



Moorhead Library

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BOARD OF TRUSTEES

Regular Meeting, September 10th, 2019
Library Meeting Room (lower level), 5:30 p.m.

Agenda

1. Open Meeting
2. Approve Agenda
3. Approve minutes from June, 2019 Meeting
4. Public Comment
5. Welcome New Board Member: Samantha Gust
 - Issue/sign Oath of Office
6. Policy Review: Code of Conduct
7. Product/Service Review: Overdrive Instant Digital Card Service
8. August City Council Presentation/2020 City of Moorhead Budget Request
9. LARL Report – LARL Members
10. City Council Report – Council Liaison
11. Director's Report
12. Other Business
 - Proposed 2020 Meeting Schedule (see attached)
13. Next Meeting: October 8th, 2019

Moorhead Library is a Branch of Lake Agassiz Regional Library
118 5th Street South
Moorhead, MN 56560

Moorhead Public Library
Board Meeting
June 11, 2019

Present: Andrew Brammer, Robert Anderson, Linda Sand, Linda Anderson, Shelly Carlson, Emily Schwartz, Doug Greenley

Others present, Megan Krueger, Liz Lynch, Chizuko Shastri

Absent: Kristi Carlson, Wayne Ingersoll

There were enough Board members present to have a quorum. Linda Anderson, Vice President, conducted the meeting.

Approval of the Agenda
The agenda was approved

Approval of the May 2019 minutes.
The minutes were approved with the correction of the spelling out Young Adult, rather than using YA.

LARL Overview – Liz Lynch

LARL Regional Director Liz Lynch joined the board to provide an overview of the LARL region including the organizations structure, the budget, funding at local and state levels, the role of the LARL board versus the local library board, and how a consolidated system works.

LARL Report

It was noted that LARL will ask all signatories for an increase and that the increase asked of the City of Moorhead should not be an issue. Funding requests are made to maintain current levels of service. When a signatory does not come through with a funding request, the only choice for LARL is to cut staff.

Moorhead City Council updates

Carlson noted that funding for the library's security camera system upgrade was approved at Monday's city council meeting. The City of Moorhead has created a Wish Book through the FM Area Foundation. Perhaps the library can create a Wish Book as well. A Community Block Survey will soon be available to the public.

Legislative update

No new news.

Director's report

Krueger discussed the two interns working at the library through the summer. Krueger repeated the news that the security camera upgrade is underway, though there is no date for completion of the project at this time.

Other Business

Krueger suggested not meeting in July and August as there will be nothing to report during that time and noted everyone's busy schedule this time of year. Carlson made a motion, seconded by Anderson, and the group voted unanimously. Meetings will resume in September.

The library is planning a 5K fundraiser for September and could use help from volunteers. Krueger will be in touch with the board over the summer regarding volunteer opportunities for this event. Proceeds from this fundraiser will benefit LARL's Overdrive collection, which is popular with Moorhead customers.

The meeting was adjourned at 6:40 p.m.

The next Board meeting is scheduled for September 10th, 2019 at 5:30 p.m.

Submitted by,
Megan Krueger

Moorhead Library Board
Board of Trustees, Regular Meeting
September 10th, 2019

Director's Report

Programs and Services

Summer Library Experience: Thank you to the Moorhead Library Staff for carrying out yet another successful Summer Library Experience. Children enjoyed this year's space theme and each week's event saw roughly 50-100 children in attendance.

Arts and Cultural Heritage Series: LARL's full fall Legacy even lineup is available at larl.org/legacy. The Moorhead Public Library will host several of these events, including:

- Women's Suffrage in Minnesota: Thursday, September 12th at 6:30pm
- Publishing the Adam Thielen Story: Monday, September 16th at 6:30pm
- Genealogy Research with DNA Testing: Wednesday, October 2nd at 6:30pm
- Discovering Nordic Noir: Thursday, September 26th at 6:30pm
- "Virgil Wander" with Author Leif Enger: Wednesday, October 16th at 6:30pm

Please see the library website or the Arts and Cultural Heritage 2019 Series booklet for full event descriptions.

Author Visit: Frank Weber. Frank F. Weber is an award-winning forensic psychologist and author of the Minnesota murder mysteries "Murder Book" and "The I-94 Murders", based around fictional investigator Jon Frederick. His latest book in the series, "Last Call" will be released this month and features local Moorhead locations such as Concordia College and Mic's Office.

