

**LARL BOARD OF TRUSTEES  
FULL BOARD MEETING**

Date: **Thursday, March 25, 2021**

Time: **5:00 p.m.**

**Online Via Zoom:**

<https://us02web.zoom.us/j/89071651300?pwd=aFY5WjdWaEpqMitPZzNITSsxNUIwZz09>

Meeting ID: 890 7165 1300

Passcode: 754354

**AGENDA**

- 5:00    **1. CALL TO ORDER**  
         **PUBLIC INPUT**  
         **APPROVAL OF AGENDA**
- 5:05    **2. MINUTES OF THE JANUARY 21, 2021 FULL BOARD MEETING**  
         Enclosed (page 3)  
         ***Recommended Motion: Move to approve the January 21, 2021 Full Board Meeting Minutes as presented.***
- 5:10    **3. WELCOME TO NEW BOARD MEMBER AND INTRODUCTIONS**
- a. Welcome to New Trustee**  
         Laura Caroon, City of Moorhead
- b. Administer Oath of Office**
- 5:20    **4. 2020 AUDIT REPORT – Brady, Martz and Associates, P.C.**
- 5:35    **5. FINANCIAL REPORT - Sprynczynatyk**  
         Enclosed (page 6)
- a. Authorization to submit 2020 Annual Report  
         (report available for review at meeting)  
         ***Recommended Motion: Move to authorize the Director of Finance to submit the 2020 Annual Report to State Library Services.***
- 5:45    **6. DIRECTOR'S REPORT – Lynch**
- a. March Report - Enclosed (page 10)
- Splash Awards – Enclosed (page 13 and 14)
  - 2021 MLA Active Bills – Enclosed (page 15)
  - 2021 RLBSS & Legacy Requests – Enclosed (page 16)

6:00    **7. President's Report**

- a. Board Meeting Time Discussion – 5:00 vs 5:30?

6:10    **8. Detroit Lakes Needs Assessment Update** – Kalil and Schell

6:20    **9. BOARD MEMBER REPORTS:**

**Becker County** – Ben Grimsley & Terry Kalil

**Breckenridge** – Linda Holecek

**Clay County/Barnesville/Hawley** – David Ebinger

**Clearwater County/Bagley** – Mark Titera

**Crookston** – Clayton Briggs

**Detroit Lakes** – Linda Schell

**Mahnomen** – LuAnn Durant

**Mahnomen County** – Karen Ahmann

**Moorhead** – Linda Anderson, Laura Caroon, Chizuko Shastri

**Norman County/Ada** – Steve Jacobson

**Polk County/Climax/Fertile/Fosston/McIntosh** – Gary Willhite

**Wilkin County** – Dennis Larson

**MN Library Association/Library Trustees and Advocates Section** – Terry Kalil

**Northern Lights Library Network** – Linda Holecek/Linda Schell

6:55    **10. OTHER**

7:00    **11. ADJOURNMENT**

**MISC ITEMS ENCLOSED:**

- a. List of Bills – January and February 2021 –Enclosed (page 17)
- b. Gratitude Log 2021 –Enclosed (page 34)

**UPCOMING MEETINGS**

**Executive/Finance Committee Meeting**

**2022 Preliminary Budget (Draft 1)**

Moorhead Public Library, April 15, 2021

**Easter Sunday**, April 4, 2021

Crookston Public Library Closed

**Full Board Meeting**, May 20, 2021

Moorhead Public Library

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**LARL BOARD OF TRUSTEES  
FULL BOARD MEETING  
MINUTES  
DRAFT**

A meeting of the Lake Agassiz Regional Library Full Board was held on Thursday, January 21, 2021 online via Zoom. President Kalil called the meeting to order at 5:33 pm.

**Board Members Present:** Ahmann, Briggs, Carlson, Durant, Ebinger, Grimsley, Holecek, Jacobson, Kalil (*President*), Larson, Schell, Shastri, Willhite.

**Board Members Absent:** Anderson, Titera.

**Others Present:** Lynch, Sprynczynatyk.

**PUBLIC INPUT**

None

**APPROVAL OF AGENDA**

**MINUTES OF THE NOVEMBER 19, 2020 FULL BOARD MEETING**

*(Larson/Briggs) Move to approve the Minutes of the November 19, 2020 Full Board Meeting as presented. MCU.*

**WELCOME TO NEW BOARD MEMBERS**

Kalil welcomed David Ebinger, Clay County.

Ebinger recited the Oath of Office.

**FINANCIAL REPORT**

With 100% of 2020 complete, LARL spent 93.17% of budgeted expenses. The financial report is "unadjusted" and will change as the year is closed out and LARL prepares for the annual financial audit.

Sprynczynatyk discussed that Regional Telecom Aid is at 140% of budget, due to receiving a portion of the extra funds that were available to libraries after normal internet and equipment costs were paid. Several of the expense line items ended up under budget due to the effects of the COVID-19 pandemic.

**FINANCE COMMITTEE REPORT**

*(Willhite/Schell) Move to approve the list of authorized institutions for 2021 as reviewed and recommended by the Finance Committee: Bell Bank and Edward Jones. MCU.*

(over)

**FINANCE COMMITTEE REPORT - continued**

Sprynczynatyk discussed changes from the Preliminary budget to the Final. All Signatories will meet LARL's 2021 funding request.

Carlson updated the board that the Moorhead City Council is going to ask the Legislature to approve a ½ cent sales tax to be used to build a new library and community center.

***(Briggs/Ebinger) Move to approve the 2021 Budget as reviewed and recommended by the Finance Committee. MCU.***

***(Larson/Schell) Move to approve the 2021 Designated Funds as reviewed and recommended by the Director and the Finance Committee. MCU***

**DIRECTOR'S REPORT**

Lynch discussed her written report in the packet.

Lynch discussed Regional Public Library Basic System Support. This year regional library systems are willing to negotiate for funding, in effort to see the formula adjusted. Kalil informed the board of the virtual library legislative week scheduled during the last week of February.

***(Briggs/Ebinger) Move to approve the Lake Agassiz Regional Library board support CRPLSA to advocate at the legislature to increase the funding to the 12 regional public library systems, to be distributed through a formula that will stabilize the relative allocation of funds to each system, in a manner that holds each system harmless for their current allocations, and which advances the ability of Minnesota's regional public library systems to help meet the library needs of its' citizens. MCU***

**PRESIDENT'S REPORT**

***(Jacobson/Ahmann) Move to approve the 2021 Board Meeting Schedule as presented. MCU.***

***(Briggs/Holecek) Move to approve the 2021 Board Committee Assignments as presented. MCU.***

**BOARD MEMBER REPORTS:**

**Becker County** (Grimsley, Kalil)  
No report.

**Breckenridge** (Holecek)  
The Breckenridge board has not met since February 2020 and are discussing how to resume meetings.

(continued on next page)



**BOARD MEMBER REPORTS – continued:**

**Clay County** (Ebinger)

Jenna Kahly, LARL's Programming Coordinator is a new Clay County Commissioner.

**Clearwater County** (Titera-absent)

No report

**Crookston** (Briggs)

No report

**Detroit Lakes** (Schell)

All portions of the community assessment have been completed. The report has been received in draft by the DL Library Director. It will then go to the committee, Library Board and then the City. Detroit Lakes Library Fund Board met and approved funding to update the Carnegie portion of the library. The board is looking at how to celebrate LARL's 60<sup>th</sup> Anniversary as well as the 150<sup>th</sup> Anniversary of Detroit Lakes. The Detroit Lakes Library received a Splash Award from the Detroit Lakes Chamber of Commerce. Terry Kalil also received an award.

**City of Mahanomen** (Durant)

The Library is working on getting a new front door.

**Mahanomen County** (Ahmann)

No report.

**Moorhead** (Anderson-absent, Carlson, Shastri)

The legal kiosk will be set up in one of the Moorhead study rooms.

**Norman County** (Jacobsen)

No report.

**Polk County** (Willhite)

Chris Boike the director from Crookston Library did an excellent job of talking to the Lion's Group.

**Wilkin County** (Larson)

No report.

**MN Library Association/Library Trustee and Advocates Section** (Kalil)

No report.

**Northern Lights Library Network** (Kalil, Holecek - absent)

NLLN is sponsoring a 1 day session called, "Do you want to be an author." NLLN is sponsoring Wednesday afternoon conversations for school librarians to share ideas.

**PRESIDENTS REPORT**

No report.

The meeting adjourned at 6:15.

Lake Agassiz Regional Library  
Statement of Revenues & Expenditures  
Actual and Budget  
For the Two Months Ending February 28, 2021

16.67%

Page: **6**

	Current Month Actual	Year To Date Actual	Annual Budget	YTD Actual To Annual \$ Variance	YTD Actual To Annual Budget %
<b>General Fund Revenue</b>					
<b>Signatory Funding</b>					
Becker County	\$ 0	\$ 100,091	\$ 400,365	300,274	25.00
Detroit Lakes	0	59,086	236,345	177,259	25.00
Clay County	0	81,864	308,075	226,211	26.57
Moorhead	0	196,730	786,920	590,190	25.00
Clearwater County	0	27,195	108,780	81,585	25.00
Mahnomen County	0	11,406	45,625	34,219	25.00
Mahnomen	0	5,603	22,410	16,807	25.00
Norman County	0	26,120	104,480	78,360	25.00
Polk County	0	70,143	280,570	210,427	25.00
Crookston	0	57,508	230,030	172,522	25.00
Wilkin County	0	14,199	56,795	42,596	25.00
Breckenridge	0	23,434	93,735	70,301	25.00
<b>Total Signatory Funding</b>	<b>0</b>	<b>673,379</b>	<b>2,674,130</b>	<b>2,000,751</b>	<b>25.18</b>
<b>Grants</b>					
Basic Support - MN (RLBSS)	160,054	213,405	533,513	320,108	40.00
Reg Library Telecom Aid (RLTA)	0	10,000	83,650	73,650	11.95
<b>Total Grants</b>	<b>160,054</b>	<b>223,405</b>	<b>617,163</b>	<b>393,758</b>	<b>36.20</b>
<b>Miscellaneous Revenue</b>					
Service Charge Revenue	321	574	8,000	7,426	7.18
Printing Revenue	1,192	2,006	15,000	12,994	13.37
Fax Revenue	394	586	5,500	4,914	10.65
Microfilm Revenue	0	0	200	200	0.00
Photocopy Revenue	321	612	6,000	5,388	10.20
Book/Furniture Sale Revenue	50	94	0	(94)	0.00
Interest/Dividend Income	18,232	18,493	65,000	46,507	28.45
Investment Value Change	(23,288)	(23,288)	0	23,288	0.00
Lost/Damaged Property	894	1,062	5,000	3,938	21.24
Other Income	300	300	0	(300)	0.00
<b>Total Miscellaneous Revenue</b>	<b>(1,584)</b>	<b>439</b>	<b>104,700</b>	<b>104,261</b>	<b>0.42</b>
<b>Joint Automation Revenue</b>					
Northwest Reg. Lib. Contrib.	0	11,600	46,400	34,800	25.00
MNLink Server Site Payments	251	503	3,050	2,547	16.49
<b>Total Joint Automation Revenue</b>	<b>251</b>	<b>12,103</b>	<b>49,450</b>	<b>37,347</b>	<b>24.48</b>
<b>Fund Balance/Shortfall</b>	<b>0</b>	<b>0</b>	<b>51,007</b>	<b>51,007</b>	<b>0.00</b>
<b>Total General Fund Revenue</b>	<b>158,721</b>	<b>909,326</b>	<b>3,496,450</b>	<b>2,587,124</b>	<b>26.01</b>
<b>General Fund Expenditures</b>					
<b>Personnel Expenses</b>					
Salaries	138,198	283,208	1,856,050	1,572,842	15.26
Payroll Taxes	10,264	19,693	143,400	123,707	13.73
Retirement - PERA	10,211	18,041	138,450	120,409	13.03
Health Insurance	27,893	54,208	364,050	309,842	14.89
Life Insurance	102	311	1,350	1,039	23.04
Workers Compensation Insurance	268	502	3,550	3,048	14.14
Other Employee Benefits	121	242	1,650	1,408	14.67
<b>Total Personnel</b>	<b>187,057</b>	<b>376,205</b>	<b>2,508,500</b>	<b>2,132,295</b>	<b>15.00</b>
<b>Automation/Cataloging</b>					
Automation	11,921	23,863	150,150	126,287	15.89
Support - App	321	642	3,900	3,258	16.46
Remote Printing	288	576	3,450	2,874	16.70
Catalog Item Records	995	1,989	12,000	10,011	16.58
Supplies - Computer	209	389	5,000	4,611	7.78
Supplies - Technical Services	259	400	6,000	5,600	6.67
<b>Total Automation/Cataloging</b>	<b>13,993</b>	<b>27,859</b>	<b>180,500</b>	<b>152,641</b>	<b>15.43</b>

