

The Mission of LARL is to enrich lives and strengthen communities.

**LARL BOARD OF TRUSTEES
FULL BOARD MEETING
MINUTES**

A meeting of the Lake Agassiz Regional Library Full Board was held on Thursday, March 25, 2021 online via Zoom. President Kalil called the meeting to order at 5:30 pm.

Board Members Present: Ahmann, Anderson, Briggs, Caroon, Durant, Ebinger, Grimsley, Jacobson, Kalil (*President*), Schell, Shastri, Titera, Willhite.

Board Members Absent: Holecek, Larson.

Others Present: Lynch, Sprynczynatyk, Tracee Bruggeman (Brady Martz & Associates)

PUBLIC INPUT

None

APPROVAL OF AGENDA

MINUTES OF THE JANUARY 21, 2021 FULL BOARD MEETING

(Briggs/Ebinger) Move to approve the Minutes of the January 21, 2021 Full Board Meeting as presented. MCU.

WELCOME TO NEW BOARD MEMBERS

Kalil welcomed Laura Caroon, City of Moorhead.

Caroon recited the Oath of Office.

AUDIT REPORT

Tracee Bruggeman from Brady Martz & Associates presented the 2020 audit report and answered questions. The board discussed the 2 audit findings that appear on LARL's audits, which will be discussed again at a future meeting along with suggested compensating controls.

FINANCIAL REPORT

With 16.67% of 2021 complete, LARL spent 14.76% of budgeted expenses.

Revenues are at 26% of budget due to LARL doing quarterly billing to Signatories. All expense categories are either at or slightly below budget.

(over)

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FINANCIAL REPORT - continued

(Schell/Jacobson) Move to authorize the Director of Finance to submit the 2020 Annual Report to State Library Services. MCU.

DIRECTOR'S REPORT

Lynch discussed her written report in the packet. The open position listed on the report in Crookston was offered to a candidate and the position was accepted. Crookston will be able to open up to regular hours now that staffing is sufficient for the full hours.

Lynch discussed that just one year ago, the libraries closed due to COVID. She commended the Library Staff and Supervisors for the efforts made over the past year. LARL was a leader for libraries during this time. Online programming has been very well received. Lynch thanked the LARL Board for their support over the last year.

PRESIDENT'S REPORT

Kalil thanked Lynch for her efforts and leadership over the last year.

The board discussed meeting times. Grimsley suggested online meetings be moved to 5:00, while keeping in person meetings at 5:30. Jacobson suggested waiting a few more months before meeting in person. Ebinger suggested that LARL follow direction of the State of Minnesota. The majority of the board felt 5:00 is fine for an online meeting time, and all agreed it would be best to wait a few more months before meeting in person. It was decided to meeting at 5:00 for online meetings and aim for an in-person/hybrid meeting in June.

DETROIT LAKES NEEDS ASSESSMENT

Kalil and Schell discussed the Detroit Lakes Library Needs Assessment. Schell gave a general overview of the assessment. There were two portions of the assessment, one for the library building and the other for library operations. Kalil discussed that they learned how much the community values the library and loves the current building. The City of Detroit Lakes has asked the library to recommend short term and long term goals.

BOARD MEMBER REPORTS:

Becker County (Grimsley, Kalil)

No report.

Breckenridge (Holecek - absent)

No report.

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BOARD MEMBER REPORTS – continued:

Clay County (Ebinger)

No report.

Clearwater County (Titera)

No report.

Crookston (Briggs)

No report.

Detroit Lakes (Schell)

No report.

City of Mahanomen (Durant)

No report.

Mahnomen County (Ahmann)

No report.

Moorhead (Anderson, Caroon, Shastri)

Moorhead needs assessment is starting. Meeting rooms are opening to the public. There will be a book sale in May.

Norman County (Jacobsen)

No report.

Polk County (Willhite)

The Enbridge news is not in Polk County's favor. Polk County is hoping for a long repay period.

Wilkin County (Larson - absent)

No report.

MN Library Association/Library Trustee and Advocates Section (Kalil)

No report.

Northern Lights Library Network (Kalil, Holecek - absent)

NLLN had a quarterly meeting last Saturday. There is a push to spend funding on more and more programming throughout the region. A lot of funding is going towards training for librarians. There is a grant database on the NLLN site for libraries to utilize.

The meeting adjourned at 6:43.