



# Moorhead Library

## . . . Library Service at Its Best

### BOARD OF TRUSTEES

Regular Meeting, May 14<sup>th</sup>, 2019

Library Meeting Room (lower level), 5:30 p.m.

### Agenda

1. Open Meeting
2. Approve Agenda
3. Approve minutes from April, 2019 Meeting
4. Public Comment
5. Library Staff Introductions: Cassey Orre, Children's Librarian
6. LARL Report – LARL Members
7. City Council Report – Council Liaison
8. Legislative Update
9. Director's Report
10. Strategic Plan Discussion
11. Board Member 'Homework' Update: Donation Envelopes
12. Other Business
13. Next Meeting: June 11<sup>th</sup>, 2019

Moorhead Library is a Branch of Lake Agassiz Regional Library  
118 5<sup>th</sup> Street South  
Moorhead, MN 56560

## Moorhead Public Library

### Board Meeting Minutes

Date: April 9<sup>th</sup>, 2019

#### Opening

There were enough Board members present to have a quorum. Andrew Brammer, President conducted the meeting, and called to order at 5:30p.m.

#### Board Members Present

Robert Anderson, Andrew Brammer, Doug Greenley, Shelly Carlson, Emily Schwartz, Wayne Ingersol, Linda Sands, Linda Anderson

#### Board Members Absent

Kristi Carlson

#### Others Present

Chizuko Shastri, Megan Krueger

#### Approval of Agenda

The agenda was approved, moved by Shelly Carlson, 2<sup>nd</sup> by Linda Sands.

#### Approval of Minutes

The minutes were approved, moved by Wayne Ingersol, 2<sup>nd</sup> by Linda Sands.

#### Public Comment

Chizuko Shastri revisited her concern that it is difficult to scroll through new books on the Library's web page. Megan Krueger suggested that Shastri, show her the difficulty so she could better understand and decide if it is something that can be addressed.

Shastri also requested that the City move faster on appointing new Board members, and do a better job of notifying them when they have been appointed. Shelly Carlson explained that until just recently, there was not a process in place. The City Manager will be working on this issue with the new City Clerk to get this resolved.

Shastri also commented that the time on the clock upstairs is wrong. Krueger explained that the clock in question is an atomic clock. She will look into how to reset it.

#### Welcome New Members

New Board Member Doug Greenley was present, introductions were made all around. Oath of office was signed by Greenley.

#### LARL Report

Linda Anderson reported on her first LARL Board meeting. She asked that if Library Board members attend a Moorhead Library function, to report on it with some sort of outcome so that she can pass along those details when the time comes at the LARL Board meeting.

#### City Council Report

Carlson reported on the ongoing work that is being done by the City of Moorhead because of the flooding/sandbagging.

#### Legislative Update

Krueger reported on the latest progress on the RLBS funding measure. The original amount requested was \$4.6 million

statewide along with a change to the current formula. The House approved the measure, but for a lesser amount. Krueger stated that the funding figure could be as low as \$1.3 million, but anything less than that will result in a decrease over last year's budget for many regional library systems. Krueger also noted that there will be a Legislative Forum on April 18<sup>th</sup> at the Rourke at 6:30pm. She asked Board members to attend if they could, and if they do, to be sure and thank Representative Paul Marquart for all of his work to get this measure passed.

#### Director's Report

Krueger reported that the Find a Hobby Series has begun, and the two sessions that have taken place seem to have been well attended, and well received. Staff member Christina Phipps planned and executed the Silent Reading Party at Junkyard, which was attended by nearly 30 community members. After the event, Junkyard donated \$100 to the Library. The Page Turners, a monthly giving option, was officially launched. Krueger reported that the basement flooded, but everything was quickly taken care of. She also noted that the Friends' Bag sale will be held April 25<sup>th</sup> thru the 27<sup>th</sup>, and their next Murder Mystery Fundraiser will be held October 5<sup>th</sup>.

#### LARL 2018 Donor Report

Krueger reported that the Library will publish a list of all donors annually. It is hoped that if Board members recognize anyone on the list that they will thank them for their donation. Carlson suggested that the list be made into a large poster board that can be taken along to events.

#### Board Member "Homework" Donation Envelopes

Donation envelopes were passed around, and President Brammer asked that Board members make them available to friends and acquaintances, then report back on their progress at the next meeting.

#### Other Business

Krueger noted that at the May meeting she will be discussing summer plans; strategic planning as it relates to the Board; and she will initiate a program where one staff member will attend the Board meeting to introduce themselves and what they do. Shastri asked about the Seed Library. Carlson noted that the Longspur Prairie grant project has begun and will not take up any of the Library's parking spots. Carlson also noted that she attended a public community event at the Library, put on by Chira Global Development Organization, and hosted by Ezat Hayder. Their mission is to help others learn English. She encouraged the Board to stop by on Saturdays from 3:30 'til 5:30p.m.

#### Adjournment

Meeting was adjourned at 6:30p.m. by President Brammer. The next meeting is scheduled for May 14, 2019 at 5:30p.m.

Respectfully submitted by

Linda Anderson

Moorhead Library Board  
Board of Trustees, Regular Meeting  
May 14<sup>th</sup>, 2019

**Director's Report**

**Programs and Services**

Summer Library Experience: Lake Agassiz Regional Library is gearing up for the 2019 Summer Library Experience, which will run June 1<sup>st</sup> through August 10<sup>th</sup>. This year the program will explore themes of outer space. The Moorhead Public Library will host weekly programs for youth Wednesday afternoons at 2:00pm for the duration of the program. Adults and teens are also encouraged to participate in the 2019 Summer Library Experience by participating in reading challenges or completing other activities.

We recently purchased two browsing bins to display themed collections in the easy book section. Staff are currently working on topics highlight, but they will include popular items such as Star Wars books, construction books, books about space, etc. We purchased a display unit for the same purpose in the Easy Reader section last year and found that it boosted circulation and aided children and parents in finding the books they were looking for.

Summer Interns: The Moorhead Library will host two interns for much of the summer. These interns will spend time with various Moorhead Library and LARL staff to gain experience in a wide variety of library operations.

**Meetings and Continuing Education**

Megan will attend PLD Day (Public Library Division of the Minnesota Library Association) May 17<sup>th</sup> in Minneapolis. This year's theme will focus on equity of access.

**Building Issues**

The Clay County Master Gardeners will maintain the library's flowerbeds again this year. This group of volunteers has maintained these beds for the past two years.