Lake Agassiz Regional Library  
Statement of Revenues & Expenditures  
Actual and Budget  
For the Two Months Ending February 28, 2021

	Current Month Actual	Year To Date Actual	Annual Budget	YTD Actual To Annual \$ Variance	YTD Actual To Annual Budget %
<b>Library Programming</b>					
Programming - Youth	0	0	3,400	3,400	0.00
Programming - Summer Learning	0	0	9,000	9,000	0.00
Programming - Adult	491	658	2,500	1,842	26.32
<b>Total Library Programming</b>	<b>491</b>	<b>658</b>	<b>14,900</b>	<b>14,242</b>	<b>4.42</b>
<b>Staff Development</b>					
Staff Training & Development	597	617	10,000	9,383	6.17
<b>Total Staff Development</b>	<b>597</b>	<b>617</b>	<b>10,000</b>	<b>9,383</b>	<b>6.17</b>
<b>Mileage/Board Meeting Expense</b>					
Mileage - Staff	634	1,138	22,500	21,362	5.06
Regional Board Meetings	0	150	5,500	5,350	2.73
<b>Total Mileage/Board Meeting Expenses</b>	<b>634</b>	<b>1,288</b>	<b>28,000</b>	<b>26,712</b>	<b>4.60</b>
<b>Other Expenses</b>					
Accounting/Bank Fees	261	714	15,900	15,186	4.49
Attorney Fees	0	0	1,500	1,500	0.00
Bus. Office Software/Supplies	39	39	2,000	1,961	1.95
Delivery Services	3,880	6,043	61,500	55,457	9.83
Director's Discretionary	360	360	2,500	2,140	14.40
Insurance - General/Property	1,529	3,051	19,350	16,299	15.77
Lease - Regional Office Rent	1,769	3,538	21,250	17,712	16.65
Leases - Equipment	0	1,370	6,050	4,680	22.64
Maintenance Contracts	98	654	13,850	13,196	4.72
Memberships	0	225	1,000	775	22.50
Minnesota Director's Fund	0	0	2,100	2,100	0.00
Miscellaneous Expense	0	0	2,500	2,500	0.00
PIO: Printing/Advertising	1,229	2,230	16,000	13,770	13.94
Postage	0	120	3,700	3,580	3.24
Recruitment	68	143	8,000	7,857	1.79
Repairs - Equipment	514	514	2,500	1,986	20.56
Supplies - Copier/Fax/Microfilm	0	42	800	758	5.25
Supplies - Office	12	592	8,000	7,408	7.40
Supplies - Public Services	136	1,220	6,000	4,780	20.33
Telephone/Telecom	2,042	2,741	23,250	20,509	11.79
<b>Total Other Operating Expenses</b>	<b>11,937</b>	<b>23,596</b>	<b>217,750</b>	<b>194,154</b>	<b>10.84</b>
<b>Regional Library Telecom Aid (RLTA)</b>	<b>0</b>	<b>10,000</b>	<b>83,650</b>	<b>73,650</b>	<b>11.95</b>
<b>Transportation</b>					
Vehicle Expenses	155	340	3,650	3,310	9.32
<b>Total Transportation</b>	<b>155</b>	<b>340</b>	<b>3,650</b>	<b>3,310</b>	<b>9.32</b>
<b>Materials</b>					
Audio Visual	4,799	8,874	75,000	66,126	11.83
Digital	12,397	21,468	105,500	84,032	20.35
Online Service - Hoopla	0	0	0	0	0.00
Online Resources	630	1,261	8,500	7,239	14.84
Periodicals	146	428	21,000	20,572	2.04
Print	6,987	41,367	195,000	153,633	21.21
<b>Total Materials</b>	<b>24,959</b>	<b>73,398</b>	<b>405,000</b>	<b>331,602</b>	<b>18.12</b>
<b>Capital Expenditures</b>					
Furniture & Equipment	0	0	10,000	10,000	0.00
Software & Hardware Upgrades	185	1,499	30,000	28,501	5.00
<b>Total Capital Expenditures</b>	<b>185</b>	<b>1,499</b>	<b>40,000</b>	<b>38,501</b>	<b>3.75</b>
<b>Capital Fund Accounts</b>					
Automation System -Shared NWRL	125	250	1,500	1,250	16.67
Technology Upgrades	250	500	3,000	2,500	16.67
Van Replacement	0	0	0	0	0.00
<b>Total Capital Fund Accounts</b>	<b>375</b>	<b>750</b>	<b>4,500</b>	<b>3,750</b>	<b>16.67</b>
<b>Total General Fund Expenditures</b>	<b>240,383</b>	<b>516,210</b>	<b>3,496,450</b>	<b>2,980,240</b>	<b>14.76</b>
General Fund Revenue Over Expenditures	\$ (81,662)	\$ 393,116	\$ 0	(393,116)	0.00

Lake Agassiz Regional Library  
Statement of Revenues & Expenditures  
Actual and Budget  
For the Two Months Ending February 28, 2021

	Current Month Actual	Year To Date Actual	Annual Budget	YTD Actual To Annual \$ Variance	YTD Actual To Annual Budget %
<b>SPECIAL PROJECTS</b>					
<b>Special Projects Revenue</b>					
Donations	\$ 1,046	\$ 6,541	\$ 0	(6,541)	0.00
Endowment Revenue	0	0	0	0	0.00
Telecom/E-rate Funds	1,174	2,306	0	(2,306)	0.00
Legacy Grant Revenue	5,905	10,559	0	(10,559)	0.00
Miscellaneous State Grants	89	501	0	(501)	0.00
Northern Lights LN Funds	1,886	3,307	0	(3,307)	0.00
<b>Total Special Projects Revenue</b>	<b>10,100</b>	<b>23,214</b>	<b>0</b>	<b>(23,214)</b>	<b>0.00</b>
<b>Special Projects Expenditures</b>					
<b>Special Projects Miscellaneous</b>					
Donations - Materials: Print	24	223	0	(223)	0.00
Donations - Materials: A/V	0	0	0	0	0.00
Donations - Materials: Other	0	288	0	(288)	0.00
Donations - Miscellaneous	428	528	0	(528)	0.00
Donations - Book Truck	0	0	0	0	0.00
Legacy Grant Expense	5,905	10,558	0	(10,558)	0.00
Telecom/E-rate Expenses	1,174	2,306	0	(2,306)	0.00
Misc. State Grant Expense	89	501	0	(501)	0.00
Misc. Local Grant Expense	24,353	32,673	0	(32,673)	0.00
Northern Lights LN e-Books	1,886	3,307	0	(3,307)	0.00
<b>Projects from Designated Funds:</b>					
<b>Total Special Projects Miscellaneous</b>	<b>33,859</b>	<b>50,384</b>	<b>0</b>	<b>(50,384)</b>	<b>0.00</b>
<b>Special Projects Capital</b>					
Donations - Furniture & Equip.	0	325	0	(325)	0.00
<b>Projects from Designated Funds:</b>					
<b>Total Special Projects Capital</b>	<b>0</b>	<b>325</b>	<b>0</b>	<b>(325)</b>	<b>0.00</b>
<b>Total Special Projects Expenditures</b>	<b>33,859</b>	<b>50,709</b>	<b>0</b>	<b>(50,709)</b>	<b>0.00</b>
Special Proj Rev Over (Under) Expend	\$ (23,759)	\$ (27,495)	\$ 0	27,495	0.00
GRAND TOTAL REVENUE	168,821	932,540	3,496,450	2,563,910	26.67
GRAND TOTAL EXPENDITURES	274,267	566,955	3,496,450	2,929,495	16.22
CHANGE IN FUND BALANCE	\$ (105,446)	\$ 365,585	\$ 0	(365,585)	0.00



