/18		101.24	
		7/12/18		119.20	
		7/13/18		10.49	
		7/13/18		63.96	
		7/13/18		94.11	
		7/13/18		16.33	
		7/13/18		22.30	
		7/13/18		387.61	
6600-000	Materials - Print	7/14/18	Farm & Home Publishers, LTD.	53.90	
6600-000	Materials - Print	7/17/18	Baker & Taylor	7.74	
		7/17/18		25.46	
		7/17/18		160.74	
		7/17/18		54.14	
		7/17/18		30.60	
		7/17/18		20.78	
		7/18/18		0.10	
		7/18/18		106.68	
		7/18/18		114.44	
		7/18/18		77.84	
		7/18/18		44.54	
		7/18/18		11.88	
		7/19/18		22.42	
		7/19/18		72.06	
		7/19/18		104.34	
		7/19/18		10.02	

Lake Agassiz Regional Library
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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
		7/19/18		20.04	
		7/19/18		29.62	
		7/19/18		57.54	
		7/19/18		150.52	
		7/19/18		261.56	
		7/19/18		8.86	
		7/19/18		64.20	
		7/19/18		387.09	
		7/23/18		40.66	
		7/23/18		9.08	
		7/23/18		52.90	
		7/23/18		404.96	
		7/23/18		43.44	
		7/23/18		107.50	
		7/23/18		35.92	
		7/23/18		42.66	
		7/24/18		119.46	
		7/24/18		76.05	
		7/24/18		104.12	
		7/24/18		9.96	
		7/25/18		96.86	
		7/25/18		21.32	
		7/25/18		186.77	
		7/25/18		56.56	
		7/25/18		272.63	
		7/25/18		78.08	
		7/25/18		37.80	
		7/25/18		7.98	
		7/25/18		11.88	
		7/25/18		26.18	
		7/25/18		54.86	
		7/25/18		58.38	
		7/26/18		15.54	
		7/27/18		17.08	
		7/30/18		29.52	
6600-000	Materials - Print			8,681.52	
6601-000	Materials - A/V	7/3/18	Recorded Books, LLC.	73.00	
6601-000	Materials - A/V	7/3/18	Baker & Taylor	11.94	
		7/5/18		305.61	
6601-000	Materials - A/V	7/9/18	Recorded Books, LLC.	99.50	
6601-000	Materials - A/V	7/9/18	Baker & Taylor	194.29	
		7/12/18		28.48	
6601-000	Materials - A/V	7/12/18	Recorded Books, LLC.	544.30	
		7/16/18		136.98	
6601-000	Materials - A/V	7/17/18	Baker & Taylor	11.94	
6601-000	Materials - A/V	7/18/18	Recorded Books, LLC.	227.96	
		7/19/18		145.96	
6601-000	Materials - A/V	7/19/18	Baker & Taylor	273.78	
6601-000	Materials - A/V	7/25/18	Recorded Books, LLC.	134.29	
6601-000	Materials - A/V	7/26/18	Baker & Taylor	18.20	
		7/26/18		117.66	
6601-000	Materials - A/V			2,323.89	
6604-000	Materials - Juvenile Non-Fict	7/16/18	Cavendish Square	96.96	
6604-000	Materials - Juvenile Non-Fict			96.96	

Lake Agassiz Regional Library
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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6670-000	Materials - Digital - e-Books	7/1/18	Overdrive, Inc.	5.99	
		7/2/18		135.86	
		7/2/18		175.44	
		7/2/18		462.92	
		7/2/18		44.99	
		7/3/18		282.88	
		7/5/18		1,817.72	
		7/5/18		139.99	
		7/9/18		53.97	
		7/9/18		189.37	
		7/9/18		121.89	
		7/10/18		165.98	
		7/10/18		80.99	
		7/10/18		65.00	
		7/12/18		31.98	
		7/16/18		228.99	
		7/16/18		74.51	
		7/16/18		77.94	
		7/17/18		309.86	
		7/17/18		206.00	
		7/20/18		1,638.55	
		7/20/18		137.99	
		7/24/18		65.00	
		7/24/18		120.97	
		7/25/18		81.49	
		7/25/18		171.96	
		7/25/18		65.00	
		7/25/18		65.00	
		7/26/18		69.94	
		7/31/18		274.90	
		7/31/18		235.97	
		7/31/18		212.85	
		7/31/18		30.55	
		7/31/18		39.97	
6670-000	Materials - Digital - e-Books			7,882.41	
6675-000	Materials - Digital - e-Audio	7/2/18	Overdrive, Inc.	59.99	
		7/5/18		181.98	
		7/10/18		143.99	
		7/17/18		123.99	
		7/17/18		76.00	
		7/20/18		273.97	
		7/20/18		331.95	
		7/25/18		43.99	
		7/31/18		95.00	
6675-000	Materials - Digital - e-Audio			1,330.86	
6690-000	Materials - Periodicals	7/11/18	EBSCO Information Services	3,690.71	
6690-000	Materials - Periodicals	7/17/18	Pelican Rapids Press	45.00	
		7/17/18		45.00	
6690-000	Materials - Periodicals	7/24/18	Grand Forks Herald	155.00	
		7/26/18		239.00	
6690-000	Materials - Periodicals			4,174.71	
6800-000	Miscellaneous Expense	7/1/18	MinnKota EnviroServices, Inc.	20.16	
6800-000	Miscellaneous Expense			20.16	
7110-000	Regional Lib Telecom Aid - Ex	7/1/18	NW-Links	23,336.72	
7110-000	Regional Lib Telecom Aid - Ex			23,336.72	