2019 Murder Mystery Fundraiser: "Bring your best sleuthing skills to the Moorhead Library for our third annual Murder Mystery Fundraiser, supported by the Friends of the Moorhead Library. Set in 1719 on the pirate ship Revenge, attendees will work together to solve the death of Captain Grisly Meed." More information and tickets for this event are available at: <https://larl.org/mystery/>. Doors open at 6:30 pm, event begins at 7 pm. Appetizers from The Spice Grille will be provided along with a free wine tasting courtesy of Cash Wise Liquor in Moorhead.

One Book, One Community: The Fargo, Moorhead and West Fargo public libraries, the Carl B. Ylvisaker Library at Concordia College, Livingston Lord Library at Minnesota State University Moorhead, North Dakota State University Libraries, Moorhead Community Education, the Historical and Cultural Society of Clay County and the Fargo Air Museum have selected the New York Times bestseller ***Fly Girls: How Five Daring Women Defied All Odds and Made Aviation History*** by Keith O'Brien as the 2019 One Book, One Community selection. This year's One Book, One Community reading project launches in September and features several events, including a community book discussion, film screenings, cultural exhibits and other engaging programs. The project will conclude with an author visit on Monday, October 28th. O'Brien will speak at an invitation-only informal reception event at the Fargo Air Museum. Later that evening, he will take the stage for an author presentation and book signing, also at the Fargo Air Museum. The evening event is free and open to the public.

More information and a full list of events is available at <https://1book1community.org/>. Board members will receive an invitation to a VIP event with the author directly before the public event on October 28th.

Overdrive IDC Service: LARL now offers an Instant Digital Card through Overdrive. This card option is for those customers who only want access to eBooks and eAudiobooks, and do not wish to visit the library in order to sign up for a full library card. The Instant Digital Card does not provide access to print materials or databases.

Outreach

Farmer's Market Recap: Christina Phipps, Moorhead Library Outreach Librarian, hosted a pop-up library at the Moorhead Farmer's Market each week June through August. Her report on the experience is included in this packet.

Midco Kidfest: Jenny and Kai, new Children's Librarian, will host a library booth at Midco Kidfest September 10th.

Wash & Learn with East 10 Landromat: The Moorhead Library has begun offering services at the East 10 Laundromat as part of the Wash & Learn initiative in conjunction with Libraries Without Borders. Services include monthly Ask a Techspert events and bi-monthly storytime events on Saturday afternoons. A community kickoff event will take place September 28th from 2:00-4:00. Mayor Judd will be present and read stories for this event, and Jenny and Kai will represent the library.

Staffing Changes and Welcome to New Library Staff

Congratulations to Kai Thorstad, recently promoted from a Library Assistant to our Youth Librarian position. Kai began this new role in the middle of August.

Congratulations to Genevieve Junkert, recently promoted from a 20 hr/wk Library Assistant position to a full-time Library Assistant position.

Welcome to Tiffany Ross and Peder Hinderlee, our new part-time Library Assistants.

Congratulations to Lisa Trana, former Moorhead Library Assistant, for finishing her Masters in Library Science and becoming the new Public Services Librarian at the Detroit Lakes Public Library.

Building and Grounds Issues/Maintenance

Multiple building issues have come up and been addressed recently, including:

- The front door handicap buttons were recently replaced as the old ones would often become jammed when used. We are also waiting for a new hinge as the current hinge is wearing out.
- A metal plate was placed over a missing grate on the north side of the building, causing concerns that someone may trip and become injured.
- Several plumbing issues have come up and have been or are currently in the process of being resolved.
- The security camera upgrade is currently underway.

Friends of the Moorhead Library

The Friends of the Moorhead Library will hold their fall book sale October 24 – 26. The sale will run 5:00-8:00 on the 24th and 10:00-5:00 on the 25th and 26th, with the bag sale taking place all day on the 26th. Those who present a reusable Friends of the Moorhead Library bag will pay \$4 per bag of books, rather than the standard \$5. Bags will be available for purchase at the sale for \$8 each.

MK 09/10/2019

Proposed 2020 Moorhead Library Board Meeting Schedule

The proposed schedule includes meeting every other month September – May.

It is common for other city boards and commissions to meet quarterly, on an as-needed basis, or a schedule similar to that proposed below. I believe this schedule will adequately provide the support the library needs from this group. If meeting monthly is preferable to a majority of this group, I am happy to continue that schedule.

If approved, the new meeting schedule for 2020 would be as follows:

January 14th

March 10th

May 12th

September 8th

November 10th