

*The Mission of LARL is to enrich lives and strengthen communities.*

**LARL BOARD OF TRUSTEES  
FULL BOARD MEETING  
MINUTES**

**A meeting of the Lake Agassiz Regional Library Full Board was held on Thursday, June 20, 2019 at the Moorhead Public Library. President Kalil called the meeting to order at 5:30 pm.**

**Board Members Present:** Briggs, Carlson, Durant, Geray, Grimsley, Haney, Jacobson, Kalil (*President*), Larson, Schell, Titera, Willhite.

**Board Members Absent:** Anderson, Brammer, Holecek.

**Others Present:** Lynch, Sprynczynatyk

**PUBLIC INPUT**

None

**APPROVAL OF AGENDA**

**MINUTES OF THE MAY 16, 2019 FULL BOARD MEETING**

*(Larson/Haney) Move to approve the Minutes of the May 16, 2019 Full Board Meeting as presented. MCU.*

**FINANCIAL REPORT**

Sprynczynatyk discussed that through May we are 41.67% of the way through 2019 and 41.14% of the budget has been spent. All budget categories are tracking closely to budgeted expenses.

*(Briggs/Schell) Move to approve the application for State FY2020 Regional Library Basic System Support (RLBSS) Funds. MCU.*

*(Willhite/Schell) Move to approve the application to participate in the State Regional Public Library System Arts and Cultural Heritage Program for FY2020. MCU.*

**REPORT OF THE FINANCE COMMITTEE**

Grimsley reported the Finance Committee discussed the 2020 budget, the only change to Draft #3 from Draft #2 is a \$4,000 decrease to Personnel Expenses due to a retirement.

*(Grimsley) Move to approve the 2020 Preliminary Budget Draft #3 – as reviewed and recommended by the Finance Committee. MCU.*

(over)

**DIRECTOR'S REPORT**

Lynch discussed that Deb Wahl, Public Services Supervisor in Detroit Lakes is retiring at the end up August. Interviews should be taking place soon to hire a replacement.

Public Libraries were not successful in obtaining increased funding and a formula change for State Funding (RLBSS) in the Legislature again. Legacy funding for Libraries did increase slightly. Final numbers for both RLBSS and Legacy won't be known until August.

The Summer Learning Experience has been going very well around the region. Programs have been very highly attended.

As a cost savings measure and to improve communication throughout the region LARL is changing from Microsoft Exchange to G Suite (Google). With the new G Suite LARL Board members are able to obtain LARL email addresses and will be able to use the service to obtain remote access to LARL Board meetings.

Terry Kalil had a birthday party. In lieu of gifts she asked her guests to donate to LARL's collection. Over \$3,000 has been received by LARL to date.

***(Titera/Durant) Move to rescind the LARL Solicitation and Distribution of Literature or Products Policy as reviewed and recommended by the LARL Coordinating Team. MCU.***

***(Titera/Haney) Move to approve the revised Code of Conduct Policy as review and recommended by the LARL Coordinating Team. MCU.***

***(Jacobson/Haney) Move to approve the revised Emergency and Non-emergency Closing Policy as reviewed and recommended by the LARL Coordinating Team. MCU.***

**BOARD MEMBER REPORTS**

**Becker County** (Grimsley, Kalil)

No Report.

**Breckenridge** (Holecek - absent)

No Report.

**Clay County** (Haney)

A commissioner's tour of Clay County roads took place. Many roads are in need of repair in the County.

**Clearwater County** (Titera)

No report.

**Crookston** (Briggs)

No report.

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**Detroit Lakes** (Schell)

The Summer Reading Experiences is very busy. New Sound and Projection equipment will be bought for the meeting room.

**City of Mahanomen** (Durant)

No Report.

**Mahanomen County** (Geray)

No report.

**Moorhead** (Anderson – absent, Brammer - absent, Carlson)

Moorhead City Council approved \$20,000 to update the security cameras in the Library. Preliminary talks are taking place about a potential new City Hall and Library building.

**Norman County/Ada** (Jacobson)

No report.

**Polk County** (Willhite)

No report.

**Wilkin County** (Larson)

No report.

**MN Library Association/Library Trustee and Advocates Section** (Kalil)

No report.

**Northern Lights Library Network** (Holecek, Kalil)

Schell attended the last meeting for Kalil and gave a short report of the meeting.

***(Geray/Carlson) Move to adjourn.***

The meeting adjourned at 6:10 p.m.