

**LARL BOARD OF TRUSTEES
FULL BOARD MEETING**

Thursday, September 16, 2021

5:30 p.m.

Lower Level of the Moorhead Public Library

NOTE: If you're unable to attend this meeting, please call LARL's Regional Office (218) 233-3757, ext. 127. Or, send Liz an email at lynchl@larl.org by 1:00 the day of the meeting.

AGENDA

- 5:30 **1. CALL TO ORDER** – President Kalil
 PUBLIC INPUT
 APPROVAL OF AGENDA

- 5:35 **2. MINUTES OF THE JUNE 17, 2021 FULL BOARD MEETING**
 Enclosed (page 3)

Recommended Motion: Move to approve the June 17, 2021 Full Board Meeting Minutes as presented.

- 5:40 **3. FINANCIAL REPORT** - Sprynczynatyk
 Enclosed (page 6)

- a. Final Report and Documentation of Actual Expenses for FY2021 (July 1, 2020-June 30, 2021) Regional Library Telecommunications Aid (RLTA).
 Enclosed (page 10)

Recommended Motion: Move to authorize the Regional Library Director and Finance/HR Director to submit the Final Report and documentation of actual expenses for FY2021 Regional Library Telecommunications Aid.

- b. Application for State FY2022 Regional Library Telecommunications Aid (RLTA).
 Enclosed (page 13)

Recommended Motion: Move to approve the application for FY2022 Regional Library Telecommunications Aid (RLTA).

- c. Report of Results Accomplished for State FY2021 RLBSS Funds
 Enclosed (page 17)

Recommended Motion: Move to authorize the Regional Library Director and Finance/HR Director to submit the Report of Results Accomplished for the FY2021 Regional Library Basic System Support (RLBSS) Grant.

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6:00 4. **DIRECTOR'S REPORT** - Lynch

a. Director's Report - Enclosed (Page 21)

6:20 5. **NOMINATIONS COMMITTEE, Call for Nominations** - Shastri

6:25 6. **PRESIDENT'S REPORT – President Kalil** - Enclosed Memo (Page 24)

6:30 7. **BOARD MEMBER REPORTS:**

Becker County – Ben Grimsley, Terry Kalil

Breckenridge – Linda Holecek

Clay County/Barnesville/Hawley – David Ebinger

Clearwater County/Bagley – Mark Titera

Crookston – Clayton Briggs

Detroit Lakes – Linda Schell

Mahnomen – LuAnn Durant

Mahnomen County – Karen Ahmann

Moorhead – Laura Caroon, Chizuko Shastri

Norman County/Ada – Steve Jacobson

Polk County/Climax/Fertile/Fosston/McIntosh – Gary Willhite

Wilkin County – Dennis Larson

MN Library Association/Library Trustees & Advocates Section – Terry Kalil

Northern Lights Library Network – Linda Holecek & Linda Schell

6:45 8. **OTHER**

6:55 9. **ADJOURNMENT**

MISC. ITEMS ENCLOSED:

- a. Check register – June, July and August 2021 (page 25 – digital packet only, print copy available for review at meeting)

UPCOMING MEETINGS/EVENTS

Executive Committee Meeting, October 21, 5:30pm

Moorhead Public Library, lower level

Full Board Meeting, November 18, 5:30pm - Elections

Moorhead Public Library, lower level

**LARL BOARD OF TRUSTEES
FULL BOARD MEETING
MINUTES
DRAFT**

An online meeting of the Lake Agassiz Regional Library Full Board was held on Thursday, June 17, 2021. President Kalil called the meeting to order at 5:34 pm.

Board Members Present: Ahmann, Caroon, Durant, Ebinger, Grimsley, Holecek, Jacobson, Kalil (*President*), Schell, Shastri, Titera, Willhite.

Board Members Absent: Anderson, Briggs, Larson.

Others Present: Lynch, Sprynczynatyk

PUBLIC INPUT

None

APPROVAL OF AGENDA

Sprynczynatyk requested that item 3b Application for state FY2022 Legacy be removed from the agenda, with the Legislature still meeting the State Library is holding off on providing the applications at this time.

(Grimsley/Ebinger) Move to approve the meeting agenda with the removal of item 3b. MCU.

MINUTES OF THE MAY 20, 2021 FULL BOARD MEETING

Schell noted she was listed as present and absent on the minutes. She was absent.

(Gary/Ahmann) Move to approve the Minutes of the May 20, 2021 Full Board Meeting as correct listing Schell as absent. MCU.

FINANCIAL REPORT

With 41.67% of the year complete, 40.40% of budgeted expenses have been spent. Regional Library Telecom Aid is at 107.44% of budget due to additional funding being received. Accounting/Bank Fees at 65.47% of budget is due to the 2020 audit being paid in full.

(Ebinger/Schell) Move to approve the application for State FY2022 Regional Library Basic System Support. MCU.

(over)

REPORT OF THE FINANCE COMMITTEE

Grimsley reported the Finance Committee reviewed Draft 3 of the preliminary budget and recommended the full board approve Draft #3. Grimsley noted the Finance Committee discussed the materials budget and decided to not change the budget; however, the board will allow LARL to spend \$5,000 on materials from reserves in 2022.

(Grimsley/Holecek) Move to approve the 2022 Preliminary Budget Draft #3 – as reviewed and recommended by the Finance Committee. MCU.

DIRECTOR'S REPORT

Lynch discussed the written report in the board packet.

LARL had a few online Legacy programs with Sister Beads, a program that demonstrated how to make Native American earrings. The videos have gone viral on YouTube and now have over 18,000 views to date.

The City of Mahanomen has received two grants for the Mahanomen Public Library. The grants are to repair the ceiling from water damage, new light fixtures, new windows, new sidewalk, and a bathroom renovation.

At this time the library requests for Legacy funding and Regional Library Basic System Support are still alive in the Legislature.

The equipment LARL has purchased for hybrid meetings in Moorhead has been installed in the small conference room, but the larger conference room equipment is on backorder.

BOARD MEMBER REPORTS:

Becker County (Grimsley, Kalil)

No report.

Breckenridge (Holecek)

The Summer Learning Experience has been going well.

Clay County (Ebinger)

No report.

Clearwater County (Titera)

No report

Crookston (Briggs-absent)

No report

Detroit Lakes (Schell)

The community assessment was completed and there will be a meeting of advocates on July 23rd to discuss which parts of the assessment they will present to the City Commission. The book bike is active this summer. There are 3 decorated sail boats at the Detroit Lakes Library, there are several around the city.

Minutes of the June 17, 2021 Full Board Meeting – Page 3

City of Mahanomen (Durant)

One of the grants received for the Library is from the Department of Education and is for \$80,000. A new interim City Administrator has been hired.

Mahanomen County (Ahmann)

A new County Administrator will be starting in late July.

Moorhead (Anderson-absent, Caroon, Shastri)

A new full time library Associate starts next week. The Friends started an online book sale. The Moorhead Library Board has a special meeting next week to discuss the Community Library Needs Assessment.

Norman County (Jacobson)

The County is spending \$27,200 to remove bats from the attic of the courthouse.

Polk County (Willhite)

No report.

Wilkin County (Larson-absent)

No report.

MN Library Association/Library Trustee and Advocates Section (Kalil)

No report.

Northern Lights Library Network (Schell/Holecek)

There will be a telephone conference call next Saturday. The NLLN offices are moving into a smaller space. The writer conference in April was very highly attended.

PRESIDENTS REPORT

No report.

The meeting adjourned at 6:14.

Lake Agassiz Regional Library
Statement of Revenues & Expenditures
Actual and Budget
For the Eight Months Ending August 31, 2021

66.67%

Page: 1
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	Current Month Actual	Year To Date Actual	Annual Budget	YTD Actual To Annual \$ Variance	YTD Actual To Annual Budget %
General Fund Revenue					
<i>Signatory Funding</i>					
Becker County	\$ 0	\$ 300,274	\$ 400,365	100,091	75.00
Detroit Lakes	0	177,259	236,345	59,086	75.00
Clay County	0	232,671	308,075	75,404	75.52
Moorhead	0	590,190	786,920	196,730	75.00
Clearwater County	0	81,585	108,780	27,195	75.00
Mahnomen County	0	34,219	45,625	11,406	75.00
Mahnomen	0	16,808	22,410	5,602	75.00
Norman County	0	78,360	104,480	26,120	75.00
Polk County	0	210,428	280,570	70,142	75.00
Crookston	0	172,523	230,030	57,507	75.00
Wilkin County	0	42,596	56,795	14,199	75.00
Brockenridge	0	70,301	93,735	23,434	75.00
Total Signatory Funding	0	2,007,214	2,674,130	666,916	75.06
<i>Grants</i>					
Basic Support - MN (RLBSS)	0	266,757	533,513	266,756	50.00
Reg Library Telecom Aid (RLTA)	885	118,982	83,650	(35,332)	142.24
Total Grants	885	385,739	617,163	231,424	62.50
<i>Miscellaneous Revenue</i>					
Service Charge Revenue	201	3,162	8,000	4,838	39.53
Printing Revenue	1,568	9,819	15,000	5,181	65.46
Fax Revenue	555	3,212	5,500	2,288	58.40
Microfilm Revenue	13	24	200	176	12.00
Photocopy Revenue	521	3,588	6,000	2,412	59.80
Book/Furniture Sale Revenue	104	488	0	(488)	0.00
Interest/Dividend Income	16,854	45,831	65,000	19,169	70.51
Investment Value Change	(10,898)	(25,553)	0	25,553	0.00
Lost/Damaged Property	620	3,929	5,000	1,071	78.58
Other Income	0	300	0	(300)	0.00
Total Miscellaneous Revenue	9,538	44,800	104,700	59,900	42.79
<i>Joint Automation Revenue</i>					
Northwest Reg. Lib. Contrib.	0	34,800	46,400	11,600	75.00
MNLink Server Site Payments	251	2,010	3,050	1,040	65.90
Total Joint Automation Revenue	251	36,810	49,450	12,640	74.44
Fund Balance/Shortfall	0	0	51,007	51,007	0.00
Total General Fund Revenue	10,674	2,474,563	3,496,450	1,021,887	70.77
General Fund Expenditures					
<i>Personnel Expenses</i>					
Salaries	148,299	1,165,546	1,856,050	690,504	62.80
Payroll Taxes	11,161	86,050	143,400	57,350	60.01
Retirement - PERA	11,063	82,545	138,450	55,905	59.62
Health Insurance	28,278	228,451	364,050	135,599	62.75
Life Insurance	108	954	1,350	396	70.67
Workers Compensation Insurance	268	2,108	3,550	1,442	59.38
Other Employee Benefits	121	968	1,650	682	58.67
Total Personnel	199,298	1,566,622	2,508,500	941,878	62.45
<i>Automation/Cataloging</i>					
Automation	12,195	97,249	150,150	52,901	64.77
Support - App	321	2,569	3,900	1,331	65.87
Remote Printing	288	2,304	3,450	1,146	66.78
Catalog Item Records	1,022	8,011	12,000	3,989	66.76
Supplies - Computer	277	2,695	5,000	2,305	53.90
Supplies - Technical Services	140	1,799	6,000	4,201	29.98
Total Automation/Cataloging	14,243	114,627	180,500	65,873	63.51

Lake Agassiz Regional Library
Statement of Revenues & Expenditures
Actual and Budget
For the Eight Months Ending August 31, 2021

