

*The Mission of LARL is to enrich lives and strengthen communities.*

**LARL BOARD OF TRUSTEES  
FULL BOARD MEETING**

**Thursday, May 19, 2022 at 5:30**

**NOTE:** If you're unable to attend this meeting, please contact Liz Lynch at [lynchl@larl.org](mailto:lynchl@larl.org) or 218-233-3757 ext. 127 by noon on May 19<sup>th</sup>.

**AGENDA**

5:30 **1. CALL TO ORDER** – President Willhite  
**PUBLIC INPUT**  
**APPROVAL OF AGENDA**

5:35 **2. MINUTES OF THE MARCH 24, 2022 FULL BOARD MEETING.**  
Enclosed (page 3)

*Recommended Motion: Move to approve the March 24, 2022 Full Board Meeting Minutes as presented.*

5:40 **3. Library/Community Center Update** – Moorhead Mayor, Shelly Carlson

6:00 **4. FINANCIAL REPORT** - Sprynczynatyk  
Enclosed (page 6)

a. LARL Endowment/Fargo-Moorhead Area Foundation  
Enclosed (page 10)

*Recommended Motion: Move to reinvest the full annual distributions from the F-M Area Foundation for the Ada, Fertile, Hawley, and Moorhead distribution into the sub funds from which they were earned, and spend the full annual distribution from the F-M Area Foundation for the Crookston Branch distribution.*

b. 2023 Preliminary Budget Review – Draft #2  
Enclosed (page 11)

6:15 **5. DIRECTOR'S REPORT** – Lynch

a. Director's Report  
Enclosed (page 13)

(over)

- 6:30    **6. BOARD MEMBER REPORTS:**  
           **Becker County** – Ben Grimsley & Terry Kalil  
           **Breckenridge** – Linda Holecek  
           **Clay County** – David Ebinger  
           **Clearwater County** – Mark Titera  
           **Crookston** – Clayton Briggs  
           **Detroit Lakes** – Linda Schell  
           **Mahnomen** – LuAnn Durant  
           **Mahnomen County** – David Geray  
           **Moorhead** – Laura Caroon, Doug Greenly, Chizuko Shastri  
           **Norman County** – Steve Jacobson  
           **Polk County** – Gary Willhite  
           **Wilkin County** – Dennis Larson  
           **MN Library Association/Library Trustees & Advocates Section** – Terry Kalil  
           **Northern Lights Library Network** – Linda Holecek & Linda Schell
- 6:45    **7. PRESIDENT’S REPORT** – President Willhite
- 6:50    **8. OTHER**
- 7:00    **9. ADJOURNMENT**

**MISC. ITEMS ENCLOSED:**

- a. Check Register – April 2022  
     Enclosed (page 17)

**UPCOMING MEETINGS/EVENTS**

**Finance Committee Meeting and Full Board Meeting, June 16, 2022 in the lower level of the Moorhead Public Library.**

Finance Committee Meeting will be held at 5:00 in the small conference room.

The Full Board Meeting will be held at 5:30 in the larger meeting room.

\* \* \*

*The Mission of LARL is to enrich lives and strengthen communities.*

**LARL BOARD OF TRUSTEES  
FULL BOARD MEETING  
MINUTES  
DRAFT**

A hybrid meeting of the Lake Agassiz Regional Library Full Board was held on Thursday, March 24, 2022 at the Moorhead Public Library. President Willhite called the meeting to order at 5:30 pm.

**Board Members Present:** Briggs, Caroon, Durant, Geray, Greenley, Grimsley, Holecek, Jacobson, Kalil, Larson, Schell, Shastri, Titera, Willhite  
(President).

**Board Members Absent:** Ebinger.

**Others Present:** Lynch, Sprynczynatyk, Tracee Bruggeman (Brady Martz & Associates)

**PUBLIC INPUT**

None

**APPROVAL OF AGENDA**

**MINUTES OF THE JANUARY 20, 2022 FULL BOARD MEETING**

*(Briggs/Larson) Move to approve the Minutes of the January 20, 2022 Full Board Meeting as presented. MCU.*

**AUDIT REPORT**

Tracee Bruggeman from Brady Martz & Associates presented the 2021 audit report and answered questions.

**FINANCIAL REPORT**

With 16.67% of 2022 complete, LARL spent 16.27% of budgeted expenses.

Revenues are at 26% of budget due to LARL doing quarterly billing to Signatories. All expense categories are either at or slightly below budget.

*(Larson/Shastri) Move to authorize the Director of Finance to submit the 2021 Annual Report to State Library Services. MCU.*

(over)

**DIRECTOR'S REPORT**

Lynch discussed her written report in the packet. Lynch noted that it seems that applications for open positions are not coming in like they have in the past.

Lynch discussed the Legislative Talking Points.

**PRESIDENT'S REPORT**

Willhite discussed Union Negotiations. An agreement was verbally reached, we are currently waiting for a signed agreement from the Union. The agreement is tentatively for 3 years, with a 5% increase in 2022, 4% increase in 2023, and 4% in 2024. It also allows for a union member to have 30 minutes paid time to speak with new employees about the union shortly after the employment begins.

**BOARD MEMBER REPORTS:**

**Becker County** (Grimsley, Kalil)

Kalil discussed the Detroit Lakes bathroom update project. The donation to pay for the renovations has been received. The project will likely happen in the fall.

**Breckenridge** (Holecek)

The new branch manager has started as well as a Sub that worked at the library in the past.

**Clay County** (Ebinger-absent)

No report.

**Clearwater County** (Titera)

No report.

**Crookston** (Briggs)

No report.

**Detroit Lakes** (Schell)

Detroit Lakes had a program with the owners of a 100 year old home in Detroit Lakes that was recently on the House Hunters TV program.

**City of Mahanomen** (Durant)

No report.

**Mahanomen County** (Geray)

No report.

(continued on next page)

**Minutes of the March 24, 2020 Full Board Meeting – Page 3**

**BOARD MEMBER REPORTS – continued:**

**Moorhead** (Caroon, Greenley, Shastri)

Public input sessions are coming up April 5 and 19<sup>th</sup> at the Moorhead Center Mall so people can discuss ideas for the new Moorhead Library and Community Center. Caroon is chairing the Communication and Marketing Committee for the Vote Yes campaign. Shastri discussed the roof leak in the Moorhead Library. AARP is offering tax service at the Library.

**Norman County** (Jacobsen)

Norman County is building a new \$10M highway department building. The contract has been awarded. Counties will be redistricting soon.

**Polk County** (Willhite)

Polk County is looking at some minor redistricting changes.

**Wilkin County** (Larson)

No report.

**MN Library Association/Library Trustee and Advocates Section** (Kalil)

They are working on trying to get Library bills passed.

**Northern Lights Library Network** (Holecek, Schell)

Board members are encouraged to let their local librarians know that Northern Lights has funding for scholarships for education training.

The meeting adjourned at 6:40.