**Lake Agassiz Regional Library  
Statement of Financial Position  
February 28, 2021**

**9**

	<u>Current Month</u>	<u>Prior Month</u>	<u>Month Net Change</u>	<u>Prior Year Final</u>	<u>YTD Net Change</u>
<b>ASSETS</b>					
Cash - Checking (Bell Bank)	\$ 12,673	12,956	(283)	14,284	(1,611)
Cash - Payroll (Bell Bank)	7,263	5,262	2,001	7,524	(261)
Cash - Savings (Bell Bank)	1,180,616	893,345	287,271	1,040,504	140,112
Petty Cash	530	510	20	510	20
Investment Account	1,602,803	1,408,171	194,632	1,408,171	194,632
Accounts Receivable	0	582,499	(582,499)	11,149	(11,149)
Other Miscellaneous Receivable	501	412	89	20,671	(20,170)
Prepaid Expenses	73,078	81,765	(8,687)	71,727	1,351
Vehicles	13,867	13,867	0	13,867	0
Accum Depr - Vehicles	(660)	(660)	0	(660)	0
Equipment and Fixtures	281,172	281,172	0	281,172	0
Accum Depr - Equip & Fixtures	(227,969)	(227,969)	0	(227,969)	0
Equipment & Fixtures - Donated	177,371	177,371	0	177,371	0
Accum Depr - Donated Equip	(149,895)	(149,895)	0	(149,895)	0
Endowment Funds	89,745	89,745	0	89,745	0
Amount Provided - LTD	69,223	69,223	0	69,223	0
<b>Total Assets</b>	<b>\$ 3,130,318</b>	<b>3,237,774</b>	<b>(107,456)</b>	<b>2,827,394</b>	<b>302,924</b>
<b>LIABILITIES</b>					
Accounts Payable	\$ 16,033	49,387	(33,354)	46,326	(30,293)
Credit Card Payable	5,050	2,864	2,186	0	5,050
Amazon Charge Account	6,293	2,441	3,852	0	6,293
Accrued Salaries Payable	76,617	76,617	0	76,617	0
Accrued Sick Leave Payable	20,773	20,773	0	20,773	0
Accrued Vacation Payable	48,449	48,449	0	48,449	0
Payroll Tax Payable - ND	810	407	403	0	810
Dental Insurance Payable	42	14	28	0	42
Vision Insurance Payable	(13)	0	(13)	0	(13)
AFLAC Payable	134	134	0	129	5
Flexible Spending - Medical	(182)	602	(784)	2,283	(2,465)
Sales Tax Payable	186	79	107	267	(81)
Deferred Revenue	509,492	484,302	25,190	552,249	(42,757)
<b>Total Liabilities</b>	<b>683,684</b>	<b>686,069</b>	<b>(2,385)</b>	<b>747,093</b>	<b>(63,409)</b>
<b>FUND BALANCES</b>					
Fund Balance - Unreserved	252,536	252,536	0	27,008	225,528
Fund Bal - Operating Reserve	1,155,000	1,155,000	0	1,155,000	0
Fund Bal - Employee Severance	21,000	21,000	0	21,000	0
Fund Bal - Unemployment Comp.	49,000	49,000	0	49,000	0
Fund Bal - Vehicle Replacement	30,000	30,000	0	30,000	0
Fund Bal - Technology Upgrade	43,500	43,250	250	43,000	500
Fund Bal - Furn. & Equipment	10,000	10,000	0	10,000	0
Fund Bal - Special Projects	20,000	20,000	0	20,000	0
Fund Bal - Copiers, Printers	10,000	10,000	0	10,000	0
Fund Bal - Prof Recruitment	5,000	5,000	0	5,000	0
Fund Bal - Library Materials	30,000	30,000	0	30,000	0
Fund Bal - Consultant Study	20,000	20,000	0	20,000	0
Fund Bal - Outreach Services	20,000	20,000	0	20,000	0
Fund Bal - Brnch Improvement	20,000	20,000	0	20,000	0
Fund Bal - Staff Development	20,000	20,000	0	20,000	0
Fund Bal - Health Insurance	30,000	30,000	0	30,000	0
Fund Bal - Joint Automation	110,250	110,125	125	110,000	250
Investment in Gen. Fixed Asset	93,885	93,885	0	93,885	0
Reserve for Donations	51,132	51,132	0	46,076	5,056
Reserve for Endowments	89,746	89,746	0	89,746	0
Change in Fund Balance	365,585	471,031	(105,446)	230,586	134,999
<b>Total Fund Balances</b>	<b>2,446,634</b>	<b>2,551,705</b>	<b>(105,071)</b>	<b>2,080,301</b>	<b>366,333</b>
<b>Total Liabilities &amp; Fund Bal.</b>	<b>\$ 3,130,318</b>	<b>3,237,774</b>	<b>(107,456)</b>	<b>2,827,394</b>	<b>302,924</b>



## **Monthly Report to the Board**

**Meeting Date: March 25, 2021**

**From: Liz Lynch, Executive Director**

### **Director's Meetings**

**January:** NWMHC Training, 19; Moorhead Needs Assessment, 20; Orientation with Chizuko, 20; Call with MN Library Leaders, 21; Senator Johnson and Sam Walseh, 21; LARL Finance & Full Board, 21; Rep. Keeler, 22; Site visit to Mahnomen, 25; MNLINK Node Mtg., 27; CRPLSA, 28; Clay County Joint Powers Retreat, 29

**February:** Moorhead Needs Assessment, 1; MN Library Legislative, 3; MNLINK, 4; William Kent Krueger, 8; Rep. Keeler, 10; Detroit Lakes Needs Assessment, 10; State Library Services, 16; William Kent Krueger Event, 9; Meeting Room Meeting Room Equipment Vendors, 17 & 18; Polk County Partnership, 17; ARLD Legislative Presentation, 18; Mahnomen Site Visit, 22; MetroNet's Real Life Librarian Presentation, 24; Coordinating Team, 25

**March:** MN Library Legislative Meeting, 3; Summer Library Experience, 5; Lisa Bode, City of Moorhead, 9; Moorhead Sales Tax House Hearing, 11; RLBSS Senate Hearing 12

### **Staffing**

Congratulations to Tiffany Ross in Moorhead and Corene Everett in Crookston on their recent promotions from Assistants to Associates.

**Open positions:** 40 hour Crookston Associate, 20 hour Moorhead Assistant & Mahnomen Library Substitute.

### **LARL News**

#### **Detroit Lakes Public Library Needs Assessment**

The Detroit Lakes Library Needs Assessment Committee has received the final report, which can be downloaded/viewed at [larl.org/locations/detroitlakes](http://larl.org/locations/detroitlakes)

#### **Congratulations to the Detroit Lakes Library and Terry Kalil on the Splash Award!**

##### **Accelerator Award—Terry Kalil**

This award recognizes an individual who motivates their friends, colleagues, family and/or community to get involved. This person is a team-builder and a community collaborator who inspires us to rev up!

##### **Ripple Award—DL Public Library/Greta Guck**

This award recognizes a club, group or non-profit that motivates the people around them to be engaged and contributing members of the community through an event, volunteer project or service. They make a ripple in our region.

Read more about the awards in the packet. Nice job everyone!



## Moorhead Public Library Needs Assessment/Sales Tax Hearing

Library Strategies is currently conducting a Needs Assessment for the Moorhead Public Library/LARL Headquarters. Over 800 surveys have been received so far and the consultants have completed the first round of focus groups. This aligns nicely with the Moorhead City Council's recent approved action to bring a sales tax for a new library/community center to the legislature. Mayor Carlson and I testified before the House Tax Committee on March 11<sup>th</sup> regarding HF 1614 for approval for a ½ cent sales tax for a new Moorhead Public Library/LARL headquarters/Community Center.

## New Service: Book Club Kits

LARL is now offering access to a collection of book club kits for book club meetings and other literary-focused groups. Each kit will be equipped with ten copies of a work of popular fiction or non-fiction with a special focus on Minnesota-based authors, along with helpful discussion guides and tips.

The kits can be borrowed for six weeks and include titles appealing to a variety of ages, including *This Tender Land* by William Kent Krueger, *Give a Girl a Knife* by Amy Thielen, *Speak* by Laurie Halse Anderson and more. More information can be found at <https://larl.org/book-club-kits/>

## LARL's 60<sup>th</sup> Anniversary Update : Visit [larl.org/60years](https://larl.org/60years)

### ○ **Book Blizzard, Winter Reading Program for Adults**

January 1 through February 28

**Update:** 348 participants using paper entries and 207 online using Beanstack with 4,934 books read total.

### ○ **Author Presentation Featuring William Kent Krueger,**

Tuesday, February 16 at 7 PM

Virtual Event on the LARL Facebook Page ([facebook.com/larlmn/live](https://facebook.com/larlmn/live))

**Update:** 439 people attended this event live with 888 views to date. And, the event was mentioned in the Hutchinson Leader:

[https://www.crowrivermedia.com/hutchinsonleader/news/local/from-an-authors-viewpoint-william-kent-krueger-will-talk-about-his-work-march-4-copy/article\\_97b6d3ae-f45e-57cf-8de9-235c74007900.html](https://www.crowrivermedia.com/hutchinsonleader/news/local/from-an-authors-viewpoint-william-kent-krueger-will-talk-about-his-work-march-4-copy/article_97b6d3ae-f45e-57cf-8de9-235c74007900.html)

### ○ **Fringe Earring Take-Home Kits with Tawny Trottier Cale,**

February 22

Virtual demonstration available at [larl.org/craft](https://larl.org/craft) kits with take-home craft kits available.

**Update:** 201 views to date.

### ○ **Midwest Native Plant Primer Featuring Alan Branhagen,**

March 9 at 7 PM

Virtual Event on the LARL Facebook Page ([facebook.com/larlmn/live](https://facebook.com/larlmn/live))

**Update:** 55 in attendance with 151 views to date.

### ○ **1961: A Minnesota Sports Retrospective with Ross Bernstein,**

March 23 at 7 PM

Virtual Event on the LARL Facebook Page ([facebook.com/larlmn/live](https://facebook.com/larlmn/live))

### ○ **Adam Thielen Poetry Contest,**

March 1 - April 9, submission accepted with winner announced on April 30<sup>th</sup>

### ○ **Madness and Mental Health with Journalist and Author Marya Hornbacher**

May 18 at 10:30 AM at the Detroit Lakes Public Library and 7 PM at the Moorhead Public Library In-Person Events, Also Streamed to the LARL Facebook Page ([facebook.com/larlmn/live](https://facebook.com/larlmn/live))



**Statewide News**

Regional Public Libraries are still working with their local legislators on securing funding from the Legacy Amendment's Arts and Cultural Heritage Fund, in addition to Regional Library Basic Support funding from the E-12 Committees. See attached document for bill numbers and additional information.

**Upcoming Dates****LARL Executive/Finance Committee Meeting, Thursday, April 15<sup>th</sup>**

We will create the first draft of the 2022 preliminary budget.

**LARL Full Board Meeting, Thursday, May 20<sup>th</sup>**

We will create the second draft of the 2022 preliminary budget.





## Accelerator Award—Terry Kalil

This award recognizes an individual who motivates their friends, colleagues, family and/or community to get involved. This person is a team-builder and a community collaborator who inspires us to rev up!

Terry Kalil has vision, enthusiasm and the ability to bring people together and unite for a common cause. She has been instrumental in supporting current and future DL Public Library endeavors and garnering the support of the library friends and community members.

She is also very involved in the League of Women Voters and in an election year a much needed voice in support and encouragement of voter engagement.



### Runner-up Nominees:

~ **Jim Sinclair** is retired member of the DL Fire Department, active with Essentia Health St. Mary's Foundation, Friends of Tamarac National Wildlife Refuge and DL Rotary. Jim loves this community and is happy to volunteer where needed.

~ **Kathy Michaelson** is a tireless supporter of the Detroit Lakes area. She is active in many boards, committees and volunteer opportunities. Her enthusiasm in the DL Breakfast Rotary Club encourages others to be involved. Kathy is constantly positive and full of energy.





