

The Mission of LARL is to enrich lives and strengthen communities.

**LARL BOARD OF TRUSTEES
FULL BOARD MEETING
MINUTES**

A meeting of the Lake Agassiz Regional Library Full Board was held on Thursday, May 20, 2021 online via Zoom. President Kalil called the meeting to order at 5:00 pm.

Board Members Present: Ahmann, Briggs, Caroon, Durant, Ebinger, Grimsley, Holecek, Jacobson, Kalil (*President*), Larson, Shastri, Willhite.

Board Members Absent: Anderson, Schell, Titera.

Others Present: Lynch, Sprynczynatyk

PUBLIC INPUT

None

APPROVAL OF AGENDA

MINUTES OF THE MARCH 25, 2021 FULL BOARD MEETING

(Briggs/Ebinger) Move to approve the Minutes of the March 25, 2021 Full Board Meeting as presented. MCU.

FINANCIAL REPORT

With 33.3% of 2021 complete, LARL spent 32.5% of budgeted expenses.

Revenues are at 50.12% of budget due to LARL sending quarterly billing to Signatories. Regional Library Telecom Aid is at 107.44% of budget due to the excess funds distributed equally to each of the Library Systems in the state. LARL will see over \$100,000 extra from this funding, with a corresponding expense equal to the revenue received. Accounting/Bank fees are at 62.1% of budget due to the audit paid in full.

Sprynczynatyk discussed the 2021 Distributions from the LARL Endowment funds. In 2020, the LARL Board approved spending the 2020 Crookston distribution on software for the microfilm machine, but LARL received CARES Act funding which covered the costs of the software. The Crookston board requested that the funds from both 2020 and 2021 be used for beautification of the library's landscaping.

(Willhite/Briggs) – Move to reinvest the full annual distributions from the FM Area Foundation for the Ada, Hawley and Moorhead Branches into the sub funds from which they were earned, and spend the full annual distribution from the FM Area Foundation for the Crookston Branch distribution for both the 2020 and 2021 distributions. MCU.

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FINANCIAL REPORT - continued

Sprynczynatyk discussed the LARL budget process and the second draft of the 2022 Preliminary Budget. There are a few unknown items in the budget which LARL won't know until August or later in the year; Health Insurance which is budgeted at an 8% increase, Salaries which will be determined after Union negotiations and State Basic Support. The budget includes a .5% increase to LARL Signatories. The budget reflects a \$146,070 shortfall. LARL will plan to use reserves to cover the shortfall after a large surplus in 2020.

Kalil discussed her concerns about the recent modest increases to the LARL materials budget. The materials budget will be discussed at a future Finance Committee meeting.

DIRECTOR'S REPORT

Lynch discussed her written report. The RLBSS formula change/increase is still in the state's omnibus bill, and Legacy funding for libraries is still in both the House and Senate bills. The LARL Pandemic Plan for June 1st is very close to business as usual. Wearing masks will only be required in Cities that still have a mask mandate. Most summer programming will be taking place outdoors, but if inclement weather occurs, programs may be moved inside.

(Larson/Ebinger) Move to approve amendments to the Code of Conduct Policy as recommended by the LARL Coordinating Team. MCU.

(Willhite/Briggs) Move to approve amendments to the Registration and Circulation Policy as recommended by the LARL Coordinating Team. MCU.

(Jacobson/Larson) Move to approve amendments to the Confidentiality and Propriety Information Policy as recommended by the LARL Coordinating Team. MCU.

The Board discussed future meetings and the consensus was to start meeting in person in June, with an option to attend online with the hybrid meeting equipment.

PRESIDENT'S REPORT

No Report

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BOARD MEMBER REPORTS:

Becker County (Grimsley, Kalil)

The community needs assessment committee had its meeting to set priorities based on the Needs Assessment study.

Breckenridge (Holecek)

No report.

Clay County (Ebinger)

No report.

Clearwater County (Titera-absent)

No report.

Crookston (Briggs)

Briggs cleaned up the south side of the library grounds.

Detroit Lakes (Schell-absent)

No report.

City of Mahanomen (Durant)

The library has a new sign outside the building. The City Administrator has taken a new job and will be leaving Mahanomen.

Mahanomen County (Ahmann)

The Mahanomen County Administrator left in April, the County is preparing to do interviews the first week of June.

Moorhead (Anderson, Caroon, Shastri)

Moorhead has a new council member. The Main Avenue Railroad project will probably last until next spring rather than the original plan of fall 2021. FMCT is leasing space at the Hjemkomst. Community Needs Assessment has been completed. The Moorhead Friends had a 3 day outdoor book sale. The SLE kickoff event will be an outdoor pet show.

Norman County (Jacobsen)

No report.

Polk County (Willhite)

Willhite thanked Kalil for the letter sent to all LARL staff on behalf of the LARL Board

Wilkin County (Larson)

No report.

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BOARD MEMBER REPORTS (continued):

MN Library Association/Library Trustee and Advocates Section (Kalil)

The convention this year will be virtual. Lynch will be the Library Legislative chair for 2022.

Northern Lights Library Network (Kalil, Holecek)

No report

The meeting adjourned at 6:06.