Lake Agassiz Regional Library  
Statement of Revenues & Expenditures  
Actual and Budget  
For the Four Months Ending April 30, 2022

33.33%

	Current Month Actual	Year To Date Actual	Annual Budget	YTD Actual To Annual \$ Variance	YTD Actual To Annual Budget %
<b>General Fund Revenue</b>					
<b>Signatory Funding</b>					
Becker County	\$ 100,688	\$ 201,375	\$ 402,750	201,375	50.00
Detroit Lakes	59,345	118,690	237,380	118,690	50.00
Clay County	77,441	154,883	309,765	154,882	50.00
Moorhead	197,595	395,190	790,380	395,190	50.00
Clearwater County	27,374	54,748	109,495	54,747	50.00
Mahnomen County	11,468	22,935	45,870	22,935	50.00
Mahnomen	5,649	11,298	22,595	11,297	50.00
Norman County	26,279	52,558	105,115	52,557	50.00
Polk County	70,569	141,138	282,275	141,137	50.00
Crookston	57,708	115,415	230,830	115,415	50.00
Wilkin County	14,261	28,523	57,045	28,522	50.00
Breckenridge	23,533	47,065	94,130	47,065	50.00
<b>Total Signatory Funding</b>	<b>671,910</b>	<b>1,343,818</b>	<b>2,687,630</b>	<b>1,343,812</b>	<b>50.00</b>
<b>Grants</b>					
Basic Support - MN (RLBSS)	13,911	232,383	546,180	313,797	42.55
Reg Library Telecom Aid (RLTA)	912	77,226	83,620	6,394	92.35
<b>Total Grants</b>	<b>14,823</b>	<b>309,609</b>	<b>629,800</b>	<b>320,191</b>	<b>49.16</b>
<b>Miscellaneous Revenue</b>					
Service Charge Revenue	294	1,253	8,000	6,747	15.66
Printing Revenue	1,676	4,917	16,000	11,083	30.73
Fax Revenue	474	1,609	5,500	3,891	29.25
Microfilm Revenue	12	46	250	204	18.40
Photocopy Revenue	895	2,505	7,000	4,495	35.79
Book/Furniture Sale Revenue	41	251	0	(251)	0.00
Interest/Dividend Income	148	21,187	60,000	38,813	35.31
Investment Value Change	(55,144)	(162,127)	0	162,127	0.00
Lost/Damaged Property	22	1,377	6,000	4,623	22.95
<b>Total Miscellaneous Revenue</b>	<b>(51,582)</b>	<b>(128,982)</b>	<b>102,750</b>	<b>231,732</b>	<b>(125.53)</b>
<b>Joint Automation Revenue</b>					
Northwest Reg. Lib. Contrib.	11,800	23,600	47,200	23,600	50.00
MNLink Server Site Payments	264	1,057	3,150	2,093	33.56
<b>Total Joint Automation Revenue</b>	<b>12,064</b>	<b>24,657</b>	<b>50,350</b>	<b>25,693</b>	<b>48.97</b>
<b>Fund Balance/Shortfall</b>	<b>0</b>	<b>0</b>	<b>86,690</b>	<b>86,690</b>	<b>0.00</b>
<b>Total General Fund Revenue</b>	<b>647,215</b>	<b>1,549,102</b>	<b>3,557,220</b>	<b>2,008,118</b>	<b>43.55</b>
<b>General Fund Expenditures</b>					
<b>Personnel Expenses</b>					
Salaries	164,421	594,628	1,890,200	1,295,572	31.46
Payroll Taxes	13,194	46,221	146,300	100,079	31.59
Retirement - PERA	12,192	44,221	141,250	97,029	31.31
Health Insurance	31,515	122,712	377,850	255,138	32.48
Life Insurance	104	538	1,350	812	39.85
Workers Compensation Insurance	255	1,031	3,600	2,569	28.64
Other Employee Benefits	121	484	1,650	1,166	29.33
<b>Total Personnel</b>	<b>221,802</b>	<b>809,835</b>	<b>2,562,200</b>	<b>1,752,365</b>	<b>31.61</b>
<b>Automation/Cataloging</b>					
Automation	12,580	50,089	155,050	104,961	32.31
Support - App	0	0	3,900	3,900	0.00
Remote Printing	288	1,152	3,450	2,298	33.39
Catalog Item Records	1,022	4,088	12,100	8,012	33.79
Supplies - Computer	164	1,631	5,000	3,369	32.62
Supplies - Technical Services	156	1,309	6,000	4,691	21.82
<b>Total Automation/Cataloging</b>	<b>14,210</b>	<b>58,269</b>	<b>185,500</b>	<b>127,231</b>	<b>31.41</b>

Lake Agassiz Regional Library  
Statement of Revenues & Expenditures  
Actual and Budget  
For the Four Months Ending April 30, 2022

	Current Month Actual	Year To Date Actual	Annual Budget	YTD Actual To Annual \$ Variance	YTD Actual To Annual Budget %
<b>Library Programming</b>					
Programming - Youth	1,620	1,620	3,400	1,780	47.65
Programming - Summer Learning	6,082	5,581	9,000	3,419	62.01
Programming - Adult	79	165	2,500	2,335	6.60
<b>Total Library Programming</b>	<b>7,781</b>	<b>7,366</b>	<b>14,900</b>	<b>7,534</b>	<b>49.44</b>
<b>Staff Development</b>					
Staff Training & Development	485	1,316	10,000	8,684	13.16
<b>Total Staff Development</b>	<b>485</b>	<b>1,316</b>	<b>10,000</b>	<b>8,684</b>	<b>13.16</b>
<b>Mileage/Board Meeting Expense</b>					
Mileage - Staff	1,426	4,470	20,000	15,530	22.35
Regional Board Meetings	454	2,204	5,900	3,696	37.36
<b>Total Mileage/Board Meeting Expenses</b>	<b>1,880</b>	<b>6,674</b>	<b>25,900</b>	<b>19,226</b>	<b>25.77</b>
<b>Other Expenses</b>					
Accounting/Bank Fees	594	10,897	16,750	5,853	65.06
Attorney Fees	0	850	1,500	650	56.67
Bus. Office Software/Supplies	299	299	2,000	1,701	14.95
Delivery Services	4,589	18,355	60,400	42,045	30.39
Director's Discretionary	105	105	2,500	2,395	4.20
Insurance - General/Property	934	7,577	18,900	11,323	40.09
Lease - Regional Office Rent	1,787	7,148	21,450	14,302	33.32
Leases - Equipment	0	2,868	6,050	3,182	47.40
Maintenance Contracts	(407)	3,062	11,852	8,790	25.84
Memberships	25	423	1,000	577	42.30
Minnesota Director's Fund	0	0	2,100	2,100	0.00
Miscellaneous Expense	0	1,173	2,500	1,327	46.92
PIO: Printing/Advertising	1,905	5,083	16,500	11,417	30.81
Postage	400	548	3,700	3,152	14.81
Recruitment	88	346	8,500	8,154	4.07
Repairs - Equipment	100	100	2,500	2,400	4.00
Supplies - Copier/Fax/Microfilm	0	28	750	722	3.73
Supplies - Office	712	3,078	7,998	4,920	38.48
Supplies - Public Services	145	844	6,000	5,156	14.07
Telephone/Telecom	2,118	7,094	23,500	16,406	30.19
<b>Total Other Operating Expenses</b>	<b>13,394</b>	<b>69,878</b>	<b>216,450</b>	<b>146,572</b>	<b>32.28</b>
<b>Regional Library Telecom Aid (RLTA)</b>	<b>912</b>	<b>77,226</b>	<b>83,620</b>	<b>6,394</b>	<b>92.35</b>
<b>Transportation</b>					
Vehicle Expenses	0	181	3,650	3,469	4.96
<b>Total Transportation</b>	<b>0</b>	<b>181</b>	<b>3,650</b>	<b>3,469</b>	<b>4.96</b>
<b>Materials</b>					
Audio Visual	4,209	15,509	67,200	51,691	23.08
Digital	13,636	29,304	112,000	82,696	26.16
Online Resources	634	2,528	8,000	5,472	31.60
Periodicals	1,939	13,327	22,000	8,673	60.58
Print	15,383	85,026	205,800	120,774	41.31
<b>Total Materials</b>	<b>35,801</b>	<b>145,694</b>	<b>415,000</b>	<b>269,306</b>	<b>35.11</b>
<b>Capital Expenditures</b>					
Furniture & Equipment	103	2,280	10,000	7,720	22.80
Software & Hardware Upgrades	0	(963)	30,000	30,963	(3.21)
<b>Total Capital Expenditures</b>	<b>103</b>	<b>1,317</b>	<b>40,000</b>	<b>38,683</b>	<b>3.29</b>
<b>Total General Fund Expenditures</b>	<b>296,368</b>	<b>1,177,756</b>	<b>3,557,220</b>	<b>2,379,464</b>	<b>33.11</b>
General Fund Revenue Over Expenditures \$	\$ 350,847	\$ 371,346	\$ 0	(371,346)	0.00