## Ripple Award—DL Public Library/Greta Guck

This award recognizes a club, group or non-profit that motivates the people around them to be engaged and contributing members of the community through an event, volunteer project or service. They make a ripple in our region.

The Detroit Lakes Public Library, their staff and Director Greta Guck are to be commended. They have continued the great programming and services of the library and brought innovation and positivity during the COVID-19 pandemic. The entire team has been busy working together to improve library systems, offer curbside service, book delivery and has implemented new measures to ensure safety and sanitization.

Greta brought to life, the idea of a Book Bike and empowered volunteers to donate. This mobile library will bring internet access, library cards and reading materials to many creative events and spaces in our community.



### Runner-up Nominees:

~ **BTD Charitable Council** is made up of a group of employees that motivate their coworkers to be engaged in the community. They can be seen packing bags for the United Way Backpack Program, helping at the Becker County Food Shelf, or giving to the schools!

~ **Detroit Lakes Jaycees** are known for the Water Carnival, generosity and lots of fun. In 2020, they were still able to get involved, host a family day, run several blood drives and keep sparking passions to help the community!



# 2021 Active Proposed Library Bills

Providing COVID support and relief through academic, public, school and special libraries across the state.

## Basic Library System Support (RLBSS)

*Increased funding of \$2M for Regional Public Library Systems and a corresponding formula change.*

**Bill Numbers:** SF 1131/HF 1710  
**Chief Authors:** Senator Mark Johnson,  
Representative Dan Wolgamott

### Impact

- An increase in access to vital technology and broadband
- An increase in support for PreK-12 students, their families and lifelong learners
- Expanded partnerships with schools, businesses and government agencies
- An increase in capacity to provide sufficient library resources, materials and hours of operation to our communities
- An increase in services to enhance library, literacy and workforce assistance to help Minnesotans advance skills and reach employment goals

## Legacy Funding

*Support for an annual appropriation of \$2.5M for Regional Public Library Systems and \$125,000 for Minnesota Center for the Book from the Arts and Cultural Heritage Fund. Total Appropriation: \$2,625,000*

**SF 1832 /HF 1945**  
**Chief Authors:** Senator Bill Weber,  
Representative Mary Murphy

### Impact

- Equal access to arts, history, culture and literature through the 12 public regional library systems and the Minnesota Center for the Book.
- A connection to Minnesota's rich history and culture.
- A celebration and recognition of Minnesota's artists, authors and historians.
- An improved quality of life for individuals and enhanced community engagement.

## School Libraries and Media Centers Policy Change

*Support for defining a school library or media center as having an onsite, centralized collection of resources ensuring equitable access to materials and to employ a licensed school library media specialist.*

**SF 1477/HF 1856**  
**Chief Authors:** Senator Mary Kunesh,  
Representative Sandra Feist

*Note: This language is also included in HF950/SF788 (Article 7, Sec. 2).*

### Impact

- Improved access to technology, books, and educational resources for students, teachers and administrators via a centrally housed, equitable, onsite collection of print and nonprint library materials and resources.
- Improved instruction including digital literacy, collaboration and co teaching, professional development for educators, participation in school-wide technology planning and integration, and support in the ethical use of information.

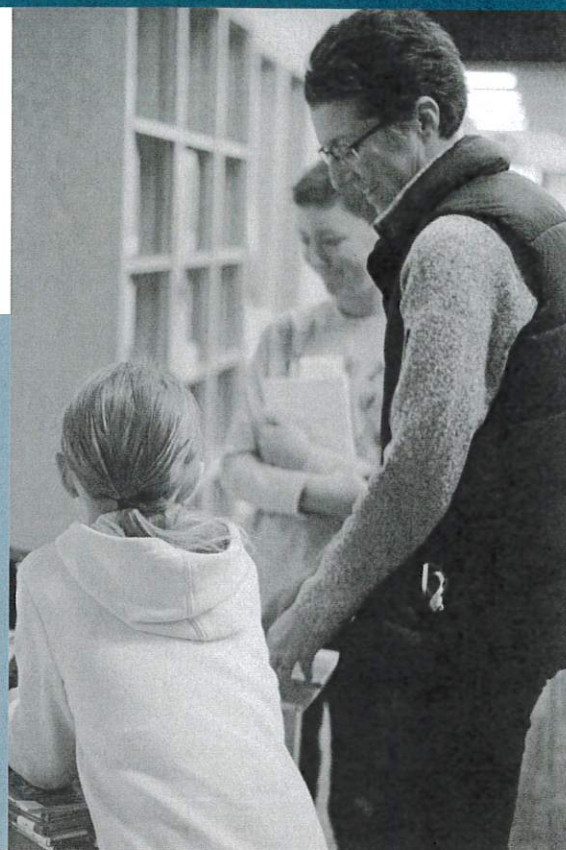


*When the pandemic hit, libraries sprang into action, reinventing library services, loaning out internet hotspots and technology, providing contactless service, reference and technology support, in addition to maintaining traditional library services whenever possible. Public Libraries play a key role in economic recovery by partnering with state and local organizations to support E-12 education and resources for Minnesota's workforce.*

A \$2M increase in Basic Library System Support funding and corresponding formula change for Minnesota's Regional Public Library Systems means:

- Increased access to vital technology and broadband
- Sufficient library resources, materials, and hours of operation
- Expanded partnerships with schools, businesses, and government agencies
- Increased services to enhance library, literacy, and workforce assistance.

A proposed increase and formula change is endorsed by the 12 Minnesota Regional Public Library System Governing Boards, the Minnesota Library Association (MLA) and Information and Technology Educators of Minnesota (ITEM) in effort to maintain a strong public library network for all Minnesotans.



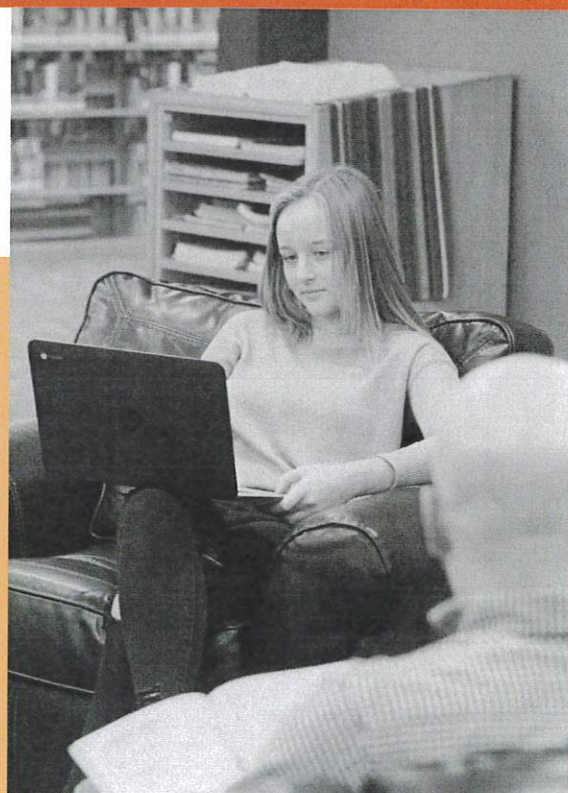
## Legacy Funding for Public Libraries Results in a Better Minnesota SF1832 / HF1945

*Minnesota's 12 Regional Public Library Systems have been the fortunate recipients of the Arts and Cultural Heritage Fund since 2009. Statewide more than 28,302 programs, classes and projects in partnership with arts and cultural organizations, independent artists, historical societies and community organizations have been offered with a total of 2,320,615 participants!*

During 2020, libraries successfully adapted Legacy funded programming, classes and events and:

- Improved the quality of life for individuals and fostered community engagement.
- Provided programming that was responsive to local community needs
- Created opportunity for innovation through the arts, expanded cultural awareness and showcasing Minnesota's rich cultural stories.

The Minnesota Library Association (MLA) and Information and Technology Educators of Minnesota (ITEM) support an appropriation of \$2.5M annually from the Arts and Cultural Heritage Fund for Regional Public Library Systems and \$125,000 for the Minnesota Center for the Book. Total Appropriation: \$2,625,000





**Lake Agassiz Regional Library**  
**Monthly List of Bills paid by Check**  
**For the Period From Jan 1, 2021 to Jan 31, 2021**

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
5110-000	Retirement - PERA - Employer	1/1/21	Public Employees Retirement As		2,689.16
5110-000	Retirement - PERA - Employer				2,689.16
5120-000	Health Insurance	1/4/21	Lakes Country Service Cooperat	244.00	
5120-000	Health Insurance			244.00	
5140-000	Life Insurance - Employer Paid	1/1/21	Mutual of Omaha	103.60	
5140-000	Life Insurance - Employer Paid			103.60	
6000-000	Supplies - Office	1/8/21	Office Depot	15.19	
		1/8/21		50.06	
		1/19/21		12.74	
		1/21/21		8.54	
		1/21/21		6.80	
		1/21/21		13.52	
		1/21/21		39.98	
		1/21/21		24.61	
6000-000	Supplies - Office	1/22/21	Rapid Refill	44.00	
		1/22/21		157.50	
		1/22/21		160.00	
6000-000	Supplies - Office	1/25/21	Office Depot	52.49	
6000-000	Supplies - Office			585.43	
6020-000	Supplies - Public Services	1/4/21	Batteries + Bulbs	36.74	
6020-000	Supplies - Public Services	1/8/21	Office Depot	13.20	
6020-000	Supplies - Public Services	1/9/21	Batteries + Bulbs	89.50	
		1/9/21		56.36	
6020-000	Supplies - Public Services	1/15/21	Quill Corporation	40.99	
		1/15/21		130.13	
		1/15/21		13.66	
		1/15/21		20.24	
6020-000	Supplies - Public Services	1/19/21	Office Depot	194.95	
		1/21/21		96.37	
		1/21/21		79.69	
		1/22/21		57.19	
6020-000	Supplies - Public Services	1/27/21	Cole Papers Inc.	90.79	
		1/28/21		164.48	
6020-000	Supplies - Public Services			1,084.29	
6030-000	Supplies - Copier/Fax/Microfilm	1/1/21	Marco Technologies LLC	19.88	
6030-000	Supplies - Copier/Fax/Microfilm	1/25/21	Office Depot	21.89	
6030-000	Supplies - Copier/Fax/Microfilm			41.77	
6240-000	Maint Contr - Copiers	1/1/21	Marco Technologies LLC	750.00	
6240-000	Maint Contr - Copiers			750.00	
6300-000	Payroll/Time Tracking	1/8/21	Payroll Professionals, Inc.	113.15	
		1/26/21		105.40	
		1/26/21		164.00	
6300-000	Payroll/Time Tracking			382.55	

