

The Mission of LARL is to enrich lives and strengthen communities.

**LARL BOARD OF TRUSTEES
FULL BOARD MEETING
MINUTES**

A meeting of the Lake Agassiz Regional Library Full Board was held on Thursday, September 15, 2016 at the Moorhead Public Library. President Perry called the meeting to order at 5:30 pm.

Board Members Present: Briggs, Bunes, Dailey, Douglas, Fox, Geray, Gieseke (arrived at 5:45pm), Grimsley, Hall, Ingersoll, Kalil, Perry (*President*), Syverson, Winterfeldt.

Board Members Absent: 1 open position

Others Present: Lynch, Sprynczynatyk

PUBLIC INPUT

None

APPROVAL OF AGENDA

(Geray/Briggs) – Move to approve the agenda of the September 15, 2016 Full Board Meeting as presented. MCU.

MINUTES OF THE JUNE 16, 2016 FULL BOARD MEETING.

(Fox/Winterfeldt) Move to approve the Minutes of the June 16, 2016 Full Board as presented. MCU.

FINANCIAL REPORT

With 66.67% of 2016 complete, LARL has spent 61.20% of budgeted expenses. Automation is at 51.77% of budget due to support fees coming in lower than anticipated for the new system. This should continue through the rest of 2016. Accounting/Bank fees are at 87.39% of budget due to the 2015 audit paid in full.

(Ingersoll/Kalil) Move to authorize the Regional Library Director and Business Office to submit the Report of Results Accomplished for the FY2016 Regional Library Basic System Support (RLBSS) Grant. MCU.

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FINANCIAL REPORT - continued

Sprynczynatyk discussed audit proposals for 2016, 2017, and 2018 from 4 CPA firms. Eide Bailly LLP, Fargo ND office, LARL's auditor since 1986 submitted a proposal of \$25,950 for the 3 years. Brady Martz & Associates PC, Thief River Falls MN office, currently audits Northwest Regional Library, submitted a proposal of \$24,500 for the 3 years. CliftonLarsonAllen, Baxter MN office, currently audits Viking Library System, submitted a proposal of \$23,700 for the 3 years. Widmer Roel, Fargo ND office submitted a proposal of \$47,200 for the 3 years.

(Ingersoll/Winterfeldt) Move to approve a three-year (2016-2018) agreement with EideBailly LLP to conduct the annual audit for LARL's financial statements. Motion passed by a vote of 8 – 4 (Gieseke abstained as she arrived as voting was taking place).

DIRECTOR'S REPORT

Lynch announced that the LARL Fall Legacy lineup is about to start and the importance of Legacy funds around the LARL region. The MLA legislative platform will include Legacy funds, Regional Library Telecom Aid (RLTA), as well as Region Library Basic System Support (RLBSS). Since 2008 LARL has lost over \$300,000 in state funding, so again a formula change to RLBSS may be pursued.

October 27-29 the Association of Rural and Small Libraries will be in Fargo/Moorhead. There are about 500 people registered for the conference. Several LARL librarians will be attending the conference.

Sprynczynatyk discussed that with the upcoming change to Federal Overtime laws, LARL needed to update some of the wording of the Working Guidelines for Supervisory and Confidential Employees, with the new law, some supervisors can no longer be salaried employees and must be changed to hourly. The wording changes make it clear how the guidelines apply to each type of position.

(Grimsley/Dailey) – Move to approve changes to the revised Working Guidelines for Supervisory and Confidential Employees as reviewed by management. MCU.

NOMINATIONS COMMITTEE

Kalil, Chair of the Nominations Committee, discuss that there is going to be a lot of turnover on the LARL Board in 2017. Anyone interested in serving on the Executive Committee should let the Nomination Committee know. Due to the high turnover, it is possible that in November when elections usually take place, there might not be enough individuals able to fill the Executive Committee positions. Elections might need to be moved to January 2017.

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BOARD MEMBER REPORTS:

Becker County (Grimsley, Kalil)

Kalil will be attending the annual Minnesota Library Association conference, which will be held in Duluth, MN.

Breckenridge (Fox)

No report.

Clay County (Ingersoll)

No report.

Clearwater County (Syverson)

No report.

Crookston (Briggs)

No report.

Detroit Lakes (Douglas-absent)

The summer reading program was a big success and was very well attended. The library has many programs planned.

City of Mahnomen (Gieseke)

August circulation was up 640 items over last year. The Mahnomen Pioneer donated \$100 to the summer reading program for prizes.

Mahnomen County (Geray)

No report.

Moorhead (Dailey, Winterfeldt, 1 open position)

Winterfeldt discussed the *1,000 Books Before Kindergarten* grant that was awarded to LARL, in addition to the *One Book One Community* event that LARL is taking part in. The meeting rooms in Moorhead were named at the last meeting, the Nelly Olson room and the Sarah Comstock room.

Norman County/Ada (Hall)

No report.

Polk County (Buness)

No report.

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Wilkin County (Perry)

Perry reported some stats from a letter LARL received from the State Library. In 2015 patrons made 24,340,258 to MN's 350 Public Libraries. Digital collections grew to 651,858 items which were downloaded 4,806,123 times, 64,251 programs were put on that attracted 1,457,550 attendees. 59,597 public meetings were hosted by Public Libraries.

MN Library Association/Library Trustees & Advocates Section (Kalil)

No report.

Northern Lights Library Network (Ingersoll)

No report.

PRESIDENT'S REPORT

No report.

OTHER

The meeting adjourned at 6:21 p.m.

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**Lake Agassiz Regional Library
2016 Board Meeting Attendance Schedule**

An "X" indicates the board member (or alternate) attended the meeting

	January	March	May	June	September	November
Becker County						
Grimsley	x	x	x	x	x	
Kalil	x	x	x		x	
Breckenridge						
Fox		x	x	x	x	
Clay County						
Ingersoll	x	x	x	X	x	
Clearwater County						
Nelson/Syverson	x	X	x	x	x	
Crookston						
Briggs		x	x		x	
Detroit Lakes						
Douglas			x		x	
Mahnomen						
Gieseke	X				x	
Mahnomen County						
Geray	x	x		X	x	
Moorhead						
Dailey		x	x	X	x	
Winterfeldt	x		x		x	
Open						
Norman County						
Hall	x	x	x	x	x	
Polk County						
Buness	X	x	x	x	x	
Wilkin County						
Perry	x	x	x	x	x	