

Moorhead Library

BOARD OF TRUSTEES

Regular Meeting

February 8, 2022

5:30 p.m.

Agenda

- Open Meeting
- Approve Agenda
- Approve minutes from November, 2021 meeting
- Legislative Update - Liz Lynch
- 2022 Officer Elections and Discussion
- Library / Community Center Project Update - Megan and Doug
- LARL Board Update – LARL Members
- City Council Report – Council Liaison
- Director's Report
- Other Business
- Next Meeting: April 12, 2022

Moorhead Library
BOARD OF TRUSTEES
Regular Meeting, November 9, 2021
Hybrid Meeting, 5:30 p.m.

Present: Doug Greenley, Laura Caroon, Chizuko Shastri, Neely Benten, Kellie Meehlhause

- Meeting called to order at 5:30pm. There were enough board members present to have a quorum. Doug Greenley, Board President, conducted the meeting.
- Approve Agenda
 - Laura moved to approve agenda, Kellie seconded. Motion passed.
- Approve minutes from September 2021 meeting
 - No discussion.
 - Chizuko moved to approve minutes, Laura seconded. Motion passed.
- 2022 Board Membership
 - Doug's term is ending, but he plans to renew.
 - Information on City Council representative will be decided in January.
- 2022 Board Positions
 - Elections will be held at the next meeting. The following members volunteered or were nominated:
 - President: Doug
 - Vice-President: Neely
 - Secretary: Kellie (if Sam isn't interested)
 - Doug suggested that, going forward, the Vice-President automatically becomes President the following year. This might require a change to the By-Laws, so Megan will confirm and the matter will be discussed further at the next meeting.
- Library/Community Center Project Update
 - Megan attended the kickoff meeting for the Task Force.
 - Project Timeline
 - Community survey Fall/Winter 2021.
 - In February, bring proposed Ballot Measure to the City Council.
 - Continued community engagement in Spring 2022.
- LARL Board Update – LARL Members
 - Chizuko shared report from last meeting. Contact her with questions.
- City Council Report – Council Liaison

- Former Library Board member Wayne Ingersoll was presented with the MoorHeart Award for his many years of public service.
- City Council approved an ordinance banning the sale of flavored tobacco.
- Director's Report
 - Book Truck season has ended, with over 100 stops in 2021.
 - New public computers expected in 2022. The library is also adding Chromebooks for patron use (1-day checkout) within the building.
- Spring 2022 City Council Library Tours
 - In Spring 2021, we had three Library Tour sessions attended by at least 4 City Council members.
 - Spring 2022 sessions will take place during National Library Week in April. We will discuss content and dates further at the next meeting.
- 2022 Meeting Schedule
 - 2nd Tuesday of February, April, September, and November
 - Special meetings can be added as needed. Contact Megan if you feel one is needed.
- Other Business
 - Doug asked about adequate space for the library's print collections. Megan responded that they are good on space at present, though more wouldn't hurt. The more pressing need is for more and larger meeting spaces.
- Meeting adjourned at 6:11 pm.
- Next Meeting: February 8, 2022

LARL Board meeting report on November 18, 2021

1. Welcome to New Board Member

- Doug Greenley swore to be a LARL member

2. Financial Report

- With 83.33% of 2021 complete, 81.09% of budgeted expenses have been spent as of October 31, 2021.
- Minnesota Counties Intergovernmental Trust (MCIT) was approved to submit the required paperwork for membership in the MCIT, including the LARL President signing the MCIT joint Powers Agreement, a letter from the LARL Board accepting the MIFT coverage and pricing as indicated in the Coverage Summary and Cost Estimate.
- The amended Lark Agassiz Regional Library Joint Power Agreement as reviewed by LARL's legal counsel and send the amended agreement to the LARL Signatories for approval and signatures was approved

3. Director's Report

v LARL News:

- The 2021 One Book One Community event featuring author, Anton Treuer: 310 individuals attended in person and 160 individuals attended online. The event was very much appreciated by attendees and very well received.
- LARL recently turned on the Sora feature of our OverDrive eBook and eAudiobook collection. The Sora app allows schools who already have an OverDrive contract to allow students to automatically gain access to the LAEL OverDrive eCollection without obtaining a LARL library card. Students at Norman County East Elementary and Lake Audubon High School are the current recipients of the Sora service. LARL recently received our annual

\$15,000 grant from the Northern Lights Library Network to purchase youth services materials in OverDrive which will help to support the LARL/Schools partnership.

LARL Board meeting report on January 20, 2022

1. Financial Report

- With 100% of 2021 complete as of December 31, 2021. The figures is not final yet.

2. Finance Committee Report

- Bell Bank and Edward Jones are approved as authorized institution for 2022
- 2022 budget (\$3,557,220) was approved as reviewed and recommended by the Director and the Finance Committee.

3. Director's Report

v Legislative News:

· The Minnesota library community is gearing up for the MN legislative session. We will be pursuing a \$2M increase funding for Minnesota's Regional Public Library Systems (Regional Library Basic System Support – RLBS), with a corresponding formula change. Senator Mark Johnson from East Grand Forks is the chief author of Bill SF 1131. Representative Dan Wolgamott from Saint Cloud is the chief author of HF 1710. Last year was the first time that both bills made it to conference committee, but then was removed last minutes. We will be asking the MN State Legislature to move it across the finish line in 2022. MN Public Libraries currently receive \$13,570,000. This amount has remained the same since 2008.

Moorhead Library Board

Board of Trustees, Regular Meeting

February 8, 2022

Director's Report

Library Activity

Traffic and activity in the library continues to increase as we offer more and more in-person events. Staff are busy each day helping the public with computer assistance, applying for jobs or unemployment, faxing or notarizing documents, proctoring exams and much more.

We have also seen an increase in unwanted activity at the library, and have made adjustments such as limiting use of the lower level to staff and meeting room users. We will continue to work with the Moorhead PD and other community partners to address these issues.

Library / Community Center Project

We are happy to report that the City Council has decided to include the question of a ½ cent sales tax to fund a new library and community center on the ballot in November.

Services

In addition to our desktop public computers, we now offer chromebooks for in-library use. These devices are ideal for those who need to attend a virtual meeting or interview, or who need a quieter workspace than the computer lab allows. We have seen a favorable response so far.

Staff are working to highlight various services and resources in the library by making adjustments to different spaces. This includes rearranging the computer lab and adding shelving to include resources for job search and career development, etc. We have also added furniture and children's books to the former training lab so that parents have a comfortable, enclosed space to work with their children.

Friends of the Moorhead Library

The Friends of the Moorhead Library will hold their winter book sale, with extended hours, February 23 - 26. Sales hours will run 10-8 on the 23rd and 24th, and 10-5 on the 25th and 26th.

Building Issues

The city worked with a roofing company to repair two leaks this fall / winter.

We are currently working with the city to repair several items in our upstairs restrooms, as well as the boiler and humidifier.