Lake Agassiz Regional Library
Monthly List of Bills paid by Check
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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
7200-000	Legacy - Expense (1099)	7/2/18	Richards Transportation Servic	1,725.00	
7200-000	Legacy - Expense (1099)	7/20/18	Penelope VanDyke	1,200.00	
7200-000	Legacy - Expense (1099)			2,925.00	
7205-000	Legacy - Exp Reimbursement	7/20/18	Penelope VanDyke	647.46	
7205-000	Legacy - Exp Reimbursement			647.46	
7300-000	Miscellaneous Grant Expense	7/1/18	Northern Lumber, Inc.	15.93	
7300-000	Miscellaneous Grant Expense	7/9/18	Colton David Hermreck	584.87	
7300-000	Miscellaneous Grant Expense	7/9/18	Colleen Thompson	265.00	
7300-000	Miscellaneous Grant Expense	7/10/18	Lon Boike Painting	1,222.00	
7300-000	Miscellaneous Grant Expense	7/12/18	Northern Lumber, Inc.	850.00	
7300-000	Miscellaneous Grant Expense	7/18/18 7/18/18 7/18/18 7/18/18	Lon Boike Painting	640.00 250.00 540.00 150.00	
7300-000	Miscellaneous Grant Expense	7/23/18	Colton David Hermreck	850.00	
7300-000	Miscellaneous Grant Expense	7/24/18	Lynn Willhite	110.00	
7300-000	Miscellaneous Grant Expense	7/25/18 7/25/18 7/25/18 7/25/18 7/25/18 7/25/18 7/25/18 7/25/18	Northern Lumber, Inc.	360.26 8.59 35.96 63.95 38.98 21.32 75.76 26.56	
7300-000	Miscellaneous Grant Expense	7/31/18	Lon Boike Painting	750.00	
7300-000	Miscellaneous Grant Expense			6,859.18	
8000-011	Donation - Misc Exp - LM	7/9/18 7/9/18	Superfrog Signs & Graphics	82.00 15.00	
8000-011	Donation - Misc Exp - LM	7/18/18 7/18/18	Agassiz Environmental Learning	77.52 50.00	
8000-011	Donation - Misc Exp - LM			224.52	
8000-031	Donation - Misc Exp - LN	7/6/18	Scholastic Library Publishing	55.00	
8000-031	Donation - Misc Exp - LN			55.00	
8000-051	Donation - Misc Exp - LC	7/31/18	Joyce Christine Boike	61.63	
8000-051	Donation - Misc Exp - LC			61.63	
8000-053	Donation - Misc Exp - LE	7/9/18	Laura Gullickson	25.86	
8000-053	Donation - Misc Exp - LE			25.86	
8200-011	Donation - Furn & Equip - LM	7/20/18	DEMCO	891.49	
8200-011	Donation - Furn & Equip - LM			891.49	
8500-000	Furn & Equip - Regional Office	7/24/18	DEMCO	465.50	

Lake Agassiz Regional Library
Monthly List of Bills paid by Check
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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
8500-000	Furn & Equip - Regional Office			465.50	
8600-000	Software & Hardware Upgrade	7/23/18	Netgate	361.17	
8600-000	Software & Hardware Upgrade	7/26/18	Metro Sales, Inc	931.00	
8600-000	Software & Hardware Upgrade			1,292.17	

Lake Agassiz Regional Library
Monthly List of Bills paid by EFT
For the Period From Jul 1, 2018 to Jul 31, 2018

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
5100-000	Payroll Taxes - Employer	7/13/18 7/13/18 7/31/18 7/31/18	Federal Income Tax deposit	4,384.74 1,025.46 4,309.72 1,007.92	
5100-000	Payroll Taxes - Employer			10,727.84	
5110-000	Retirement - PERA - Employer	7/13/18 7/31/18	Public Empoyees Retirement As	5,307.51 5,192.71	
5110-000	Retirement - PERA - Employer			10,500.22	
5120-000	Health Insurance	7/13/18 7/13/18	Further (SelectAccount)	1,205.25 1,634.00	
5120-000	Health Insurance	7/13/18 7/13/18	LARL Payroll		211.25 372.25
5120-000	Health Insurance	7/23/18	Further (SelectAccount)	109.15	
5120-000	Health Insurance	7/30/18	Lakes Country Service Cooperat	20,951.00	
5120-000	Health Insurance	7/30/18	Further (SelectAccount)	211.25	
5120-000	Health Insurance	7/31/18 7/31/18	LARL Payroll		372.25 211.25
5120-000	Health Insurance			24,110.65	1,167.00
5140-000	Life Insurance - Employer Paid	7/5/18	The Hardford - Priority Accoun	173.60	
5140-000	Life Insurance - Employer Paid			173.60	
6000-000	Supplies - Office	7/30/18	Amazon (charges on account)	50.55	
6000-000	Supplies - Office			50.55	
6020-000	Supplies - Public Services	7/19/18 7/19/18	Amazon (charges on account)	187.57 151.46	
6020-000	Supplies - Public Services	7/27/18	Best Name Badges	8.35	
6020-000	Supplies - Public Services			347.38	
6040-000	Supplies - Computer	7/23/18	Amazon (charges on account)	356.64	
6040-000	Supplies - Computer			356.64	
6200-000	Equip Rep/Mtc - Miscellaneous	7/3/18	Home Depot	59.56	
6200-000	Equip Rep/Mtc - Miscellaneous			59.56	
6400-000	Telephone	7/3/18 7/3/18 7/3/18 7/3/18 7/3/18	Arvig	98.61 100.26 91.88 91.88 37.30	
6400-000	Telephone	7/14/18	Allstream	642.94	
6400-000	Telephone	7/15/18	Garden Valley Telephone Comp	33.68	
6400-000	Telephone	7/25/18	Arvig	181.78	
6400-000	Telephone	7/30/18 7/30/18 7/30/18	Garden Valley Telephone Comp	86.43 37.16 37.16	