Lake Agassiz Regional Library  
Statement of Revenues & Expenditures  
Actual and Budget  
For the Four Months Ending April 30, 2022

	Current Month Actual	Year To Date Actual	Annual Budget	YTD Actual To Annual \$ Variance	YTD Actual To Annual Budget %
<b>SPECIAL PROJECTS</b>					
<b>Special Projects Revenue</b>					
Donations	\$ 6,995	\$ 12,411	\$ 0	(12,411)	0.00
Endowment Revenue	0	0	0	0	0.00
Telecom/E-rate Funds	0	3,355	0	(3,355)	0.00
Legacy Grant Revenue	25,046	58,800	0	(58,800)	0.00
Miscellaneous State Grants	8,140	27,586	0	(27,586)	0.00
Northern Lights LN Funds	0	1,638	0	(1,638)	0.00
<b>Total Special Projects Revenue</b>	<b>40,181</b>	<b>103,790</b>	<b>0</b>	<b>(103,790)</b>	<b>0.00</b>
<b>Special Projects Expenditures</b>					
<b>Special Projects Miscellaneous</b>					
Donations - Materials: Print	594	808	0	(808)	0.00
Donations - Materials: A/V	0	0	0	0	0.00
Donations - Materials: Other	0	208	0	(208)	0.00
Donations - Miscellaneous	3,056	7,343	0	(7,343)	0.00
Donations - Book Truck	0	130	0	(130)	0.00
Legacy Grant Expense	25,046	58,799	0	(58,799)	0.00
Telecom/E-rate Expenses	0	3,355	0	(3,355)	0.00
Misc. State Grant Expense	8,140	27,586	0	(27,586)	0.00
Northern Lights LN e-Books	0	1,638	0	(1,638)	0.00
Projects from Designated Funds:					
<b>Total Special Projects Miscellaneous</b>	<b>36,836</b>	<b>99,867</b>	<b>0</b>	<b>(99,867)</b>	<b>0.00</b>
<b>Special Projects Capital</b>					
Donations - Furniture & Equip.	0	1,686	0	(1,686)	0.00
Projects from Designated Funds:					
<b>Total Special Projects Capital</b>	<b>0</b>	<b>1,686</b>	<b>0</b>	<b>(1,686)</b>	<b>0.00</b>
<b>Total Special Projects Expenditures</b>	<b>36,836</b>	<b>101,553</b>	<b>0</b>	<b>(101,553)</b>	<b>0.00</b>
Special Proj Rev Over (Under) Expend	\$ 3,345	\$ 2,237	\$ 0	(2,237)	0.00
GRAND TOTAL REVENUE	687,396	1,652,892	3,557,220	1,904,328	46.47
GRAND TOTAL EXPENDITURES	333,213	1,279,360	3,557,220	2,277,860	35.97
CHANGE IN FUND BALANCE	\$ 354,183	\$ 373,532	\$ 0	(373,532)	0.00



**Lake Agassiz Regional Library  
Statement of Financial Position  
April 30, 2022**

**9**

	<u>Current Month</u>	<u>Prior Month</u>	<u>Month Net Change</u>	<u>Prior Year Final</u>	<u>YTD Net Change</u>
<b>ASSETS</b>					
Cash - Checking (Bell Bank)	\$ 49,425	47,733	1,692	55,582	(6,157)
Cash - Payroll (Bell Bank)	5,066	7,682	(2,616)	7,168	(2,102)
Cash - Savings (Bell Bank)	972,234	920,520	51,714	980,320	(8,086)
Petty Cash	560	560	0	560	0
Investment Account	1,475,422	1,530,566	(55,144)	1,617,109	(141,687)
Accounts Receivable	392,747	100,688	292,059	25	392,722
Other Miscellaneous Receivable	27,586	19,446	8,140	8,487	19,099
Prepaid Expenses	40,240	43,173	(2,933)	29,085	11,155
Vehicles	13,867	13,867	0	13,867	0
Accum Depr - Vehicles	(2,641)	(2,641)	0	(2,641)	0
Equipment and Fixtures	324,308	324,308	0	324,308	0
Accum Depr - Equip & Fixtures	(232,204)	(232,204)	0	(232,204)	0
Equipment & Fixtures - Donated	177,371	177,371	0	177,371	0
Accum Depr - Donated Equip	(153,117)	(153,117)	0	(153,117)	0
Endowment Funds	99,312	99,312	0	99,312	0
Amount Provided - LTD	61,085	61,085	0	61,085	0
<b>Total Assets</b>	<b>\$ 3,251,261</b>	<b>2,958,349</b>	<b>292,912</b>	<b>2,986,317</b>	<b>264,944</b>
<b>LIABILITIES</b>					
Accounts Payable	\$ 29,883	77,857	(47,974)	88,591	(58,708)
Credit Card Payable	7,562	6,748	814	0	7,562
Amazon Charge Account	4,402	3,118	1,284	0	4,402
Accrued Salaries Payable	83,925	83,925	0	83,925	0
Accrued Sick Leave Payable	17,219	17,219	0	17,219	0
Accrued Vacation Payable	43,866	43,866	0	43,866	0
Payroll Tax Payable - ND	455	0	455	0	455
Dental Insurance Payable	(54)	(26)	(28)	0	(54)
Vision Insurance Payable	0	6	(6)	0	0
AFLAC Payable	119	128	(9)	149	(30)
Flexible Spending - Medical	1,123	1,118	5	954	169
Flexible Spending - Dep Care	100	100	0	100	0
Sales Tax Payable	213	428	(215)	520	(307)
Deferred Revenue	521,172	536,768	(15,596)	583,248	(62,076)
<b>Total Liabilities</b>	<b>709,985</b>	<b>771,255</b>	<b>(61,270)</b>	<b>818,572</b>	<b>(108,587)</b>
<b>FUND BALANCES</b>					
Fund Balance - Unreserved	290,847	290,847	0	237,098	53,749
Fund Bal - Operating Reserve	1,175,000	1,175,000	0	1,175,000	0
Fund Bal - Employee Severance	21,000	21,000	0	21,000	0
Fund Bal - Unemployment Comp.	48,000	48,000	0	48,000	0
Fund Bal - Vehicle Replacement	30,000	30,000	0	30,000	0
Fund Bal - Technology Upgrade	46,000	46,000	0	46,000	0
Fund Bal - Furn. & Equipment	10,000	10,000	0	10,000	0
Fund Bal - Special Projects	20,000	20,000	0	20,000	0
Fund Bal - Copiers, Printers	10,000	10,000	0	10,000	0
Fund Bal - Prof Recruitment	5,000	5,000	0	5,000	0
Fund Bal - Library Materials	30,000	30,000	0	30,000	0
Fund Bal - Consultant Study	9,500	9,500	0	9,500	0
Fund Bal - Outreach Services	20,000	20,000	0	20,000	0
Fund Bal - Brnch Improvement	20,000	20,000	0	20,000	0
Fund Bal - Staff Development	20,000	20,000	0	20,000	0
Fund Bal - Health Insurance	21,000	21,000	0	21,000	0
Fund Bal - Joint Automation	107,000	107,000	0	107,000	0
Investment in Gen. Fixed Asset	127,584	127,584	0	127,584	0
Reserve for Donations	57,503	57,503	0	57,503	0
Reserve for Endowments	99,312	99,312	0	99,312	0
Change in Fund Balance	373,530	19,348	354,182	53,748	319,782
<b>Total Fund Balances</b>	<b>2,541,276</b>	<b>2,187,094</b>	<b>354,182</b>	<b>2,167,745</b>	<b>373,531</b>
<b>Total Liabilities &amp; Fund Bal.</b>	<b>\$ 3,251,261</b>	<b>2,958,349</b>	<b>292,912</b>	<b>2,986,317</b>	<b>264,944</b>

