

The Mission of LARL is to enrich lives and strengthen communities.

**LARL BOARD OF TRUSTEES
EXECUTIVE/FINANCE COMMITTEE MEETING
MINUTES
Approved**

A joint meeting of the Lake Agassiz Regional Library Executive Board and Finance Committee was held on Thursday, May 21, 2020 online. President Kalil called the meeting to order at 5:00pm.

Executive Committee Members Present: Grimsley, Kalil (*President*), Larson.

Executive Committee Members Absent: Briggs.

Finance Committee Members Present: Grimsley (*Chair*), Jacobson, Kalil (*ex officio*), Titera, Willhite

Finance Committee Members Absent: None.

Others Present: Lynch, Sprynczynatyk.

PUBLIC INPUT: None

APPROVAL OF AGENDA

MINUTES OF THE APRIL 30, 2020 FINANCE COMMITTEE MEETING.

(Jacobson/Larson) Move to approve the April 30, 2020 Finance Committee Meeting Minutes as presented. MCU.

COVID-19 LARL OPERATIONS REPORT

Lynch discussed that 5 LARL employees have been furloughed, 1 open position has not been filled and 4 positions had hours reduced. The reductions will save LARL over \$10,000 per month in salaries, and will result in savings of just under \$9,000 per month after unemployment costs LARL will have to pay.

June 1st, LARL will implement Phase 2 of services. Hours will be increase for curbside delivery, delivery to libraries will return to our normal daily schedule. A Pandemic Service Plan has been developed and will be distributed to staff soon. Starting June 1st locations will be open for curbside service 80% to 100% or normal open hours.

(over)

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LARL 2021 PRELIMINARY BUDGET

Draft 2 of the budget was discussed. The only change from Draft 1 was a decrease in overall Signatory funding from 3% to 2%. This change resulted in the projected shortfall increasing from \$57,621 to \$94,270.

Willhite discussed that Polk County might potentially have issues with a 2% increase, there have been discussions of a 0% increase for the entire county in 2021.

OTHER

Grimsley asked what is needed in order to open the Detroit Lakes Library to allow the public to come in. Lynch discussed that new guidance should be coming soon from the State Library regarding the next phase of service. The materials cleaning procedures were discussed.

The meeting adjourned at 5:20 p.m.