

Moorhead Public Library Board Meeting
May 12, 2020

Present: Samantha Gust, Chizuko Shastri, Kristi Carlson, Shelly Carlson, Douglas Greenley, Neely Benton, Linda Anderson, Kim Melton

Absent: Robert Anderson

There were enough Board members present to have a quorum. Linda Anderson, President, conducted the meeting.

Approval of the Agenda

The agenda was approved with the correction that the yearly endowment fund be added to other business.

Approval of Minutes

Approval of the March minutes the minutes were approved with the correction that Linda was not present at the meeting, Chizuko Shastri conducted the meeting.

LARL Board Meeting Report

2020 US Census libraries actively participating in the census. All 87 counties are participating in the census. Residents are encouraged to fill out the census online.

June 1st - Book Truck will begin

Granted \$56,000 Mahnomen public library to purchase new furniture for their library.
Safety measures for the staff and the customers - ½ of library staff of LARL are over 60.

Donation report

Currently working on the 2nd annual donation report.

Friends of the Library workshop - 5 libraries have such a group. Inviting individuals from the friends of the libraries to participate in a workshop.

Moorhead Library has received \$2,465.89

Megan, Liz and Shelly are meeting to look for a new location - \$10,000 has been set aside from LARL for a feasibility study

Director's report

- Has been just about 2 months since the physical building has been closed, however many new services have been offered including:
- Online library card applications - given temporary cards until proof of address can be provided. Will continue to offer this service even after COVID
- Hoopla will more than likely continue to be offered after COVID
- Have offered online live programs, story time live and Eric Bergeson event - will offer both in person and online events moving forward
- Curbside pickup for library materials - have been offering it 3 hours a day. 10 minute appointments. Can serve 30-40 customers each day

- 10-6 pm starting tomorrow
- Only receiving delivery once a week, but are working to get delivery more often
- Tentative plan to phase into more regular hours starting June 1st. Letting one to two people in to utilize public computers.
- Kai (new librarian) planned the entire summer worth of events, but have decided to only have them online
- Book truck is on the way
- Did have to furlough some staff members - save money now and not have to lose positions permanently
- Book truck will have an online schedule available in the future.

Planning to participate in the lunches in the park with the book truck throughout the summer.

Reopening plan

Liz met with the 12 regional librarians to work with the MN Department of Education and the MN Department of Health

A big thank you to all of the staff for their work during this time.

Other business

There may be additional changes prior to the next meeting. A meeting may be called to discuss updates.

The meeting was adjourned at 6:06p.m.

The next Board meeting is scheduled for September 8, 2020 at 5:30 p.m.

Submitted by, Samantha Gust