	Current Month Actual	Year To Date Actual	Annual Budget	YTD Actual To Annual \$ Variance	YTD Actual To Annual Budget %
Library Programming					
Programming - Youth	0	389	3,400	3,011	11.44
Programming - Summer Learning	0	5,824	9,000	3,176	64.71
Programming - Adult	0	2,078	2,500	422	83.12
Total Library Programming	0	8,291	14,900	6,609	55.64
Staff Development					
Staff Training & Development	117	1,617	10,000	8,383	16.17
Total Staff Development	117	1,617	10,000	8,383	16.17
Mileage/Board Meeting Expense					
Mileage - Staff	1,253	7,108	22,500	15,392	31.59
Regional Board Meetings	0	693	5,500	4,807	12.60
Total Mileage/Board Meeting Expenses	1,253	7,801	28,000	20,199	27.86
Other Expenses					
Accounting/Bank Fees	590	12,181	15,900	3,719	76.61
Attorney Fees	0	0	1,500	1,500	0.00
Bus. Office Software/Supplies	0	375	2,000	1,625	18.75
Delivery Services	5,508	32,692	61,500	28,808	53.16
Director's Discretionary	0	482	2,500	2,018	19.28
Insurance - General/Property	1,529	12,231	19,350	7,119	63.21
Lease - Regional Office Rent	1,769	14,153	21,250	7,097	66.60
Leases - Equipment	0	4,367	6,050	1,683	72.18
Maintenance Contracts	98	4,833	13,850	9,017	34.90
Memberships	145	650	1,000	350	65.00
Minnesota Director's Fund	0	0	2,100	2,100	0.00
Miscellaneous Expense	0	2,000	2,500	500	80.00
PIO: Printing/Advertising	76	13,593	16,000	2,407	84.96
Postage	541	1,999	3,700	1,701	54.03
Recruitment	60	1,412	8,000	6,588	17.65
Repairs - Equipment	0	1,012	2,500	1,488	40.48
Supplies - Copier/Fax/Microfilm	0	498	800	302	62.25
Supplies - Office	14	3,296	8,000	4,704	41.20
Supplies - Public Services	43	5,328	6,000	672	88.80
Telephone/Telecom	2,001	14,971	23,250	8,279	64.39
Total Other Operating Expenses	12,374	126,073	217,750	91,677	57.90
Regional Library Telecom Aid (RLTA)	886	118,983	83,650	(35,333)	142.24
Transportation					
Vehicle Expenses	155	1,428	3,650	2,222	39.12
Total Transportation	155	1,428	3,650	2,222	39.12
Materials					
Audio Visual	4,041	36,095	75,000	38,905	48.13
Digital	10,289	91,390	105,500	14,110	86.63
Online Resources	630	5,043	8,500	3,457	59.33
Periodicals	168	16,160	21,000	4,840	76.95
Print	13,015	133,696	195,000	61,304	68.56
Total Materials	28,143	282,384	405,000	122,616	69.72
Capital Expenditures					
Furniture & Equipment	0	324	10,000	9,676	3.24
Software & Hardware Upgrades	1,080	9,803	30,000	20,197	32.68
Total Capital Expenditures	1,080	10,127	40,000	29,873	25.32
Capital Fund Accounts					
Automation System -Shared NWRL	125	1,000	1,500	500	66.67
Technology Upgrades	250	2,000	3,000	1,000	66.67
Total Capital Fund Accounts	375	3,000	4,500	1,500	66.67
Total General Fund Expenditures	257,924	2,240,953	3,496,450	1,255,497	64.09
General Fund Revenue Over Expenditures	\$ (247,250)	\$ 233,610	\$ 0	(233,610)	0.00

Lake Agassiz Regional Library
Statement of Revenues & Expenditures
Actual and Budget
For the Eight Months Ending August 31, 2021

	Current Month Actual	Year To Date Actual	Annual Budget	YTD Actual To Annual \$ Variance	YTD Actual To Annual Budget %
SPECIAL PROJECTS					
Special Projects Revenue					
Donations	\$ 2,183	\$ 24,669	\$ 0	(24,669)	0.00
Endowment Revenue	0	625	0	(625)	0.00
Gain From Insurance Claim	0	925	0	(925)	0.00
Telecom/E-rate Funds	2,791	7,502	0	(7,502)	0.00
Legacy Grant Revenue	6,478	26,160	0	(26,160)	0.00
Miscellaneous State Grants	84,074	95,911	0	(95,911)	0.00
Northern Lights LN Funds	0	5,000	0	(5,000)	0.00
Total Special Projects Revenue	95,526	160,792	0	(160,792)	0.00
Special Projects Expenditures					
Special Projects Miscellaneous					
Donations - Materials: Print	1,187	2,543	0	(2,543)	0.00
Donations - Materials: A/V	0	0	0	0	0.00
Donations - Materials: Other	116	1,575	0	(1,575)	0.00
Donations - Miscellaneous	461	10,459	0	(10,459)	0.00
Donations - Book Truck	65	205	0	(205)	0.00
Legacy Grant Expense	6,478	26,159	0	(26,159)	0.00
Telecom/E-rate Expenses	2,791	7,502	0	(7,502)	0.00
Misc. State Grant Expense	84,074	95,911	0	(95,911)	0.00
Misc. Local Grant Expense	0	32,673	0	(32,673)	0.00
Northern Lights LN e-Books	0	5,000	0	(5,000)	0.00
Projects from Designated Funds:					
Desig Funds - Consultant Study	0	10,500	0	(10,500)	0.00
Total Special Projects Miscellaneous	95,172	192,527	0	(192,527)	0.00
Special Projects Capital					
Donations - Furniture & Equip.	347	672	0	(672)	0.00
Projects from Designated Funds:					
Total Special Projects Capital	347	672	0	(672)	0.00
Total Special Projects Expenditures	95,519	193,199	0	(193,199)	0.00
Special Proj Rev Over (Under) Expend	\$ 7	\$ (32,407)	\$ 0	32,407	0.00
GRAND TOTAL REVENUE	106,200	2,635,355	3,496,450	861,095	75.37
GRAND TOTAL EXPENDITURES	353,495	2,434,353	3,496,450	1,062,097	69.62
CHANGE IN FUND BALANCE	\$ (247,295)	\$ 201,002	\$ 0	(201,002)	0.00

**Lake Agassiz Regional Library
Statement of Financial Position
August 31, 2021**

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	<u>Current Month</u>	<u>Prior Month</u>	<u>Month Net Change</u>	<u>Prior Year Final</u>	<u>YTD Net Change</u>
ASSETS					
Cash - Checking (Bell Bank)	\$ 22,803	7,235	15,568	14,284	8,519
Cash - Payroll (Bell Bank)	4,811	4,001	810	7,524	(2,713)
Cash - Savings (Bell Bank)	929,077	813,040	116,037	1,040,504	(111,427)
Petty Cash	560	530	30	510	50
Investment Account	1,625,651	1,620,228	5,423	1,408,171	217,480
Accounts Receivable	51	465,824	(465,773)	11,149	(11,098)
Other Miscellaneous Receivable	87,616	3,542	84,074	20,671	66,945
Prepaid Expenses	71,225	78,715	(7,490)	71,727	(502)
Vehicles	13,867	13,867	0	13,867	0
Accum Depr - Vehicles	(660)	(660)	0	(660)	0
Equipment and Fixtures	281,172	281,172	0	281,172	0
Accum Depr - Equip & Fixtures	(227,969)	(227,969)	0	(227,969)	0
Equipment & Fixtures - Donated	177,371	177,371	0	177,371	0
Accum Depr - Donated Equip	(149,895)	(149,895)	0	(149,895)	0
Endowment Funds	89,745	89,745	0	89,745	0
Amount Provided - LTD	69,223	69,223	0	69,223	0
Total Assets	\$ 2,994,648	3,245,969	(251,321)	2,827,394	167,254
LIABILITIES					
Accounts Payable	\$ 46,242	39,658	6,584	46,326	(84)
Credit Card Payable	2,601	2,043	558	0	2,601
Amazon Charge Account	4,272	4,021	251	0	4,272
Accrued Salaries Payable	76,617	76,617	0	76,617	0
Accrued Sick Leave Payable	20,773	20,773	0	20,773	0
Accrued Vacation Payable	48,449	48,449	0	48,449	0
Payroll Tax Payable - ND	844	422	422	0	844
Dental Insurance Payable	(25)	43	(68)	0	(25)
Vision Insurance Payable	(30)	(19)	(11)	0	(30)
AFLAC Payable	140	115	25	129	11
Flexible Spending - Medical	(22)	1,900	(1,922)	2,283	(2,305)
Flexible Spending - Dep Care	33	17	16	0	33
Sales Tax Payable	229	77	152	267	(38)
Deferred Revenue	510,224	520,630	(10,406)	552,249	(42,025)
Total Liabilities	710,347	714,746	(4,399)	747,093	(36,746)
FUND BALANCES					
Fund Balance - Unreserved	252,536	252,536	0	27,008	225,528
Fund Bal - Operating Reserve	1,155,000	1,155,000	0	1,155,000	0
Fund Bal - Employee Severance	21,000	21,000	0	21,000	0
Fund Bal - Unemployment Comp.	49,000	49,000	0	49,000	0
Fund Bal - Vehicle Replacement	30,000	30,000	0	30,000	0
Fund Bal - Technology Upgrade	45,000	44,750	250	43,000	2,000
Fund Bal - Furn. & Equipment	10,000	10,000	0	10,000	0
Fund Bal - Special Projects	20,000	20,000	0	20,000	0
Fund Bal - Copiers, Printers	10,000	10,000	0	10,000	0
Fund Bal - Prof Recruitment	5,000	5,000	0	5,000	0
Fund Bal - Library Materials	30,000	30,000	0	30,000	0
Fund Bal - Consultant Study	20,000	20,000	0	20,000	0
Fund Bal - Outreach Services	20,000	20,000	0	20,000	0
Fund Bal - Brnch Improvement	20,000	20,000	0	20,000	0
Fund Bal - Staff Development	20,000	20,000	0	20,000	0
Fund Bal - Health Insurance	30,000	30,000	0	30,000	0
Fund Bal - Joint Automation	111,000	110,875	125	110,000	1,000
Investment in Gen. Fixed Asset	93,885	93,885	0	93,885	0
Reserve for Donations	51,132	51,132	0	46,076	5,056
Reserve for Endowments	89,746	89,746	0	89,746	0
Change in Fund Balance	201,002	448,299	(247,297)	230,586	(29,584)
Total Fund Balances	2,284,301	2,531,223	(246,922)	2,080,301	204,000
Total Liabilities & Fund Bal.	\$ 2,994,648	3,245,969	(251,321)	2,827,394	167,254



Regional Library Telecommunications Aid Program FY 2021 (July 1, 2020 – June 30, 2021) Final Report Signature Page

A complete final report for the FY 2021 RLTA program includes a signature page, spreadsheet, and documentation of actual costs for Category 1, Category 2, and participation costs. Acceptable documentation includes:

Category One Costs (please choose one):

- BEAR forms
- SPI forms
- Vendor invoices
- Statement from your consortium verifying actual costs and e-rate discounts

Category Two Costs:

- E-rate notification (if applied for)
- Vendor invoices
- Statement from your consortium verifying actual costs and e-rate discounts

Participation Costs:

- Vendor invoices

Please contact [Hannah Buckland](#) if you have questions about documentation or any other part of the report.

We, the undersigned, certify that the data provided in the attached final report (spreadsheet and documentation) are true and correct to the best of our knowledge and belief.

Regional Public Library System Name: Lake Agassiz Regional Library

Signature:

Name: Terry Kalil

Chair, System Governing Board

Date: 9/16/21

Signature:

Name: Liz Lynch

Regional Public Library System Administrator

Date: 9/16/21

Please email your report to hannah.buckland@state.mn.us by Friday, September 17, 2021.