**Lake Agassiz Regional Library**  
**Monthly List of Bills paid by Check**  
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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6350-000	Delivery Service - Courier	1/18/21	Alliance Courier	1,716.65	
6350-000	Delivery Service - Courier			1,716.65	
6362-000	Lease - Copiers	1/1/21	Marco Technologies LLC	1,369.50	
6362-000	Lease - Copiers			1,369.50	
6380-000	Recruitment	1/8/21	Anders Valley Publishing, LLC	75.00	
6380-000	Recruitment			75.00	
6400-000	Telephone	1/1/21	Halstad Telephone Company	33.94	
		1/1/21		74.34	
6400-000	Telephone	1/25/21	Rochester Telecom Systems Inc.	23.52	
		1/25/21		1.61	
		1/25/21		31.33	
		1/25/21		8.84	
		1/25/21		1.38	
		1/25/21		9.14	
		1/25/21		1.81	
		1/25/21		1.47	
		1/25/21		5.14	
		1/25/21		2.41	
		1/25/21		2.24	
		1/25/21		4.03	
		1/25/21		4.02	
		1/25/21		1.17	
		1/25/21		1.23	
		1/25/21		1.62	
		1/25/21		0.81	
		1/25/21		0.66	
		1/25/21		0.53	
6400-000	Telephone			211.24	
6410-000	PIO - Marketing/Printing/Etc	1/7/21	Shortprinter	289.98	
6410-000	PIO - Marketing/Printing/Etc	1/27/21	Cole Papers Inc.	36.56	
6410-000	PIO - Marketing/Printing/Etc			326.54	
6455-000	Mileage - Staff	1/4/21	Megan Krueger	48.87	
6455-000	Mileage - Staff	1/6/21	Philip Spooner	50.40	
6455-000	Mileage - Staff	1/6/21	Heidi Moore	5.60	
6455-000	Mileage - Staff	1/8/21	Megan Krueger	29.12	
6455-000	Mileage - Staff	1/11/21	Philip Spooner	124.32	
6455-000	Mileage - Staff	1/15/21	Greta Guck	41.16	
6455-000	Mileage - Staff	1/20/21	Heidi Moore	5.60	
6455-000	Mileage - Staff	1/22/21	Philip Spooner	50.68	
6455-000	Mileage - Staff	1/25/21	Greta Guck	41.16	
6455-000	Mileage - Staff	1/25/21	Liz Lynch	78.12	
6455-000	Mileage - Staff	1/28/21	Greta Guck	12.32	
6455-000	Mileage - Staff	1/28/21	Paula Jones	17.08	
6455-000	Mileage - Staff			504.43	

**Lake Agassiz Regional Library**  
**Monthly List of Bills paid by Check**  
**For the Period From Jan 1, 2021 to Jan 31, 2021**

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6495-000	Programming - Adult	1/27/21	Shortprinter	166.38	
6495-000	Programming - Adult			166.38	
6600-000	Materials - Print	1/1/21	Gale/CENGAGE Learning	22,612.00	
6600-000	Materials - Print	1/4/21	Baker & Taylor	251.11	
		1/5/21		9.96	
		1/5/21		502.02	
		1/6/21		11.70	
		1/6/21		32.64	
		1/6/21		30.48	
		1/6/21		30.12	
		1/7/21		19.44	
		1/7/21		31.14	
		1/7/21		27.21	
		1/7/21		45.78	
		1/7/21		21.10	
		1/7/21		385.43	
		1/7/21		361.40	
		1/7/21		32.02	
		1/7/21		16.88	
		1/7/21		22.14	
		1/7/21		23.24	
		1/7/21		79.50	
		1/7/21		49.45	
		1/7/21		63.89	
		1/7/21		111.72	
		1/7/21		66.78	
		1/8/21		21.39	
		1/8/21		177.69	
		1/8/21		373.41	
		1/8/21		35.42	
		1/8/21		180.50	
		1/11/21		9.38	
		1/11/21		20.50	
		1/11/21		30.42	
		1/12/21		42.16	
		1/12/21		38.20	
		1/12/21		77.78	
		1/12/21		9.72	
6600-000	Materials - Print	1/13/21	Historical & Cultural Soc of C	121.50	
6600-000	Materials - Print	1/13/21	Baker & Taylor	86.64	
		1/13/21		56.74	
		1/13/21		69.26	
		1/13/21		89.38	
		1/13/21		72.22	
		1/13/21		289.90	
		1/13/21		182.60	
		1/14/21		224.37	
		1/15/21		322.77	
		1/18/21		180.01	
		1/18/21		66.24	
		1/18/21		8.86	
		1/19/21		108.70	
		1/20/21		31.76	
		1/20/21		551.98	
		1/21/21		30.06	
		1/21/21		382.48	
		1/21/21		584.21	
		1/22/21		157.64	
		1/22/21		154.20	
		1/22/21		190.62	
		1/22/21		119.34	
		1/22/21		91.08	

**Lake Agassiz Regional Library**  
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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
		1/25/21		11.67	
		1/25/21		6.48	
		1/25/21		23.70	
		1/25/21		45.72	
		1/25/21		30.18	
		1/25/21		61.24	
		1/26/21		511.58	
		1/26/21		374.21	
		1/26/21		127.00	
		1/26/21		11.98	
		1/26/21		57.10	
		1/26/21		163.32	
		1/27/21		195.14	
		1/27/21		291.16	
		1/27/21		450.62	
		1/27/21		43.70	
		1/27/21		88.12	
		1/28/21		108.90	
		1/28/21		40.70	
		1/28/21		67.60	
		1/29/21		222.94	
		1/29/21		70.06	
		1/29/21		412.48	
		1/29/21		162.70	
		1/29/21		200.36	
		1/29/21		91.98	
		1/29/21		135.00	
		1/29/21		36.92	
		1/29/21		139.92	
		1/30/21		68.16	
6600-000	Materials - Print			34,276.92	
6601-000	Materials - A/V	1/5/21	Black Stone Publishing	358.49	
6601-000	Materials - A/V	1/5/21	Baker & Taylor	36.94	
		1/12/21		117.36	
		1/12/21		173.39	
6601-000	Materials - A/V	1/27/21	Black Stone Publishing	149.80	
		1/27/21		54.88	
		1/27/21		718.40	
		1/27/21		275.56	
		1/28/21		1,026.76	
6601-000	Materials - A/V			2,911.58	
6670-000	Materials - Digital - e-Books	1/5/21	Overdrive, Inc.	171.45	
		1/5/21		175.97	
		1/5/21		218.49	
		1/5/21		241.84	
		1/11/21		14.99	
		1/11/21		77.50	
		1/11/21		191.87	
		1/11/21		196.46	
		1/12/21		60.00	
		1/12/21		267.95	
		1/16/21		8.99	
		1/19/21		27.50	
		1/19/21		119.71	
		1/19/21		351.97	
		1/19/21		162.50	
		1/19/21		132.18	
		1/20/21		255.94	
		1/22/21		927.39	
		1/22/21		1,082.15	
		1/25/21		19.66	
		1/26/21		15.97	



**Lake Agassiz Regional Library**  
**Monthly List of Bills paid by Check**  
**For the Period From Jan 1, 2021 to Jan 31, 2021**

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
		1/26/21		106.97	
6670-000	Materials - Digital - e-Books			4,827.45	
6675-000	Materials - Digital - e-Audio	1/3/21	Overdrive, Inc.	174.00	
		1/5/21		79.99	
		1/5/21		44.98	
		1/11/21		111.49	
		1/12/21		199.99	
		1/19/21		112.50	
		1/19/21		168.99	
		1/20/21		116.24	
		1/22/21		58.00	
		1/22/21		1,076.09	
		1/22/21		1,535.33	
		1/25/21		65.00	
6675-000	Materials - Digital - e-Audio			3,742.60	
6690-000	Materials - Periodicals	1/8/21	McIntosh Times	30.00	
6690-000	Materials - Periodicals	1/31/21	Grand Forks Herald	216.72	
6690-000	Materials - Periodicals	1/31/21	Twin Valley Times	35.00	
6690-000	Materials - Periodicals			281.72	
7118-000	RLTA - Cat 3 - eMagazines	1/29/21	Overdrive, Inc.	10,000.00	
7118-000	RLTA - Cat 3 - eMagazines			10,000.00	
7120-000	Telecom/E-rate Expenses	1/21/21	T-Mobile	1,132.05	
7120-000	Telecom/E-rate Expenses			1,132.05	
7200-000	Legacy - Expense (1099)	1/6/21	Lin Jon Enger	350.00	
7200-000	Legacy - Expense (1099)	1/7/21	Padcaster LLC	3,388.20	
7200-000	Legacy - Expense (1099)			3,738.20	
7230-000	Legacy - Materials - Other	1/22/21	Overdrive, Inc.	160.00	
7230-000	Legacy - Materials - Other			160.00	
7300-000	Misc. Local Grant Expense	1/15/21	Connect Interiors	714.84	
		1/22/21		662.93	
7300-000	Misc. Local Grant Expense	1/27/21	Custom Graphics, Inc.	4,635.00	
		1/27/21		598.00	
7300-000	Misc. Local Grant Expense	1/29/21	Scott Luhman	470.00	
		1/29/21		670.00	
7300-000	Misc. Local Grant Expense			7,750.77	
7410-000	Northern Lights LN e-Books	1/19/21	Overdrive, Inc.	44.97	
		1/21/21		10.00	
		1/22/21		501.92	
		1/22/21		846.41	
		1/25/21		17.50	
7410-000	Northern Lights LN e-Books			1,420.80	
8000-011	Donation - Misc Exp - LM	1/1/21	FM Coalition for Homeless Pers	100.00	
8000-011	Donation - Misc Exp - LM			100.00	

**Lake Agassiz Regional Library**  
**Monthly List of Bills paid by Check**  
**For the Period From Jan 1, 2021 to Jan 31, 2021**

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
8107-000	Donation - Material Other - RO	1/25/21	Overdrive, Inc.	20.34	
		1/25/21		87.49	
		1/25/21		100.90	
		1/26/21		79.00	
8107-000	Donation - Material Other - RO			287.73	
8200-002	Donation - Furn & Equip - LD	1/15/21	Connect Interiors	325.00	
8200-002	Donation - Furn & Equip - LD			325.00	

**Lake Agassiz Regional Library**  
**Monthly List of Bills paid by EFT**  
**For the Period From Jan 1, 2021 to Jan 31, 2021**