Lake Agassiz Regional Library
Monthly List of Bills paid by EFT
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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
		7/30/18		37.16	
6400-000	Telephone			1,476.24	
6405-000	Cell Phone	7/10/18	Ting	7.01	
6405-000	Cell Phone			7.01	
6410-000	PIO - Marketing/Printing/Etc	7/3/18	Uprinting.com	451.09	
6410-000	PIO - Marketing/Printing/Etc	7/27/18	Amazon (charges on account)	84.95	
6410-000	PIO - Marketing/Printing/Etc	7/29/18	SearchWP.com	29.40	
6410-000	PIO - Marketing/Printing/Etc	7/30/18	American Library Association	58.50	
6410-000	PIO - Marketing/Printing/Etc	7/31/18	Uprinting.com	582.32	
6410-000	PIO - Marketing/Printing/Etc			1,206.26	
6484-000	Conf/Meeting - System Director	7/2/18	Reservations.com	14.99	
		7/2/18		217.44	
6484-000	Conf/Meeting - System Director			232.43	
6600-000	Materials - Print	7/1/18	Amazon (charges on account)	18.15	
		7/2/18		11.75	
		7/15/18		17.36	
		7/16/18		12.82	
		7/18/18		26.90	
		7/20/18		35.90	
		7/25/18		18.45	
		7/28/18		14.99	
6600-000	Materials - Print			156.32	
6601-000	Materials - A/V	7/1/18	Amazon (charges on account)	35.92	
		7/1/18		17.96	
		7/1/18		47.91	
		7/3/18		25.97	
		7/3/18		152.35	
		7/4/18		58.38	
		7/5/18		14.96	
		7/5/18		66.52	
		7/6/18		12.97	
		7/8/18		50.89	
		7/8/18		85.97	
		7/10/18		9.96	
		7/10/18		64.07	
		7/10/18		23.98	
		7/15/18		79.26	
		7/15/18		17.96	
		7/15/18		17.96	
		7/15/18		68.87	
		7/15/18		84.72	
		7/15/18		14.99	
		7/15/18		35.92	
		7/16/18		29.92	
		7/16/18		98.79	
		7/17/18		94.68	
		7/19/18		77.14	
		7/19/18		25.92	
		7/22/18		25.92	
		7/22/18		17.99	
		7/22/18		62.69	
		7/22/18		21.59	
		7/25/18		106.83	
		7/28/18		95.80	

Lake Agassiz Regional Library
Monthly List of Bills paid by EFT
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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
		7/29/18		59.84	
		7/29/18		35.92	
		7/29/18		17.96	
		7/29/18		71.91	
		7/29/18		35.92	
		7/29/18		30.98	
		7/30/18		9.98	
		7/31/18		54.87	
6601-000	Materials - A/V			1,962.14	
7120-000	Telecom/E-rate Expenses	7/11/18	Microsoft	24.71	
7120-000	Telecom/E-rate Expenses			24.71	
7300-000	Miscellaneous Grant Expense	7/13/18	Great Big Canvas	1,262.60	
7300-000	Miscellaneous Grant Expense			1,262.60	
8000-061	Donation - Misc Exp - LB	7/19/18	VistaPrint.com	75.48	
8000-061	Donation - Misc Exp - LB	7/19/18	Amazon (charges on account)	37.98	
8000-061	Donation - Misc Exp - LB			113.46	
8100-000	Donation - Material Print - RO	7/1/18	Amazon (charges on account)	2.61	
		7/15/18		3.44	
8100-000	Donation - Material Print - RO			6.05	
8100-002	Donation - Material Print - LD	7/1/18	Amazon (charges on account)	64.57	
		7/2/18		19.99	
		7/8/18		11.78	
		7/9/18		13.33	
		7/15/18		45.34	
8100-002	Donation - Material Print - LD			155.01	
8100-011	Donation - Material Print - LM	7/1/18	Amazon (charges on account)	9.99	
		7/8/18		26.00	
		7/14/18		16.99	
		7/14/18		27.98	
		7/14/18		14.88	
8100-011	Donation - Material Print - LM			95.84	
8100-053	Donation - Material Print - LE	7/1/18	Amazon (charges on account)	19.99	
8100-053	Donation - Material Print - LE			19.99	
9630-200	Cell Phone - Joint Automation	7/10/18	Ting	32.74	
9630-200	Cell Phone - Joint Automation	7/30/18	Amazon (charges on account)	13.95	
9630-200	Cell Phone - Joint Automation			46.69	
9700-200	Miscellaneous Expense - JA	7/24/18	SmartyStreets.com	460.00	
9700-200	Miscellaneous Expense - JA			460.00	