[illegible]

PROGRAM: Regional Library Telecommunications Aid - Category 3			
CODES	300 SERIES – PURCHASED SERVICES	ACTUAL COSTS	BUDGET NARRATIVE DESCRIPTION
303	Federal Contracts/portion of each up to \$25,000 (include contractor's travel)		
315	Repairs and Maintenance for computers and tech		
320	Communication Services – Phone, Internet	\$16,026	1 year of Hotspot service
350	Repairs and Maintenance – not for construction or repairs for computers or hardware		
CODES	400 SERIES – SUPPLIES/MATERIALS – Consumable and Expendable Items. Not capital expenditures or capital equipment.	ACTUAL COSTS	BUDGET NARRATIVE DESCRIPTION
401	Supplies – Non-Instructional – example: office supplies, computer supplies, small computer equipment (not capital expenses), etc.		
405	Non-instructional Software licensing agreements – (under capitalization) not for computers or hardware		
406	Instructional Software Licensing Agreements (under capitalization)		
430	Supplies – Non-individualized Instructional – classroom		
455	Non-instructional non-capitalized tech supplies used with hardware/software. CDs, flash drives, cables, monitor stands		
456	Instructional non-capitalized tech related supplies under \$5,000 or LEA's capitalization		
465	Non-instructional Tech Devices (kindles, ipads, etc.) Last longer than 1 report period - noncapitalized	\$38,726	Upgrade of meeting rooms for hybrid/remote meetings
466	Instructional Technology Devices (kindles, ipads, etc.)(beyond a single reporting period) non-capitalized		
470	Media Resources – General Use - Library Books, Tapes/CDs,Ejournals	45885.44	OverDrive and Hoopla downloadable eBooks and eAudiobooks for online education and enrichment.
CODES	800 SERIES – Other Expenditures & Indirect	ACTUAL COSTS	BUDGET NARRATIVE DESCRIPTION
820	Dues, Memberships, Software Licenses, Memberships in Organization		
899	Other Miscellaneous Expenditures – must identify specific expenditure in order to be considered for approval		
	TOTAL	100637	



REGIONAL LIBRARY TELECOMMUNICATIONS AID

FY 2022 (July 1, 2021 – June 30, 2022)

APPLICANT INFORMATION, ASSURANCES, AUTHORIZED SIGNATURES

Contact Person: Jamie Sprynczynatyk

Regional Public Library System: Lake Agassiz Regional Library

Street Address: 118 5th St S

City: Moorhead

State: MN

Zip Code: 56560

Telephone: (218)233-3757

Fax: (218) 233-7556

E-mail: spryj@gsuite.larl.org

Minnesota Tax ID#: 4317846

Locations Open Fewer than 20 Hours per Week

Please identify any locations open fewer than 20 hours per week and provide a reason for each:

None

Assurances:

All regional public library system members or branches meet the state-certified level of library support as required under *Minnesota Statutes 134.34 and Minnesota Statutes 275.761*.

Connections are adequate and employ open network architecture permitting interconnectivity with school districts, post-secondary education, or other governmental agencies.

Connections are established using the most cost-effective means and are coordinated with other education and government entities where appropriate.

The regional public library system has submitted or is included in a federal e-rate application for discounts on category one expenses funded through the RLTA program.

The regional public library system and its members or branches are in compliance with the requirements of the Children's Internet Protection Act.

The regional public library system and its members or branches are in compliance with *Minnesota Laws 2000, Chapter 489, Article 6, Section 27, Section (a)*. This means all public library computers with access to the internet and available for use by children under the age of 17 restrict all access by children to material that is reasonably believed to be obscene or child pornography or material harmful to minors under federal or state law. The library system is also in compliance with section (c), prohibiting adult access to material that under federal or state law is reasonably believed to be obscene or child pornography.

The regional public library system and its members or branches are in compliance with *Minnesota Laws 2000, Chapter 492, Article 1, Section 49, Subd. 5A*, and have a policy prohibiting library users from using the library's internet access to view, print, or distribute material that is obscene per *Minnesota Statutes 1998 Chapter 617, Article 241*.

The regional public library system will retain for ten years all records related to the RLTA and e-rate programs, including pre-commitment, contracting, post-commitment, invoicing and backup data. When requested, the regional public library system will make these documents available to State Library Services.

Authorized Signatures

I certify that my organization will comply with the above assurances and all other applicable laws and regulations.

Date: 9/16/21

Signature:

Name: Terry Kalil

Chair, System Governing Board

Date: 9/16/21

Signature:

Name: Liz Lynch

Regional Public Library System Administrator

The following forms comprise a complete application:

- ☐ FY22 Applicant Information, Assurances and Authorized Signatures
- ☐ FY22 Regional Library Telecommunications Aid Application Spreadsheet. Please use figures from your funding commitment decision letter(s) for e-rate year 2021, if available, to complete this document. Otherwise, please use your e-rate year 2020 FCDL(s) and your e-rate year 2021 form 471. When you receive your e-rate year 2021 FCDL, please update and re-submit your spreadsheet.
You can apply for additional category two services by resubmitting the FY22 Regional Library Telecommunications Aid Application spreadsheet by January 15, 2022.
- ☐ E-rate 471 form(s) and funding commitment decision letter(s) for e-rate year 2021. Each entity included in your application must have or be included in submitted FCDL(s).
If e-rate year 2021 FCDL is not available, please submit e-rate year 2021 form 471 and e-rate year 2020 FCDL as an initial estimate for the current RLTA application. Please notify State Library Services if you expect a significant change in costs from the previous year. When you receive your e-rate year 2021 FCDL, please submit it along with an updated spreadsheet.
- ☐ If you are applying for category two services from the current eligible services list, please include e-rate year 2021 form 471. If you are applying for eligible services list items from prior years, please include request for proposal and bid documents or contracts executed under cooperative purchasing agreements.

Please note that you will need to submit BEAR forms or other documentation of actual costs as part of the FY22 final report.

Please email the signed and completed application forms to hannah.buckland@state.mn.us by **Friday, October 29, 2021**. Completed forms can be sent as PDF documents or in original formats.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
2	Regional Public Library System: Lake Agassiz															
3	Member Library Sites Included:	Is the location open at least 20 hours per week?	Bandwidth Available 6/30/2021	Anticipated Bandwidth SFY 2022	E-Rate % Discount Rate Year 2021	Total Costs - Category One	Anticipated Total E-Rate Reimbursement for Category One	Anticipated Total RLTA for Category One	Total Costs - Category Two	Anticipated Total E-Rate Reimbursement for Category Two	Anticipated Total RLTA for Category Two	Participation Costs	RLTA Application Total	NOTES		
4	Ada Public Library	Yes	1000	1000	70%	\$17,460.00	\$12,222.00	\$5,238.00	\$0.00	\$0.00	\$0.00	\$565.00	\$5,803.00			
5	Bagley Public Library	Yes	500	500	70%	\$15,300.00	\$10,710.00	\$4,590.00	\$0.00	\$0.00	\$0.00	\$565.00	\$5,155.00			
6	Barnesville Public Library	Yes	500	500	70%	\$21,600.00	\$15,120.00	\$6,480.00	\$0.00	\$0.00	\$0.00	\$565.00	\$7,045.00			
7	Brackendale Public Library	Yes	1000	1000	70%	\$21,499.08	\$15,049.36	\$6,449.72	\$0.00	\$0.00	\$0.00	\$565.00	\$7,014.72			
8	Climax Public Library	Yes	1000	1000	70%	\$17,943.44	\$12,281.81	\$5,283.63	\$0.00	\$0.00	\$0.00	\$565.00	\$5,828.63			
9	Crookston Public Library	Yes	1000	1000	70%	\$26,400.00	\$18,480.00	\$7,920.00	\$0.00	\$0.00	\$0.00	\$565.00	\$8,485.00			
10	Detroit Lakes Public Library	Yes	1000	1000	70%	\$26,415.84	\$18,491.08	\$7,924.75	\$0.00	\$0.00	\$0.00	\$565.00	\$8,489.75			
11	Fertile Public Library	Yes	500	500	70%	\$15,300.00	\$10,710.00	\$4,590.00	\$0.00	\$0.00	\$0.00	\$565.00	\$5,155.00			
12	Fosston Public Library	Yes	1000	1000	70%	\$21,000.00	\$14,700.00	\$6,300.00	\$0.00	\$0.00	\$0.00	\$565.00	\$5,865.00			
13	Hawley Public Library	Yes	1000	1000	70%	\$17,460.00	\$12,222.00	\$5,238.00	\$0.00	\$0.00	\$0.00	\$565.00	\$5,803.00			
14	Mahnomen Public Library	Yes	500	500	70%	\$15,300.00	\$10,710.00	\$4,590.00	\$0.00	\$0.00	\$0.00	\$565.00	\$5,155.00			
15	McIntosh Public Library	Yes	1000	1000	70%	\$21,499.08	\$15,049.36	\$6,449.72	\$0.00	\$0.00	\$0.00	\$565.00	\$7,014.72			
16	Moorhead Public Library/LARI HQ	Yes	1000	1000	70%	\$254,239.44	\$177,967.61	\$76,271.83	\$0.00	\$0.00	\$0.00	\$7,345.00	\$83,616.83			
20	ELIGIBLE SITE TOTAL															
21																
22																
23																
24																
25																
26	*If any locations are open less than 20															
27	hours per week, please provide an															
28	explanation for each in the application.															
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REGIONAL LIBRARY BASIC SYSTEM SUPPORT REPORT OF RESULTS AND EXPENDITURES

FY21 (July 1, 2020 - June 30, 2021)

This report is provided as required by Minnesota Rules, Chapter 3530.

Name and address of regional public library system: Lake Agassiz Regional Library, 118 5th St S, Moorhead, MN 56560

Name, phone number and e-mail address of regional public library system administrator: Liz Lynch, (218)233-3757, lynchl@gsuite.larl.org

Please estimate the number of people who received services provided with Regional Library Basic System Support (RLBSS): 148,924

By signing, we certify that the data and information contained in this report are true and correct to the best of our knowledge and belief:

Signature:

Name: Terry Kalil
Chair, Governing Board
Date: 09/16/2021

Signature:

Name: Liz Lynch
Regional Public Library System Administrator
Date: 09/16/2021

Please send one PDF copy of the signed report to Hannah Buckland at hannah.buckland@state.mn.us by October 1, 2021.

Report of Accomplishments

Overall Results

At a Glance – Please provide a few quick statistics that summarize your FY21 results: LARL tracks most statistics on a calendar year, in calendar year 2020 Lake Agassiz Regional Library circulated 552,233 items, held 451 programs that were attended by 3,944 people, 65 virtual programs that were attended by 2,435 people, 71 online recorded events that were viewed 3,892 times, 263,827 customer uses of the library, computers were used 24,536 times and 18,099 reference transactions occurred.

Individual Programs

Briefly highlight the programs/services/activities that took place during FY21, using the format below for each. Please include as many programs needed to fully describe your activities and limit the narrative for each program to 200-250 words.

Description of Program:

- Please describe what you did through this program: **The salaries and benefits for the Regional Library Director, Director of Finance & Human Resources, Collection Development Librarian, Business Office Associate, Marketing Coordinator and part of the Program Coordinator and Automation Coordinator were paid with funds from the Regional Library Basic System Support.**
- What was the goal of your program? **The goal of the program for FY2021 was to provide efficient, effective and safe services during the pandemic, while concentrating on the LARL Strategic Plan focus areas of workforce and economic development, education, equity and digital inclusion. In order for the plan to succeed, all personnel mentioned above were involved in the planning and implementation of these services.**
- Who was served by this program? **All LARL employees, LARL Board of Directors, and LARL Customers.**
- How did this program contribute to your organization's mission and strategic plan goals? **The mission of Lake Agassiz Regional Library is to enrich lives and strengthen communities. During the pandemic, LARL locations played an important role in providing meaningful and purposeful programming, events and services for those who needed it most. LARL administrative positions were key to the success of researching and implementing virtual and online services, focusing on digital inclusion and helping LARL residents find the resources and tools needed to improve their quality of life and work towards their goals.**

Program Outcomes – Please provide one or more performance measures, including two data points for each and the dates of those data points.

Name of measure	FY2020 data	FY2021 data
-----------------	-------------	-------------

Hotspots Checked Out	26 available, checked out 53 times.	42 available, checked out 659 times.
Chromebooks with Wi-Fi Checked Out	0	6 kits available, checked out 37 times.

Summary of Expenditures

Please complete the spreadsheet that accompanies this form.

