

*The Mission of LARL is to enrich lives and strengthen communities.*

**LARL BOARD OF TRUSTEES  
FULL BOARD MEETING  
MINUTES**

**A meeting of the Lake Agassiz Regional Library Full Board was held on Thursday, January 17, 2019 at the Moorhead Public Library. President Kalil called the meeting to order at 5:30 pm.**

**Board Members Present:** Briggs, Durant, Grimsley, Haney, Holecek, Jacobson, Kalil  
(*President*), Schell, Titera.

**Board Members Absent:** Brammer, Carlson, Geray, Larson, Willhite, one open Moorhead position.

**Others Present:** Lynch, Sprynczynatyk

**PUBLIC INPUT**

None

**APPROVAL OF AGENDA**

*(Holecek/Briggs) Move to approve the Agenda of the January 17, 2019 Full Board Meeting as presented. MCU.*

**MINUTES OF THE NOVEMBER 15, 2018 FULL BOARD MEETING**

*(Grimsley/Schell) Move to approve the Minutes of the November 15, 2018 Full Board Meeting as presented. MCU.*

**WELCOME TO NEW BOARD MEMBERS**

Kalil welcomed Mark Titera, Clearwater County.

Kalil administered the oath of office with Titera.

**FINANCIAL REPORT**

With 100% of 2018 complete, LARL spent 97.85% of budgeted expenses. The financial report is “unadjusted” and will change as the audit is completed. Telephone/Telecom is 144.99% of budget due to LARL no longer receiving e-rate funding for telephone. The budget for telephone for 2019 has been adjusted accordingly.

(over)

**FINANCE COMMITTEE REPORT**

***(Grimsley/Briggs) Move to approve the list of authorized institutions for 2019 as reviewed and recommended by the Finance Committee: Bell Bank and Edward Jones. MCU.***

Grimsley discussed that the 2019 budget is largely unchanged since the preliminary was approved in June. The one major change is an \$18,000 increase to personnel due to health insurance increases.

***(Grimsley/Haney) Move to approve the 2019 Budget as reviewed and recommended by the Finance Committee. MCU.***

Grimsley discussed management's recommendations regarding designated funds.

***(Grimsley/Holecsek) Move to approve the 2019 Designated Funds as reviewed and recommended by the Director and the Finance Committee. MCU***

**DIRECTOR'S REPORT**

The Detroit Lakes Library Youth Services Associate position has been filled by internal candidate Eliza Gores. The position was vacated by Greta Guck, who is now the Detroit Lakes Library Director. There is now an open Assistant position in Detroit Lakes.

Mary Haney's retirement is tomorrow at the Detroit Lakes Public Library.

Lynch discussed the LARL 2018 year in review from her written report as well as LARL's plans for a 2019 Giving Campaign.

Lynch discussed a handout regarding the CRPLSA RLBSS Funding Request for 2019 including a formula change along with a \$3,000,000 increase in funding to Library Systems. Grimsley suggested CRPLSA consider adding an annual index to the funding increase request.

A letter from a board member of the Travers des Sioux Library Cooperative was handed out, along with some suggested edits. LARL Board members would like to use the letter as a template to send to local newspapers. The Board nominated Kalil to write a letter. Grimsley proposed that the letter include language regarding the Association of Minnesota Counties endorsing the RLBSS initiative.

**PRESIDENT'S REPORT**

Kalil discussed the 2019 Board meeting schedule.

Kalil discussed the Committee Assignments, if any board members have conflicts regarding their assignments, they should discuss with Kalil so adjustments can be made.

***(Briggs/Haney) Move to approve the Board Committee Assignments as prepared. MCU.***

***(Grimsley/Schell) Move to adjourn.***

The meeting adjourned at 6:25.