Lake Agassiz Regional Library
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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6000-000	Supplies - Office	8/1/18	Lakes Country Service Cooperat	886.50	
6000-000	Supplies - Office	8/16/18 8/17/18	Rapid Refill	287.00 30.00	
6000-000	Supplies - Office			1,203.50	
6040-000	Supplies - Computer	8/17/18	Absolute Marketing Group	420.00	
6040-000	Supplies - Computer			420.00	
6240-000	Maint Contr - Copiers	8/3/18	Metro Sales, Inc	1,275.17	
6240-000	Maint Contr - Copiers			1,275.17	
6300-000	Payroll/Time Tracking	8/10/18 8/28/18	Payroll Professionals, Inc.	127.10 127.10	
6300-000	Payroll/Time Tracking			254.20	
6350-000	Delivery Service - Courier	8/6/18 8/20/18	Alliance Courier	2,115.30 2,115.30	
6350-000	Delivery Service - Courier			4,230.60	
6362-000	Lease - Copiers	8/2/18	US Bank Equipment Finance	606.86	
6362-000	Lease - Copiers			606.86	
6380-000	Recruitment	8/5/18	Crookston Daily Times	28.00	
6380-000	Recruitment			28.00	
6400-000	Telephone	8/1/18	Rothsay Telephone	75.08	
6400-000	Telephone	8/1/18 8/1/18	Halstad Telephone Company	73.83 32.53	
6400-000	Telephone	8/22/18	Rochester Telecom Systems Inc.	120.35	
6400-000	Telephone			301.79	
6410-000	PIO - Marketing/Printing/Etc	8/3/18	Heritage Education Commission	250.00	
6410-000	PIO - Marketing/Printing/Etc	8/31/18	Hillary Stevens	20.12	
6410-000	PIO - Marketing/Printing/Etc			270.12	
6455-000	Mileage - Staff	8/1/18	Sheila Capistran	30.52	
6455-000	Mileage - Staff	8/1/18	Liz Lynch	75.21	
6455-000	Mileage - Staff	8/1/18	Amy Nelson	13.63	
6455-000	Mileage - Staff	8/2/18	Jodi Harrington	17.99	
6455-000	Mileage - Staff	8/2/18	Megan Krueger	55.05	
6455-000	Mileage - Staff	8/2/18	Amy Nelson	13.63	
6455-000	Mileage - Staff	8/3/18	Christy Underlee	33.25	
6455-000	Mileage - Staff	8/3/18 8/6/18	Megan Krueger	45.78 31.07	
6455-000	Mileage - Staff	8/6/18	Wendy Howes	37.06	

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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6455-000	Mileage - Staff	8/6/18	Liz Lynch	75.21	
6455-000	Mileage - Staff	8/6/18	Tanner Stanko	23.44	
6455-000	Mileage - Staff	8/7/18	Sheila Capistran	39.24	
6455-000	Mileage - Staff	8/7/18	Jodi Harrington	17.99	
6455-000	Mileage - Staff	8/7/18	Liz Lynch	35.43	
6455-000	Mileage - Staff	8/7/18	Jeanne Anderson	75.21	
6455-000	Mileage - Staff	8/7/18	Tanner Stanko	48.51	
6455-000	Mileage - Staff	8/7/18	Michelle Fjeld	22.89	
6455-000	Mileage - Staff	8/8/18	Liz Lynch	248.52	
6455-000	Mileage - Staff	8/8/18	Jeanne Anderson	75.21	
6455-000	Mileage - Staff	8/9/18	Jenna Kahly	6.54	
6455-000	Mileage - Staff	8/9/18	Christy Underlee	17.99	
6455-000	Mileage - Staff	8/10/18	Megan Krueger	43.60	
6455-000	Mileage - Staff	8/10/18	Amy Nelson	42.51	
6455-000	Mileage - Staff	8/10/18	Jill Rose	23.98	
6455-000	Mileage - Staff	8/10/18	Candace Perry	23.44	
6455-000	Mileage - Staff	8/11/18	Jill Rose	23.98	
6455-000	Mileage - Staff	8/14/18	Cheryl Melkert	43.60	
6455-000	Mileage - Staff	8/14/18 8/14/18	Jodi Harrington	6.54 17.99	
6455-000	Mileage - Staff	8/14/18 8/14/18	Sheila Capistran	39.24 30.52	
6455-000	Mileage - Staff	8/15/18	Julie Malmanger	39.79	
6455-000	Mileage - Staff	8/15/18	Cheryl Melkert	43.60	
6455-000	Mileage - Staff	8/15/18	Laura Gullickson	25.62	
6455-000	Mileage - Staff	8/15/18	Jane Vigness	29.43	
6455-000	Mileage - Staff	8/15/18	Michelle Fjeld	14.72	
6455-000	Mileage - Staff	8/15/18	Greta Guck	99.74	
6455-000	Mileage - Staff	8/15/18	Carol Ricke	47.96	
6455-000	Mileage - Staff	8/16/18	Carla Grani	23.44	
6455-000	Mileage - Staff	8/16/18	Karen Stormo	134.07	
6455-000	Mileage - Staff	8/16/18	Jodi Harrington	31.07	
6455-000	Mileage - Staff	8/16/18	Candace Perry	55.05	
6455-000	Mileage - Staff	8/16/18	Candace Osborn	45.78	
6455-000	Mileage - Staff	8/16/18	Michelle Fjeld	14.72	

