1. Open Meeting
2. Approve Agenda
3. Approve minutes from April, 2019 Meeting
4. Public Comment
5. Library Staff Introductions: Cassey Orre, Children’s Librarian
6. LARL Report – LARL Members
7. City Council Report – Council Liaison
8. Legislative Update
9. Director’s Report
10. Strategic Plan Discussion
11. Board Member ‘Homework’ Update: Donation Envelopes
12. Other Business
13. Next Meeting: June 11th, 2019
Moorhead Public Library

Board Meeting Minutes

Date: April 9th, 2019

Opening
There were enough Board members present to have a quorum. Andrew Brammer, President conducted the meeting, and called to order at 5:30p.m.

Board Members Present
Robert Anderson, Andrew Brammer, Doug Greenley, Shelly Carlson, Emily Schwartz, Wayne Ingersol, Linda Sands, Linda Anderson

Board Members Absent
Kristi Carlson

Others Present
Chizuko Shastri, Megan Krueger

Approval of Agenda
The agenda was approved, moved by Shelly Carlson, 2nd by Linda Sands.

Approval of Minutes
The minutes were approved, moved by Wayne Ingersol, 2nd by Linda Sands.

Public Comment
Chizuko Shastri revisited her concern that it is difficult to scroll through new books on the Library’s web page. Megan Krueger suggested that Shastri, show her the difficulty so she could better understand and decide if it is something that can be addressed.

Shastri also requested that the City move faster on appointing new Board members, and do a better job of notifying them when they have been appointed. Shelly Carlson explained that until just recently, there was not a process in place. The City Manager will be working on this issue with the new City Clerk to get this resolved.
Shastri also commented that the time on the clock upstairs is wrong. Krueger explained that the clock in question is an atomic clock. She will look into how to reset it.

Welcome New Members
New Board Member Doug Greenley was present, introductions were made all around. Oath of office was signed by Greenley.

LARL Report
Linda Anderson reported on her first LARL Board meeting. She asked that if Library Board members attend a Moorhead Library function, to report on it with some sort of outcome so that she can pass along those details when the time comes at the LARL Board meeting.

City Council Report
Carlson reported on the ongoing work that is being done by the City of Moorhead because of the flooding/sandbagging.

Legislative Update
Krueger reported on the latest progress on the RLBSS funding measure. The original amount requested was $4.6 million
statewide along with a change to the current formula. The House approved the measure, but for a lesser amount. Krueger stated that the funding figure could be as low as $1.3 million, but anything less than that will result in a decrease over last year’s budget for many regional library systems. Krueger also noted that there will be a Legislative Forum on April 18th at the Rourke at 6:30pm. She asked Board members to attend if they could, and if they do, to be sure and thank Representative Paul Marquart for all of his work to get this measure passed.

Director’s Report
Krueger reported that the Find a Hobby Series has begun, and the two sessions that have taken place seem to have been well attended, and well received. Staff member Christina Phipps planned and executed the Silent Reading Party at Junkyard, which was attended by nearly 30 community members. After the event, Junkyard donated $100 to the Library. The Page Turners, a monthly giving option, was officially launched. Krueger reported that the basement flooded, but everything was quickly taken care of. She also noted that the Friends’ Bag sale will be held April 25th thru the 27th, and their next Murder Mystery Fundraiser will be held October 5th.

LARL 2018 Donor Report
Krueger reported that the Library will publish a list of all donors annually. It is hoped that if Board members recognize anyone on the list that they will thank them for their donation. Carlson suggested that the list be made into a large poster board that can be taken along to events.

Board Member “Homework” Donation Envelopes
Donation envelopes were passed around, and President Brammer asked that Board members make them available to friends and acquaintances, then report back on their progress at the next meeting.

Other Business
Krueger noted that at the May meeting she will be discussing summer plans; strategic planning as it relates to the Board; and she will initiate a program where one staff member will attend the Board meeting to introduce themselves and what they do. Shastri asked about the Seed Library. Carlson noted that the Longspur Prairie grant project has begun and will not take up any of the Library’s parking spots. Carlson also noted that she attended a public community event at the Library, put on by Chira Global Development Organization, and hosted by Ezat Hayder. Their mission is to help others learn English. She encouraged the Board to stop by on Saturdays from 3:30 ‘til 5:30p.m.

Adjournment
Meeting was adjourned at 6:30p.m. by President Brammer. The next meeting is scheduled for May 14, 2019 at 5:30p.m. Respectfully submitted by
Linda Anderson
Director’s Report

Programs and Services
Summer Library Experience: Lake Agassiz Regional Library is gearing up for the 2019 Summer Library Experience, which will run June 1st through August 10th. This year the program will explore themes of outer space. The Moorhead Public Library will host weekly programs for youth Wednesday afternoons at 2:00pm for the duration of the program. Adults and teens are also encouraged to participate in the 2019 Summer Library Experience by participating in reading challenges or completing other activities.

We recently purchased two browsing bins to display themed collections in the easy book section. Staff are currently working on topics highlight, but they will include popular items such as Star Wars books, construction books, books about space, etc. We purchased a display unit for the same purpose in the Easy Reader section last year and found that it boosted circulation and aided children and parents in finding the books they were looking for.

Summer Interns: The Moorhead Library will host two interns for much of the summer. These interns will spend time with various Moorhead Library and LARL staff to gain experience in a wide variety of library operations.

Meetings and Continuing Education
Megan will attend PLD Day (Public Library Division of the Minnesota Library Association) May 17th in Minneapolis. This year’s theme will focus on equity of access.

Building Issues
The Clay County Master Gardeners will maintain the library’s flowerbeds again this year. This group of volunteers has maintained these beds for the past two years.