Explain expenditures that varied 10% or more from the FY21 state aid application: [Click here to enter text.](#)

Regional Library System Name: Lake Agassiz Regional Library	
State Fiscal Year 2021	
Summary of Expenditures	
	Amount
Personnel Expenses	
Salaries and Wages	\$408,697
Benefits	\$124,816
Staff Development, Tuition and Other Reimbursements	
Total Personnel	\$533,513
Total FTE Supported	6.06
Operating Expenses	
Telephone (voice and data)	
Telecommunications	
Computer Software and Software Licensing	
Other Technology Equipment	
Printing and Copying	
Postage and Delivery	
Travel and Mileage	
Rent	
Operating Leases or Rentals	
Utility Services	
Repairs and Maintenance Services	
Insurance	
Dues and Memberships	
Audit	
Board expenses, including per diem	
Materials and Supplies	
Other (please specify)	
Total Operating Expenses	\$0
Program Expenses	
Consulting Fees/Fees for Services	
Services Purchased from Other MN Joint Powers Agencies	
Automation System	
Delivery	
Vehicles	
Equipment	
Travel and Mileage	
Scholarships/Direct Member support	
Library Materials and Collections	
Communications and Marketing	
Staff Development	
Materials and Supplies	
Workshops and Events	
Other Contracted services	
Food and Beverages	
Other (please specify)	
Total Program Expenses	\$0
Total State Aid Expenditures	\$533,513

Monthly Report to the Board

Meeting Date: September 16, 2021

From: Liz Lynch, Executive Director

Director's Meetings

JUNE: Legislative, 14; Coordinating Team, 16; LARL Finance & Full Board, 17; Hub Supervisors, 23; Mahnomen Architect, 28; Hub Supervisors, 30. **JULY:** Legislative Committee Meeting, 7; IT & Automation, 13; Hub Supervisors, 14; Legislative Planning, 20; CRPLSA 22; State Library Services, 23 **AUGUST:** Legislative Planning, 2; Legislative Committee, 4; Hub Supervisors, 5; MH Legacy Concert, 7; MH Library Facility, 9; Clay County Commissioners, 10; Automation & IT, 11; Wisdom of Braiding Sweetgrass Legacy Event, 11; New Staff Orientation, 17; Hub Supervisors, 18; MH Library Architect, 19; Legislative Planning, 25 **SEPTEMBER:** MN Library Legislative Forum, 1; Programing/Legacy and Marketing Coordinators, 2, Crookston Interview, 2; Climax Site Visit, 2; MDE Government Relations, 7; Hub Supervisors and Marketing Coordinator, 9; Libraries Lead Workshop, 9; Greater Moorhead Days, 10.

Staffing

Congratulations to **Meggie Cronin**, who was hired as the Moorhead Summer Outreach Librarian and is now a 40 hour Moorhead Associate.

Welcome to **Hannah Severson**, Crookston Associate; **Christina Lien**, Hawley Substitute; **Katie Blaney**, DL Library Assistant; & **Kim Ray**, Breckenridge Substitute;

Open positions: 40 and 14 Hour Associates in Crookston, Sub and 20 Hour Assistant in Moorhead, and Fosston Sub.

LARL News

Thanks to state and federal funding distributed through the Department of Education and State Library Services in FY20 & FY21, the following equipment, services and resources were purchased to improve technology and digital inclusion region wide:

CARES Act - \$134,000.00
Projectors for Fosston and Breckenridge Microfilm Readers, Scanners and Printers for Ada & Fosston Microfilm Software for Ada, Crookston, Fosston & Moorhead Donor Tracking Software Public Computers for all 13 public libraries Chromebooks for all 13 public libraries Padcaster/iPads for Moorhead and Detroit Lakes Print, eBooks and eAudiobooks about job searching, job skills, student success, entrepreneurship, etc.
RLTA Category 3 - \$100,637.00
Wi-Fi Hotspots for checkout for one year Remote/Hybrid Meeting Room Equipment for Crookston, Detroit Lakes and Moorhead OverDrive eBooks and eAudiobooks OverDrive eMagazines Hoopla
ARPA - \$74,605.18
LINK Site Computers RO Staff Computers OverDrive eBooks and eAudiobooks Servers Web Filtering Software Backup

Recent Legacy Events and Attendance:

22

- **The Art of Henna Design with Sejal Patel**, 124 online participants.
- **Anthony Diaz** at the Crookston Public Library, 92 in person attendees.
- **Tim Eggebraaten** at the Detroit Lakes Public Library, 150 in person attendees.
- **Post Traumatic Funk Syndrome** at the Moorhead Public Library, 325 in person attendees.

Upcoming Legacy Events

Exploring *From Somalia to Snow* with author Hudda Ibrahim, September 21st at 3:00 p.m. at the Detroit Lakes Library and at 6:30 p.m. in Moorhead.

Anton Treuer, author of *Everything You Wanted to Know about Indians but Were Afraid to Ask*, October 26 at 7:00 p.m. at Knutson Campus Center, Concordia College, Moorhead (One Book One Community)

MN Author and Comedian, Lorna Landvik, November 15th at 6:30 p.m. – Online Only

Minnesota Association of Library Friends (MALF) Award Nominees

Congratulations to Karen Jacowitz, Moorhead Friend of the Library for her nomination for the Standup for Standout Library Friends award. The Moorhead Friends nominated Karen for her many years of dedication to the Friends group, but also highlighting her recent work with online book sellers during COVID and her work with outdoor mini sales and offsite sales.

Congratulations to the Becker County Friends of the Library, who are finalists for the Evy Nordley award for their "Unlimited Possibilities" sailboat project. "We hope to see an increase in traffic inside the library," explained co-organizer Terry Kalil. "The greater goal, though, is to inspire creativity in all who view our sailboats... and demonstrate Detroit Lakes Public Library's role as a leading education and culture center in our community." Winners will be announced live on October 9 at 10:00 a.m. during the MALF Saturday Splash.

<https://mnllibraryfriends.org/what-we-provide/saturdaysplash/>

LARL Board Information:

- Linda Anderson has resigned from the LARL Board as a City of Moorhead appointment. A new citizen appointment will be made shortly.
- Thank you to the following Trustees for serving on the LARL Executive Committee for the last five years. We cannot thank you enough for your time and dedication to the LARL Board and Library System:
 - Terry Kalil, President
 - Gary Willhite, Vice President
 - Ben Grimsley, Treasurer
- Nominations will occur at the November meeting. Chizuko Shastri is Chair of the Nominations Committee, which includes the following trustees: Ebinger, Titera, Jacobson, and Willhite. This group will be charged with finding candidates for the following positions: President, Vice President, Treasurer and two Members-At-Large.

Upcoming Board Meeting Dates

LARL Executive Committee Meeting, October 21 at 5:30 p.m. as needed.

LARL Full Board Meeting, Thursday, November 18th at 5:30 p.m. in Moorhead.

Third Quarter Donations:

Donors: July & August 2021	Total: \$2,706.94	Designation
Jeanine Brand	25.00	Bagley Public Library
Evalyn Cole	100.00	Bagley Public Library
Robert Gerke	100.00	Books, Movies and More
James Thomasson	100.00	Books, Movies and More
Anonymous	26.19	Books, Movies and More
Marissa Ahlering	26.19	Books, Movies and More
Pickerel Lake Association, Becker County	100.00	Books, Movies and More
Mickelson Body Shop	60.00	Books, Movies and More
Pamela Newsom	26.19	Books, Movies and More
Matthew Peskay	100.00	Books, Movies and More
GFWC Woman's Club Crookston	25.00	Crookston Public Library
Betty Bigger	25.00	Detroit Lakes Public Library
Randy and Kay Nelson	30.00	Detroit Lakes Public Library
Frances Crowley	52.07	Detroit Lakes Public Library
Amy Vavak	217.70	Detroit Lakes Public Library
Christine Kromer	52.07	Detroit Lakes Public Library
Allison Connorton	103.83	Detroit Lakes Public Library
Katrina Steffek	52.07	Detroit Lakes Public Library
Larry Putnam	259.11	Detroit Lakes Public Library
Peggy Pouliot	52.07	Detroit Lakes Public Library
Linda Lamb	52.07	Detroit Lakes Public Library
Tanya Dashevsky	41.72	Detroit Lakes Public Library
Sarah Krumholz	50.00	Detroit Lakes Public Library
Kim Wentworth	26.19	Detroit Lakes Public Library
Deb Moser	31.37	Detroit Lakes Public Library
Ryan and Molly Peterson	103.83	Detroit Lakes Public Library
Sally Suby	100.00	Detroit Lakes Public Library
Linda Whittom	50.00	Detroit Lakes Public Library
Jen Afdahl Rice	52.07	Detroit Lakes Public Library
Pickerel Lake Book Club	100.00	Detroit Lakes Public Library
Linda Wagner	25.00	Detroit Lakes Public Library
Anonymous	10.00	Fosston Public Library
FM Area Foundation - Philips/Rocha Fund	75.00	Moorhead Public Library
Anonymous Anonymous	10.00	Moorhead Public Library
Joni Mehrhoff	21.01	Moorhead Public Library
Anonymous	26.19	Moorhead Public Library
DeAnn Redfield	400.00	Youth Services

2021 Donations to Date: \$24,875

September 10, 2021

To: Lake Agassiz Regional Library Board of Trustees

From: Terry Kalil, President

Re: Per Diem Payments for Trustees

Recently, I've been made aware that elected officials serving on the Lake Agassiz Regional Library Board receive per diem payments for their time. Citizens appointed to serve do not. At present, 5 LARL trustees may not be receiving a per diem for their service.

I feel this is a fundamental fairness issue that merits study by the LARL Board. Part of the job of being an elected official is representing constituents on boards. Citizen appointments by their city council or county commission have the same responsibility and a fiduciary duty to LARL.

Per diem payments for elected officials is set by their respective governmental boards and ranges across our 7-county system from about \$35/meeting to \$100/meeting. In addition, mileage is paid.

Therefore, I would urge the LARL Board to form a task force to explore these questions:

1. Determine how many LARL trustees do not receive per diem.
2. Review how other regional library systems handle this question (Liz has some information already gathered).
3. Make recommendations on how to address the question, including budget implications if a proposal is made to provide per diems to those who do not currently receive one.

Thank you for considering this request.

Lake Agassiz Regional Library

Check Register

For the Period From Jun 1, 2021 to Jun 30, 2021

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
eft-6/1/21-1	6/1/21	Delta Dental of Minnesota	1000-000	1,001.25
eft-6/1/21	6/1/21	Fidelity Security Life	1000-000	299.40
cc-6/1/21-2	6/1/21	US Postal Service	2010-000	122.00
6/21-15	6/1/21	Amazon (charges on account)	2020-000	11.73
6/21-16	6/1/21	Amazon (charges on account)	2020-000	39.98
6/21-17	6/1/21	Amazon (charges on account)	2020-000	19.98
6/21-18	6/1/21	Amazon (charges on account)	2020-000	69.70
	6/1/21	Apple Store	2010-000	2.99
67979	6/1/21	Vantage Point Corporation	1000-000	158.96
eft-6/2/21-1	6/2/21	Pitney Bowes Purchase Power	1000-000	400.00
67860	6/2/21	Alliance Courier	1000-000	1,716.65
67861	6/2/21	Baker & Taylor	1000-000	752.36
67862	6/2/21	Black Stone Publishing	1000-000	478.36
67863	6/2/21	First Avenue Promo	1000-000	450.00
67864	6/2/21	Greta Guck	1000-000	113.12
67865	6/2/21	Jodi Harrington	1000-000	44.52
67866	6/2/21	Information Systems Corp.	1000-000	1,040.50
67867	6/2/21	Megan Krueger	1000-000	129.80
67868	6/2/21	Liz Lynch	1000-000	47.88
67869	6/2/21	Heldi Moore	1000-000	11.20
67870	6/2/21	NCPERS Group Life Ins.	1000-000	128.00
67871	6/2/21	Amy Nelson	1000-000	14.56
67872	6/2/21	New Century Press	1000-000	90.00
67873	6/2/21	Off The Wall Advertising, Inc.	1000-000	375.00
67874	6/2/21	Overdrive, Inc.	1000-000	2,034.74
67875	6/2/21	Rochester Telecom Systems Inc.	1000-000	133.17
67875a	6/2/21	VOID	1000-000	
67876	6/2/21	Shortprinter	1000-000	30.90
67877	6/2/21	Shred Right	1000-000	100.00
6/21-19	6/2/21	Amazon (charges on account)	2020-000	-1.00
6/21-20	6/2/21	Amazon (charges on account)	2020-000	42.98
	6/3/21	Grasshopper.com	2010-000	37.58
eft-6/3/21-1	6/3/21	Arvig	1000-000	43.00
eft-6/3/21-2	6/3/21	Arvig	1000-000	85.16