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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6455-000	Mileage - Staff	8/16/18	Jodi Harrington	6.54	
6455-000	Mileage - Staff	8/16/18	Patricia Perry	75.21	
6455-000	Mileage - Staff	8/17/18	Megan Krueger	31.07	
6455-000	Mileage - Staff	8/17/18	Tanner Stanko	48.51	
6455-000	Mileage - Staff	8/17/18	Amy Nelson	28.34	
6455-000	Mileage - Staff	8/21/18	Christy Underlee	6.54	
6455-000	Mileage - Staff	8/21/18	Amy Nelson	14.17	
6455-000	Mileage - Staff	8/21/18	Jodi Harrington	6.54	
6455-000	Mileage - Staff	8/22/18	Jill Rose	100.28	
6455-000	Mileage - Staff	8/22/18	Linda Rutkowski	27.80	
6455-000	Mileage - Staff	8/22/18	Jamie Sprynczynatyk	66.49	
6455-000	Mileage - Staff	8/23/18	Sheila Capistran	67.58	
6455-000	Mileage - Staff	8/23/18	Erin Gunderson	70.85	
6455-000	Mileage - Staff	8/23/18	Laurel Wanke	16.35	
6455-000	Mileage - Staff	8/23/18	Madonna Liden	39.79	
6455-000	Mileage - Staff	8/23/18	Lois Schaedler	39.79	
6455-000	Mileage - Staff	8/23/18	Michelle Fjeld	14.72	
6455-000	Mileage - Staff	8/23/18	Jill Rose	19.08	
6455-000	Mileage - Staff	8/23/18	Christy Underlee	17.99	
6455-000	Mileage - Staff	8/23/18	Karen Edevold	86.66	
6455-000	Mileage - Staff	8/23/18	Amy Nelson	34.88	
6455-000	Mileage - Staff	8/23/18	Patty Nunn	11.45	
6455-000	Mileage - Staff	8/24/18	Paula Ous	25.62	
6455-000	Mileage - Staff	8/24/18	Christy Underlee	33.25	
6455-000	Mileage - Staff	8/24/18	Amy Nelson	34.88	
6455-000	Mileage - Staff	8/25/18	Jill Rose	23.98	
6455-000	Mileage - Staff	8/27/18	Megan Krueger	126.99	
6455-000	Mileage - Staff	8/28/18	Jill Rose	23.98	
6455-000	Mileage - Staff	8/28/18	Jodi Harrington	17.99	
6455-000	Mileage - Staff	8/28/18	Amy Nelson	27.25	
6455-000	Mileage - Staff	8/29/18	Jodi Harrington	17.99	
6455-000	Mileage - Staff	8/29/18	Judy Moen	34.88	
6455-000	Mileage - Staff	8/30/18	Jenna Kahly	43.60	
6455-000	Mileage - Staff	8/31/18	Jodi Harrington	33.25	

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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6455-000	Mileage - Staff	8/31/18	Jill Rose	23.98	
6455-000	Mileage - Staff			3,238.03	
6482-000	Conf/Meeting - Miscellaneous	8/15/18	Nicole Murphy	390.92	
6482-000	Conf/Meeting - Miscellaneous	8/21/18	Erin Gunderson	15.00	
6482-000	Conf/Meeting - Miscellaneous			405.92	
6492-000	Programming - Summer Readi	8/13/18	NDSU Entomology	292.50	
6492-000	Programming - Summer Readi	8/16/18	Absolute Marketing Group	132.36	
6492-000	Programming - Summer Readi			424.86	
6500-000	Van - Gasoline	8/6/18	Cenex Fleetcard	60.91	
6500-000	Van - Gasoline	8/30/18	Liz Lynch	42.27	
6500-000	Van - Gasoline			103.18	
6600-000	Materials - Print	8/1/18	Farm & Home Publishers, LTD.	53.90	
6600-000	Materials - Print	8/1/18	Baker & Taylor	63.69	
		8/1/18		621.95	
		8/1/18		19.10	
		8/1/18		95.18	
		8/1/18		191.24	
		8/1/18		21.99	
		8/2/18		24.32	
		8/2/18		14.48	
		8/2/18		122.88	
		8/2/18		34.50	
		8/2/18		16.88	
		8/2/18		22.34	
		8/2/18		44.00	
		8/2/18		270.18	
		8/2/18		20.98	
		8/2/18		15.65	
		8/2/18		231.11	
		8/2/18		211.39	
		8/2/18		36.03	
		8/2/18		12.98	
		8/2/18		16.80	
		8/3/18		180.67	
		8/3/18		39.88	
		8/3/18		104.90	
		8/3/18		85.16	
		8/3/18		88.78	
		8/3/18		146.88	
		8/3/18		32.40	
		8/3/18		13.92	
		8/3/18		23.38	
6600-000	Materials - Print	8/3/18	Gale/CENGAGE Learning	7.87	
6600-000	Materials - Print	8/6/18	Baker & Taylor	19.68	
		8/6/18		65.32	
		8/6/18		11.06	
		8/6/18		8.86	
		8/8/18		332.74	
		8/8/18		113.00	
		8/8/18		121.62	
		8/9/18		0.10	
		8/9/18		141.02	
		8/9/18		200.39	
		8/10/18		36.74	