**LAKE AGASSIZ REGIONAL LIBRARY  
ENDOWMENT FUND  
FM-AREA FOUNDATION**

2022 Distribution Recommendations

<i>BRANCH</i>	<i>AVAILABLE DISTRIBUTION</i>	<i>RECOMMENDATION</i>
Ada Library	\$140	Reinvest
Crookston Library	\$755	Spent - \$400 on Book Club Kits and \$355 toward an art programming series
Fertile Library	\$150	Reinvest
Hawley Library	\$830	Reinvest
Moorhead Library	\$190	Reinvest

TAKEN FROM THE F-M AREA FOUNDATION AGREEMENT:

“The LARL Board of Trustees will serve as the Endowment Fund Committee. During the first quarter of each year, the LARL Director will request recommendations from the local library entities regarding use of the annual income distributions for each of the thirteen sub-funds. The LARL Director will report these recommendations to the Endowment Fund Committee for consideration in its final disposition of the annual income distributions.”

# LAKE AGASSIZ REGIONAL LIBRARY

## 2023

### Preliminary Budget

#### Draft #2

CATEGORY	2021 Budget	2022 Budget	2023 Budget	\$ Change	% Change
Personnel	2,508,500	2,562,200	2,669,700	107,500	4.20%
Library Materials	405,000	415,000	415,000	0	0.00%
Automation/Cataloging	180,500	185,500	191,600	6,100	3.29%
Programming & Staff Development	24,900	24,900	24,900	0	0.00%
Mileage & Board Meetings	28,000	25,900	25,900	0	0.00%
Regional Library Telecom Aid	83,650	83,620	83,620	0	0.00%
Other Operating Expenses	217,750	216,450	211,250	(5,200)	-2.40%
Vehicle Expenses	3,650	3,650	1,750	(1,900)	-52.05%
Capital Expenses	44,500	40,000	40,000	0	0.00%
Total Budget	3,496,450	3,557,220	3,663,720	106,500	2.99%

(OVER)

## LAKE AGASSIZ REGIONAL LIBRARY

2023

## Preliminary Budget

Draft #2

REVENUE	2021 Budget	2022 Budget	\$ Change	2023 Request
Becker County	400,365	402,750	12,545	415,295
Detroit Lakes	236,345	237,380	5,405	242,785
Clay County	308,075	309,765	8,500	318,265
Moorhead	786,920	790,380	17,170	807,550
Clearwater County	108,780	109,495	3,280	112,775
Mahnomen County	45,625	45,870	1,125	46,995
Mahnomen	22,410	22,595	690	23,285
Norman County	104,480	105,115	3,185	108,300
Polk County	280,570	282,275	8,595	290,870
Crookston	230,030	230,830	3,915	234,745
Wilkin County	56,795	57,045	1,345	58,390
Breckenridge	93,735	94,130	1,745	95,875
<b>SUB-TOTAL</b>	<b>2,674,130</b>	<b>2,687,630</b>	<b>67,500</b>	<b>2,755,130</b>
<b>GRANTS</b>				
State Basic Support	533,513	546,180	15,820	562,000
Regional Library Telecom Aid	83,650	83,620	-	83,620
<b>TOTAL GRANTS</b>	<b>617,163</b>	<b>629,800</b>	<b>15,820</b>	<b>645,620</b>
<b>OTHER REVENUE</b>				
Miscellaneous	104,700	102,750	-	102,750
Joint Automation	49,450	50,350	1,950	52,300
Fund Balance/Shortfall	51,007	86,690	21,230	107,920
<b>TOTAL OTHER REVENUE</b>	<b>205,157</b>	<b>239,790</b>	<b>23,180</b>	<b>262,970</b>
<b>TOTAL REVENUE</b>	<b>3,496,450</b>	<b>3,557,220</b>	<b>106,500</b>	<b>3,663,720</b>
<b>EXPENDITURES</b>				
Operating	3,451,950	3,517,220	106,500	3,623,720
Capital	44,500	40,000	-	40,000
<b>TOTAL EXPENDITURES</b>	<b>3,496,450</b>	<b>3,557,220</b>	<b>106,500</b>	<b>3,663,720</b>
				-



**Monthly Report to the Board****Meeting Date: May 19, 2022****From: Liz Lynch, Executive Director****Director's Meetings**

**APRIL:** State Library Services, 14; Automation/IT, 14, State Library Services Strategic Planning, 18 & 19; Moorhead Library/Community Center Open House/Listening Session, 19; LARL Executive/Finance 21; MN Director's, 22

**May:** Detroit Lakes and Frazee Site Visits, 2; CRPLSA Sub Group, 3; MN Library Legislative, 4; Hub Supervisors, 4; MNLINK, 5; Automation/IT, 10; Hub Supervisors, 11; Moorhead Task Force, 11; State Library Services, 12; MLA Board of Directors, 16

**Staffing**

Thank you to Deb Kvittum for her 15 years of service to LARL and the Moorhead Public Library. Deb was the Interlibrary Loan Assistant for the region for several years, and then moved to a supervisory position at the Moorhead Public Library. Deb will be moving on to NDSU, and her last day at LARL will be Tuesday, May 24. We wish Deb the best!

Welcome back to Kay Carlsen, Fosston Substitute; Patty Perry, Fertile Substitute; and Kailyn Allen, Moorhead Summer Outreach Librarian.

Congratulations to Michelle Johnson, Fosston Library Associate, who had previously been the Fosston Substitute.

Welcome to Clinton Sander, Jenna Holmer and Krissa McGraw, Moorhead Library Assistants. And, welcome to Abigail Erickson, Moorhead Summer Outreach Librarian.

**Open positions:** Detroit Lakes Library Associate, 40 hours; Moorhead Branch Supervisor, 40 hours; and Hawley and Barnesville Substitutes.