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
5100-000	Payroll Taxes - Employer	1/15/21 1/15/21	Federal Income Tax deposit	1,076.23 4,539.29	
5100-000	Payroll Taxes - Employer	1/15/21	LARL Payroll		1,030.60
5100-000	Payroll Taxes - Employer	1/29/21 1/29/21	Federal Income Tax deposit	4,494.75 1,052.08	
5100-000	Payroll Taxes - Employer	1/29/21	LARL Payroll		61.99
5100-000	Payroll Taxes - Employer			11,162.35	1,092.59
5110-000	Retirement - PERA - Employer	1/15/21 1/29/21	Public Employees Retirement As	5,640.28 5,507.18	
5110-000	Retirement - PERA - Employer			11,147.46	
5120-000	Health Insurance	1/13/21 1/13/21	Further - VEBA/HSA	1,752.00 2,694.25	
5120-000	Health Insurance	1/15/21	LARL Payroll		1,424.75
5120-000	Health Insurance	1/29/21	Further - VEBA/HSA	939.25	
5120-000	Health Insurance	1/29/21	LARL Payroll		939.25
5120-000	Health Insurance	1/30/21	Lakes Country Service Cooperat	24,420.50	
5120-000	Health Insurance			29,806.00	2,364.00
5140-000	Life Insurance - Employer Paid	1/21/21	Mutual of Omaha	109.20	
5140-000	Life Insurance - Employer Paid			109.20	
6040-000	Supplies - Computer	1/4/21	Zoho Corp	20.00	
6040-000	Supplies - Computer	1/10/21	Amazon (charges on account)	13.99	
6040-000	Supplies - Computer			33.99	
6400-000	Telephone	1/3/21	Grasshopper.com	37.29	
6400-000	Telephone	1/13/21	Rothsay Telephone	71.62	
6400-000	Telephone	1/25/21	Arvig	174.10	
6400-000	Telephone	1/30/21 1/30/21 1/30/21 1/30/21	Garden Valley Telephone Comp	41.45 80.34 41.45 41.45	
6400-000	Telephone			487.70	
6410-000	PIO - Marketing/Printing/Etc	1/8/21	Freepik & Flaticon	91.78	
6410-000	PIO - Marketing/Printing/Etc	1/22/21	Tidio	18.36	
6410-000	PIO - Marketing/Printing/Etc	1/22/21 1/23/21 1/27/21	Amazon (charges on account)	139.98 31.96 66.99	
6410-000	PIO - Marketing/Printing/Etc	1/31/21	Facebook Ad Manager	39.48	
6410-000	PIO - Marketing/Printing/Etc			388.55	
6435-000	PO Box Rental	1/4/21	US Postal Service	120.00	

**Lake Agassiz Regional Library**  
**Monthly List of Bills paid by EFT**  
**For the Period From Jan 1, 2021 to Jan 31, 2021**

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6435-000	PO Box Rental			120.00	
6465-000	Memberships - LARL Directors	1/29/21	American Library Association	225.00	
6465-000	Memberships - LARL Directors			225.00	
6470-000	Board Expenses	1/13/21	Zoom Video Communications, In	149.90	
6470-000	Board Expenses			149.90	
6482-000	Conf/Meeting - Miscellaneous	1/22/21	Moorhead Community Education	20.00	
6482-000	Conf/Meeting - Miscellaneous			20.00	
6505-000	Vehicle - Rep. & Maintenance	1/29/21	Amazon (charges on account)	29.95	
6505-000	Vehicle - Rep. & Maintenance			29.95	
6600-000	Materials - Print	1/4/21	Amazon (charges on account)	31.98	
		1/6/21		20.68	
		1/7/21		29.98	
		1/7/21		25.00	
		1/7/21		9.99	
		1/11/21		27.58	
		1/15/21		39.74	
		1/23/21		14.89	
		1/25/21		18.99	
		1/25/21		47.21	
		1/25/21		13.43	
6600-000	Materials - Print			279.47	
6601-000	Materials - A/V	1/3/21	Amazon (charges on account)	34.99	
		1/4/21		34.99	
		1/4/21		51.96	
		1/7/21		398.44	
		1/7/21		34.99	
		1/7/21		17.97	
		1/7/21		173.98	
		1/7/21		25.92	
		1/7/21		116.75	
		1/20/21		182.63	
		1/25/21		66.90	
		1/31/21		23.49	
6601-000	Materials - A/V			1,163.01	
7200-000	Legacy - Expense (1099)	1/13/21	Zoom Video Communications, In	149.90	
7200-000	Legacy - Expense (1099)			149.90	
7210-000	Legacy - Materials - Print	1/9/21	Amazon (charges on account)	170.64	
7210-000	Legacy - Materials - Print			170.64	
7250-000	Misc. State Grant Expense	1/13/21	Zoom Video Communications, In	299.80	
7250-000	Misc. State Grant Expense	1/27/21	Amazon (charges on account)	51.98	
		1/28/21		59.98	
7250-000	Misc. State Grant Expense			411.76	
7300-000	Misc. Local Grant Expense	1/28/21	Amazon (charges on account)	199.90	
		1/28/21		208.80	
		1/29/21		159.95	
7300-000	Misc. Local Grant Expense			568.65	



**Lake Agassiz Regional Library**  
**Monthly List of Bills paid by EFT**  
**For the Period From Jan 1, 2021 to Jan 31, 2021**

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
8100-002	Donation - Material Print - LD	1/29/21	Amazon (charges on account)	28.68	
8100-002	Donation - Material Print - LD			28.68	
8100-011	Donation - Material Print - LM	1/25/21	Amazon (charges on account)	6.46	
		1/29/21		62.73	
		1/29/21		100.91	
8100-011	Donation - Material Print - LM			170.10	
8600-000	Software & Hardware Upgrade	1/26/21	Amazon (charges on account)	1,314.00	
8600-000	Software & Hardware Upgrade			1,314.00	
9630-200	Cell Phone - Joint Automation	1/9/21	Ting	33.71	
9630-200	Cell Phone - Joint Automation			33.71	

**Lake Agassiz Regional Library**  
**Monthly List of Bills paid by Check**  
**For the Period From Feb 1, 2021 to Feb 28, 2021**

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6000-000	Supplies - Office	2/18/21	Office Depot	4.79	
		2/18/21		4.19	
6000-000	Supplies - Office			8.98	
6020-000	Supplies - Public Services	2/18/21	Office Depot	87.74	
6020-000	Supplies - Public Services	2/22/21	Mahnomen True Value	32.70	
6020-000	Supplies - Public Services			120.44	
6200-000	Equip Rep/Mtc - Miscellaneous	2/17/21	City of Mahnomen	4.06	
6200-000	Equip Rep/Mtc - Miscellaneous			4.06	
6220-000	Equip Rep/Mtc - Telephone	2/1/21	NetCenter Technologies	170.00	
		2/18/21		170.00	
		2/28/21		170.00	
6220-000	Equip Rep/Mtc - Telephone			510.00	
6300-000	Payroll/Time Tracking	2/9/21	Payroll Professionals, Inc.	110.05	
		2/22/21		111.60	
6300-000	Payroll/Time Tracking			221.65	
6350-000	Delivery Service - Courier	2/1/21	Alliance Courier	1,716.65	
		2/15/21		1,716.65	
6350-000	Delivery Service - Courier			3,433.30	
6380-000	Recruitment	2/25/21	Mahnomen Pioneer	67.80	
6380-000	Recruitment			67.80	
6400-000	Telephone	2/1/21	Halstad Telephone Company	74.34	
		2/1/21		33.94	
6400-000	Telephone	2/1/21	Rothsay Telephone	71.62	
6400-000	Telephone	2/24/21	Rochester Telecom Systems Inc.	0.74	
		2/24/21		0.61	
		2/24/21		0.53	
		2/24/21		0.62	
		2/24/21		0.90	
		2/24/21		0.94	
		2/24/21		0.53	
		2/24/21		0.71	
		2/24/21		1.98	
		2/24/21		3.90	
		2/24/21		4.47	
		2/24/21		5.28	
		2/24/21		1.14	
		2/24/21		2.39	
		2/24/21		0.99	
		2/24/21		12.09	
		2/24/21		25.29	
		2/24/21		10.87	
		2/24/21		1.41	
		2/24/21		27.02	
		2/24/21		0.64	
6400-000	Telephone			282.95	
6410-000	PIO - Marketing/Printing/Etc	2/8/21	Hillary Stevens	20.41	
6410-000	PIO - Marketing/Printing/Etc	2/22/21	Clay County Connection	265.00	

**Lake Agassiz Regional Library**  
**Monthly List of Bills paid by Check**  
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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6410-000	PIO - Marketing/Printing/Etc			285.41	
6420-000	Director's Discretionary	2/5/21	Haney's Photography	360.00	
6420-000	Director's Discretionary			360.00	
6455-000	Mileage - Staff	2/5/21	Megan Krueger	45.36	
6455-000	Mileage - Staff	2/9/21 2/10/21	Philip Spooner	50.68 50.68	
6455-000	Mileage - Staff	2/11/21	Greta Guck	12.32	
6455-000	Mileage - Staff	2/17/21 2/18/21	Philip Spooner	58.80 143.36	
6455-000	Mileage - Staff	2/18/21	Heidi Moore	5.60	
6455-000	Mileage - Staff	2/19/21	Philip Spooner	57.12	
6455-000	Mileage - Staff	2/19/21	Megan Krueger	29.12	
6455-000	Mileage - Staff	2/22/21	Greta Guck	41.16	
6455-000	Mileage - Staff	2/22/21	Heidi Moore	5.60	
6455-000	Mileage - Staff	2/23/21	Liz Lynch	78.12	
6455-000	Mileage - Staff	2/24/21	Heidi Moore	5.60	
6455-000	Mileage - Staff	2/25/21	Greta Guck	15.40	
6455-000	Mileage - Staff	2/25/21	Heidi Moore	5.60	
6455-000	Mileage - Staff	2/25/21	Amy Nelson	15.12	
6455-000	Mileage - Staff	2/25/21	Daniel L. Wilsey	14.28	
6455-000	Mileage - Staff			633.92	
6600-000	Materials - Print	2/1/21	Baker & Taylor	344.98	
		2/1/21		25.98	
		2/3/21		32.01	
		2/3/21		50.78	
		2/3/21		8.59	
		2/3/21		57.34	
		2/4/21		526.60	
		2/4/21		217.24	
		2/4/21			6.24
		2/5/21		29.36	
		2/6/21		30.20	
		2/6/21		98.58	
		2/6/21		107.24	
		2/6/21		15.24	
		2/8/21		332.89	
		2/8/21		118.10	
		2/8/21		10.38	
		2/9/21		507.76	
		2/10/21		139.53	
		2/10/21		468.04	
		2/10/21		137.38	
		2/10/21		41.36	
		2/10/21		59.06	
		2/11/21		267.18	
		2/11/21		59.34	
		2/11/21		64.54	
		2/11/21		298.62	

**Lake Agassiz Regional Library**  
**Monthly List of Bills paid by Check**  
**For the Period From Feb 1, 2021 to Feb 28, 2021**

