

The Mission of LARL is to enrich lives and strengthen communities.

**LARL BOARD OF TRUSTEES
EXECUTIVE/FINANCE COMMITTEE MEETING
MINUTES
Approved**

A joint meeting of the Lake Agassiz Regional Library Executive Board and Finance Committee was held on Thursday, April 30, 2020 online. President Kalil called the meeting to order at 5:00pm.

Executive Committee Members Present: Briggs, Grimsley, Kalil (*President*), Larson.

Executive Committee Members Absent: Willhite.

Finance Committee Members Present: Grimsley (*Chair*), Jacobson, Kalil (*ex officio*), Titera.

Finance Committee Members Absent: Willhite.

Others Present: Lynch, Sprynczynatyk.

PUBLIC INPUT: None

APPROVAL OF AGENDA

MINUTES OF THE APRIL 9, 2020 FINANCE COMMITTEE MEETING.

(Jacobson/Briggs) Move to approve the April 9, 2020 Finance Committee Meeting Minutes as presented. MCU.

COVID-19 LARL OPERATIONS REPORT

Lynch discussed all 22 locations are now offering curbside delivery service. Open hours range from a few hours per week up to 20 hours per week in the largest locations. The service is going very well.

LARL will be receiving funding from a new "Category 3" segment of Regional Library Telecom Aid. Funds will be used to help distance learners and distance education efforts.

Lynch discussed various stats about services that have occurred while the stay at home order has been in place. The LARL staff have gone above and beyond providing services around the region.

(over)

Minutes of the April 30, 2020 Executive/Finance Committee Meeting – Page 2

COVID-19 LARL OPERATIONS REPORT - continued

With stay at home orders in place, Grimsley asked if LARL could find a way to save money in 2020, resulting in a reduction of funding needed from Signatories in 2021.

Sprynczynatyk discussed the Paycheck Protection Program as was requested at the April 9th meeting. Sprynczynatyk heard from LARL's bank rep that entities like LARL are eligible for the program. The paperwork to file an application has been received. Before submitting the paperwork Sprynczynatyk asked to have board approval. The program was discussed and it was decided that LARL should not pursue the Paycheck Protection Program, but rather concentrate on looking for ways to reduce staffing in the current year to save money. The furloughing of seven employees from LARL's larger branches with multiple employees was discussed.

Lynch stated that the MN Department of Education has informed libraries that only online and curbside services should be offered at this time.

Lynch discussed that even when all LARL branches open, services will be limited for some time afterward. Any reduction in workforce will likely be for longer than a few weeks.

LARL 2021 PRELIMINARY BUDGET

Draft 1 of the budget shows a 3% increase to Signatories. The Committee suggested LARL rely on trying to create savings in 2020 with the current closures and ask for a smaller increase in 2021. 2% was suggested as the increase to bring to the full board in May. The Finance Committee will meet on May 21 before the Full Board meeting to look at the Draft 2 of the preliminary budget reflecting a 2% increase to Signatories.

The meeting adjourned at 5:45 p.m.