**LARL News****Summer Library Experience**

LARL staff are gearing up for the annual Summer Library Experience (SLE) for youth, which runs from June 1<sup>st</sup> through July 31<sup>st</sup>. This program encourages youth to read throughout the summer months to maintain or improve their reading level. The program is a mix of fun events for youth and families all summer long, with incentives for reading. Staff will be visiting their local schools during the month of May to promote SLE and all the library has to offer. To learn more about the program, visit <https://larl.org/explore/> or view <https://youtu.be/ZODTRdhkZoM>.

**Mahnomen Public Library News**

The Mahnomen Public Library has received a \$4,321 grant from the Blandin Foundation for a new copier/printer/scanner/fax machine, for use by both staff and the public.

**Legacy Events Update:****April 5-13 Lalo's Lunchbox (in-person performances at 17 communities)**

Join Lalo and his friends as they handle unpredictable food erupting out of Lalo's Lunchbox! This family-friendly show has sketch comedy, sing-a-longs, and audience participation games that teach about healthy foods and how to be kind to others. This may sound cheesy, but this show's too "Gouda" to pass up.

**UPDATE: Over 1,400 people attended the LARL Lalo's Lunchbox event!**

**May 3-5 *For the Love of Cod* with author Eric Dregni (in-person tour of 7 communities)**

Join author Eric Dregni for a discussion and signing of his books *For the Love of Cod* and *In Cod We Trust*. In his most recent book, Eric takes his son on a return trip to Norway—the country where he was born fifteen years earlier—to investigate whether it really is the happiest country on Earth. From a passion for *dugnad* or community volunteerism to *sakte* or "slow," a rejection of the mad pace of modernity, this idiosyncratic tour shows readers how, or whether, Norwegian happiness translates.

**UPDATE: Waiting for data...**

**Upcoming Legacy Events:****Taiko Midwest**

Join Lake Agassiz Regional Library for an interactive event featuring a performance by a world-class Taiko ensemble delivering a loud, energetic performance combining dance, culture and athleticism. Enso Daiko of TaikoArts Midwest will share about the history and cultural context of Taiko drumming in Japan and the United States, including how Taiko drums are made.

**June 9:** 10am Fertile Public Library; 3pm Hawley Westgate Park; 7pm Moorhead Public Library

**June 10:** 10am McIntosh Public Library; 2pm Ada Dekko Center; 6:30pm Cormorant Community Center

**June 11:** 10:30am Detroit Lakes Public Library

**Rick Stromski- Let's Draw Water and Ocean Animals**

This is a virtual event which we are offering three times live:

Wednesday, June 15th at 2PM

Thursday, June 16th at 2PM

Friday, June 17th at 10:30AM

**Siama's Congo Roots- children's concert and storytelling**

**June 21:** 10:30am Fosston Public Library and 3pm Bagley Public Library

**June 22:** 10am Hendrum Civic Center & 3pm Breckenridge Public Library

**June 23:** 2pm Climax Public Library

**June 24:** 4pm Detroit Lakes Public Library

**June 25:** 10am Barnesville Public Library & 2pm Moorhead Public Library

**Paper Plains Art Cart and author Phyllis Root**

**June 22:** 2pm at the Crookston Public Library

**June 23:** 10am at the Agassiz Environmental Learning Center in Fertile

**Pint-Sized Polkas**

**June 28:** 10:30am Detroit Lakes Public Library; 1pm Cormorant Community Center; 3:30pm Barnesville Public Library and 6:30pm Ada Public Library

**June 29:** 10:30am Breckenridge Public Library; 3pm Hawley Public Library and 6:30pm Fertile Public Library

**June 30:** 10am McIntosh Public Library; 1pm Halstad Living Center and 3:30pm Crookston Public Library

**Outdoor Concert Series:**

June 16th at 6:30PM at Crookston- Uptown

June 23rd at 7PM at the Moorhead Public Library- Post Traumatic Funk Syndrome

July 8th at 4PM at the Detroit Lakes Public Library- Blu Kanu

July 21 at 6:30PM at the Crookston Public Library- Moving Parts

July 28 at 7PM at the Moorhead Public Library- Moving Parts

August 25th at 7PM at the Moorhead Public Library- Meat Rabbits

**Legislative News****Regional Library Basic System Support: HF 4300**

RLBSS: The Regional Library Basic System Support House bill, which requests a \$2M increase in funding with a corresponding formula change, (HF 1710) has made it to the House Omnibus Education Finance Policy bill. Sen. Mark Johnson is still working to find a path for the Senate proposal to cross the finish line when leadership negotiations take place towards the end of the session. MN Public Libraries currently receive \$13,570,000. This amount has remained the same since 2008.

**LEGACY: Library Legacy: HF 3438**

In a welcome surprise this session, the House Legacy committee is advancing a bill that would provide a funding bump to many of the Legacy programs funded last session. Regional library systems would see a \$404,000 increase in fiscal year '23 and the MN Center for the Book would see a \$18,000 increase in fiscal year '23 under the proposal. Unfortunately, we have not seen any movement in the Senate.

**BONDING: Library Capital Investment: SF 4034/HF 4421**

Senator Karin Housley and Representative Mary Murphy have been helpful with getting a larger library bonding bill introduced. The bill calls for \$5M in GO bonds and \$15M in cash for the library construction and renovation program. The Bonding Bill process is always nebulous, full of closed door conversations and wrangling to put together a super majority vote in both chambers for support.

We are urging Minnesotans to contact their local legislators the week of May 9<sup>th</sup> to advocate for the library construction/renovation bonding proposal.

**Capital Projects Fund**

Governor Walz set the stage with a \$2.7 Billion package of capital projects. His plan includes \$1 million for library construction and renovation grants, despite \$90 million in needs identified by the regional public library systems. We have our work cut out to improve the \$1 million figure. The last bonding bill, passed in October 2020, included \$2.951million for library construction and renovation grants.

**Update:** Thank you to all the City Administrators/Clerks and County Administrators for sending a letter of support to Governor Walz and State Library Services, advocating for support of the CPF for libraries.

**Upcoming Holiday Closings**

- The Crookston Library will be closed on Sunday, May 29<sup>th</sup> and all LARL locations will be closed on Monday, May 30<sup>th</sup> for the Memorial holiday.

**Upcoming Board Meeting Dates**

- The next LARL Full Board meeting will be held on Thursday, June 16<sup>th</sup> at 5:30 p.m. in the lower level of the Moorhead Public Library.

