



# Moorhead Library

## . . . Library Service at Its Best

### BOARD OF TRUSTEES

Regular Meeting, March 10<sup>th</sup>, 2020  
Library Meeting Room (lower level), 5:30 p.m.

### Agenda

1. Open Meeting
2. Approve Agenda
3. Approve minutes from January, 2020
4. Public Comment
5. Welcome New Members – Chizuko Shastri and Neely Benton
  - Issue Oaths of Office
6. 2020 Election of Officers
  - President
  - Vice President
  - Secretary
7. Director's Report
8. Book Truck Update
9. Annual City Council Event Update and Discussion
10. Other Business
11. Next Meeting: May 12<sup>th</sup>, 2020

Moorhead Public Library  
Board Meeting  
January 14, 2020

Present: Megan Krueger, Linda Anderson, Robert Anderson, Samantha Gust, Kim Melton, Shelly Carlson

Others present: Chizuko Shastri

Absent: Kristy Carlson,

There were enough board members present to have a quorum. Linda Anderson, Acting President, conducted the meeting.

Approval of the Agenda:  
The agenda was approved.

Approval of the November 2019 Minutes:  
The minutes were approved – suggested by Robert, seconded by Sam, motion passed.

Public comment:  
Chizuko Shastri mentioned that her daughter uses libraries in the Twin Cities and prefers the services, layout, etc. at the Moorhead Public Library. Things are easy to find, etc.  
Linda commented about writing a letter to the editor.  
Chizuko commented that she enjoyed the art display.  
Chizuko commented that she would like the civics lab closer to the front of the library  
Linda knows of programs happening regarding women's suffrage

Welcome New Board Member(s):  
The board welcomed the new member Kim Melton.

2020 Election of Officers and Suggested Bylaws Change:  
Megan recommended postponing the 2020 elections until the March meeting. This will allow more time for new appointments to take place.

Megan also discussed a change to the bylaws so that library board terms match that of the majority of other city boards and commissions. This change will mean that terms will begin February 1 rather than January 1, and will end January 31, rather than December 31.

Linda moved that we postpone elections until the next meeting, Sam seconded the motion, all were in favor. In order to accommodate the new term schedule, the board adopted a new meeting schedule, which will take effect in 2021. The new schedule will be as follows: The second Tuesday of the month at 5:30, during the months of February, April, September and November.

Director's Report:  
Megan discussed the director's report, there was no comment.

Annual City Council Event:

The group discussed dates to invite the City Council to the library.

Library Driveway Repair Issue Discussion:

The group discussed the driveway issue – discussed the driveway. The issue was tabled until we have further information regarding the feasibility study.

Meeting adjourned 6:21.

Moorhead Library Board  
Board of Trustees, Regular Meeting  
March 10, 2020

**Director's Report**

**Library Activity**

Kai and Jenny hosted several Head Start classes during the month of February. The tours generated multiple new library card signups and interest in our weekly Baby Bounce program.

Leigh and Nicole created a Blind Date with a Binge Bag display available during the month of February. These bags included 3-4 items of the same genre and included various formats. Customers who checked out these bags were not aware of the titles they were checking out. The display was extremely popular and customers checked out every bag Leigh and Nicole created. We are currently discussing how we can offer this service on an ongoing basis.

**Coming Up**

National Library Week: National Library Week will take place April 19-25. This year's theme is Find Your Place at the Library.

From the American Library Association website: "There's something for almost everyone at the library, and each library serves the needs of its own unique community. This is reflected in their collections, in their spaces, and in their programming and events...ways to celebrate National Library Week include:

1. Visit your library.

Head to your public, school, or academic library during National Library Week to see what's new and take part in the celebration. Libraries across the country are participating.

2. Show your support for libraries on social media.

Follow your library, the American Library Association, and I Love Libraries on social media and join the celebration on social media by using the hashtags #NationalLibraryWeek and #LibrariesTransform."

The Moorhead Library will celebrate National Library Week with the Moorhead Business Association by inviting local businesses to offer discounts to customers who present their library card during this promotional period. We hope to facilitate a mutually beneficial promotion in which we see an increase in library card signups as well as increased traffic at our local businesses. This is a celebration of our community, at which the library is the center. A complete list of participating businesses will be available by the end of March.

Resource Fair: The library will host a Community Resource Fair with several community organizations Tuesday, March 31<sup>st</sup> from 3:00-6:00. Join us for this networking event to learn about resources available in your community.

Coffee with the Mayor: The library will host Coffee with the Mayor Tuesday, March 31<sup>st</sup> from 7:00-9:00.

## **Current Programs and Services**

2020 Census: The Moorhead Library is registered as a 2020 Census Questionnaire Assistance Center (QAC). Because 2020 is the first year residents can fill out the census online, we expect an increase in traffic as residents receive their invitations to respond beginning March 12<sup>th</sup>. The Census informs how billions of federal dollars are allocated each year, including to libraries via the Institute for Museum and Library Services. These funds are primarily available to libraries through state services – in Minnesota, the Department of Education allocates these funds through grant opportunities. LARL has benefited from such grants - most recently by obtaining funds to launch our 1,000 Books Before Kindergarten program.

Moorhead Leaders Are Readers: Thanks to Council Members Shelly Carlson and Sara Watson Curry for showing Moorhead Youth that Moorhead's Leaders are Readers during the months of January and February. Mayor Judd and Council Member Shelly Dahlquist will participate next - stay tuned for updates.

## **Staffing Issues**

Congratulations to Jess Eaves who was recently promoted from a full-time Assistant position to one of our Librarian positions. Jess has worked for the Moorhead Library for approximately four years and brings a wealth of institutional knowledge, excitement and new ideas.

We are currently working to fill the open 40/hr Assistant position.

## **Building and Grounds Issues/Maintenance**

Upcoming Feasibility Study Update: there is no update on this issue at this time. Information will be shared as it becomes available.

## **Friends of the Moorhead Library**

The Friends will hold their spring book sale March 26 – 28. The bag sale will take place the 28<sup>th</sup>. Shoppers who bring their Friends of the Library reusable tote bag can fill their bag for \$4 rather than \$5. Tote bags will be available for purchase at the sale for \$8.

MK 03/10/2020