

*The Mission of LARL is to enrich lives and strengthen communities.*

**LARL BOARD OF TRUSTEES  
FULL BOARD MEETING  
MINUTES**

**A hybrid meeting of the Lake Agassiz Regional Library Full Board was held on Thursday, January 20, 2022 at the Moorhead Public Library. President Willhite called the meeting to order at 5:30pm.**

**Board Members Present:** Caroon (via Zoom), Durant, Ebinger, Geray (via Zoom), Greenley (via Zoom), Grimsley, Jacobson, Kalil (via Zoom), Larson, Schell (via Zoom), Shastri, Titera, Willhite (*President*).

**Board Members Absent:** Briggs, Holecek.

**Others Present:** Lynch (via Zoom), Sprynczynatyk.

**PUBLIC INPUT**  
None

**APPROVAL OF AGENDA**

*(Larson/Ebinger) Move to approve the January 20, 2022 Full Board Meeting agenda as presented. MCU.*

**MINUTES OF THE NOVEMBER 18, 2021 FULL BOARD MEETING**

*(Ebinger/Larson) Move to approve the Minutes of the November 18, 2021 Full Board Meeting as presented. MCU.*

**WELCOME TO NEW BOARD MEMBERS**

Willhite welcomed David Geray, Mahnommen County back to the LARL Board.

Geray recited the Oath of Office.

**FINANCIAL REPORT**

With 100% of 2021 complete, LARL spent 97.81% of budgeted expenses. The financial report is “not final” and will change as the year is closed out and LARL prepares for the annual financial audit.

Sprynczynatyk discussed that Regional Telecom Aid is at 216.99% of budget, due to receiving a portion of the extra funds that were available to libraries after normal internet and equipment costs were paid. Personnel Expenses at 95.83% of budget due to staffing not a full capacity for a portion of the year as a result of COVID. Staff Mileage at 56% of budget is a result of COVID.

(over)

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## **FINANCIAL REPORT - continued**

Delivery Services \$10,729 under budget was due to LARL being charged for delivery in early 2020 when the libraries were closed due to COVID, the delivery company refunded the over charge by giving a monthly bill credit to LARL through 2021. Capital Expenditures at 52.65% of budget, expenses were lower due to LARL receiving federal grants and state grants that paid for the majority of capital needs.

## **FINANCE COMMITTEE REPORT**

*(Grimsley/Ebinger) Move to approve the list of authorized institutions for 2022 as reviewed and recommended by the Finance Committee: Bell Bank and Edward Jones. MCU.*

*(Ebinger/Titera) Move to approve the 2022 Budget as reviewed and recommended by the Finance Committee. MCU.*

*(Ebinger/Schell) Move to approve the 2022 Designated Funds as reviewed and recommended by the Finance Committee. MCU*

## **DIRECTOR'S REPORT**

Lynch discussed her written report in the packet.

Union negotiations will take place on January 31. Durant, Ebinger and Whillhite have agreed to be on LARL's negotiating team.

## **PRESIDENT'S REPORT**

*(Jacobson/Larson) Move to approve the 2022 Board Meeting Schedule as presented. MCU.*

*(Titera/Ebinger) Move to approve the 2022 Board Committee Assignments as presented. MCU.*

*(Kalil/Geray) Move to adopt the revised LARL Bylaws as presented. MCU.*

## **BOARD MEMBER REPORTS:**

### **Becker County** (Grimsley, Kalil)

Detroit Lakes had a donor come forward with a donation of \$100,000 after seeing news on the Detroit Lakes Library public needs assessment. The donation is to renovate the library bathrooms which are currently not handicap accessible.

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**BOARD MEMBER REPORTS – continued:**

**Breckenridge** (Holecek-absent)

No report

**Clay County** (Ebinger)

No report

**Clearwater County** (Titera)

Titera is the new chair for the Clearwater County Commission. Due to a budget reserve the county took \$2,000,000 from the reserve and reduced county property taxes.

**Crookston** (Briggs-absent)

No report

**Detroit Lakes** (Schell)

5 new staff people at the Library.

**City of Mahanomen** (Durant)

Durant shared a report from the City Administrator about updates at the library.

**Mahanomen County** (Geray)

No report.

**Moorhead** (Caroon, Greenley, Shastri)

The excitement and buzz about the potential new library in Moorhead is building. The Friends of the Library annual meeting is coming up Saturday. The next Friends book sale will be four days.

**Norman County** (Jacobsen)

Norman County held a public hearing for the County to issue bonds for a new highway department building.

**Polk County** (Willhite)

The Crookston Library is hosting Spanish children's storytimes.

**Wilkin County** (Larson)

No report.

**MN Library Association/Library Trustee and Advocates Section** (Kalil)

No report.

**Northern Lights Library Network** (Kalil, Holecek - absent)

NLLN meets quarterly. A request for support from the Moorhead Library Friends President was sent to all NLLN member libraries, asking for the libraries to support the efforts of Moorhead to build a new Library.

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**PRESIDENTS REPORT**

Lynch discussed that Paul Bursik who represented Becker County on the LARL board for 18 years passed away.

The meeting adjourned at 6:25.