Sign Up for LARL Email News Notifications<https://larl.org/join-our-list/>Sign Up for a Library Card Online<https://larl.org/applyonline/>Service Update: 2021 Public Computer Use Totals

29,811                      1,66    1,73    2,48    2,30    2,44    2,82    2,84    3,01    2,53    2,90    2,55    2,494  
                                      5        3        7        5        2        5        7        8        9        0        6

TOTAL	Computer Sessions	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
585	Ada	22	19	43	30	24	70	119	75	47	55	34	47
303	Bagley	15	28	30	28	19	19	22	30	33	38	18	23
415	Barnesville	48	53	43	34	20	24	26	36	40	28	29	34
789	Breckenridge	30	51	69	56	44	94	84	101	62	70	61	67
214	Climax	21	23	21	16	17	13	18	23	21	15	15	11
2,603	Crookston	135	148	186	181	189	275	263	288	250	268	221	199
6,204	Detroit Lakes	531	437	620	497	486	555	540	595	459	489	514	481
138	Fertile	3	11	0	8	15	15	12	18	18	13	14	11
1,171	Fosston	71	74	95	81	94	124	83	98	107	129	121	94
602	Hawley	49	32	40	32	36	47	49	93	52	57	58	57
699	Mahnomen	47	46	62	69	59	62	78	60	60	62	45	49
125	McIntosh	10	11	11	9	19	12	6	15	14	9	8	1
15,963	Moorhead	683	800	1,267	1,264	1,420	1,515	1,547	1,586	1,376	1,667	1,418	1,420

2019 (Prepandemic Use): 70,499

2021 Total Computer Use: 29,811

First four months of 2021: 4,014

First four months of 2022: 5,600



**Lake Agassiz Regional Library**  
**Check Register**  
**For the Period From Apr 1, 2022 to Apr 30, 2022**

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
	4/1/22	Apple Store	2010-000	2.99
eft-4/1/22-1	4/1/22	Delta Dental of Minnesota	1000-000	1,108.73
eft-4/1/22-2	4/1/22	Fidelity Security Life	1000-000	321.48
eft-4/1/22-3	4/1/22	Lakes Country Service Cooperative	1000-000	28,581.15
eft-04/01/22-1	4/1/22	Further - FSA	1000-000	0.16
cc-4/1/22-1	4/1/22	Flower Shop Network	2010-000	105.38
cc-4/1/22-2	4/1/22	SR Fax	2010-000	132.68
4/22-1	4/1/22	Amazon (charges on account)	2020-000	594.00
4/22-5	4/1/22	Amazon (charges on account)	2020-000	17.99
4/22-6	4/1/22	Amazon (charges on account)	2020-000	30.00
4/22-12	4/1/22	Amazon (charges on account)	2020-000	5.32
eft-4/2/22	4/2/22	Pitney Bowes Purchase Power	1000-000	400.00
eft-4/2/22-2	4/2/22	Attendance On Demand	1000-000	219.00
4/22-23	4/2/22	Amazon (charges on account)	2020-000	39.92
eft-4/3/22-1	4/3/22	Arvig	1000-000	96.31
eft-4/3/22-2	4/3/22	Arvig	1000-000	97.11
eft-4/3/22-3	4/3/22	Arvig	1000-000	88.73
eft-4/3/22-4	4/3/22	Arvig	1000-000	88.73
eft-4/3/22-5	4/3/22	Arvig	1000-000	41.58
4/22-7	4/3/22	Amazon (charges on account)	2020-000	74.56
4/22-8	4/3/22	Amazon (charges on account)	2020-000	73.80
4/22-16	4/3/22	Amazon (charges on account)	2020-000	67.96
4/22-17	4/3/22	Amazon (charges on account)	2020-000	19.92
4/22-18	4/3/22	Amazon (charges on account)	2020-000	39.98
68749	4/4/22	Lalo's Lunchbox, LLC	1000-000	2,300.00
4/22-2	4/4/22	Amazon (charges on account)	2020-000	15.98
4/22-9	4/4/22	Amazon (charges on account)	2020-000	17.99
4/22-15	4/4/22	Amazon (charges on account)	2020-000	17.99
4/22-24	4/4/22	Amazon (charges on account)	2020-000	17.99
4/22-10	4/5/22	Amazon (charges on account)	2020-000	69.67
eft-4/6/22-1	4/6/22	Cardmember Service	1000-000	3,767.21
68750	4/6/22	Alliance Courier	1000-000	2,115.30
68751	4/6/22	ASP of Moorhead, Inc.	1000-000	1,843.20
68752	4/6/22	Baker & Taylor	1000-000	3,558.91

**Lake Agassiz Regional Library**  
**Check Register**  
**For the Period From Apr 1, 2022 to Apr 30, 2022**

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Check #	Date	Payee	Cash Account	Amount
68752a	4/6/22	VOID	1000-000	
68752b	4/6/22	VOID	1000-000	
68753	4/6/22	Black Stone Publishing	1000-000	460.11
68754	4/6/22	Brady, Martz & Associates, P.C.	1000-000	8,500.00
68755	4/6/22	Dell Marketing LP	1000-000	2,884.46
68756	4/6/22	Detroit Lakes Newspapers	1000-000	94.95
68757	4/6/22	Elizabeth Flower Anton-Dooley	1000-000	3,000.00
68758	4/6/22	Sandra Duval	1000-000	25.16
68759	4/6/22	EBSCO Information Services	1000-000	10,000.00
68760	4/6/22	Jodi Harrington	1000-000	19.31
68761	4/6/22	Paula Jones	1000-000	25.74
68762	4/6/22	Megan Krueger	1000-000	188.67
68763	4/6/22	Libraria LLC	1000-000	2,863.20
68764	4/6/22	Cassidy Manninen	1000-000	59.10
68765	4/6/22	Marco Technologies LLC	1000-000	2,175.92
68766	4/6/22	Heidi Moore	1000-000	10.53
68767	4/6/22	City of Moorhead	1000-000	5,360.75
68768	4/6/22	New Century Press	1000-000	225.00
68769	4/6/22	NW-Links	1000-000	19,067.96
68770	4/6/22	Overdrive, Inc.	1000-000	3,022.99
68770a	4/6/22	VOID	1000-000	
68771	4/6/22	Thomas Caulker Sr.	1000-000	13.00
68772	4/6/22	Litchfield Public Library	1000-000	40.00
68773	4/6/22	Alyssa Price	1000-000	75.00
68774	4/6/22	Rochester Telecom Systems Inc.	1000-000	114.37
68774a	4/6/22	VOID	1000-000	
68774b	4/6/22	VOID	1000-000	
68775	4/6/22	Shred Right	1000-000	100.00
68776	4/6/22	Christy Underlee	1000-000	19.31
68777	4/6/22	Marlys Winkels	1000-000	18.72
eft-4/6/22-1	4/6/22	Lake Agassiz Regional Library	1010-000	70,000.00
4/22-3	4/6/22	Amazon (charges on account)	2020-000	34.50
4/22-4	4/6/22	Amazon (charges on account)	2020-000	28.78

