

*The Mission of LARL is to enrich lives and strengthen communities.*

**LARL BOARD OF TRUSTEES  
FULL BOARD MEETING  
MINUTES**

A meeting of the Lake Agassiz Regional Library Full Board was held on Thursday, May 19, 2016 at the Moorhead Public Library. President Perry called the meeting to order at 5:30 pm.

**Board Members Present:** Briggs, Bunes, Dailey, Douglas, Fox, Grimsley, Hall, Ingersoll, Kalil, Perry (*President*), Syverson (alternate for Nelson), Winterfeldt.

**Board Members Absent:** Geray, Gieseke, 1 open position

**Others Present:** Sprynczynatyk, Luke Evenson, CPA – Eide Bailly, LLP

**PUBLIC INPUT**

None

**APPROVAL OF AGENDA**

*(Briggs/Grimsley) Move to approve the Agenda of the May 19, 2016 Full Board Meeting. MCU.*

**MINUTES OF THE MARCH 17, 2016 FULL BOARD MEETING**

*(Syverson/Hall) Move to approve the Minutes of the March 17, 2016 Full Board Meeting as presented. MCU.*

**2015 AUDIT REPORT**

Luke Evenson of Eide Bailly presented LARL's 2015 audit report and answered questions.

**FINANCIAL REPORT**

Sprynczynatyk discussed that with 33.33% of 2016 complete; LARL spent 31.31% of budgeted expenses. Supplies – Computer are at 63.68% of budget due to supplies need as computers funded by grants are replaced throughout the region. Programming – Summer Reading is at 57.39% of budget due to LARL gearing up for the upcoming summer reading program. Accounting/Bank Fees are at 58.16% of budget due to part of the 2015 audit being paid for.

Sprynczynatyk discussed that the Crookston Branch would like to spend their \$730 distribution from their Endowment fund to help pay for painting of the Library.

*(Ingersoll/Grimsley) Move to reinvest the full annual distributions from the F-M Area Foundation for the Ada, Hawley, and Moorhead Branches into the sub funds from which they were earned, and spend the full annual distribution from the F-M Area Foundation for the Crookston Branch distribution. MCU.*

## **FINANCIAL REPORT – continued**

Sprynczynatyk discussed the second draft of the 2016 Preliminary Budget. There were no changes to the budget from draft #1 presented to the Executive/Finance Committees in April. There are 2 large unknown items in the budget which LARL won't know until August; Health Insurance which is budgeted at an 8% increase and State Basic Support which is currently budgeted to decrease \$10,000.

## **DIRECTOR'S REPORT**

Lynch was absent, but written report was provided.

***(Fox/Dailey) – Move to approve the revised Conference, Workshop and Continuing Education Policy. MCU.***

***(Kalil/Syverson) – Move to approve the revised Collection Development Policy. MCU.***

***(Briggs/Winterfeldt) – Move to approve the revised Registration/Circulation Policy. MCU.***

***(Buness/Kalil) – Move to approve the revised School and Student Policy. MCU.***

## **BOARD MEMBER REPORTS:**

### **Becker County** (Grimsley, Kalil)

Grimsley reported that the Detroit Lakes Library is getting ready for the summer reading program.

### **Breckenridge** (Fox)

There is going to be a Legacy funded bus trip from Breckenridge to the Hjemkomst Center in Moorhead in June.

### **Clay County** (Ingersoll)

Ingersoll visited the Ada, Climax and Breckenridge Libraries recently, all are running well. He also informed the Clay County Commission that LARL is looking at a 2% increase for 2017.

### **Clearwater County** (Syverson)

The Bagley Library is very busy.

### **Crookston** (Briggs)

No report

### **Detroit Lakes** (Douglas)

There is a new Youth Librarian in Detroit Lakes, Jessica Nanik, who is doing a nice job.

(continued on next page)

**City of Mahanomen** (Gieseke-absent)

No report

**Mahanomen County** (Geray-absent)

No report

**Moorhead** (Dailey, Winterfeldt, 1 open)

The Moorhead board has been discussing how to handle issues patrons who have hygiene issues and other issues the general public don't feel comfortable with. They came to the conclusion the library has a conduct policy but that library staff shouldn't not have to worry about policing behavior. The One Book/One Community book will be Late Home Comer. The author will be in Moorhead in October and 2 other libraries in the LARL Region.

**Norman County/Ada** (Hall)

The community has responded that the new carpet in the library looks really good.

**Polk County** (Buness)

Buness reported to the County Commission that LARL will be looking at a 2% increase.

**Wilkin County** (Perry)

No report

**MN Library Association/Library Trustee and Advocates Section** (Kalil)

Kalil discussed Library Legislative Day. Nine meetings with Legislators were scheduled; they were able to meet with seven of them. In meetings with other Library Systems, Kalil heard several positive things about LARL and would like to thank the LARL staff for the good job they are doing.

**Northern Lights Library Network** (Ingersoll)

No report

**PRESIDENTS REPORT**

No report

The meeting adjourned at 6:20 p.m.

**Lake Agassiz Regional Library  
2016 Board Meeting Attendance Schedule**

An "X" indicates the board member (or alternate) attended the meeting

	<b>January</b>	<b>March</b>	<b>May</b>	<b>June</b>	<b>September</b>	<b>November</b>
<b>Becker County</b>						
Grimsley	x	x	x			
Kalil	x	x	x			
<b>Breckenridge</b>						
Fox		x	x			
<b>Clay County</b>						
Ingersoll	x	x	x			
<b>Clearwater County</b>						
Nelson/Syverson	x	x	x			
<b>Crookston</b>						
Briggs	x		x			
<b>Detroit Lakes</b>						
Douglas			x			
<b>Mahnomen</b>						
Gieseke	x					
<b>Mahnomen County</b>						
Geray	x	x				
<b>Moorhead</b>						
Dailey		x	x			
Winterfeldt	x		x			
Open						
<b>Norman County</b>						
Hall	x	x	x			
<b>Polk County</b>						
Buness	x	x	x			
<b>Wilkin County</b>						
Perry	x	x	x			