

***The Mission of LARL is to enrich lives and strengthen communities.***

**LARL BOARD OF TRUSTEES  
FULL BOARD MEETING  
MINUTES**

**A meeting of the Lake Agassiz Regional Library Full Board was held on Thursday, May 19, 2022 at the Moorhead Public Library. President Willhite called the meeting to order at 5:30 pm.**

**Board Members Present:** Briggs, Caroon, Ebinger, Greenley, Grimsley, Holecek, Jacobson, Kalil, Schell, Shastri, Titera, Willhite *(President)*.

**Board Members Absent:** Durant, Geray, Larson.

**Others Present:** Lynch, Sprynczynatyk, Shelly Carlson – Moorhead Mayor

**PUBLIC INPUT**

None

**APPROVAL OF AGENDA**

**MINUTES OF THE MARCH 24, 2022 FULL BOARD MEETING**

***(Ebinger/Jacobson) Move to approve the Minutes of the March 24, 2022 Full Board Meeting as presented. MCU.***

**LIBRARY/COMMUNITY CENTER UPDATE**

Carlson provided an update on the Moorhead Library/Community Center project. LARL Board members are encouraged to donate to show their support for the project.

***(Kalil/Ebinger) Move to have Kalil draft a letter of support on behalf of the LARL Board, to be approved by the LARL Board, to support the new Moorhead Library project. The letter will be available by or before the next LARL Board meeting in June. MCU.***

**FINANCIAL REPORT**

With 33.33% of 2022 complete, LARL spent 33.11% of budgeted expenses.

Regional Library Telecom Aid is at 92% of budget due to extra funding received for Digital Inclusion, there is a corresponding expense also at 92% of budget. On the expense side Programming – Summer Learning is at 62% of budget as the summer is approaching. Accounting/Bank fees are at 65% of budget due to the 2021 audit being paid in full. Attorney fees are at 56% of budget due to Union Negotiations being completed.

(over)

**FINANCIAL REPORT – continued**

Sprynczynatyk discussed the 2022 Distributions from the LARL Endowment funds.

***(Grimsley/Shastri) – Move to reinvest the full annual distributions from the FM Area Foundation for the Ada, Fertile, Hawley and Moorhead Branches into the sub funds from which they were earned, and spend the full annual distribution from the FM Area Foundation for the Crookston Branch distribution. MCU.***

Sprynczynatyk discussed the LARL budget process and the second draft of the 2023 Preliminary Budget. There are a few unknown items in the budget which LARL won't know until August or later in the year; Health Insurance which is budgeted at an 8% increase and State Basic Support. The budget includes a 2.5% increase to LARL Signatories. The budget reflects a \$107,920 shortfall. LARL will plan to use reserves to cover the shortfall.

The board discussed the union negotiated 4% pay increase as well as 3% nonunion budgeted increase.

**DIRECTOR'S REPORT**

Lynch discussed her written report.

The LARL Book truck summer staff have been hired and a schedule is being worked out. Duggan's Auto Service in Moorhead has agreed to cover the cost of gas for the book truck for the 2<sup>nd</sup> summer in a row.

The Legislative news for Public Libraries isn't looking positive, but the fight isn't over yet.

**PRESIDENT'S REPORT**

Willhite discussed Union Negotiations. An agreement was verbally reached, we are currently waiting for a signed agreement from the Union. The agreement is tentatively for 3 years, with a 5% increase in 2022, 4% increase in 2023, and 4% in 2024. It also allows for a union member to have 30 minutes paid time to speak with new employees about the union shortly after the employment begins.

Kalil thanked Lynch for her effort with the Legislature.

**BOARD MEMBER REPORTS:**

**Becker County** (Grimsley, Kalil)

Grimsley suggested the building committee in Detroit Lakes ask the city to clean up the weeds around the city. Schell discussed that the issue has been brought to the city many times. Kalil discussed that they are about to go out for bid again on the library bathroom project.

**Breckenridge** (Holecek)

No report.

**Clay County** (Ebinger)

No report.

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**Clearwater County** (Titera)

Titera discussed county union negotiations are complete.

**Crookston** (Briggs)

Chris Boike and the Interim City Administrator are discussing the library roof next week.

**Detroit Lakes** (Schell)

The library youth and teen area furniture has been updated. The main part of the library has some new furniture. New artwork is in the library. Schell is moving to Moorhead and this will be her final meeting on the LARL Board. She will be volunteering to help with the Moorhead Library project.

**City of Mahanomen** (Durant-absent)

No report.

**Mahanomen County** (Geray-absent)

No report.

**Moorhead** (Caroon, Greenley, Shastri)

The roof leak has been fixed. They are still waiting for the ceiling to be fixed.

**Norman County** (Jacobsen)

No report.

**Polk County** (Willhite)

No report.

**Wilkin County** (Larson-absent)

No report.

**MN Library Association/Library Trustee and Advocates Section** (Kalil)

Convention planning for the fall is starting.

**Northern Lights Library Network** (Holecek, Schell)

NLLN is going to do a Better Together Workshop for staff June 14 in Fergus Falls and via Zoom.

The meeting adjourned at 6:55.