Lake Agassiz Regional Library
Check Register
For the Period From Jun 1, 2021 to Jun 30, 2021

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
eft-6/3/21-3	6/3/21	Arvig	1000-000	85.16
eft-6/3/21-4	6/3/21	Arvig	1000-000	93.54
eft-6/3/21-5	6/3/21	Arvig	1000-000	92.74
eft-6/3/21-6	6/3/21	Attendance On Demand	1000-000	219.00
6/21-12	6/3/21	Amazon (charges on account)	2020-000	25.00
6/21-13	6/3/21	Amazon (charges on account)	2020-000	59.00
6/21-21	6/3/21	Amazon (charges on account)	2020-000	144.23
6/21-22	6/3/21	Amazon (charges on account)	2020-000	51.45
6/21-23	6/3/21	Amazon (charges on account)	2020-000	143.19
cc-6/3/21-1	6/3/21	Best Name Badges	2010-000	8.35
6/21-25	6/3/21	Amazon (charges on account)	2020-000	12.23
6/21-26	6/3/21	Amazon (charges on account)	2020-000	20.43
6/21-05	6/3/21	Amazon (charges on account)	2020-000	14.96
	6/4/21	Zoho Corp	2010-000	20.00
cc-6/4/21-1	6/4/21	TechSoup.org	2010-000	165.00
cc-6/4/21-2	6/4/21	DNS Made Easy	2010-000	119.90
6/21-24	6/5/21	Amazon (charges on account)	2020-000	23.58
6/21-27	6/6/21	Amazon (charges on account)	2020-000	23.98
6/21-28	6/6/21	Amazon (charges on account)	2020-000	39.58
	6/7/21	Verizon	2010-000	70.00
eft-6/7/21-1	6/7/21	Cardmember Service	1000-000	4,260.58
6/21-14	6/7/21	Amazon (charges on account)	2020-000	117.96
6/21-29	6/7/21	Amazon (charges on account)	2020-000	14.16
67878	6/9/21	Baker & Taylor	1000-000	3,039.07
67878a	6/9/21	VOID	1000-000	
67878b	6/9/21	VOID	1000-000	
67879	6/9/21	Black Stone Publishing	1000-000	538.88
67880	6/9/21	Dakota Mailing & Shipping Equip., Inc.	1000-000	153.90
67881	6/9/21	Enslo Publishing, LLC	1000-000	363.00
67882	6/9/21	FM Area Foundation	1000-000	115.00
67883	6/9/21	Grand Forks Herald	1000-000	278.08
67884	6/9/21	Greenhaven Publishing	1000-000	314.88
67885	6/9/21	Halstad Telephone Company	1000-000	108.52

Lake Agassiz Regional Library
Check Register
For the Period From Jun 1, 2021 to Jun 30, 2021

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
67886	6/9/21	Jodi Harrington	1000-000	18.76
67887	6/9/21	Headwaters Science Center	1000-000	248.46
67888	6/9/21	Hennepin County Library	1000-000	50.00
67889	6/9/21	Megan Krueger	1000-000	98.28
67890	6/9/21	Judy Moen	1000-000	72.80
67891	6/9/21	Newman Signs, Inc.	1000-000	132.35
67892	6/9/21	Paula Ous	1000-000	26.60
67893	6/9/21	Overdrive, Inc.	1000-000	2,847.06
67894	6/9/21	Sejal Patel	1000-000	3,149.00
67895	6/9/21	Polk County Fair	1000-000	200.00
67896	6/9/21	Rapid Refill	1000-000	287.50
67897	6/9/21	Shortprinter	1000-000	130.50
67898	6/9/21	Phillip Spooner	1000-000	115.36
67899	6/9/21	ST Paul Public Library	1000-000	19.97
eft-6/9/21-1	6/9/21	Lake Agassiz Regional Library	1010-000	140,000.0
eft-6/9/21-2	6/9/21	Lake Agassiz Regional Library	1000-000	58,000.00
cc-6/9/21-1	6/9/21	Ting	2010-000	26.44
6/21-30	6/9/21	Amazon (charges on account)	2020-000	31.98
6/21-33	6/10/21	Amazon (charges on account)	2020-000	184.44
6/21-34	6/10/21	Amazon (charges on account)	2020-000	33.18
6/21-35	6/10/21	Amazon (charges on account)	2020-000	80.47
	6/11/21	Apple Store	2010-000	32.20
eft-6/11/21-1	6/11/21	Further - VEBA/HSA	1000-000	2,196.25
eft-6/11/21-2	6/11/21	Further - VEBA/HSA	1000-000	2,053.00
cc-6/11/21-1	6/11/21	Best Name Badges	2010-000	8.35
6/21-36	6/11/21	Amazon (charges on account)	2020-000	33.22
6/21-37	6/11/21	Amazon (charges on account)	2020-000	19.98
6/21-38	6/12/21	Amazon (charges on account)	2020-000	33.90
eft-6/13/21-1	6/13/21	Allstream	1000-000	833.57
6/21-32	6/13/21	Amazon (charges on account)	2020-000	110.97
6/21-39	6/13/21	Amazon (charges on account)	2020-000	32.37
6/21-40	6/13/21	Amazon (charges on account)	2020-000	41.97
6/21-41	6/13/21	Amazon (charges on account)	2020-000	67.47
6/21-42	6/13/21	Amazon (charges on account)	2020-000	18.29

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Check #	Date	Payee	Cash Account	Amount
6/21-43	6/13/21	Amazon (charges on account)	2020-000	17.99
eft-6/14/21-1	6/14/21	Synchrony Bank/Amazon	1000-000	7,212.73
eft-6/15/21-6	6/14/21	Public Employees Retirement Association	1000-000	10,468.86
eft-6/15/21-7	6/14/21	LARL Payroll	1005-000	58,793.53
cc-6/9	6/14/21	Google	2010-000	19.99
6/21-45	6/14/21	Amazon (charges on account)	2020-000	59.67
eft-6/15/21-1	6/15/21	Garden Valley Telephone Company	1000-000	41.61
eft-6/15/21-2	6/15/21	AFLAC	1000-000	267.12
cc-6/15/21-1	6/15/21	Rothsay Telephone	2010-000	71.76
eft-6/15/21-4	6/15/21	Minnesota State Income Tax	1000-000	1,800.00
eft-6/15/21-3	6/15/21	Federal Income Tax deposit	1000-000	18,240.82
eft-6/15/21-5	6/15/21	ING (Deferred Compensation)	1000-000	2,626.52
6/21-44	6/15/21	Amazon (charges on account)	2020-000	22.84
6/21-31	6/16/21	Amazon (charges on account)	2020-000	13.99
67900	6/16/21	Ace Hardware	1000-000	2.39
67901	6/16/21	Alliance Courier	1000-000	1,716.65
67902	6/16/21	Baker & Taylor	1000-000	5,812.17
67902a	6/16/21	VOID	1000-000	
67902b	6/16/21	VOID	1000-000	
67903	6/16/21	Black Stone Publishing	1000-000	23.44
67904	6/16/21	Cavendish Square	1000-000	125.70
67905	6/16/21	Jodi Harrington	1000-000	18.76
67906	6/16/21	Hanna Judith Kramer	1000-000	28.84
67907	6/16/21	MinnKota EnviroServices, Inc.	1000-000	75.96
67908	6/16/21	Moorhead Community Education	1000-000	150.00
67909	6/16/21	Norman County Fair 4-H Premium List	1000-000	199.00
67910	6/16/21	Overdrive, Inc.	1000-000	2,318.90
67911	6/16/21	Pamela Linder	1000-000	20.99
67912	6/16/21	Payroll Professionals, Inc.	1000-000	117.80
67913	6/16/21	Rosen Publishing	1000-000	1,440.30
67914	6/16/21	Shortprinter	1000-000	282.94
67915	6/16/21	Wahpeton Daily News	1000-000	324.99
67916	6/16/21	Daniel L. Wilsey	1000-000	29.12

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Check #	Date	Payee	Cash Account	Amount
67917	6/16/21	Michael Wohnoutka	1000-000	400.00
6/21-46	6/17/21	Amazon (charges on account)	2020-000	17.92
eft-6/19/21-1	6/19/21	Pitney Bowes	2010-000	129.00
cc-6/19/21-1	6/19/21	Panera Bread	2010-000	73.19
6/21-47	6/20/21	Amazon (charges on account)	2020-000	45.98
6/21-48	6/20/21	Amazon (charges on account)	2020-000	35.92
6/21-49	6/20/21	Amazon (charges on account)	2020-000	29.99
6/21-50	6/20/21	Amazon (charges on account)	2020-000	50.57
6/21-51	6/20/21	Amazon (charges on account)	2020-000	35.98
eft-6/21/21-1	6/21/21	Mutual of Omaha	1000-000	109.20
6/21-52	6/21/21	Amazon (charges on account)	2020-000	35.92
6/21-53	6/21/21	Amazon (charges on account)	2020-000	22.96
6/21-54	6/21/21	Amazon (charges on account)	2020-000	55.98
6/21-55	6/21/21	Amazon (charges on account)	2020-000	33.18
6/21-56	6/21/21	Amazon (charges on account)	2020-000	6.39
	6/22/21	Tidio	2010-000	18.36
6/21-58	6/22/21	Amazon (charges on account)	2020-000	96.16
6/21-59	6/22/21	Amazon (charges on account)	2020-000	24.77
6/21-60	6/22/21	Amazon (charges on account)	2020-000	53.32
eft-6/23/21-1	6/23/21	Further - Fees	1000-000	99.00
67918	6/23/21	Baker & Taylor	1000-000	223.49
67919	6/23/21	Black Stone Publishing	1000-000	608.64
67920	6/23/21	Anthony Richard Diaz	1000-000	500.00
67921	6/23/21	LuAnn Durant	1000-000	78.12
67922	6/23/21	Forum Communications Company	1000-000	251.60
67923	6/23/21	Ben Grimsley	1000-000	50.40
67924	6/23/21	Greta Guck	1000-000	50.68
67925	6/23/21	Jodi Harrington	1000-000	32.48
67926	6/23/21	The Hawley Herald, Inc.	1000-000	295.00
67927	6/23/21	Linda Holecek	1000-000	49.28
67928	6/23/21	JobsHQ	1000-000	724.00
67929	6/23/21	Terry Kalil	1000-000	80.64
67930	6/23/21	Megan Krueger	1000-000	123.20
67931	6/23/21	Minnesota Public Radio	1000-000	168.00

