

**Moorhead Library
BOARD OF TRUSTEES
Regular Meeting, February 9th, 2021
Virtual Meeting, 5:30 p.m.**

Present: Douglas Greenly, Kristi Carlson, Chizuko Shastri, Samantha Gust, Neely Benten, Kim Melton, Kellie Meehlhause, Shelly Carlson

There were enough board members present to have a quorum. Douglas Greenly, Vice President, conducted the meeting.

Approval of Agenda

Kristi moved to approve agenda, Samantha seconded. Motion passed

Approval of Minutes from November 2020 Meeting

Neely moved to approve the minutes, Samantha seconded, motion passed

Welcome New Members/Introductions

- Welcome Kellie Meehlhause
- Administration of the Oath of Office

County Library Board Position

- The county does not have a record of appointing people to the board. They have requested a recommendation from LARL on how to move forward
- The bylaws state the Clay County Commission shall appoint that one member
- Kristi, the current Clay County representative, will seek recommendations to fill this position and pass along to Megan
- Kellie moved to approve the motion, Kristi seconded. Motion passed

LARL Board Update – LARL Members

- Chizuko sent information that was shared with the board regarding LARL Board updates
 - The final 2021 Budget was approved

City Council Report – Council Liaison

- Shelly Carlson, previous council liaison, has been appointed mayor
- The city has taken on a comprehensive 10-year plan. Community members have been vocal in supporting the library in planning discussions

Director's Report

- Currently open for walk in traffic with limited hours. Starting March 1st, normal hours will be resumed
- LARL is celebrating 60 years this year
- Events are still being held virtually, but will continue working towards more in-person. Events planned in-person, will have a virtual option
- Digital magazines are now available on the Overdrive/Libby app. Magazines don't count towards individual check-out limits and multiple people can check-out single issues at once
- Community needs assessment has begun
 - One-on-one interviews and small-focus groups will begin soon

- o Community survey will go out this month. Board members should take the survey and promote it with community members
- Discussed proctoring – this service is available to all community members and is frequently used by students and individuals taking the MN driver's license exam

#LARLReads Social Media Campaign

- Regional campaign
- Will be looking for community members to post on their social media accounts using hashtag. Send participants recommendations to Megan

City Council Tours @ the Library

- Two to three different times will be offered to council members for tours
- Looking for late March or early April
- Megan will send out dates and times to the board for participation

2021 Meeting Schedule

- Second Tuesday of the following months at 5:30 pm: February, April, September, November
- Meetings will be held via Zoom until further notice

Other Business

- Starting to think of dates and locations for the book truck for summer 2021. Will be looking for volunteers to join a staff member during the stops
- COVID vaccine signup - Library staff is open and available to help individuals sign-up for their vaccine. Contact the library with any questions
- Megan posed the question to Shelly if she will be able to continue serving on the board. Shelly will be meeting with the city manager to discuss committee involvement and expectations. She will report back with additional information
- Question was raised regarding volunteer support. Megan stated that often times there are more requests to volunteer than what is needed. Will be looking for additional support for the book truck
- Douglas requested additional information on the history of the needs assessment for the library

The meeting was adjourned at 6:16 pm.