

The Mission of LARL is to enrich lives and strengthen communities.

**LARL BOARD OF TRUSTEES
FULL BOARD MEETING
MINUTES**

A meeting of the Lake Agassiz Regional Library Full Board was held on Thursday, September 20, 2018 at the Moorhead Public Library. President Kalil called the meeting to order at 5:30 pm.

Board Members Present: Briggs, Dailey, Durant, Grimsley, Ingersoll, Jacobson, Kalil
(*President*), Schell, Syverson, Willhite.

Board Members Absent: Brammer, Geray, Haney, Holecek, Larson

Others Present: Lynch, Sprynczynatyk

PUBLIC INPUT

None

APPROVAL OF AGENDA

MINUTES OF THE JUNE 21, 2018 FULL BOARD MEETING

(Briggs/Syverson) Move to approve the Minutes of the June 21, 2018 Full Board Meeting as presented. MCU.

FINANCIAL REPORT

Sprynczynatyk discussed that through August we are 66.66% of the way through 2018 and 64.2% of the budget has been spent. All budget categories are tracking closely to budgeted expenses.

LARL has been informed that state funding will be increasing for FY2019, LARL will received \$519,148. LARL was also informed Health Insurance rates will be increasing 22% for 2019.

(Ingersoll/Schell) Move to authorize the Regional Library Director and Business Office to submit the Report of Results Accomplished for FY2018 Regional Library Support (RLBSS) Grant. MCU.

(Jacobson/Daily) Move to authorize the Regional Library Director and Finance/HR Director to submit the Final Report and documentation of actual expenses for FY2018 Regional Library Telecommunications Aid. MCU.

(Willhite/Schell) Move to approve the application for FY2019 Regional Library Telecommunications Aid (RLTA). MCU.

(over)

DIRECTOR'S REPORT

Currently LARL has 2 open positions, a Substitute in Mahnomon and a Computer Technician at the Regional Office.

Megan Krueger, Moorhead Library Director has been nominated for the MN Library Association President Elect.

Lynch discussed the large increase digital material usage LARL has seen in over the past several months.

Regional Public Library Systems will again be going to the Legislature and asking for an increase in Regional Library Basic System Support, along with a formula change. ECRL's County Commissioners will be pushing for support to get the formula change through.

The Summer Library Experience was very successful in 2018. Participation was very high. Most LARL locations said their biggest success was there were more families participating.

Legacy bus trips were reviewed. It was discovered that bus companies are federally mandated to have \$5,000,000 of liability coverage. LARL's current insurance policy also has \$1,000,000 of liability coverage.

(Daily/Willhite) Move to continue the use of Legacy funds for bus trips. MCU.

LARL spearheaded a training event in Bemidji and Detroit Lakes. About 100 librarians attended the training on Electronic Library for Minnesota (ELM). ELM is a package of databases paid for by the MN Legislature.

NOMINATIONS COMMITTEE

Schell discussed that in November the Nominations Committee will be looking for nominations for the LARL Executive Committee, consisting of a President, Vice President, Treasurer and 2 At-Large positions. The current Executive Committee is interested in continuing their positions. Any Board members that have an interest in being on the Executive Committee are encouraged to let the Nominations Committee know.

BOARD MEMBER REPORTS

Becker County (Grimsley, Kalil)

No report.

Breckenridge (Holecek - absent)

No report.

Clay County (Haney - absent)

No report.

(continued on next page)

Minutes of the September 20, 2018 Full Board Meeting – Page 3

Clearwater County (Syverson)

The Bagley Library is always clean and neat.

Crookston (Briggs)

The Library remodel project is almost complete and looks great.

Detroit Lakes (Schell)

The Summer Library Experience went very well, over 600 children participated, 182 turned in reading logs. 40 teens participated. A teen writers group will be offered.

Mahnomen County (Geray - absent)

No report.

City of Mahnomen (Durant)

3 performances of a drumming/singing group took place at the library.

Moorhead (Brammer - absent, Dailey, Ingersoll)

Daily reported the City of Moorhead is working on budgets and LARL's funding request approval is looking promising.

Norman County/Ada (Jacobson)

The County is working on its budget, no negative comments about LARL's request.

Polk County (Willhite)

The County is working on budgets.

Wilkin County (Larson-absent)

No report.

MN Library Association/Library Trustee and Advocates Section (Kalil)

The Convention is in October. Kalil volunteered to be on MLA's Legislative Affairs Committee.

Northern Lights Library Network (Ingersoll, Dailey)

Northern Lights is going very well. Ingersoll will be delivering a check to LARL for \$5,000 for digital children's books.

The meeting adjourned at 6:40 p.m.