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
		2/11/21		168.88	
		2/11/21		137.39	
		2/12/21		193.38	
		2/12/21		19.12	
		2/12/21		55.46	
		2/12/21		45.14	
		2/15/21		68.88	
6600-000	Materials - Print	2/16/21	Coughlan Companies LLC	109.95	
6600-000	Materials - Print	2/16/21	Baker & Taylor	419.60	
		2/17/21		39.28	
		2/17/21		96.96	
		2/17/21		28.78	
		2/17/21		320.91	
		2/17/21		34.48	
		2/17/21		10.17	
		2/18/21		9.38	
		2/19/21		358.31	
		2/19/21		45.42	
		2/19/21		85.08	
		2/22/21			16.61
6600-000	Materials - Print			6,294.89	22.85
6601-000	Materials - A/V	2/1/21	Baker & Taylor	80.64	
6601-000	Materials - A/V	2/8/21	Black Stone Publishing	354.44	
		2/8/21		327.96	
6601-000	Materials - A/V	2/8/21	Baker & Taylor	85.64	
		2/11/21		62.06	
		2/11/21		38.18	
6601-000	Materials - A/V	2/15/21	Black Stone Publishing	346.40	
		2/15/21		662.00	
		2/15/21		395.54	
		2/18/21		70.90	
		2/19/21		54.88	
		2/23/21		204.38	
6601-000	Materials - A/V			2,683.02	
6670-000	Materials - Digital - e-Books	2/1/21	Overdrive, Inc.	8.99	
		2/1/21		37.49	
		2/1/21		65.00	
		2/1/21		189.47	
		2/1/21		242.99	
		2/2/21		383.43	
		2/2/21		184.48	
		2/5/21		1,474.55	
		2/5/21		256.48	
		2/8/21		197.87	
		2/8/21		2.85	
		2/8/21		632.93	
		2/8/21		239.19	
		2/8/21		66.94	
		2/8/21		7.99	
		2/8/21		65.00	
		2/9/21		214.46	
		2/9/21		87.50	
		2/10/21		27.50	
		2/16/21		44.98	
		2/16/21		101.47	
		2/16/21		186.48	
		2/16/21		380.00	
		2/16/21		209.82	
		2/17/21		33.98	



**Lake Agassiz Regional Library**  
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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
		2/22/21		55.00	
		2/22/21		460.75	
		2/22/21		9.99	
		2/23/21		67.96	
		2/23/21		1,719.13	
		2/23/21		163.42	
6670-000	Materials - Digital - e-Books			7,818.09	
6675-000	Materials - Digital - e-Audio	2/1/21	Overdrive, Inc.	79.99	
		2/2/21		309.96	
		2/5/21		852.10	
		2/5/21		310.00	
		2/5/21		507.98	
		2/8/21		364.98	
		2/8/21		38.00	
		2/9/21		147.47	
		2/9/21		59.99	
		2/16/21		172.46	
		2/16/21		234.96	
		2/23/21		841.39	
		2/23/21		114.99	
		2/25/21		45.00	
6675-000	Materials - Digital - e-Audio			4,079.27	
6690-000	Materials - Periodicals	2/1/21	Mahnomen Pioneer	30.00	
6690-000	Materials - Periodicals	2/11/21	Norman County Index	33.00	
		2/11/21		33.00	
6690-000	Materials - Periodicals	2/13/21	EBSCO Information Services	17.02	
6690-000	Materials - Periodicals	2/18/21	Dakota News, Inc.	33.12	
6690-000	Materials - Periodicals			146.14	
7120-000	Telecom/E-rate Expenses	2/21/21	T-Mobile	1,165.36	
7120-000	Telecom/E-rate Expenses			1,165.36	
7200-000	Legacy - Expense (1099)	2/1/21	Shortprinter	17.50	
		2/1/21		179.87	
		2/2/21		163.32	
		2/2/21		17.50	
7200-000	Legacy - Expense (1099)	2/22/21	Tawny Marie Cale	2,500.00	
7200-000	Legacy - Expense (1099)	2/23/21	William K. Krueger	1,000.00	
7200-000	Legacy - Expense (1099)			3,878.19	
7220-000	Legacy - Materials - A/V	2/11/21	Black Stone Publishing	106.32	
7220-000	Legacy - Materials - A/V			106.32	
7230-000	Legacy - Materials - Other	2/8/21	Overdrive, Inc.	161.91	
		2/8/21		160.00	
		2/8/21		400.00	
		2/8/21		254.84	
7230-000	Legacy - Materials - Other			976.75	
7300-000	Misc. Local Grant Expense	2/8/21	DEMCO	399.46	
7300-000	Misc. Local Grant Expense	2/10/21	D&M Industries	19,768.00	
7300-000	Misc. Local Grant Expense	2/11/21	West Central Quality Cleaners	650.00	

**Lake Agassiz Regional Library**  
**Monthly List of Bills paid by Check**  
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Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
7300-000	Misc. Local Grant Expense	2/16/21	Mutt & Jeff Cleaning Service	490.00	
7300-000	Misc. Local Grant Expense	2/17/21	City of Mahanomen	3,045.94	
7300-000	Misc. Local Grant Expense			24,353.40	
7410-000	Northern Lights LN e-Books	2/1/21	Overdrive, Inc.	122.93	
		2/5/21		678.43	
		2/8/21		17.50	
		2/16/21		101.98	
		2/22/21		123.88	
		2/23/21		841.13	
7410-000	Northern Lights LN e-Books			1,885.85	
8000-011	Donation - Misc Exp - LM	2/17/21	Moorhead Parks and Recreation	75.00	
8000-011	Donation - Misc Exp - LM			75.00	

**Lake Agassiz Regional Library**  
**Monthly List of Bills paid by EFT**  
**For the Period From Feb 1, 2021 to Feb 28, 2021**

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
5100-000	Payroll Taxes - Employer	2/12/21	Federal Income Tax deposit	4,436.39	
		2/12/21		1,037.54	
		2/26/21		4,494.28	
		2/26/21		1,052.73	
5100-000	Payroll Taxes - Employer	2/26/21	LARL Payroll		115.73
5100-000	Payroll Taxes - Employer			11,020.94	115.73
5110-000	Retirement - PERA - Employer	2/12/21	Public Employees Retirement As	5,370.96	
		2/26/21		5,467.96	
5110-000	Retirement - PERA - Employer			10,838.92	
5120-000	Health Insurance	2/11/21	Further - VEBA/HSA	1,752.00	
		2/11/21		1,947.25	
5120-000	Health Insurance	2/12/21	LARL Payroll		192.25
5120-000	Health Insurance	2/24/21	Further - Fees	192.50	
5120-000	Health Insurance	2/26/21	Lakes Country Service Cooperat	25,438.00	
5120-000	Health Insurance	2/26/21	LARL Payroll		192.25
5120-000	Health Insurance	2/28/21	Further - VEBA/HSA	192.25	
5120-000	Health Insurance			29,522.00	384.50
5140-000	Life Insurance - Employer Paid	2/18/21	Mutual of Omaha	106.40	
5140-000	Life Insurance - Employer Paid			106.40	
6010-000	Supplies - Technical Services	2/11/21	Amazon (charges on account)	119.00	
6010-000	Supplies - Technical Services			119.00	
6040-000	Supplies - Computer	2/2/21	Amazon (charges on account)	20.76	
		2/3/21		16.98	
6040-000	Supplies - Computer	2/4/21	Zoho Corp	20.00	
6040-000	Supplies - Computer	2/23/21	Carbonite.com	5.95	
6040-000	Supplies - Computer			63.69	
6400-000	Telephone	2/3/21	Grasshopper.com	37.29	
6400-000	Telephone	2/3/21	Arvig	42.84	
		2/3/21		85.04	
		2/3/21		85.04	
		2/3/21		93.42	
		2/3/21		92.62	
6400-000	Telephone	2/13/21	Allstream	831.32	
6400-000	Telephone	2/13/21	Rothsay Telephone	71.62	
6400-000	Telephone	2/15/21	Garden Valley Telephone Comp	41.45	
6400-000	Telephone	2/25/21	Arvig	174.10	
6400-000	Telephone	2/28/21	Garden Valley Telephone Comp	80.34	
		2/28/21		41.45	
		2/28/21		41.45	
		2/28/21		41.45	

**Lake Agassiz Regional Library**  
**Monthly List of Bills paid by EFT**  
**For the Period From Feb 1, 2021 to Feb 28, 2021**

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
6400-000	Telephone			1,759.43	
6410-000	PIO - Marketing/Printing/Etc	2/4/21	Uprinting.com	431.61	
6410-000	PIO - Marketing/Printing/Etc	2/22/21	Tidio	18.36	
6410-000	PIO - Marketing/Printing/Etc	2/23/21	Amazon (charges on account)	39.36	
6410-000	PIO - Marketing/Printing/Etc			489.33	
6482-000	Conf/Meeting - Miscellaneous	2/24/21	Eventbrite	597.00	
6482-000	Conf/Meeting - Miscellaneous			597.00	
6495-000	Programming - Adult	2/6/21	Amazon (charges on account)	480.72	
6495-000	Programming - Adult	2/28/21	Facebook Ad Manager	10.52	
6495-000	Programming - Adult			491.24	
6600-000	Materials - Print	2/1/21	Amazon (charges on account)	48.09	
		2/2/21		5.73	
		2/3/21			0.35
		2/3/21		12.99	
		2/3/21		14.39	
		2/11/21		33.98	
		2/15/21		72.64	
		2/17/21		73.88	
		2/17/21		8.95	
		2/17/21		23.90	
		2/17/21		15.89	
		2/18/21		14.99	
		2/19/21		34.58	
		2/20/21		22.22	
		2/20/21		31.97	
		2/20/21		15.99	
		2/21/21		33.16	
		2/23/21		31.20	
		2/24/21		49.75	
		2/26/21			33.16
		2/26/21		155.80	
		2/27/21		24.78	
		2/28/21		23.40	
6600-000	Materials - Print			748.28	33.51
6601-000	Materials - A/V	2/1/21	Amazon (charges on account)	27.98	
		2/1/21		198.79	
		2/2/21		19.92	
		2/2/21		223.13	
		2/8/21		138.88	
		2/10/21			0.06
		2/11/21		27.98	
		2/15/21		105.08	
		2/15/21		86.67	
		2/16/21		23.49	
		2/17/21		448.39	
		2/17/21		22.80	
		2/18/21		13.98	
		2/22/21		35.98	
		2/22/21		174.47	
		2/22/21		240.22	
		2/22/21		50.85	
		2/23/21		87.06	
		2/23/21		139.76	
		2/23/21		25.92	
		2/23/21		27.48	
		2/23/21		14.95	



**Lake Agassiz Regional Library**  
**Monthly List of Bills paid by EFT**  
**For the Period From Feb 1, 2021 to Feb 28, 2021**

Account ID	Account Description	Date	Vendor Name	Debit Amt	Credit Amt
		2/23/21		19.99	
		2/24/21			6.00
		2/25/21			7.88
		2/26/21			23.49
6601-000	Materials - A/V			2,153.77	37.43
7120-000	Telecom/E-rate Expenses	2/25/21	Amazon (charges on account)	8.58	
7120-000	Telecom/E-rate Expenses			8.58	
7200-000	Legacy - Expense (1099)	2/4/21	Apple Store	798.00	
7200-000	Legacy - Expense (1099)	2/28/21	Facebook Ad Manager	50.00	
7200-000	Legacy - Expense (1099)			848.00	
7210-000	Legacy - Materials - Print	2/20/21	Amazon (charges on account)	95.82	
7210-000	Legacy - Materials - Print			95.82	
7250-000	Misc. State Grant Expense	2/7/21	Amazon (charges on account)	18.88	
		2/22/21		69.98	
7250-000	Misc. State Grant Expense			88.86	
8000-002	Donation - Misc Exp - LD	2/26/21	Fathead	85.89	
8000-002	Donation - Misc Exp - LD			85.89	
8000-011	Donation - Misc Exp - LM	2/26/21	Fathead	85.89	
8000-011	Donation - Misc Exp - LM			85.89	
8000-013	Donation - Misc Exp - LH	2/26/21	Fathead	35.43	
8000-013	Donation - Misc Exp - LH			35.43	
8000-051	Donation - Misc Exp - LC	2/26/21	Fathead	85.89	
8000-051	Donation - Misc Exp - LC			85.89	
8000-061	Donation - Misc Exp - LB	2/27/21	Amazon (charges on account)	60.25	
8000-061	Donation - Misc Exp - LB			60.25	
8100-011	Donation - Material Print - LM	2/1/21	Amazon (charges on account)	23.99	
8100-011	Donation - Material Print - LM			23.99	
8600-000	Software & Hardware Upgrade	2/15/21	Amazon (charges on account)	184.98	
8600-000	Software & Hardware Upgrade			184.98	
9630-200	Cell Phone - Joint Automation	2/10/21	Ting	33.71	
9630-200	Cell Phone - Joint Automation			33.71	

**BECKER COUNTY**

**Cormorant LINK Site Customer**

I enjoy this library and the librarian is awesome.