**Lake Agassiz Regional Library**  
**Check Register**  
**For the Period From Apr 1, 2022 to Apr 30, 2022**

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Check #	Date	Payee	Cash Account	Amount
cc-4/7/22-1	4/7/22	Uprinting.com	2010-000	2,509.56
eft-4/8/22-1	4/8/22	Further - FSA	1000-000	341.13
cc-4/8/22-1	4/8/22	Domino's Pizza	2010-000	59.83
4/22-13	4/8/22	Amazon (charges on account)	2020-000	10.64
4/22-14	4/8/22	Amazon (charges on account)	2020-000	5.49
cc-4/9/22-1	4/9/22	Ting	2010-000	23.95
4/22-11	4/9/22	Amazon (charges on account)	2020-000	7.90
4/22-19	4/9/22	Amazon (charges on account)	2020-000	35.92
4/22-20	4/11/22	Amazon (charges on account)	2020-000	38.50
4/22-21	4/11/22	Amazon (charges on account)	2020-000	95.15
4/22-25	4/11/22	Amazon (charges on account)	2020-000	70.95
4/22-26	4/11/22	Amazon (charges on account)	2020-000	14.99
4/22-27	4/11/22	Amazon (charges on account)	2020-000	64.35
cc-4/12/22-1	4/12/22	Sangoma US	2010-000	1.00
cc-4/12/22-2	4/12/22	Sangoma US	1000-000	2.00
eft-4/13/22-1	4/13/22	Allstream	1000-000	893.53
eft-4/13/22-2	4/13/22	Further - VEBA/HSA	1000-000	2,346.76
eft-4/13/22-3	4/13/22	Further - VEBA/HSA	1000-000	2,370.92
68778	4/13/22	The 13 Towns	1000-000	76.80
68779	4/13/22	Baker & Taylor	1000-000	3,857.53
68779a	4/13/22	VOID	1000-000	
68779b	4/13/22	VOID	1000-000	
68780	4/13/22	Black Stone Publishing	1000-000	541.90
68781	4/13/22	Joyce Christine Boike	1000-000	133.97
68782	4/13/22	Cavendish Square	1000-000	124.33
68783	4/13/22	DEMCO	1000-000	436.73
68784	4/13/22	Sharon Douglas	1000-000	297.03
68785	4/13/22	Daily Journal	1000-000	168.00
68786	4/13/22	The Forum	1000-000	293.70
68787	4/13/22	Jodi Harrington	1000-000	14.04
68788	4/13/22	J. Appleseed Publishers Co-Op	1000-000	3,792.89
68789	4/13/22	Kitchigami Regional Library	1000-000	25.00
68790	4/13/22	KRJB-FM	1000-000	250.00
68792	4/13/22	Lerner Publishing Group	1000-000	2,404.49

**Lake Agassiz Regional Library**  
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**For the Period From Apr 1, 2022 to Apr 30, 2022**

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Check #	Date	Payee	Cash Account	Amount
68793	4/13/22	Amy Nelson	1000-000	30.42
68794	4/13/22	Asha Osborn	1000-000	49.73
68795	4/13/22	Overdrive, Inc.	1000-000	5,619.63
68796	4/13/22	Payroll Professionals, Inc.	1000-000	127.05
68797	4/13/22	Rochester Public Library	1000-000	16.00
68798	4/13/22	Shortprinter	1000-000	365.54
68799	4/13/22	Christy Underlee	1000-000	57.93
eft-4/13/22-1	4/13/22	Lake Agassiz Regional Library	1010-000	115,000.0
eft-4/13/22-4	4/13/22	Lake Agassiz Regional Library	1000-000	60,000.00
68800	4/13/22	Hennepin County Library	1000-000	20.00
68801	4/13/22	Lakes Digital Sign Guys, LLC	1000-000	288.00
68802	4/13/22	Rochester Public Library	1000-000	20.00
68803	4/13/22	Hennepin County Library	1000-000	20.00
68804	4/13/22	Hennepin County Library	1000-000	20.00
68805	4/13/22	Hennepin County Library	1000-000	20.00
68806	4/13/22	Hennepin County Library	1000-000	20.00
68807	4/13/22	Hennepin County Library	1000-000	20.00
68808	4/13/22	Hennepin County Library	1000-000	20.00
68809	4/13/22	Hennepin County Library	1000-000	15.00
cc-4/13/22-1	4/13/22	MoneySoft	2010-000	299.00
cc-4/13/22-2	4/13/22	Zoom Video Communications, Inc	2010-000	79.00
4/22-22	4/13/22	Amazon (charges on account)	2020-000	-4.00
4/22-57	4/13/22	Amazon (charges on account)	2020-000	20.49
4/22-58	4/13/22	Amazon (charges on account)	2020-000	26.97
4/22-59	4/13/22	Amazon (charges on account)	2020-000	30.19
4/22-60	4/13/22	Amazon (charges on account)	2020-000	1,021.91
4/22-61	4/13/22	Amazon (charges on account)	2020-000	58.99
4/22-62	4/13/22	Amazon (charges on account)	2020-000	23.97
4/22-63	4/13/22	Amazon (charges on account)	2020-000	15.89
4/22-64	4/13/22	Amazon (charges on account)	2020-000	14.38
4/22-66	4/13/22	Amazon (charges on account)	2020-000	861.04
eft-4/14/22	4/14/22	Synchrony Bank/Amazon	1000-000	1,647.33
4/22-65	4/14/22	Amazon (charges on account)	2020-000	31.95

**Lake Agassiz Regional Library**  
**Check Register**  
**For the Period From Apr 1, 2022 to Apr 30, 2022**

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Check #	Date	Payee	Cash Account	Amount
4/22-67	4/14/22	Amazon (charges on account)	2020-000	71.96
4/22-68	4/14/22	Amazon (charges on account)	2020-000	85.63
4/22-70	4/14/22	Amazon (charges on account)	2020-000	32.65
4/22-71	4/14/22	Amazon (charges on account)	2020-000	20.95
4/22-72	4/14/22	Amazon (charges on account)	2020-000	6.95
eft-4/15/22-1	4/15/22	Garden Valley Telephone Company	1000-000	40.45
eft-4/15/22-2	4/15/22	AFLAC	1000-000	255.54
cc-4/15/22-1	4/15/22	Rothsay Telephone	2010-000	70.60
cc-4/15/22-2	4/15/22	Halstad Telephone Company	2010-000	73.39
cc-4/15/22-3	4/15/22	Halstad Telephone Company	2010-000	32.99
eft-4/15/22-3	4/15/22	Federal Income Tax deposit	1000-000	18,992.74
eft-4/15/22-4	4/15/22	Minnesota State Income Tax	1000-000	1,889.00
eft-4/15/22-5	4/15/22	ING (Deferred Compensation)	1000-000	2,236.38
eft-4/15/22-6	4/15/22	Public Employees Retirement Associati	1000-000	11,663.31
eft-4/15/22-7	4/15/22	LARL Payroll	1005-000	62,427.57
4/22-69	4/15/22	Amazon (charges on account)	2020-000	19.94
4/22-73	4/15/22	Amazon (charges on account)	2020-000	41.84
4/22-31	4/16/22	Amazon (charges on account)	2020-000	49.74
4/22-32	4/17/22	Amazon (charges on account)	2020-000	25.92
4/22-28	4/18/22	Amazon (charges on account)	2020-000	154.98
4/22-29	4/18/22	Amazon (charges on account)	2020-000	-154.98
4/22-30	4/18/22	Amazon (charges on account)	2020-000	-31.41
4/22-33	4/18/22	Amazon (charges on account)	2020-000	32.92
4/22-34	4/18/22	Amazon (charges on account)	2020-000	53.90
4/22-35	4/18/22	Amazon (charges on account)	2020-000	32.92
eft-4/19/22-1	4/19/22	Minnesota Revenue	1000-000	428.00
eft-4/19/22-2	4/19/22	Mutual of Omaha	1000-000	107.80
4/22-36	4/19/22	Amazon (charges on account)	2020-000	36.95
4/22-37	4/19/22	Amazon (charges on account)	2020-000	129.38
4/22-38	4/19/22	Amazon (charges on account)	2020-000	115.09
68810	4/20/22	Abdo-Spotlight-Magic Wagon	1000-000	4,760.35
68811	4/20/22	Alliance Courier	1000-000	2,115.30
68812	4/20/22	Apple Books	1000-000	1,380.66
68813	4/20/22	Baker & Taylor	1000-000	2,768.13

