



Moorhead Library

. . . Library Service at Its Best

BOARD OF TRUSTEES
Regular Meeting, January 8th, 2019
Library Meeting Room (lower level), 5:30 p.m.

Agenda

1. Open Meeting
2. Approve Agenda
3. Approve minutes from December 2019 Meeting
4. Election of 2019 Officers
5. Review of Bylaws and LARL Local Boards Policy (enclosed)
6. City Council Library Orientation Event
7. RFQ for Needs Assessment
8. Public Comment
9. Director's Report
10. Other Business
11. Next Meeting: February 12th, 2019

Moorhead Public Library
Board Meeting
December 11, 2018

Present: Chizuko Shastri, Kristi Carlson, Robert Anderson, Wayne Ingersoll, Megan Krueger, Linda Sand, Andrew Brammer, Jessica Carter, Linda Anderson, Mari Dailey

Absent:

There were enough Board members present to have a quorum. Chizuko Shastri, President, conducted the meeting.

Approval of the Agenda
The agenda was approved as written.

Approval of the September 2018 Minutes
The minutes were approved with the correction of the date to November 13, 2018.

Public Comment
No public comment.

Director's Report
Circulation is once again higher than the previous month.

Notary services will begin in January. Jenny and Leigh will be the notaries. Notaries will only be located in the Moorhead branch at this time, no other LARL branches.

The library is looking into hosting a monthly story time or ask a tech-spert or possibly both.

The library will partner with Meals on Wheels to distribute library items to homebound individuals.

Wireless printing is gaining popularity and is greatly appreciated. No statistics are available on whether they are printing from home or from within the library.

The magazine reconfiguration is scheduled for some time this winter. Mari suggested looking into using the jail worker crew through the Sherriff's office, Megan will look into it. The shelving will stay at the library in storage for the time being.

Other business

Megan noticed that the city council minutes listed an adjustment for security in city parks, she is wondering if the library was could be supported with additional security. She is wondering if the same security company could include the library as well as the parks. The security company may only be contracted for overnight hours, and the library would need daytime. The possibility of getting home security options was discussed, but Megan said that the current issue is that the quality of the images is poor and the Fargo library reports the same issue with their current security option. Megan hasn't heard anything from M-State about having criminal justice students occasionally patrol the library grounds.

The next Board meeting is scheduled for January 8, 2019 at 5:30 p.m.

The meeting was adjourned at 5:51 p.m.

Submitted by,
Kristi Carlson

Moorhead Library Board
Board of Trustees, Regular Meeting
January 8th, 2019

Director's Report

Library Activity

Installation of the new service desk is set to take place January 10th and 11th.

Library staff will begin shifting nonfiction books soon in preparation for dismantling the last four stacks of nonfiction. This project will create a larger library event space while keeping the same amount of books in the collection.

Programs and Services

Book Blizzard is now underway and will run through February. Participants can enter online and win prizes by completing reading challenges or other activities. Information is available on the LARL website here: <https://larl.org/bookblizzard/>.

See the January event brochure or <https://larl.org/locations/moorhead/> for a full listing of events.

Outreach

Meals on Wheels deliveries begin January 14th and will take place the second Monday of each month.

Building Issues

The city has funding set aside to replace/upgrade the library's security camera system in 2019. Moorhead Facilities and Fleet Manager Paul Fiechtner has taken on this project. We do not yet have a timeline.

Friends of the Moorhead Library

The Friends of the Moorhead Library Annual Meeting will take place Saturday, January 26th at 10:00am. The Friends will serve coffee and donuts at this event.

Happy New Year!