

*The Mission of LARL is to enrich lives and strengthen communities.*

**LARL BOARD OF TRUSTEES  
FULL BOARD MEETING  
MINUTES**

A meeting of the Lake Agassiz Regional Library Full Board was held on Thursday, May 18, 2017 at the Moorhead Public Library. President Kalil called the meeting to order at 5:38 pm.

**Board Members Present:** Brammer, Briggs, Durant, Fox, Geray, Grimsley, Hall, Haney, Kalil (*President*), Larson, Schell, Syverson, Willhite

**Board Members Absent:** Dailey, Ingersoll

**Others Present:** Lynch, Sprynczynatyk

**PUBLIC INPUT**

None

**APPROVAL OF AGENDA**

*(Willhite/Fox) Move to approve the Agenda of the May, 18 2017 Full Board Meeting as presented. MCU.*

**MINUTES OF THE JANUARY 19, 2017 FULL BOARD MEETING**

*(Hall/Schell) Move to approve the Minutes of the March 23, 2017 Full Board Meeting as presented. MCU.*

**FINANCIAL REPORT**

With 33.33% of 2017 complete, LARL spent 32.46% of budgeted expenses. Accounting/Bank Fees are at 65.94% of budget due to audit fees paid.

*(Grimsley/Schell) Move to reinvest the full annual distributions from the F-M Area Foundation for the Ada, Hawley, and Moorhead Branches into the sub funds from which they were earned, and spend the full annual distribution from the F-M Area Foundation for the Crookston Branch distribution. MCU.*

Sprynczynatyk discussed the second draft of the 2018 Preliminary Budget. There were no changes to the budget from draft #1 presented to the Executive/Finance Committees in April. There are 2 large unknown items in the budget which LARL won't know until August; Health Insurance which is budgeted at an 8% increase and State Basic Support which is currently budgeted to decrease \$5,000.

(over)

**Minutes of the May 18, 2017 Full Board Meeting – Page 2**

## **FINANCIAL REPORT - continued**

Kalil discussed the fact that with LARL's tight budget, it is unfortunate that increases can't be made to the library materials budget.

## **DIRECTOR'S REPORT**

Lynch and Megan Krueger had their first meeting with the City of Breckenridge regarding the \$92,000 Bremer grant LARL received to renovate the Breckenridge Library.

Lynch discussed the LARL Vehicle policy. The policy was updated to reflect current processes as well as adding that texting is not allowed while driving LARL vehicles.

### ***(Grimsley/Brammer) Move to approve the revised Vehicle Policy. MCU.***

Lynch provided an update on the LARL Strategic Planning process. Board members are encouraged to attend the community conversations that will be held around the region.

### **Becker County** (Grimsley, Kalil)

No report.

### **Breckenridge** (Fox)

There is a Legacy bus trip to Minneapolis to the Mill City Museum and the Midtown Global Market on June 10.

### **Clay County** (Haney)

No report

### **Clearwater County** (Syverson)

Lynch reported that the Clearwater Library Foundation raised over \$300,000 for the new library in Bagley, the Foundation is now wrapping up and had about \$10,000 of funds left which are going to be used to purchase custom shelving for the Bagley Library.

### **Crookston** (Briggs)

The City has had an energy audit performed on the lighting at the Crookston Library. Changing to LED lights could save the City up to \$2,400.

### **Detroit Lakes** (Schell)

The April 27<sup>th</sup> Garrison Keillor event was a success. 136 people attended the event. Detroit Lakes is getting ready for their upcoming LARL community conversation.

### **City of Mahanomen** (Durant)

School visits about the summer reading program have taken place.

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**BOARD MEMBER REPORTS – continued:**

**Mahnomen County** (Geray)

No report

**Moorhead** (Brammer, Dailey-absent, Ingersoll-absent)

There was a customer appreciation day in April. There was a spring book sale that made about \$4,600 and was the most successful sale to date.

**Norman County/Ada** (Hall)

They are getting ready for the summer reading program. There is a monthly felting and water color program for teens and adults at the library which will continue through the summer.

**Polk County** (Willhite)

No report

**Wilkin County** (Larson)

They are looking forward to the Library update. The City is going to update the HVAC system when the remodel takes place.

**MN Library Association/Library Trustee and Advocates Section** (Kalil)

Kalil submitted a proposal to present a program on Community Activism and how to build a toolkit to engage more people on behalf of libraries. Liz Lynch, Chris Boike as well as the head librarian in New Ulm and Kalil will present.

**Northern Lights Library Network** (Ingersoll-absent, Dailey-absent)

No report

**PRESIDENTS REPORT**

Fox reported that the Personnel Committee met prior to the meeting to discuss the Director Evaluation process. The Committee would like to get input from Lynch regarding her position and goals. There will be a Personnel Committee meeting in June to discuss further.

**(Geray/Fox) Move to adjourn the meeting. MCU.**

The meeting adjourned at 6:23 p.m.

**Lake Agassiz Regional Library  
2017 Board Meeting Attendance Schedule**

An "X" indicates the board member (or alternate) attended the meeting

	<b>January</b>	<b>March</b>	<b>May</b>	<b>June</b>	<b>September</b>	<b>November</b>
<b>Becker County</b>						
Grimsley	x	x	x			
Kalil	x	x	x			
<b>Breckenridge</b>						
Fox		x	x			
<b>Clay County</b>						
Haney	x	x	x			
<b>Clearwater County</b>						
Nelson/Syverson	x	x	x			
<b>Crookston</b>						
Briggs		x	x			
<b>Detroit Lakes</b>						
Schell	x	x	x			
<b>Mahnomen</b>						
Durant	x	x	x			
<b>Mahnomen County</b>						
Geray	x		x			
<b>Moorhead</b>						
Brammer	x	x	x			
Dailey	x	x				
Ingersoll		x				
<b>Norman County</b>						
Hall	x	x	x			
<b>Polk County</b>						
Willhite	x	x	x			
<b>Wilkin County</b>						
Larson	x	x	x			