**Lake Agassiz Regional Library**  
**Check Register**  
**For the Period From Apr 1, 2022 to Apr 30, 2022**

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Check #	Date	Payee	Cash Account	Amount
68813a	4/20/22	VOID	1000-000	
68813b	4/20/22	VOID	1000-000	
68814	4/20/22	Barnesville Record-Review	1000-000	242.00
68815	4/20/22	Black Stone Publishing	1000-000	141.78
68816	4/20/22	Clay County Connection	1000-000	170.00
68817	4/20/22	Sandra Duval	1000-000	26.33
68818	4/20/22	Farmers Independent	1000-000	99.00
68819	4/20/22	Michelle Fjeld	1000-000	26.33
68820	4/20/22	The Forum	1000-000	415.76
68821	4/20/22	Greta Guck	1000-000	52.65
68822	4/20/22	Jodi Harrington	1000-000	150.94
68823	4/20/22	The Hawley Herald, Inc.	1000-000	99.00
68824	4/20/22	Lalo's Lunchbox, LLC	1000-000	12,550.00
68825	4/20/22	Mahnomen Pioneer	1000-000	144.00
68826	4/20/22	Metro Sales, Inc	1000-000	1,572.22
68827	4/20/22	Minnesota Public Radio	1000-000	205.00
68828	4/20/22	Norman County Index	1000-000	125.00
68829	4/20/22	Overdrive, Inc.	1000-000	1,101.53
68830	4/20/22	Richards Publishing Company, Inc.	1000-000	90.00
68831	4/20/22	Rothsay Regional Report	1000-000	121.00
eft-4/20/22-1	4/20/22	Lake Agassiz Regional Library	1010-000	30,000.00
4/22-39	4/20/22	Amazon (charges on account)	2020-000	-8.06
cc-4/20/22-1	4/20/22	Uprinting.com	2010-000	388.90
4/22-40	4/21/22	Amazon (charges on account)	2020-000	38.97
4/22-41	4/21/22	Amazon (charges on account)	2020-000	138.00
4/22-42	4/21/22	Amazon (charges on account)	2020-000	112.64
cc-4/21/22-1	4/21/22	Uprinting.com	2010-000	218.30
	4/22/22	Tidio	2010-000	18.00
eft-4/22/22-1	4/22/22	Further - Fees	1000-000	104.50
4/22-43	4/23/22	Amazon (charges on account)	2020-000	23.98
4/22-44	4/23/22	Amazon (charges on account)	2020-000	15.99
4/22-74	4/23/22	Amazon (charges on account)	2020-000	37.05
4/22-45	4/24/22	Amazon (charges on account)	2020-000	43.95

**Lake Agassiz Regional Library**  
**Check Register**  
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Check #	Date	Payee	Cash Account	Amount
4/22-46	4/24/22	Amazon (charges on account)	2020-000	27.99
eft-4/25/22-1	4/25/22	Arvig	1000-000	181.48
4/22-47	4/25/22	Amazon (charges on account)	2020-000	39.98
cc-4/25/22-1	4/25/22	North Dakota Society of CPA's	2010-000	425.00
4/22-50	4/25/22	Amazon (charges on account)	2020-000	27.98
4/22-51	4/25/22	Amazon (charges on account)	2020-000	24.00
68832	4/26/22	United States Treasury	1000-000	581.73
4/22-48	4/26/22	Amazon (charges on account)	2020-000	17.99
cc-4/26/22-1	4/26/22	Sangoma US	2010-000	79.02
68833	4/27/22	Baker & Taylor	1000-000	4,440.13
68833a	4/27/22	VOID	1000-000	
68834	4/27/22	Clayton Briggs	1000-000	141.90
68835	4/27/22	Crestline Specialties, Inc.	1000-000	2,776.10
68836	4/27/22	Daily News / News Monitor	1000-000	181.00
68837	4/27/22	Sandra Duval	1000-000	26.33
68838	4/27/22	Ben Grimsley	1000-000	52.65
68839	4/27/22	Jodi Harrington	1000-000	75.47
68840	4/27/22	Megan Krueger	1000-000	102.39
68841	4/27/22	Dennis Larson	1000-000	52.65
68842	4/27/22	Lerner Publishing Group	1000-000	93.97
68843	4/27/22	Liz Lynch	1000-000	257.40
68844	4/27/22	Mahnomen Pioneer	1000-000	30.00
68845	4/27/22	Eileen Mooney	1000-000	55.00
68846	4/27/22	Heidi Moore	1000-000	11.70
68847	4/27/22	NCPERS Group Life Ins.	1000-000	176.00
68848	4/27/22	Amy Nelson	1000-000	15.21
68849	4/27/22	Newman Digital	1000-000	300.00
68850	4/27/22	Norman County Fair	1000-000	60.00
68851	4/27/22	Off The Wall Advertising, Inc.	1000-000	360.00
68852	4/27/22	Overdrive, Inc.	1000-000	5,569.19
68853	4/27/22	Landman Publishing, LLC	1000-000	40.00
68854	4/27/22	Shortprinter	1000-000	242.63
68855	4/27/22	Philip Spooner	1000-000	143.33
68856	4/27/22	Mark Titera	1000-000	125.19

**Lake Agassiz Regional Library**  
**Check Register**  
**For the Period From Apr 1, 2022 to Apr 30, 2022**

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Check #	Date	Payee	Cash Account	Amount
68857	4/27/22	Christy Underlee	1000-000	19.31
68858	4/27/22	Gary Willhite	1000-000	81.90
4/22-49	4/27/22	Amazon (charges on account)	2020-000	-1.01
eft-4/28/22-1	4/28/22	Lake Agassiz Regional Library	1010-000	150,000.0
eft-4/28/22-2	4/28/22	Lake Agassiz Regional Library	1000-000	65,000.00
eft-4/29/22-1	4/29/22	Synchrony Bank/Amazon	1000-000	2,394.97
eft-4/29/22-2	4/29/22	Further - VEBA/HSA	1000-000	329.00
eft-4/29/22-5	4/29/22	ING (Deferred Compensation)	1000-000	2,286.19
eft-4/29/22-3	4/29/22	Federal Income Tax deposit	1000-000	19,849.55
eft-4/29/22-4	4/29/22	Minnesota State Income Tax	1000-000	1,990.00
eft-4/29/22-6	4/29/22	Public Employees Retirement Associati	1000-000	12,323.12
eft-4/29/22-7	4/29/22	LARL Payroll	1005-000	65,137.87
4/22-52	4/29/22	Amazon (charges on account)	2020-000	102.59
4/22-53	4/29/22	Amazon (charges on account)	2020-000	179.20
4/22-54	4/29/22	Amazon (charges on account)	2020-000	19.98
eft-4/30/22-1	4/30/22	Garden Valley Telephone Company	1000-000	40.28
eft-4/30/22-2	4/30/22	Garden Valley Telephone Company	1000-000	75.89
eft-4/30/22-3	4/30/22	Garden Valley Telephone Company	1000-000	40.28
eft-4/30/22-4	4/30/22	Garden Valley Telephone Company	1000-000	40.28
cc-4/30/22-1	4/30/22	Facebook Ad Manager	2010-000	63.80
4/22-55	4/30/22	Amazon (charges on account)	2020-000	91.74
4/22-56	4/30/22	Amazon (charges on account)	2020-000	55.96
<b>Total</b>				<b><u>876,851.2</u></b>