**Detroit Lakes Public Library Customer**

It's a place of peace for me in a busy world. Not to mention free books helps my wallet!

**Detroit Lakes Public Library Customer**

found the library to be a very much needed and useful tool throughout my daughters' education and mine. Without the library, we wouldn't have done as well as we did. I still visit the library for fun and research today. So much going on. I will be bringing my great grandsons after Covid, and hopefully my great granddaughter too. Four generations have enjoyed and gained knowledge from one library. Thank you

**Detroit Lakes Public Library Customer**

We are prolific readers and often have dozens of books checked out at once. We love being able to give our children access to a wide variety of books and when they find a series they love, having access to more books by that author. Our children are homeschooled right now and we also love the access to books to learn more about topics they are studying in school.

**Detroit Lakes Public Library Customer**

Since I grew up in a little town in northern Montana in the 50's I thought the Library was the very best place to go. It was built by Carnegie in 1918 and it was brick, magnificent and the most beautiful building in town. I liked running up the long flight of steps to get to the door and I loved the smell of the books when I first opened the door. We had to sign out the encyclopedias with the librarian to use them and we had to be very careful not to damage or open them too far. I learned that books were precious and special. If I have to be inside my favorite place is still being in a library. The staff at the Detroit Lakes Library are the best.

**CLAY COUNTY**

**Moorhead Public Library Customer**

I am just writing to thank you for the wonderful job you do acquiring great books for the library. Every time I go into the Moorhead library, I spot some exciting new books. It's really amazing. Most recently, I found Sovietistan, Owls of the Eastern Ice, Brown Album, and The First Conspiracy (for my teenage son). And I got Just Us: An American Conversation sent over from a different LARL branch. That book is amazing, and I encourage you to get a copy for the Moorhead branch.

I don't know how you do it, but from my perspective you are being so successful in acquiring great books. Thank you!

P.S. My daughter interned at the Moorhead library a couple of years ago and had such a meaningful and fun experience. She's actually looking into getting a master's in library science in the next few years.

**Moorhead Public Library Customer**

Our library, what great memories! My husband, son & I were able to create so many adventures and memories created in connection with our trips to the library, whether it was walking, a bike ride, or in these neck on the woods, on a rainy or chilling day. The Library created the love of learning & reading & family time. We'd put the word out & any neighborhood child was welcome to join us, sometimes we'd have a theme, like magic & that would be the subject to research & gather or tools at the library & then to

carry out what we discovered & that's when our adventures began. Oh what great memories we had at our library.

#### **Barnesville Public Library Customer**

I've been immersed in books all my life. Growing up, my mom always read to my sister and I before bed. My grandma and great-grandma would bring us to the library programs when we were little and I still remember the smell of that library - the books, old leather, so many places to travel to all in one building right at my finger tips. In elementary school I'd forego recess to help shelve books in our school library. Book reports were never a chore for me. Everywhere I go a book or my Nook comes with me - I just can't be without it. I was so excited to walk into our local library and get a library card after we moved into our new home and community. It just brought me right back to all the memories from my hometown library and all the things I loved about it. I'm so glad to live in a community that has a library available, both in-person and online, so I can continue to travel to all the different places books can take a person, all in the comfort of my own home.

#### **Ulen LINK Site Customer**

My kids look forward to an outing. They like looking for new books to bring home and share with the family.

#### **Ulen LINK Site Customer**

My husband had wanted to increase his education and get a better job as a boiler operator. The library link site was able to order the books he needed to study for his test. He passed with flying colors and now works at the college with full benefits and that helps so much.

#### **Ulen LINK Site Customer**

The library provides my family with a variety of options in all the different reading levels of my children. It is a fun safe place where my kids get to explore and make choices of what they would like to read. I also am a teacher so the library allows me to check out books to read before buying for my classroom. I also use the library to request additional copies of books that we are using on reading groups. We love our library!!

#### **Ulen LINK Site Customer**

The LARL libraries and LINK sites have been a priceless resource for myself, my husband and our six children for over 13 years. I grew up frequently visiting the Detroit Lakes library and continued to use it until moving to Ulen in 2006. I started using the LINK there when my oldest was only 2 years old. Ten years later, it's still his favorite place and as a sixth grader, is reading at the level of an 11th grader. This pattern has carried through with each of our other children, ages 10, 8, 6, 4 and 8 months. We visit the library as a family at least twice a week and the kids leave with arms full every time. I have had numerous teachers reach out to me and tell me what a positive impact this has had on them as students. My husband has become an avid library user with the pandemic and enjoys getting DVDs and historical information and books for various local events and places. The library has saved us so much money over the years as well, as we are constantly getting new books and videos and audiobooks to feed the kid's imaginations and interest at no cost. We love our libraries!

### **NORMAN COUNTY**

#### **Ada Public Library Customer**

I teach preschool and I use the library to help teach the kids about various topics, through books. Reading lets them use their imagination.



**Ada Public Library Customer**

I wanted to participate in the survey to express support for the library. We don't currently use the physical library space, but the online/digital options through the library have been absolutely vital in our lives. Everyone in our family utilizes digital formats of either audio books or ebooks. We love Hoopla and Libby. I also suggest to all older adults I work with to use their local library as a resource; especially in the wake of Covid as I connect them to technology, which opens the world to them. I consider the library an essential service, regardless of the state of the world.

**Twin Valley LINK Site Customer**

In order to teach my children a love of reading, I bring them to our local library link site every week. They love being able to choose new books each week, and I love the convenience of being able to request books and films online and pick them up close to home. It has also saved our family money not having to purchase books, but to still keep books in our home.

**Twin Valley LINK Site Customer**

My mother in law is home bound and enjoys reading. Having the library link in Twin Valley allows her to enjoy her hobby. I enjoy the opportunity to read also.

**POLK COUNTY****Climax Public Library Customer**

I love that our library helps bring our community together and gives people a wide array of books to read and learn from. Also the craft and activities they put on at the library during the summer months! The employees are all so helpful and friendly!

**Crookston Public Library Customer**

The library in Crookston, Polk, Minnesota has been in my life since I was a child. My mother was a reader so we always had books in our house. As we lived on a farm ten miles outside of Crookston, every time we came in for groceries, visit grandparents, or father picking up things for the farm, we were able to stop for books to read or have read to us. As we grew we were allowed to search for our own books without mom being with us in the children's area. I do remember having to be very quiet but the children's books were down stairs so as children do, we moved quite fast on wooden stairways.

My children also used the library during their growing years. When my grandchildren come to stay, we always made a trip to the library. Our aunt told me about taking home books, reading them, then going swimming in the pool next to the library and then before going home she would pick up more books. In the summer this was repeated daily. When she was in high school she was employed at the library. She was still reading books at the age of 95.

I did a lot of research for classes during high school, so I spent many hours there as some of the research books could not be borrowed. Currently, I take advantage of using the film machine to look up items in older newspapers while helping myself and others with genealogy.

I just started to read books on my iPad, just in time, as the COVID-19 pandemic began. I still like the feel of a book in my hand though. I am very happy for the privilege of having the library in our community.

**Fertile Public Library Customer**

As newcomers to a very small town, we felt and were treated like outsiders by everyone except our local librarian. She immediately made us feel welcome, providing local resources and information. Through the years she has continued to recommend events, share helpful tips, and engage with our family. Our eight



children love "Ms. Laura" and always look forward to visiting her; without her it'd just be a place to grab a book and go.

**Fosston Public Library Customer**

Caese and Jennifer have been such a blessing to Fosston library during everything going on. They've worked so hard taking precautions to be open and I'm sure we're not the only ones appreciative to be able to continue visiting the library! They always make an effort to be welcoming, have conversations and help if needed. My kids always look forward to library visits, they love the fun activities provided and the weekly owl-hunt is always a priority!!

**Fosston Public Library Customer**

I have really enjoyed being able to check-out hotspots from the library to bring with me when I sub at the school. I also bring the hotspot with me when I do other things like run errands or go running (I can then listen to podcasts or other audio without having to worry about downloading them in advance or use storage on my phone; and my cell plan has limited data). But my absolute favorite is having the hotspot with me while I'm subbing. It's SO great to have, so handy to be able to use my laptop and the internet as I want to when I have the hotspot! Thank you!

**Fosston Public Library Customer**

I moved back home to care for my parents and had limited income and used the library at times as my only source of entertainment and news. I don't have cable or satellite tv, internet, or newspaper/magazine services; and the library was a godsend to keeping me informed on happenings of the world, printing needs, filing taxes online, and just daily needed service in the modern world. Their services and the help of the workers were vital to me.

**Fosston Public Library Customer**

I use the Fosston library on a regular basis. I love how friendly, nice and helpful the people are who work in the library! I often request books and they search and find almost every one I request. MN Link has been very helpful.

During Covid, the Library has been a welcome destination for somewhere to go. It might be just a short visit to check out books or a time to sit and read in a location other than home.

I really appreciate the quality library service we have in our small town!

**McIntosh Public Library Customer**

Thank you so much for helping me get through the pandemic with books, audio books, special events and art kits.

**WILKIN COUNTY**

**Breckenridge Public Library**

I'm writing to you to discuss your staff at Breckenridge Public Library. Specifically Erin and Samantha. They both always greet me by name with a big smile. Always super helpful and go above and beyond in a very kind way. They are what makes Breckenridge Public Library such a wonderful place to visit. If more people were like Erin and Samantha this world would be a much better place.