Lake Agassiz Regional Library
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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
		8/10/18		23.60	
		8/10/18		117.42	
		8/10/18		55.94	
		8/10/18		40.40	
		8/10/18		20.20	
		8/10/18		26.16	
		8/10/18		13.62	
		8/13/18		20.04	
		8/13/18		14.40	
		8/13/18		14.48	
		8/13/18		30.12	
		8/13/18		5.92	
		8/13/18		156.76	
		8/13/18		31.28	
		8/13/18		29.52	
		8/13/18		48.05	
		8/13/18		86.38	
		8/14/18		36.76	
		8/14/18		100.05	
		8/14/18		282.46	
		8/14/18		23.58	
		8/14/18		8.86	
		8/14/18		18.82	
		8/15/18		88.78	
		8/15/18		162.34	
		8/15/18		94.55	
		8/15/18		230.49	
		8/15/18		7.94	
		8/15/18		65.20	
		8/15/18		197.27	
		8/15/18		79.87	
		8/15/18		21.32	
		8/15/18		21.32	
		8/16/18		83.74	
		8/16/18		22.34	
		8/16/18		18.98	
		8/16/18		118.03	
		8/16/18		97.82	
		8/16/18		48.44	
		8/16/18		97.01	
		8/16/18		23.58	
		8/17/18		10.02	
		8/17/18		30.12	
		8/17/18		75.38	
6600-000	Materials - Print	8/17/18	Carol Van Brocklin	10.00	
6600-000	Materials - Print	8/21/18	Baker & Taylor	73.01	
		8/21/18		246.52	
		8/21/18		135.10	
		8/22/18		60.31	
		8/22/18		58.40	
		8/22/18		20.20	
		8/22/18		6.20	
		8/22/18		46.58	
		8/22/18		16.56	
		8/22/18		247.82	
		8/22/18		102.00	
		8/23/18		180.06	
		8/23/18		52.45	
		8/23/18		103.06	
		8/23/18		42.64	
		8/24/18		17.08	
		8/24/18		43.14	
		8/24/18		368.05	
		8/24/18		37.20	
		8/24/18		54.22	
		8/27/18		61.78	

Lake Agassiz Regional Library
Monthly List of Bills paid by Check
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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
		8/27/18		64.60	
		8/27/18		46.96	
		8/27/18		25.42	
		8/27/18		17.70	
6600-000	Materials - Print			8,872.36	
6601-000	Materials - A/V	8/1/18	Baker & Taylor	96.14	
		8/2/18		34.24	
		8/2/18		81.88	
6601-000	Materials - A/V	8/3/18	Penguin Random House, LLC.	52.50	
		8/3/18		45.00	
6601-000	Materials - A/V	8/7/18	Recorded Books, LLC.	22.99	
		8/7/18		145.96	
		8/7/18		27.49	
		8/7/18		127.98	
6601-000	Materials - A/V	8/9/18	Baker & Taylor	273.16	
		8/10/18		9.10	
		8/10/18		51.88	
		8/10/18		64.92	
		8/11/18		38.18	
6601-000	Materials - A/V	8/13/18	Recorded Books, LLC.	902.80	
6601-000	Materials - A/V	8/15/18	Baker & Taylor	74.54	
6601-000	Materials - A/V	8/15/18	Recorded Books, LLC.	144.18	
6601-000	Materials - A/V	8/15/18	Baker & Taylor		59.98
		8/16/18		352.05	
		8/17/18		135.96	
		8/17/18		406.71	
		8/17/18		90.64	
		8/22/18		34.08	
		8/23/18		37.62	
		8/23/18		72.72	
		8/23/18		358.24	
6601-000	Materials - A/V			3,680.96	59.98
6670-000	Materials - Digital - e-Books	8/1/18	Overdrive, Inc.	57.00	
		8/1/18		149.88	
		8/1/18		164.01	
		8/2/18		0.33	
		8/2/18		340.05	
		8/2/18		404.48	
		8/3/18		404.70	
		8/6/18		1,820.38	
		8/6/18		14.98	
		8/6/18		197.00	
		8/6/18		138.89	
		8/6/18		91.99	
		8/7/18		290.99	
		8/7/18		188.95	
		8/13/18		275.52	
		8/13/18		123.87	
		8/13/18		14.98	
		8/13/18		190.87	
		8/14/18		332.92	
		8/20/18		62.95	
		8/20/18		78.42	
		8/20/18		1,770.23	
		8/20/18		167.98	
		8/21/18		267.97	
		8/21/18		24.99	

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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
		8/21/18		25.00	
		8/28/18		281.96	
		8/28/18		123.48	
		8/28/18		119.90	
		8/28/18		130.97	
		8/28/18		92.32	
		8/29/18		27.99	
		8/30/18		61.99	
		8/30/18		78.99	
		8/30/18		19.95	
6670-000	Materials - Digital - e-Books			8,536.88	
6675-000	Materials - Digital - e-Audio	8/1/18	Overdrive, Inc.	47.99	
		8/1/18		52.99	
		8/2/18		49.95	
		8/2/18		203.00	
		8/3/18		233.98	
		8/3/18		127.98	
		8/6/18		595.85	
		8/6/18		43.99	
		8/13/18		47.99	
		8/14/18		49.99	
		8/20/18		1,177.88	
		8/20/18		137.98	
		8/21/18		59.95	
		8/21/18		47.50	
		8/28/18		171.70	
		8/30/18		28.50	
6675-000	Materials - Digital - e-Audio			3,077.22	
6690-000	Materials - Periodicals	8/1/18	Detroit Lakes Newspapers	62.00	
6690-000	Materials - Periodicals	8/9/18	The Pioneer	175.45	
6690-000	Materials - Periodicals	8/14/18	Detroit Lakes Newspapers	67.00	
6690-000	Materials - Periodicals	8/23/18	Dakota News, Inc.	33.12	
6690-000	Materials - Periodicals	8/27/18	Thief River Falls Times	44.00	
6690-000	Materials - Periodicals	8/27/18	The Hawley Herald, Inc.	38.00	
6690-000	Materials - Periodicals	8/31/18	Crookston Daily Times	155.00	
6690-000	Materials - Periodicals	8/31/18	Frazee Forum, Inc.	35.00	
6690-000	Materials - Periodicals			609.57	
7200-000	Legacy - Expense (1099)	8/14/18	Absolute Marketing Group	264.72	
7200-000	Legacy - Expense (1099)	8/15/18	Clearwater Life Center	25.00	
7200-000	Legacy - Expense (1099)			289.72	
7300-000	Miscellaneous Grant Expense	8/7/18	Lon Boike Painting	150.00	
		8/7/18		100.00	
		8/7/18		750.00	
7300-000	Miscellaneous Grant Expense	8/10/18	Morken Tile Installation, LLC	2,780.00	
		8/10/18		1,250.00	
7300-000	Miscellaneous Grant Expense	8/27/18	Norby's Work Perks	11,342.37	
7300-000	Miscellaneous Grant Expense	8/27/18	Regional Sanitation Service, I	221.00	
7300-000	Miscellaneous Grant Expense	8/27/18	Crookston Paint, Glass, & Floo	1,050.00	