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Check #	Date	Payee	Cash Account	Amount
67932	6/23/21	Heidi Moore	1000-000	16.80
67933	6/23/21	Office Depot	1000-000	50.98
67934	6/23/21	Overdrive, Inc.	1000-000	1,397.24
67935	6/23/21	Pamela Linder	1000-000	15.00
67936	6/23/21	Dani Thibodeaux	1000-000	30.00
67937	6/23/21	Tiffany Ross	1000-000	49.25
67938	6/23/21	Linda Schell	1000-000	56.00
67939	6/23/21	Mark Titara	1000-000	100.80
67940	6/23/21	Gary Willhite	1000-000	78.40
eft-6/23/21-1	6/23/21	Lake Agassiz Regional Library	1010-000	120,000.0
eft-6/23/21-2	6/23/21	Lake Agassiz Regional Library	1000-000	55,000.00
6/21-57	6/23/21	Amazon (charges on account)	2020-000	-0.41
eft-6/25/21-1	6/25/21	Arvig	1000-000	174.34
7/21-1	6/25/21	Amazon (charges on account)	2020-000	162.06
7/21-2	6/26/21	Amazon (charges on account)	2020-000	14.07
7/21-3	6/26/21	Amazon (charges on account)	2020-000	100.97
7/21-4	6/26/21	Amazon (charges on account)	2020-000	184.24
7/21-5	6/26/21	Amazon (charges on account)	2020-000	20.98
7/21-6	6/27/21	Amazon (charges on account)	2020-000	46.98
7/21-7	6/27/21	Amazon (charges on account)	2020-000	24.99
7/21-8	6/27/21	Amazon (charges on account)	2020-000	35.95
eft-6/28/21-1	6/28/21	Lakes Country Service Cooperative	1000-000	26,866.50
7/21-9	6/28/21	Amazon (charges on account)	2020-000	22.99
eft-6/30/21-1	6/30/21	Garden Valley Telephone Company	1000-000	41.61
eft-6/30/21-2	6/30/21	Garden Valley Telephone Company	1000-000	41.61
eft-6/30/21-3	6/30/21	Garden Valley Telephone Company	1000-000	41.61
eft-6/30/21-4	6/30/21	Garden Valley Telephone Company	1000-000	76.96
eft-6/30/21-5	6/30/21	Federal Income Tax deposit	1000-000	17,238.57
eft-6/30/21-6	6/30/21	Minnesota State Income Tax	1000-000	1,568.00
eft-6/30/21-7	6/30/21	North Dakota SITW	1000-000	1,247.00
eft-6/30/21-8	6/30/21	ING (Deferred Compensation)	1000-000	2,616.79
eft-6/30/21-9	6/30/21	Public Employees Retirement Association	1000-000	10,686.86
eft-6/30/21-10	6/30/21	LARL Payroll	1005-000	56,443.43

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Check #	Date	Payee	Cash Account	Amount
eft-6/30/21-10	6/30/21	Further - VEBA/HSA	1000-000	441.25
67941	6/30/21	AFSCME Council 65	1000-000	489.03
67942	6/30/21	AFSCME PEOPLE	1000-000	71.20
67943	6/30/21	Alliance Courier	1000-000	1,716.65
67944	6/30/21	Baker & Taylor	1000-000	551.23
67945	6/30/21	Black Stone Publishing	1000-000	1,963.48
67946	6/30/21	Grand Forks Herald	1000-000	290.04
67947	6/30/21	Laura Gullickson	1000-000	160.58
67948	6/30/21	Jodi Harrington	1000-000	37.52
67949	6/30/21	Megan Krueger	1000-000	77.00
67950	6/30/21	Mobile Beacon	1000-000	1,375.00
67951	6/30/21	Heidi Moore	1000-000	16.80
67952	6/30/21	NCPERS Group Life Ins.	1000-000	128.00
67953	6/30/21	Overdrive, Inc.	1000-000	4,044.90
67954	6/30/21	Pamela Linder	1000-000	5.00
67955	6/30/21	Dani Thibodeaux	1000-000	20.00
67956	6/30/21	Payroll Professionals, Inc.	1000-000	122.45
67957	6/30/21	Kim Ray	1000-000	50.40
67958	6/30/21	Shortprinter	1000-000	190.46
67959	6/30/21	Phillip Spooner	1000-000	47.88
67960	6/30/21	Hillary Stevens	1000-000	14.48
67961	6/30/21	Yvette Sutherland	1000-000	57.12
67962	6/30/21	United State Treasury	1000-000	102.38
67963	6/30/21	Vantage Point Corporation	1000-000	413.62
cc-6/30/21-1	6/30/21	Facebook Ad Manager	2010-000	140.00
Total				<u>655,926.2</u>

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Check #	Date	Payee	Cash Account	Amount
eft-7/1/21-1	7/1/21	Delta Dental of Minnesota	1000-000	945.05
eft-7/1/21-2	7/1/21	Fidelity Security Life	1000-000	299.40
	7/1/21	Apple Store	2010-000	2.99
7/21-10	7/1/21	Amazon (charges on account)	2020-000	-6.48
7/21-11	7/1/21	Amazon (charges on account)	2020-000	-90.62
7/21-16	7/1/21	Amazon (charges on account)	2020-000	14.17
7/21-17	7/1/21	Amazon (charges on account)	2020-000	19.92
7/21-18	7/1/21	Amazon (charges on account)	2020-000	25.98
7/21-19	7/1/21	Amazon (charges on account)	2020-000	87.96
7/21-20	7/1/21	Amazon (charges on account)	2020-000	139.94
7/21-21	7/1/21	Amazon (charges on account)	2020-000	24.61
7/21-22	7/1/21	Amazon (charges on account)	2020-000	24.99
7/21-23	7/1/21	Amazon (charges on account)	2020-000	23.98
eft-7/2/21-1	7/2/21	Further - FSA	1000-000	85.37
eft-7/2/21-2	7/2/21	Attendance On Demand	1000-000	243.00
	7/3/21	Grasshopper.com	2010-000	37.36
eft-7/3/21-1	7/3/21	Arvig	1000-000	92.74
eft-7/3/21-2	7/3/21	Arvig	1000-000	93.54
eft-7/3/21-3	7/3/21	Arvig	1000-000	85.16
eft-7/3/21-4	7/3/21	Arvig	1000-000	85.16
eft-7/3/21-5	7/3/21	Arvig	1000-000	42.73
7/21-12	7/3/21	Amazon (charges on account)	2020-000	43.98
7/21-13	7/3/21	Amazon (charges on account)	2020-000	60.00
7/21-14	7/3/21	Amazon (charges on account)	2020-000	23.99
	7/4/21	Zoho Corp	2010-000	20.00
7/21-15	7/5/21	Amazon (charges on account)	2020-000	16.99
7/21-24	7/5/21	Amazon (charges on account)	2020-000	27.99
eft-7/6/21-1	7/6/21	Cardmember Service	1000-000	2,333.69
cc-7/6/21-1	7/6/21	Best Name Badges	2010-000	25.05
7/21-25	7/6/21	Amazon (charges on account)	2020-000	29.98
7/21-26	7/6/21	Amazon (charges on account)	2020-000	30.98
7/21-27	7/6/21	Amazon (charges on account)	2020-000	9.89
7/21-28	7/6/21	Amazon (charges on account)	2020-000	29.98
	7/7/21	Verizon	2010-000	70.00

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Check #	Date	Payee	Cash Account	Amount
67964	7/7/21	Cloquet Public Library	1000-000	24.95
67965	7/7/21	Baker & Taylor	1000-000	3,560.76
67965a	7/7/21	VOID	1000-000	
67965b	7/7/21	VOID	1000-000	
67966	7/7/21	Gale/CENGAGE Learning	1000-000	41.52
67967	7/7/21	Dakota News, Inc.	1000-000	33.12
67968	7/7/21	DEMCO	1000-000	38.71
67969	7/7/21	Halstad Telephone Company	1000-000	108.20
67970	7/7/21	Jodi Harrington	1000-000	26.88
67971	7/7/21	Paula Jones	1000-000	15.40
67972	7/7/21	City of Moorhead	1000-000	5,307.50
67973	7/7/21	NW-Links	1000-000	19,067.95
67974	7/7/21	Overdrive, Inc.	1000-000	4,620.14
67975	7/7/21	Rochester Telecom Systems Inc.	1000-000	111.98
67975a	7/7/21	VOID	1000-000	
67976	7/7/21	Phillip Spooner	1000-000	117.60
67977	7/7/21	Yvette Sutherland	1000-000	57.12
eft-7/7/21-1	7/7/21	Lake Agassiz Regional Library	1010-000	65,000.00
7/21-29	7/7/21	Amazon (charges on account)	2020-000	97.10
7/21-30	7/7/21	Amazon (charges on account)	2020-000	212.83
67979	7/7/21	Vantage Point Corporation	1000-000	158.96
cc-7/9/21-1	7/9/21	Ting	2010-000	24.26
cc-7/9/21-2	7/9/21	Uprinting.com	2010-000	840.32
7/21-34	7/10/21	Amazon (charges on account)	2020-000	93.36
7/21-66	7/10/21	Amazon (charges on account)	2020-000	9.99
	7/11/21	Apple Store	2010-000	32.20
7/21-35	7/11/21	Amazon (charges on account)	2020-000	17.96
7/21-36	7/11/21	Amazon (charges on account)	2020-000	35.98
7/21-37	7/11/21	Amazon (charges on account)	2020-000	25.92
7/21-38	7/11/21	Amazon (charges on account)	2020-000	33.18
7/21-39	7/11/21	Amazon (charges on account)	2020-000	28.56
7/21-40	7/11/21	Amazon (charges on account)	2020-000	25.49
7/21-41	7/11/21	Amazon (charges on account)	2020-000	25.99

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Check #	Date	Payee	Cash Account	Amount
7/21-42	7/11/21	Amazon (charges on account)	2020-000	27.99
eft-7/12/21-1	7/12/21	Further - VEBA/HSA	1000-000	2,228.50
eft-7/12/21-2	7/12/21	Further - VEBA/HSA	1000-000	2,196.25
7/21-31	7/12/21	Amazon (charges on account)	2020-000	16.99
7/21-32	7/12/21	Amazon (charges on account)	2020-000	99.80
7/21-44	7/12/21	Amazon (charges on account)	2020-000	55.39
7/21-45	7/12/21	Amazon (charges on account)	2020-000	7.99
7/21-52	7/12/21	Amazon (charges on account)	2020-000	145.15
7/21-46	7/13/21	Amazon (charges on account)	2020-000	29.98
7/21-47	7/13/21	Amazon (charges on account)	2020-000	27.99
7/21-48	7/13/21	Amazon (charges on account)	2020-000	59.59
7/21-53	7/13/21	Amazon (charges on account)	2020-000	21.24
7/21-54	7/13/21	Amazon (charges on account)	2020-000	26.58
eft-7/14/21-1	7/14/21	Allstream	1000-000	850.05
eft-7/14/21-2	7/14/21	Minnesota Revenue	1000-000	342.00
67980	7/14/21	Alliance Courier	1000-000	1,716.65
67981	7/14/21	Cloquet Public Library	1000-000	14.99
67982	7/14/21	Baker & Taylor	1000-000	658.30
67983	7/14/21	Black Stone Publishing	1000-000	794.62
67984	7/14/21	Joyce Christine Boike	1000-000	351.96
67985	7/14/21	CenturyLink	1000-000	96.00
67986	7/14/21	Clay County Connection	1000-000	168.00
67987	7/14/21	Card Services	1000-000	49.55
67988	7/14/21	Michelle Edenberg	1000-000	100.00
67989	7/14/21	Tim Eggebraaten	1000-000	500.00
67990	7/14/21	Jodi Harrington	1000-000	18.76
67991	7/14/21	Paula Jones	1000-000	15.40
67992	7/14/21	Hanna Judith Kramer	1000-000	18.20
67993	7/14/21	Christina Lien	1000-000	24.92
67994	7/14/21	Marco Technologies LLC	1000-000	2,151.60
67995	7/14/21	Metro Sales, Inc	1000-000	1,517.17
67996	7/14/21	Overdrive, Inc.	1000-000	6,105.56
67996a	7/14/21	VOID	1000-000	
67997	7/14/21	Payroll Professionals, Inc.	1000-000	132.00

