

Moorhead Library

BOARD OF TRUSTEES

Regular Meeting

November 9, 2021

5:30 p.m.

Agenda

- Open Meeting
- Approve Agenda
- Approve minutes from September, 2021 meeting
- 2022 Board Membership
- 2022 Board Positions
 - President
 - Vice President
 - Secretary
- Library / Community Center Project Update - Megan and Doug
- LARL Board Update – LARL Members
- City Council Report – Council Liaison
- Director's Report
- Spring 2022 City Council Library Tours
- 2021 Meeting Schedule
- Other Business
- Next Meeting: February 8, 2022

Moorhead Library

BOARD OF TRUSTEES

Regular Meeting, September 14, 2021

Hybrid Meeting, 5:30 p.m.

Present: Doug Greenley, Laura Caroon, Chizuko Shastri, Samantha Gust, Neely Benten, Kim Melton, Kellie Meehlhause, Charley Johnson

Meeting called to order at 5:39pm. There were enough board members present to have a quorum. Doug Greenley, Vice President, conducted the meeting.

Approve Agenda

Chizuko moved to approve agenda, Neely seconded. Motion passed.

Approve minutes from April, 2021 meeting

- Correction to spelling of Doug's name.
- Change "Virtual Meeting" to "Hybrid Meeting."
- Laura moved to approve minutes, Charley seconded. Motion passed.

Welcome New Member - Charley Johnson

Special election: Board President / LARL Board Representative

- Linda Anderson has resigned as President, leaving the position open.
- Megan Krueger recommended Doug as new Board President and LARL Board Representative.
- Chizuko moved to elect Doug as Board President and LARL Board Representative, Laura seconded. Motion passed.

County Library Board Position

- Position still remains open and is unlikely to be filled by Clay County Commission. Megan recommended removing this position altogether.
- Update to Bylaws: Removed County position and decrease number of Board members from nine to eight. Kellie moved to accept this update, Kim seconded. Motion passed.

Needs Assessment Update

- Mayor's Task Force formed for library/community center project. Doug has been appointed as one of the members.
- Possible future public meetings with architect for feedback.
- Ballot measure still planned for 2022.

Building Committee Task Force

- Currently addressing needs assessment recommendations.
- Former Gates Training Lab Proposal
- Plan is to convert former tech space into community/flex space. No budget needed.
- Neely moved to approve proposal, Sam seconded. Motion passed.

LARL Board Update – LARL Members

- Chizuko shared report from last meeting. Contact her with questions.

City Council Report – Council Liaison

- At Sept. 13 meeting, the City Council presented the Moorheart Award to the moderators of the Facebook group "Moorhead=Fantastic."
- Fargo-Moorhead Community Theater has officially moved to the Hjemkomst Center.
- Main Ave. underpass construction expected to finish in May 2022.

Director's Report

- Meeting rooms now both have hybrid meeting software. Staff to receive training before the service is marketed to the public.
- Staff transitions and restructuring.
- Friends of the Library Book Sale scheduled for the first weekend in October.
- Roof patching planned for this fall.

Other Business

Meeting adjourned at 6:12pm.

Next Meeting: November 9th, 2021

Moorhead Library Board
Board of Trustees, Regular Meeting
November 9, 2021
Director's Report

Library Activity

Traffic in the library is quite steady. Events and meeting rooms are starting to draw larger crowds and activity; while our gate count is still not up to pre-COVID levels, staff remain busy helping the public with computer assistance, applying for jobs or unemployment, faxing documents or notarizing documents, proctoring exams and much more.

Thursday morning Storytime attendance continues to grow - a trend we suspect and hope will continue as vaccines become available to young customers. Youth Librarian Kai Thorstad is happy to see an increase in attendance and looks forward to expanding programs and events to this age group in the coming months.

Adult Programming Librarians Tiffany Ross and Leigh Cameraon have had great success with programs and events this fall as we continue to work with outside organizations such as the Clay County Master Gardeners, CareerForce, Adult Basic Education and more.

Services

Book Truck: our first book truck season has officially ended. The Book Truck made over 100 stops this summer serving over 1,600 people. Stops included weekly visits to underserved neighborhoods as well as community events such as RiverArts, Cruise Night and Lunch with a Cop in Dilworth. We are grateful to all of our sponsors, including Duggan's Auto Service Center, who sponsored gas for our inaugural season.

Public Computers: new public computers will arrive in 2022 and will include 24 desktop devices and 10 Chromebooks for in-library-use. Chromebooks will allow customers to use the technology anywhere in the building and will include the ability to hold or attend virtual meetings, attend job interviews or host a presentation in one of our meeting rooms.

Outreach

Megan presented at a recent Kiwanis meeting on 11/3.

Kai and Tiffany represented the library at the annual Trunk or Treat event.

Tiffany and Leigh have put together take-home storytime kits for families at ABE and will soon make the

same kits available to families served by Cultural Diversity Resources.

Building Issues

None at this time!