Lake Agassiz Regional Library
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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
7300-000	Miscellaneous Grant Expense			17,643.37	
8000-011	Donation - Misc Exp - LM	8/1/18	Moorhead Business Association	250.00	
8000-011	Donation - Misc Exp - LM			250.00	
8000-051	Donation - Misc Exp - LC	8/7/18	Patricia Perry	28.57	
8000-051	Donation - Misc Exp - LC	8/10/18	Irishman's Shanty	75.00	
8000-051	Donation - Misc Exp - LC			103.57	
8100-053	Donation - Material Print - LE	8/3/18	Gale/CENGAGE Learning	20.92	
8100-053	Donation - Material Print - LE			20.92	
8107-000	Donation - Material Other - RO	8/28/18	Overdrive, Inc.	159.00	
8107-000	Donation - Material Other - RO			159.00	
8500-000	Furn & Equip - Regional Office	8/8/18	American Security Cabinets	3,169.00	
8500-000	Furn & Equip - Regional Office			3,169.00	
8600-000	Software & Hardware Upgrade	8/4/18	PCMG	4,940.00	
8600-000	Software & Hardware Upgrade	8/16/18 8/24/18 8/24/18	ByteSpeed, LLC	8,208.00 285.00 230.00	
8600-000	Software & Hardware Upgrade			13,663.00	
9620-200	Travel/Meetings - Joint Autom	8/7/18	Josh Stompro	128.24	
9620-200	Travel/Meetings - Joint Autom			128.24	

Lake Agassiz Regional Library
Monthly List of Bills paid by EFT
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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
5100-000	Payroll Taxes - Employer	8/15/18	Federal Income Tax deposit	4,716.77	
		8/15/18		1,103.12	
		8/31/18		1,061.20	
		8/31/18		4,537.55	
5100-000	Payroll Taxes - Employer			11,418.64	
5110-000	Retirement - PERA - Employer	8/15/18	Public Empoyees Retirement As	5,621.36	
		8/31/18		5,543.35	
5110-000	Retirement - PERA - Employer			11,164.71	
5120-000	Health Insurance	8/15/18	Further (SelectAccount)	1,255.25	
		8/15/18		1,634.00	
5120-000	Health Insurance	8/15/18	LARL Payroll		372.25
		8/15/18			211.25
5120-000	Health Insurance	8/22/18	Further (SelectAccount)	109.15	
		8/30/18		231.25	
5120-000	Health Insurance	8/31/18	Lakes Country Service Cooperat	22,440.00	
5120-000	Health Insurance	8/31/18	LARL Payroll		231.25
		8/31/18			744.50
5120-000	Health Insurance			25,669.65	1,559.25
5140-000	Life Insurance - Employer Paid	8/1/18	The Hardford - Priority Accoun	182.28	
5140-000	Life Insurance - Employer Paid			182.28	
6020-000	Supplies - Public Services	8/1/18	Sam's Club	246.00	
6020-000	Supplies - Public Services	8/21/18	Best Name Badges	16.70	
6020-000	Supplies - Public Services			262.70	
6040-000	Supplies - Computer	8/2/18	Micro SATA Cables	413.25	
6040-000	Supplies - Computer	8/21/18	Amazon (charges on account)	199.98	
6040-000	Supplies - Computer			613.23	
6200-000	Equip Rep/Mtc - Miscellaneous	8/1/18	Walmart	20.76	
6200-000	Equip Rep/Mtc - Miscellaneous	8/20/18	VStar Entertainment Group	317.50	
6200-000	Equip Rep/Mtc - Miscellaneous			338.26	
6400-000	Telephone	8/3/18	Arvig	41.11	
		8/3/18		201.13	
		8/3/18		91.88	
		8/3/18		98.61	
		8/3/18		100.26	
6400-000	Telephone	8/13/18	Allstream	643.39	
6400-000	Telephone	8/15/18	Garden Valley Telephone Comp	37.16	
6400-000	Telephone	8/25/18	Arvig	181.68	
6400-000	Telephone	8/30/18	Garden Valley Telephone Comp	37.16	
		8/30/18		37.16	
		8/30/18		37.16	
		8/30/18		86.43	