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Check #	Date	Payee	Cash Account	Amount
67998	7/14/21	Quill Corporation	1000-000	247.60
67999	7/14/21	Scott County Library	1000-000	19.98
68000	7/14/21	SELCO	1000-000	22.00
68001	7/14/21	Shortprinter	1000-000	131.25
68002	7/14/21	Philip Spooner	1000-000	197.12
68003	7/14/21	SHSND	1000-000	20.00
68004	7/14/21	Yvette Sutherland	1000-000	57.12
68005	7/14/21	VLS-Bookmobile	1000-000	20.00
68006	7/14/21	Cloquet Public Library	1000-000	15.00
eft-7/14/21-1	7/14/21	Lake Agassiz Regional Library	1010-000	115,000.0
eft-7/14/21-3	7/14/21	Lake Agassiz Regional Library	1000-000	58,000.00
7/21-49	7/14/21	Amazon (charges on account)	2020-000	141.99
7/21-50	7/14/21	Amazon (charges on account)	2020-000	23.28
eft-7/15/21-1	7/15/21	Garden Valley Telephone Company	1000-000	88.11
eft-7/15/21-2	7/15/21	AFLAC	1000-000	248.92
eft-7/15/21-3	7/15/21	Synchrony Bank/Amazon	1000-000	2,636.14
cc-7/15/21-1	7/15/21	Rochester Telecom Systems Inc.	2010-000	71.58
eft-7/15/21-4	7/15/21	Federal Income Tax deposit	1000-000	17,340.64
eft-7/15/21-5	7/15/21	Minnesota State Income Tax	1000-000	1,578.00
eft-7/15/21-6	7/15/21	ING (Deferred Compensation)	1000-000	2,611.78
eft-7/15/21-7	7/15/21	Public Employees Retirement Assoc	1000-000	10,879.32
eft-7/15/21-8	7/15/21	LARL Payroll	1005-000	56,932.73
cc-7/15/21-1	7/15/21	Rothsay Telephone	2010-000	71.58
7/21-51	7/18/21	Amazon (charges on account)	2020-000	16.96
7/21-55	7/18/21	Amazon (charges on account)	2020-000	29.92
7/21-56	7/18/21	Amazon (charges on account)	2020-000	42.99
7/21-57	7/18/21	Amazon (charges on account)	2020-000	42.99
7/21-58	7/18/21	Amazon (charges on account)	2020-000	16.96
7/21-59	7/19/21	Amazon (charges on account)	2020-000	23.99
7/21-60	7/19/21	Amazon (charges on account)	2020-000	173.87
eft-7/20/21-1	7/20/21	Mutual of Omaha	1000-000	114.80
cc-7/20/21-1	7/20/21	Best Name Badges	2010-000	16.70
7/21-61	7/20/21	Amazon (charges on account)	2020-000	25.39

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Check #	Date	Payee	Cash Account	Amount
7/21-62	7/20/21	Amazon (charges on account)	2020-000	23.98
68007	7/21/21	Alliance Courier	1000-000	1,716.65
68008	7/21/21	Cloquet Public Library	1000-000	17.00
68009	7/21/21	Baker & Taylor	1000-000	9,124.81
68009a	7/21/21	VOID	1000-000	
68009b	7/21/21	VOID	1000-000	
68009c	7/21/21	VOID	1000-000	
68009d	7/21/21	VOID	1000-000	
68010	7/21/21	Black Stone Publishing	1000-000	46.82
68011	7/21/21	DEMCO	1000-000	86.07
68012	7/21/21	Detroit Lakes Newspapers	1000-000	91.00
68013	7/21/21	Forum Communications Company	1000-000	199.00
68014	7/21/21	Greta Guck	1000-000	50.68
68015	7/21/21	Christina Lien	1000-000	24.92
68016	7/21/21	Mark's Electric, Inc.	1000-000	491.39
68017	7/21/21	Minnesota Public Radio	1000-000	243.00
68018	7/21/21	Heidi Moore	1000-000	11.20
68019	7/21/21	Amy Nelson	1000-000	12.32
68020	7/21/21	Office Depot	1000-000	75.14
68021	7/21/21	Overdrive, Inc.	1000-000	1,607.45
68022	7/21/21	Ramsey County Library	1000-000	20.00
68023	7/21/21	Signature Home Technologies	1000-000	7,596.62
68024	7/21/21	Josh Stompro	1000-000	288.96
eft-7/21/21-1	7/21/21	Lake Agassiz Regional Library	1010-000	120,000.0
eft-7/21/21-2	7/21/21	Lake Agassiz Regional Library	1000-000	58,000.00
7/21-63	7/21/21	Amazon (charges on account)	2020-000	13.49
	7/22/21	Tidio	2010-000	18.36
eft-7/22/21-1	7/22/21	Further - FSA	1000-000	104.50
7/21-65	7/22/21	Amazon (charges on account)	2020-000	9.99
7/21-64	7/22/21	Amazon (charges on account)	2020-000	219.89
7/21-67	7/22/21	Amazon (charges on account)	2020-000	15.75
7/21-68	7/22/21	Amazon (charges on account)	2020-000	21.83
7/21-69	7/22/21	Amazon (charges on account)	2020-000	6.89
cc-7/24/21-1	7/24/21	SmartyStreets.com	2010-000	460.00

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Check #	Date	Payee	Cash Account	Amount
eft-7/25/21-1	7/25/21	Arvig	1000-000	174.04
cc-7/25/21-1	7/25/21	Be.Live	2010-000	26.62
8/21-1	7/25/21	Amazon (charges on account)	2020-000	175.96
8/21-2	7/25/21	Amazon (charges on account)	2020-000	9.89
8/21-3	7/25/21	Amazon (charges on account)	2020-000	45.98
8/21-4	7/25/21	Amazon (charges on account)	2020-000	53.98
8/21-5	7/25/21	Amazon (charges on account)	2020-000	27.99
8/21-6	7/25/21	Amazon (charges on account)	2020-000	27.99
8/21-7	7/25/21	Amazon (charges on account)	2020-000	22.09
eft-7/26/21-1	7/26/21	Further - VEBA/HSA	1000-000	192.25
eft-7/30/21-8	7/26/21	ING (Deferred Compensation)	1000-000	2,611.78
8/21-8	7/26/21	Amazon (charges on account)	2020-000	83.30
8/21-9	7/26/21	Amazon (charges on account)	2020-000	10.39
68025	7/27/21	AFSCME Council 65	1000-000	479.76
68026	7/27/21	AFSCME PEOPLE	1000-000	67.00
68027	7/27/21	Authors Unbound Agency	1000-000	2,000.00
68028	7/27/21	Baker & Taylor	1000-000	4,134.58
68028a	7/27/21	VOID	1000-000	
68028b	7/27/21	VOID	1000-000	
68029	7/27/21	EBSCO Information Services	1000-000	1,552.92
68030	7/27/21	Jodi Harrington	1000-000	18.76
68031	7/27/21	Heritage Education Commission	1000-000	100.00
68032	7/27/21	Paula Jones	1000-000	15.40
68033	7/27/21	Amy Nelson	1000-000	12.32
68034	7/27/21	Newman Signs, Inc.	1000-000	132.35
68035	7/27/21	Overdrive, Inc.	1000-000	1,996.15
68036	7/27/21	Payroll Professionals, Inc.	1000-000	133.65
68037	7/27/21	Pelican Rapids Press	1000-000	100.00
68038	7/27/21	Post-Traumatic Funk Syndrome	1000-000	3,150.00
68039	7/27/21	Quill Corporation	1000-000	164.70
68040	7/27/21	Shortprinter	1000-000	195.00
68041	7/27/21	Thief River Falls Times	1000-000	44.00
68042	7/27/21	Tri-College University	1000-000	1,241.00

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Check #	Date	Payee	Cash Account	Amount
8/21-10	7/27/21	Amazon (charges on account)	2020-000	97.86
8/21-11	7/27/21	Amazon (charges on account)	2020-000	38.48
8/21-12	7/28/21	Amazon (charges on account)	2020-000	23.98
8/21-13	7/28/21	Amazon (charges on account)	2020-000	29.98
8/21-14	7/28/21	Amazon (charges on account)	2020-000	35.88
8/21-15	7/29/21	Amazon (charges on account)	2020-000	-1.58
eft-7/30/21-1	7/30/21	Lakes Country Service Cooperative	1000-000	27,016.00
eft-7/30/21-2	7/30/21	Garden Valley Telephone Company	1000-000	41.41
eft-7/30/21-3	7/30/21	Garden Valley Telephone Company	1000-000	41.41
eft-7/30/21-4	7/30/21	Garden Valley Telephone Company	1000-000	76.80
eft-7/30/21-5	7/30/21	Garden Valley Telephone Company	1000-000	41.41
eft-7/30/21-7	7/30/21	Minnesota State Income Tax	1000-000	1,591.00
eft-7/30/21-6	7/30/21	Federal Income Tax deposit	1000-000	17,365.52
eft-7/30/21-9	7/30/21	Public Employees Retirement Assoc	1000-000	10,868.76
eft-7/30/21-10	7/30/21	LARL Payroll	1005-000	57,587.86
7/30/21-1	7/30/21	Further - FSA	1000-000	15.55
8/21-16	7/30/21	Amazon (charges on account)	2020-000	53.98
8/21-17	7/30/21	Amazon (charges on account)	2020-000	61.49
8/21-28	7/31/21	Amazon (charges on account)	2020-000	73.95
Total				<u>726,878.5</u>

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Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
	8/1/21	Apple Store	2010-000	2.99
eft-8/1/21-1	8/1/21	Delta Dental of Minnesota	1000-000	1,109.11
eft-8/1/21-2	8/1/21	Fidelity Security Life	1000-000	321.48
8/21-18	8/1/21	Amazon (charges on account)	2020-000	49.13
8/21-19	8/1/21	Amazon (charges on account)	2020-000	50.98
8/21-20	8/1/21	Amazon (charges on account)	2020-000	25.49
8/21-21	8/1/21	Amazon (charges on account)	2020-000	28.98
8/21-22	8/1/21	Amazon (charges on account)	2020-000	39.98
8/21-23	8/1/21	Amazon (charges on account)	2020-000	19.92
8/21-24	8/1/21	Amazon (charges on account)	2020-000	9.96
8/21-25	8/1/21	Amazon (charges on account)	2020-000	23.98
eft-8/2/21-1	8/2/21	US Postal Service	2010-000	122.00
8/21-26	8/2/21	Amazon (charges on account)	2020-000	23.47
	8/3/21	Grasshopper.com	2010-000	37.36
eft-8/3/21-1	8/3/21	Arvig	1000-000	42.54
eft-8/3/21-2	8/3/21	Arvig	1000-000	85.01
eft-8/3/21-3	8/3/21	Arvig	1000-000	85.01
eft-8/3/21-4	8/3/21	Arvig	1000-000	93.39
eft-8/3/21-5	8/3/21	Arvig	1000-000	92.59
eft-8/3/21-6	8/3/21	Attendance On Demand	1000-000	243.00
cc-8/3/21-1	8/3/21	Uprinting.com	2010-000	975.60
	8/4/21	Zoho Corp	2010-000	20.00
eft-8/4/21-1	8/4/21	Pitney Bowes Purchase Power	1000-000	400.00
68043	8/4/21	Baker & Taylor	1000-000	483.34
68044	8/4/21	Black Stone Publishing	1000-000	1,001.70
68045	8/4/21	Greta Guck	1000-000	22.96
68046	8/4/21	Laura Gullickson	1000-000	24.05
68047	8/4/21	Jodi Harrington	1000-000	52.64
68048	8/4/21	The Hawley Herald, Inc.	1000-000	38.00
68049	8/4/21	Information Systems Corp.	1000-000	1,180.00
68050	8/4/21	Melissa Larson	1000-000	27.45
68051	8/4/21	Minitex	1000-000	3,057.50
68052	8/4/21	Minnesota Library Association	1000-000	725.00
68053	8/4/21	Heidi Moore	1000-000	16.80