Lake Agassiz Regional Library
Monthly List of Bills paid by EFT
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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6400-000	Telephone			1,593.13	
6405-000	Cell Phone	8/9/18	Ting	6.99	
6405-000	Cell Phone			6.99	
6410-000	PIO - Marketing/Printing/Etc	8/28/18	Rise Vision Digital Signage	297.00	
6410-000	PIO - Marketing/Printing/Etc	8/31/18	Amazon (charges on account)	18.65	
6410-000	PIO - Marketing/Printing/Etc			315.65	
6430-000	Postage	8/4/18	Pitney Bowes Purchase Power	400.00	
6430-000	Postage			400.00	
6435-000	PO Box Rental	8/6/18	US Postal Service	116.00	
6435-000	PO Box Rental			116.00	
6465-000	Memberships - LARL Directors	8/1/18	North Dakota Society of CPA's	145.00	
6465-000	Memberships - LARL Directors			145.00	
6482-000	Conf/Meeting - Miscellaneous	8/27/18	Happy Joe's Pizza	48.07	
6482-000	Conf/Meeting - Miscellaneous			48.07	
6600-000	Materials - Print	8/2/18	Amazon (charges on account)	8.69	
		8/6/18		25.98	
		8/7/18		19.95	
		8/18/18		9.70	
		8/21/18		77.90	
		8/22/18		20.74	
		8/23/18		25.38	
		8/26/18		34.22	
		8/26/18		16.00	
6600-000	Materials - Print			238.56	
6601-000	Materials - A/V	8/5/18	Amazon (charges on account)	5.32	
		8/6/18		25.92	
		8/7/18		44.91	
		8/7/18		151.30	
		8/7/18		83.88	
		8/10/18		107.93	
		8/10/18		39.98	
		8/10/18		101.26	
		8/12/18		38.88	
		8/13/18		81.54	
		8/13/18		44.30	
		8/15/18		102.83	
		8/18/18		34.96	
		8/18/18		82.84	
		8/19/18		68.93	
		8/19/18		25.92	
		8/19/18		34.96	
		8/19/18		35.92	
		8/19/18		14.96	
		8/19/18		35.92	
		8/21/18		22.99	
		8/21/18		104.56	
		8/22/18		172.01	
		8/23/18		240.48	
		8/24/18		82.09	
		8/26/18		14.96	
		8/26/18		17.96	
		8/26/18		35.92	

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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
		8/26/18		68.08	
		8/27/18		62.92	
		8/28/18		88.09	
6601-000	Materials - A/V			2,072.52	
7200-000	Legacy - Expense (1099)	8/7/18	PsPrint	54.07	
		8/7/18		54.06	
		8/7/18		54.07	
		8/7/18		54.06	
		8/7/18		54.06	
		8/7/18		54.06	
		8/7/18		54.06	
		8/7/18		54.07	
		8/7/18		54.06	
		8/7/18		54.07	
		8/7/18		54.06	
7200-000	Legacy - Expense (1099)			594.70	
7210-000	Legacy - Materials - Print	8/1/18	Amazon (charges on account)	34.73	
		8/1/18		22.92	
		8/1/18		96.31	
		8/2/18		103.90	
		8/3/18		77.94	
		8/5/18		90.94	
		8/30/18		30.91	
7210-000	Legacy - Materials - Print			457.65	
7220-000	Legacy - Materials - A/V	8/3/18	Amazon (charges on account)	85.82	
		8/3/18		53.50	
		8/4/18		27.98	
		8/4/18		72.20	
		8/4/18		27.98	
		8/5/18		13.53	
		8/5/18		8.21	
		8/7/18		17.84	
7220-000	Legacy - Materials - A/V			307.06	
7300-000	Miscellaneous Grant Expense	8/28/18	Jackson Manufacturers Compan	4,198.20	
7300-000	Miscellaneous Grant Expense			4,198.20	
8000-011	Donation - Misc Exp - LM	8/27/18	Amazon (charges on account)	25.33	
8000-011	Donation - Misc Exp - LM			25.33	
8100-000	Donation - Material Print - RO	8/5/18	Amazon (charges on account)	60.26	
		8/12/18		49.38	
		8/12/18		16.99	
		8/18/18		111.52	
		8/19/18		43.10	
		8/26/18		29.81	
8100-000	Donation - Material Print - RO			311.06	
8100-002	Donation - Material Print - LD	8/5/18	Amazon (charges on account)	22.34	
		8/5/18		41.60	
		8/26/18		17.10	
8100-002	Donation - Material Print - LD			81.04	
8100-011	Donation - Material Print - LM	8/2/18	Amazon (charges on account)	5.35	
		8/5/18		25.41	
		8/6/18		30.00	
		8/12/18		94.01	

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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
		8/12/18		46.80	
		8/19/18		21.00	
		8/20/18		17.99	
		8/26/18		29.98	
8100-011	Donation - Material Print - LM			270.54	
8100-021	Donation - Material Print - LG	8/18/18	Amazon (charges on account)	10.00	
8100-021	Donation - Material Print - LG			10.00	
8100-051	Donation - Material Print - LC	8/18/18	Amazon (charges on account)	47.38	
8100-051	Donation - Material Print - LC			47.38	
8100-053	Donation - Material Print - LE	8/6/18	Amazon (charges on account)	16.99	
8100-053	Donation - Material Print - LE			16.99	
8600-000	Software & Hardware Upgrade	8/21/18	Amazon (charges on account)	301.04	
8600-000	Software & Hardware Upgrade	8/31/18	ChargeTech	899.94	
8600-000	Software & Hardware Upgrade			1,200.98	
9630-200	Cell Phone - Joint Automation	8/9/18	Ting	25.65	
9630-200	Cell Phone - Joint Automation			25.65	