Lake Agassiz Regional Library
Check Register
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Check #	Date	Payee	Cash Account	Amount
68054	8/4/21	NCPERS Group Life Ins.	1000-000	144.00
68055	8/4/21	New Century Press	1000-000	90.00
68056	8/4/21	Overdrive, Inc.	1000-000	4,007.55
68057	8/4/21	Quill Corporation	1000-000	160.67
68058	8/4/21	Rapid Refill	1000-000	128.50
68059	8/4/21	Rochester Telecom Systems Inc.	1000-000	90.63
68059a	8/4/21	VOID	1000-000	
68060	8/4/21	Jennifer Rodger	1000-000	85.47
68061	8/4/21	Shortprinter	1000-000	345.65
68062	8/4/21	Hillary Stevens	1000-000	47.88
68063	8/4/21	Josh Stompro	1000-000	249.76
68064	8/4/21	Daniel L. Wilsey	1000-000	32.48
eft-8/4/21-1	8/4/21	Lake Agassiz Regional Library	1010-000	25,000.00
8/21-27	8/4/21	Amazon (charges on account)	2020-000	104.99
8/21-29	8/4/21	Amazon (charges on account)	2020-000	-4.00
8/21-30	8/4/21	Amazon (charges on account)	2020-000	70.87
8/21-31	8/4/21	Amazon (charges on account)	2020-000	8.99
cc-8/5/21-1	8/5/21	VistaPrint.com	2010-000	20.11
8/21-32	8/5/21	Amazon (charges on account)	2020-000	130.38
8/21-33	8/5/21	Amazon (charges on account)	2020-000	410.19
8/21-42	8/5/21	Amazon (charges on account)	2020-000	139.84
eft-8/6/21-1	8/6/21	Further - FSA	1000-000	97.22
8/21-43	8/6/21	Amazon (charges on account)	2020-000	512.20
	8/7/21	Verizon	2010-000	65.00
eft-8/7/21-1	8/7/21	Cardmember Service	1000-000	1,449.28
8/21-34	8/7/21	Amazon (charges on account)	2020-000	23.98
8/21-35	8/7/21	Amazon (charges on account)	2020-000	12.96
8/21-36	8/7/21	Amazon (charges on account)	2020-000	56.46
8/21-37	8/8/21	Amazon (charges on account)	2020-000	16.99
8/21-38	8/8/21	Amazon (charges on account)	2020-000	17.99
8/21-39	8/8/21	Amazon (charges on account)	2020-000	17.67
8/21-40	8/8/21	Amazon (charges on account)	2020-000	27.98
cc-8/9/21-1	8/9/21	Ting	2010-000	43.71

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Check #	Date	Payee	Cash Account	Amount
8/21-44	8/9/21	Amazon (charges on account)	2020-000	138.27
8/21-45	8/9/21	Amazon (charges on account)	2020-000	113.77
8/21-47	8/9/21	Amazon (charges on account)	2020-000	35.36
68065	8/10/21	Alliance Courier	1000-000	1,716.65
68066	8/10/21	Baker & Taylor	1000-000	6,329.89
68066a	8/10/21	VOID	1000-000	
68066b	8/10/21	VOID	1000-000	
68066c	8/10/21	VOID	1000-000	
68066d	8/10/21	VOID	1000-000	
68067	8/10/21	Indiana State Library Foundation	1000-000	7,880.00
68068	8/10/21	Laura Gullickson	1000-000	124.93
68069	8/10/21	Halstad Telephone Company	1000-000	108.20
68070	8/10/21	Jodi Harrington	1000-000	18.76
68071	8/10/21	Heidi Moore	1000-000	16.80
68072	8/10/21	Moorhead Business Association	1000-000	250.00
68073	8/10/21	OCLC, Inc.	1000-000	12,264.60
68074	8/10/21	Office Depot	1000-000	189.06
68075	8/10/21	Overdrive, Inc.	1000-000	6,645.93
68075a	8/10/21	VOID	1000-000	
68076	8/10/21	Quill Corporation	1000-000	306.72
68077	8/10/21	Christy Underlee	1000-000	18.76
68078	8/10/21	Daniel L. Wilsey	1000-000	31.92
eft-8/10/21-1	8/10/21	Lake Agassiz Regional Library	1010-000	160,000.0
eft-8/10/21-2	8/10/21	Lake Agassiz Regional Library	1000-000	58,000.00
8/21-41	8/10/21	Amazon (charges on account)	2020-000	39.98
8/21-48	8/10/21	Amazon (charges on account)	2020-000	25.92
8/21-49	8/10/21	Amazon (charges on account)	2020-000	29.98
	8/11/21	Apple Store	2010-000	32.20
CC-8/11/21	8/11/21	North Dakota Society of CPA's	2010-000	145.00
8/21-50	8/11/21	Amazon (charges on account)	2020-000	55.29
8/21-53	8/11/21	Amazon (charges on account)	2020-000	14.95
eft-8/12/21-1	8/12/21	Further - VEBA/HSA	1000-000	1,947.25
eft-8/12/21-2	8/12/21	Further - VEBA/HSA	1000-000	2,228.50
eft-8/13/21-1	8/13/21	Allstream	1000-000	871.25

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Check #	Date	Payee	Cash Account	Amount
eft-8/13/21-2	8/13/21	Federal Income Tax deposit	1000-000	17,548.73
eft-8/13/21-3	8/13/21	Minnesota State Income Tax	1000-000	1,626.00
eft-8/13/21-4	8/13/21	ING (Deferred Compensation)	1000-000	2,611.78
eft-8/13/21-5	8/13/21	Public Employees Retirement Asso	1000-000	10,961.80
eft-8/13/21-6	8/13/21	LARL Payroll	1005-000	57,716.49
8/21-51	8/13/21	Amazon (charges on account)	2020-000	22.98
8/21-52	8/13/21	Amazon (charges on account)	2020-000	25.98
8/21-54	8/13/21	Amazon (charges on account)	2020-000	11.38
8/21-55	8/13/21	Amazon (charges on account)	2020-000	38.95
eft-8/14/21-1	8/14/21	Synchrony Bank/Amazon	1000-000	3,149.66
eft-8/15/21-1	8/15/21	AFLAC	1000-000	248.92
eft-8/15/21-2	8/15/21	Garden Valley Telephone Compan	1000-000	41.41
cc-8/15/21-1	8/15/21	Rothsay Telephone	2010-000	71.58
8/21-56	8/15/21	Amazon (charges on account)	2020-000	49.98
8/21-57	8/15/21	Amazon (charges on account)	2020-000	27.98
8/21-59	8/15/21	Amazon (charges on account)	2020-000	78.97
cc-8/16/21	8/16/21	Aldi	2010-000	50.63
8/21-58	8/16/21	Amazon (charges on account)	2020-000	9.99
8/21-69	8/16/21	Amazon (charges on account)	2020-000	24.98
CC-8/17/21-1	8/17/21	Pizza Patrol	2010-000	66.53
8/21-62	8/17/21	Amazon (charges on account)	2020-000	14.19
68079	8/18/21	Babbitt Public Library	1000-000	14.99
68080	8/18/21	Baker & Taylor	1000-000	2,345.45
68080a	8/18/21	VOID	1000-000	
68081	8/18/21	Black Stone Publishing	1000-000	1,955.43
68082	8/18/21	Joyce Christine Boike	1000-000	156.80
68083	8/18/21	Cavendish Square	1000-000	124.33
68084	8/18/21	Grand Forks Herald	1000-000	285.15
68085	8/18/21	Greta Guck	1000-000	50.68
68086	8/18/21	Jodi Harrington	1000-000	18.76
68087	8/18/21	Cally Nundahl	1000-000	50.68
68088	8/18/21	Asha Osborn	1000-000	95.76
68089	8/18/21	Overdrive, Inc.	1000-000	853.48

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Check #	Date	Payee	Cash Account	Amount
68090	8/18/21	Harold Hanson	1000-000	15.00
68091	8/18/21	Payroll Professionals, Inc.	1000-000	133.65
68092	8/18/21	Kim Ray	1000-000	50.40
68093	8/18/21	Shortprinter	1000-000	145.23
68094	8/18/21	Christy Underlee	1000-000	18.76
8/21-63	8/18/21	Amazon (charges on account)	2020-000	16.19
8/21-64	8/18/21	Amazon (charges on account)	2020-000	12.18
8/21-65	8/18/21	Amazon (charges on account)	2020-000	25.98
8/21-66	8/18/21	Amazon (charges on account)	2020-000	176.41
8/21-68	8/19/21	Amazon (charges on account)	2020-000	43.98
eft-8/20/21-1	8/20/21	Further - FSA	1000-000	104.09
8/21-67	8/21/21	Amazon (charges on account)	2020-000	21.18
	8/22/21	Tidlo	2010-000	18.36
eft-8/23/21-1	8/23/21	Mutual of Omaha	1000-000	112.00
eft-8/23/21-2	8/23/21	Further - Fees	1000-000	101.75
8/21-70	8/24/21	Amazon (charges on account)	2020-000	86.56
eft-8/25/21-1	8/25/21	Arvig	1000-000	174.04
68095	8/25/21	Alliance Courier	1000-000	1,716.65
68096	8/25/21	Baker & Taylor	1000-000	552.58
68097	8/25/21	Black Stone Publishing	1000-000	2,588.34
68098	8/25/21	ByteSpeed, LLC	1000-000	57,160.00
68099	8/25/21	DEMCO	1000-000	310.91
68100	8/25/21	Darlya Edmond	1000-000	12.32
68101	8/25/21	Greta Guck	1000-000	101.36
68102	8/25/21	Jodi Harrington	1000-000	64.40
68103	8/25/21	Sheila Kohler	1000-000	11.20
68104	8/25/21	Megan Krueger	1000-000	29.12
68105	8/25/21	Heidi Moore	1000-000	28.00
68106	8/25/21	NCPERS Group Life Ins.	1000-000	144.00
68107	8/25/21	Newman Signs, Inc.	1000-000	132.35
68108	8/25/21	Asha Osborn	1000-000	47.88
68109	8/25/21	Overdrive, Inc.	1000-000	4,569.75
68111	8/25/21	Shred Right	1000-000	100.00
68112	8/25/21	Phillip Spooner	1000-000	152.04

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Check #	Date	Payee	Cash Account	Amount
68113	8/25/21	Hillary Stevens	1000-000	45.36
68114	8/25/21	Shortprinter	1000-000	1.88
eft-8/25/21-1	8/25/21	Lake Agassiz Regional Library	1010-000	165,000.0
eft-8/25/21-2	8/25/21	Lake Agassiz Regional Library	1000-000	55,000.00
8/21-71	8/25/21	Amazon (charges on account)	2020-000	-4.00
9/21-1	8/25/21	Amazon (charges on account)	2020-000	58.57
9/21-2	8/25/21	Amazon (charges on account)	2020-000	54.46
9/21-3	8/25/21	Amazon (charges on account)	2020-000	28.99
9/21-4	8/25/21	Amazon (charges on account)	2020-000	31.68
eft-8/27/21-1	8/27/21	Further - FSA	1000-000	2,307.85
eft-8/27/21-2	8/27/21	Further - VEBA/HSA	1000-000	192.25
cc-8/28/21-1	8/28/21	Rise Vision Digital Signage	2010-000	336.60
9/21-5	8/29/21	Amazon (charges on account)	2020-000	71.84
9/21-7	8/29/21	Amazon (charges on account)	2020-000	33.98
eft-8/30/21-1	8/30/21	Lakes Country Service Cooperativ	1000-000	26,615.50
eft-8/30/21-2	8/30/21	Garden Valley Telephone Compan	1000-000	41.41
eft-8/30/21-3	8/30/21	Garden Valley Telephone Compan	1000-000	76.80
eft-8/30/21-4	8/30/21	Garden Valley Telephone Compan	1000-000	41.41
eft-8/30/21-5	8/30/21	Garden Valley Telephone Compan	1000-000	41.41
9/21-6	8/30/21	Amazon (charges on account)	2020-000	93.77
9/21-8	8/30/21	Amazon (charges on account)	2020-000	25.98
9/21-9	8/30/21	Amazon (charges on account)	2020-000	43.98
eft-8/31/21-1	8/31/21	Federal Income Tax deposit	1000-000	16,586.99
eft-8/31/21-2	8/31/21	Minnesota State Income Tax	1000-000	1,495.00
eft-8/31/21-3	8/31/21	ING (Deferred Compensation)	1000-000	2,616.58
eft-8/31/21-4	8/31/21	Public Employees Retirement Asso	1000-000	10,860.58
eft-8/31/21-5	8/31/21	LARL Payroll	1005-000	54,432.86
Total				<u>809,175.5</u>